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Notice

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TO: All Commission Members

FROM: Frank P. Kelleher, Secretary

RE: January 3, 1985 Regular Commission Meeting

The next meeting will be at 11:30 a.m. The first hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Airplane Room at 375 Woodside Avenue. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740).

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CITY AND COUNTY OF SAN FRANCISCO
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MINUTES OF JANUARY 3, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Grandin, Laws, Kelleher, Basse, Cayton, Figone, Harrison, Marovich, Wada. Excused Commissioner Romero. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios. Guests: Jane Asselin, Delinquency Prevention Commission; Daniel P. Binet; Barbara A. Conway, Mayor's Office, Dr. Laura Grieneeks, YGC Health Care Services; Irene Holmes, Coleman Children & Youth Services; Stephen LaPlante, Mayor's Criminal Justice Council.

APPROVAL OF MINUTES:

It was M/S/C to approve the December minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members, and Commissioner Kelleher called attention to several letters of particular concern and interest. A list of December correspondence is attached to and incorporated in these minutes.

AGENDA:

It was M/S/C to proceed out of order.

BYLAWS & NOMINATING COMMITTEE REPORTS:

Bylaws Committee: Commissioner Harrison advised that the recommendation of the Bylaws Committee is to keep the bylaws as written, no change for another year.

Nominating Committee: Commissioner Marovich reported that the Nominating Committee had met and it was their recommendation that an additional member-at-large position be added to the five member Executive Committee of the Juvenile Justice Commission. It was felt that this would add another voice, perspective and opinion to this committee. However, this recommendation would require a change in the bylaws. After a brief discussion of this matter, Commissioner

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Harrison withdrew her motion that there be no change in the existing bylaws, and Commissioner Costello withdrew her second. Subsequently, Commissioner Harrison, as chairman of the Bylaws Committee, moved that an additional member-at-large be added to the existing Executive Committee. M/S/C.

Commissioner Marovich reported that the Committee had met and brought forward the following slate of officers: Laura Grandin, Chairman, Frank Kelleher, Vice Chairman; Beatrice Laws, Secretary; Revels Cayton, Treasurer; Jewel Kolling Basse, 1st Member-at- Large; Michael Marovich, 2nd Member-at-Large. Seeing no other nominees, Commissioner Marovich moved that this slate of officers be adopted to assume office immediately. M/S/C.

ACTING CHIEF PROBATION OFFICER'S REPORT:

Statistics: Dennis Sweeney reviewed the statistical reports that were placed in Commissioners' folders. Members of the JJC will develop a format of statistics that would be of more value and meaningful to the Commission and will meet with Sandy Clayborn on this matter.

Policy & Procedures Manual: Responding to an inquiry from Commissioner Kelleher, Mr. Sweeney advised that he has reviewed the Juvenile Hall Manual, page by page, and that printing costs are being investigated.

CHAIRMAN'S REPORT:

Executive Committee Meeting: The next meeting of this committee will be held on January 14, 9:30 a.m. at the home of Commissioner Laws. All Commissioners are encouraged to attend this meeting at which plans for the January 16 Public Forum re CJPO appointment will be formulated.

January 16, 1985 Open Meeting: Chairman Grandin again announced that the Commission will be holding an open meeting on January 16 in the Chapel, YGC, from 4:30 to 6:30 p.m. for staff and community input as to the characteristics, background, etc. which they feel are important to consider in screening applicants for the new CJPO.

January 28, 1985 Meeting: Chairman Grandin advised that the JJC will meet on January 28 with the Personnel Committee of the Superior Court to present the Commission's report on the Public Forum.

Resignation of JJC Commissioner: Chairman Grandin stated that Commissioner Webb's resignation was accepted at the previous Commission meeting. Accordingly, there is a Commission vacancy and input as to the name/s of prospective candidates for this position are welcome and should be sent to Judge Hanlon.

Juvenile Justice Committee of the SF Bar Association: Chairman Grandin reported on the January 2 meeting of this committee which she and Commissioner Laws attended. This committee continues to be interested in ways to assist the Commission in the various efforts at YGC.

This meeting was devoted to the discussion of the supplemental appropriation requests which are pending. The committee decided it would support the Mayor's position to consider only urgent requests for budget augmentation. The Bar Association committee suggested that the Commission and Probation Department consider again reviewing the staff augmentation requests to distinguish urgent needs from those that can wait until the Probation Department submits its annual budget. Chairman Grandin requested that Mr. Sweeney review the request for staff augmentation at Juvenile Hall to determine which staff positions are urgent for adequate security coverage at night, as well as the minimum number of staff needed for supervision of recreational activities for detainees. Mr. Sweeney will report back to the Commission on this matter.

If it meets with Probation Department approval the Bar Association's Juvenile Justice Committee will take to their board the recommendation to support our short-term plan for fences, privacy doors for bathrooms of detainees, outdoor recreational areas and urgently needed staff increases.

COMMITTEE REPORTS:

JJC Committee Annual Reports: Chairman Grandin has not received annual reports from all committees. Chairman Grandin will complete the Commission's Annual Report when she has all committee reports.

Finance Committee: Commissioner Costello announced that Mr. Spillane, YGC Business Manager, will retire effective February 1985.

The Finance Committee met twice in December to discuss the budget that will be presented pertinent to the recommendations coming out of the Mayor's Office. Commissioner Costello advised that Probation Services has been trying to attempt salary savings through attrition. She read a brief excerpt from the Mayor's Office Budget Instructions relative to this matter. She pointed out that our supplementals point to the need for staff augmentation, and we defeat our efforts and goals by losing numbers of employees due to attrition.

Commissioner Costello advised that we must pay careful attention to capital improvements. There have been virtually no major improvements to this facility since it was built in 1952. The road to Log Cabin Ranch is in terrible condition, the pump equipment for fresh water at the ranch is inadequate, and there is a tremendous need to replace the 40 year old bus now being used at LCRS. The phone system at YGC is inadequate, out-going calls are affected and incoming calls often don't flash on the switchboard. The JJC Finance Committee's Annual Report urged that the Commission be forceful in supporting the Acting Chief Probation Officer throughout the budget process. The Chair of the JJC should also urge all members of the Commission to take an active part in the budget process.

Commissioner Kelleher advised that a new phone system is going to be installed at Laguna Honda Home. The system is an electronic switching system and YGC will get a satellite off of that. This will double the number of lines we will be able to use at YGC.

Institutions Committee: Commissioner Laws reported that the annual inspections of Juvenile Hall and Log Cabin Ranch have been completed. The committee will meet on January 7 to compile their report and it will be presented at the next Commission meeting.

Legislative Committee: Commissioner Costello requested support on this committee, and Chairman Grandin appointed Commissioner Roy to assist in the work of the committee.

Juvenile Court Committee: Commissioner Basse participated in the inspection of Juvenile Hall and Log Cabin Ranch and will attend the Institutions Committee meeting on January 7.

LIAISON REPORTS:

Forensic Advisory Council: Chairman Grandin advised that as there are a number of new members, the Council is going through an orientation process, and there is no business related to YGC to report.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission checking account.

SECRETARY'S REPORT:

Commissioner Kelleher reported on the hours of participation recorded for the month of December, and reminded all Commissioners to turn in their participation forms.

ADDITIONAL BUSINESS:

Commission's Role in Selection of New CJPO: Commissioner Laws feels that it is important for the Commission to have some input into the screening of candidates for the CJPO position, not just in the formulation of general guidelines. In connection with the Commission's role in the selection of the new CJPO process, Commissioner Laws moved that the Commission write a letter to the Presiding Judge of the Superior Court and request that two members of the Commission be permitted to sit ex-officio with the Personnel Committee of the Superior Court to review resumes and participate in the interviewing of the new CJPO. M/S/C.

Proposal for Executive Director: Commissioner Laws reported on a conversation she had with Fred Whisman, Executive Officer of the Superior Court. Mr. Whisman feels that February would be too late to get our proposal into the budget process. He recommends that we submit our most recent draft and that we ask to meet with the Personnel Committee of the Superior Court to discuss the need for Commission staff. Mr. Whisman advised that we will have time to make changes in the proposal, but urged that we get the proposal into the budget process now. Commissioner Laws moved that the Commission approve in principle the proposal (sent to Commissioners by mail) for the Executive Director position. M/S/C.

Diversion Program: Commissioner Basse stated that copies of her report on the Diversion Program and Juvenile Diversion Score Sheet has been distributed to all Commissioners. Coleman Children & Youth Services has proposed a reinstatement of a Police Diversion Program. Such a program was implemented thru an LEAA grant from Sept. 1974 to December 1975, and was known as the Positive Directions Program. She gave a brief summary of program procedure used under the previous program.

Criticism of this program include the requirement of the juvenile's admission of responsibility and its legal effect, and the inadequate record keeping and its subsequent problems.

Commissioner Basse reported meeting with Art Tapia and Margaret Brodkin of Coleman on this matter, and that she had attended a Court-Police Liaison meeting in October. This issue was discussed at the October meeting and Capt. Gray indicated that he had no objection to a diversion program, but, at this time, it did not have his department's top consideration. His top priority was in obtaining funds for additional officers in his child sexual abuse division. Mr. Botka had indicated his position was that alternatives to arrest were solely a police decision and would support them in whatever decision was made.

Chairman Grandin reported that the matter of a diversion program was on the Agenda at a recent MCJC meeting. After hearing the objections to the Diversion Program which were presented at that meeting, Chairman Grandin decided not to endorse the program. The objections which influenced her change in position were: 1) The admission of guilt necessary for youth to get into the program, 2) Police liability; 3) Police role -- less social work; 4) Homeless Youth Network provides same functions - wasn't in existence in 1974-75. 5) Would give kids a record who are informally diverted now; 6) Probation officers more expert than police at this.

It was also pointed out that the priorities of the Police Department, i.e., use of staff for sexual abuse rather than the diversion program makes sense.

This group of youth are already being diverted under different methods. It would be advisable to make better use of established resources than to duplicate services.

Chairman Grandin advised that the Commission has been asked to take a position on this matter, such as writing a letter to the Police Department in support of this program. Commissioner Laws stated that unless the Police Department makes this a top priority, she would prefer to have the Probation Department handling children, with its expertise, rather than policemen handling the diversion program. Commissioner Laws did not feel that this is necessarily a law enforcement task, and felt that the Commission did not need to respond to this matter at this time.

Commissioner Kelleher moved that this issue be tabled. M/S/C.

ADJOURNMENT:

The meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF DECEMBER 1984

12/4/84 Copy of letter to Mr. Dennis Sweeney, Acting CJPO, from Joseph L. Spaeth, Managing Attorney, Public Defender's Office, re his reply to Ms. Bailey's criticisms of his suggestions concerning the problems of Juvenile Hall as highlighted in the Mayor's and Breed reports.

12/6/84 Letter from Chairman Grandin and Judge Hanlon to Mayor Feinstein re the problems the Juvenile Court has been experiencing with undocumented youth.

12/7/84 Memorandum to Chairman Grandin from ACJPO, Dennis Sweeney re Executive Committee Meetings.

12/13/84 Memorandum to all YGC Staff from Dennis Sweeney, Acting CJPO re Illegal Parking.

12/17/84 Letter from Chairman Grandin to James P. Queen, Coordinator, SF Office of Children, Youth & Families re his presentation at JJC meeting 12/6/84.

12/18/84 Letter from Chairman Grandin to Mark Mardahl, Sr. Counselor, Juvenile Hall re letter of congratulations upon his receipt of Managerial Excellence Award.

12/21/84 Letter to Chairman Grandin from Joyce Ladar, Chair, SFBA Juvenile Justice Committee re meeting 1/2/85 at which JJC will give presentation of supplemental budget requests for staff augmentation for Juvenile Hall, feasibility study, etc.

12/26/84 Copy of letter to Mayor Feinstein from Judge Chesney re Michael Harris's article in the Chronicle.

12/84 December 1984 issue of "San Francisco Business".

12/84 December 1984 issue of "The Tenderloin Times".

12/84 Copy of minutes re DPC General Meeting, November 20, 1984.

12/84 Spring 1985 Catalog, "Lifelong Learning UC Berkeley Extension".

12/84 Announcement from Friends Outside of their Annual Christmas Food Box Program.

12/84 Copy of "Update" published bi-monthly by SF Housing Authority.

12/84 Winter 1984 copy of "Our Animals" published by the SF SPCA.

12/84 Notice from the CYA & California State Juvenile Officers Association re Juvenile Justice Legal Update Workshop to be held on January 22, 1985 and registration form enclosed.

12/84 Announcement from National Crisis Prevention Institute re Training Programs to be held in Los Angeles and San Francisco and registration forms enclosed.

12/84 Announcement from National Council of Juvenile and Family Court Judges & National District Attorneys Association of 12th National Conference on Juvenile Justice to be held in Philadelphia, March 10-13, 1985.

12/84 December 1984 copy of "Youth Issues".

12/84 Announcement from Alternatives to Sexual Abuse, Kevin B. McGovern, Ph.D., Founder, re Seminar "Understanding the Impact of Child Sexual Abuse" to be held in Portland, Oregon on February 11, 12, and 13, 1985.

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Memo

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: February 7, 1985 Regular Commission Meeting

The next meeting will be at 12:15 p.m. The first fifteen minutes will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Airplane Room at 375 Woodside Avenue. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740).

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MINUTES OF FEBRUARY 7, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Binet, Costello, Figone, Romero, Roy, Wada. Excused: Commissioners Basse, Harrison. Absent: Commissioners Gilbert, Marovich. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios, James Licavoli, C. Rand, Terry Twing. Guests: Margaret Brodkin, Coleman Children & Youth Services; Dr. Laura Grieneeks, YGC Health Care Services; Steve LaPlante, Mayor's Criminal Justice Council.

APPROVAL OF MINUTES:

The minutes of January 3 were approved with the following correction: Roll Call - Commissioners Costello and Roy present.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Commissioner Laws called attention to several letters of particular concern including a letter from Judge Hanlon to Mayor Feinstein re the State Fire Marshal's inspection of Log Cabin Ranch, and a letter from Mayor Feinstein to Chairman Grandin/Judge Daniel M. Hanlon re their informative letter on the handling of undocumented minors by the Juvenile Court. It was M/S/C the inquiry from Ron Kletter, Ph.D., Chair, Program Planning Subcommittee SF Advisory Committee on Drug Abuse re Input into the annual County Plan for Drug Abuse Services be referred to Dennis Sweeney for his response thereto.

JUDGE'S CORNER:

Issue of LCRS State Fire Marshal: Upon learning of this issue, Judge Hanlon met with Dennis Sweeney and immediately wrote a letter to Mayor Feinstein regarding the emergency created by this matter. He requested the Mayor to use the power of her office to make sure that we are able to use emergency funds to make the necessary corrections/repairs.

Meeting with Dr. Tom Peters: Judge Hanlon plans to meet with Dr. Tom Peters, Director of Forensic Services; apparently our counseling component is being cut back at LCRS. This is a very important aspect of our program. We cannot have our counseling system work without the professional counseling provided by Forensic Services.

Applications for CJPO: Applications for this position closed on February 1 and there are 23 applications pending. Regarding Chairman Grandin's letter to

Judge Shaw requesting that the Commission be allowed to participate in the screening and interviewing of the new CJPO. Judge Hanlon advised that this issue has come out of committee and will be voted on at the next meeting of the judges on February 21.

Emergency Youth Services: Judge Hanlon reported meeting with emergency youth services and homeless youth services to improve the quality of care, and to make other provisions for homeless youth in San Francisco. He will meet with Department of Social Services on February 28 relative to this matter.

Mental Health Funding: Judge Hanlon was invited by Commissioner Costello to attend a meeting with David Swope, State Director of Health, Dr. Michael O'Conner and Dr. David Tomasini. It is hoped that this county will participate in developing a plan utilizing the $15,000,000 that has been allocated for services to youth in the mental health field. Dr. Swope indicated that Dr. Tomasini and Judge Hanlon will participate in the planning process.

Judge Hanlon emphasized that he hopes the state will develop an integral plan so that services to children made available thru these funds will encompass not only in-patient services, but also follow-up after care services. A plan is needed for each youngster who uses this money, or the funds will be eaten up in administrative and in-home costs.

Executive Director Proposal for JJC: Judge Hanlon stated that it was his understanding the proposal for the JJC Executive Director had not been brought before the Commission as a whole before it was presented to the judges.

Chairman Grandin explained that the proposal had been brought before the Commission, but there were several minor things to be changed. Mr. Whisman, Executive Officer of the Superior Court, had advised not to wait until February and urged the Commission to get the proposal into the budget process as soon as possible. Judge Hanlon stated that the judges would like the Commission's input on this matter as there was an earlier proposal prepared by Commissioner Kelleher. This item has been tabled until the Commission notifies the Personnel Committee of the Superior Court that all issues have been resolved and it has been voted upon. When this has been done, it will be voted on by the Personnel Committee.

SF Bar Association: Judge Hanlon urged the Bar Association to help improve the quality of representation before the Juvenile Court. Young lawyers need continual training as this is a specialized field. The Bar Association has undertaken to set up a number of training programs for all attorneys on the panel representing children, parents and dependency cases. There was a training session this past Saturday and the feedback received is that the program went very well.

Supreme Court Decision Regarding Proposition 8: Mr. Sweeney responded to an inquiry from Chairman Grandin and advised that relative to Prop 8 the Supreme Court ruled that statements taken by probation officers are privileged and cannot be used as evidence in adult proceedings.

Open Forum: Judge Hanlon advised that the judges who attended the Open Forum on January 16 were very impressed; many of them had not been here previously or just fleetingly. They were impressed with the statements made across the board by the community, the presentations, sincerity, and the dignity presented by the speakers to the Commission and to the judges. When the Commission came to the joint meeting on January 28 and Chairman Grandin reported on the substance of matters discussed by the community, the judges present at the forum praised the Commission. They were very edified by the process and it gave considerable weight to recommendations for the Commission's further participation in the selection process.

ACTING CHIEF PROBATION OFFICER'S REPORT:

Budget Issues 1985-86: Mr. Sweeney reported that the supplemental budget request for 28 positions was withdrawn from the 1984-85 budget year and a new supplemental requesting nine positions was submitted. This will provide sufficient coverage between the 11:00 p.m. and 7:00 a.m. shift.

Budget issues 1985-86 sent to the mayor include adequate transportation for LCRS (a new bus) and supplies (blankets and beds). The Commission's Finance Committee and Mr. Sweeney met with Cal Malone, Chair of the Capital Improvements Committee, regarding capital improvements. Repair work for the outside recreation area will be in the capital improvements budget for 1985-86. Priority has not been assigned yet, but Mr. Sweeney is confident that we will receive appropriate attention. The outdoor area may not be ready for 1½-2 years, but during the interim detainees will get outdoor recreation with the addition of the third staff person.

Commission Assistance on Capital Improvements: Replying to an inquiry from Commissioner Laws as to how the Commission can be of assistance relative to the capital improvement requests, Mr. Sweeney asked Commissioner Costello to respond and she will address this matter in her Finance Committee report.

Mayor's Mental Health Task Force: Mr. Sweeney advised that our department has been on the Mayor's Mental Health Task Force and had the opportunity to help formulate position around the issues of youth. Chairman Grandin and Commissioner Roy gave a presentation before the task force and presented recommendations.

Mr. Sweeney reviewed the recommendations (copies of which were placed in Commissioners' folders) that were adopted in their entirety by the full Mental Health Task Force and forwarded to the mayor regarding youth issues.

Don Benz represented the department at a "think tank" round table discussion regarding the implementation of AB3632.

Grand Jury Visit to YGC: Mr. Sweeney advised that, along with Jeanne Bailey, and Warren Cain, he gave a brief presentation to members of the Grand Jury prior to their tour of the facility. They were shown the areas in need of immediate attention, visited the cottages and some members had dinner with the detainees.

Examinations: The examinations for counselors in Juvenile Hall have been completed, and the examination for probation officers were concluded last week. In the near future, there will be examinations for senior probation officer and supervising probation officer.

Retirements: Mr. Sweeney announced the retirement of senior probation officer Mike Pappas, and supervising probation officer Shirley Deutsch. Tom Spillane, Business Manager, will retire effective February 22.

Inspection of LCRS by State Fire Marshal: In December 1984, the State Fire Marshal inspected Log Cabin Ranch relative to fire and life safety. Two violations were presented which required immediate attention. Appropriate steps have been taken to proceed immediately with correction and repair of the fire suppressant system over the grill area at LCRS and the existing fire alarm system.

URSA: Mr. Sweeney advised we have been approached by URSA, a well known research institute in San Francisco, to be part of a comparative mental health study between detainees in a facility in Syracuse, New York and youngsters in YGC. There has been some discussion with Forensic Services and Dr. Laura Grieneeks. Dr. Tom Peters, Director of Forensics, is aware of this. Although there is a great deal of groundwork to be done, Mr. Sweeney is encouraging this effort and it will be of national significance.

CRS Funding: Mr. Sweeney advised that Youth Advocates submitted a request for an additional $450 per bed, per month and presented a detailed budget indicating that they augmented our budget by about $25,000; they can no longer afford to do that. There may not be sufficient funds for the short-term foster bed program, and we will negotiate either a new contract at the higher price, reduce beds, or terminate the program.

Mr. Sweeney reported a dramatic increase in 601 petitions. Business has doubled with the new system and Youth Advocates and staff here will have to ascertain the reason for the increase in number of petitions filed. With the increase in out of home placements, we have done the opposite of what we hoped to accomplish. This will be analyzed and Mr. Sweeney will report back. Commissioner Figone, Chair of the Probation Services Committee, will keep in touch with Mr. Sweeney on this matter.

CHAIRMAN'S REPORT:

Committee Assignments: Chairman Grandin reviewed the new committee assignments: Institutions: Beatrice C. Laws, Chairman; Michael Roy, Vice Chair; Jonnie Gilbert; Tracy Harrison. Probation Services: Robert Figone, Chairman; Daniel Binet; Yori Wada. Juvenile Court: Jewel Kolling Basse, Chairman; Revels Cayton; Laura Grandin; Michael Marovich. Legislative: Patricia Costello, Chairman; Michael Roy. Finance: Frank Kelleher, Chairman; Patricia Costello; Michael Marovich. Bylaws: Tracy Harrison, Chairman; Robert Figone; Frank Kelleher. .Parliamentarian: Beatrice C. Laws. Badges, Keys, Cards: Revels Cayton.

Liaisons: MCJC: Laura Grandin. Forensics: Laura Grandin. Court/Police:

Jewel Kolling Basse. Mayor's Advisory Council on Children, Youth & Families: Beatrice C. Laws. Chairman Grandin advised the Commission does not have anyone representing it on the DPC/DPCC Liaison or Network Conference positions. Anyone interested in serving in these positions should contact her.

Central Receiving Facility Advisory Committee: Chairman Grandin advised she did not reappoint a new group of people to this advisory committee and it will be disbanded.

Commission Vacancy: There is a vacancy on the Commission and input as to name/s of prospective candidates are welcome and should be forwarded to Judge Hanlon.

Public Forum: Chairman Grandin stated that the Public Forum held on January 16 was very successful and expressed her appreciation to all who participated. On January 28 a summarized form of all input/comments was presented to the Superior Court at a combined meeting of the Personnel and Juvenile Court Committees.

Executive Committee Meetings: There has been some difficulty in scheduling the Executive Committee Meetings. Chairman Grandin feels it is important for Dennis Sweeney to be able to come, and the next meeting is scheduled for Thursday, February 21 at noon in the Commission Office.

Commissioner Deriman: Judge Hanlon announced that Commissioner Deriman was in the hospital undergoing open heart surgery. It was M/S/C the Commission send a letter to Commissioner Deriman.

COMMITTEE REPORTS:

Finance Committee: Commissioner Costello reported that the committee has met five times since December. The members felt it was necessary to meet with Dennis Sweeney in his new position as acting CJPO, especially in view of the imminent retirement of the Business Manager, and to review the supplemental budget requests and capital improvement issues.

Commissioner Kelleher reported on the committee's meeting with Deputy Mayor Hadley Roth. The purpose of the meeting was to explain our position regarding the change in the number of additional counselors requested. The committee wanted to be sure that the mayor, thru Mr. Roth, understood the necessity for fencing and partitions in the bathrooms. Mr. Roth understood that the supplemental requests and feasibility study were separate items. The committee was encouraged with his willingness to help us move forward on these issues.

Commissioner Costello reported on the February 6 meeting with Cal Malone, Chair of the Capital Inprovements Committee. Capital improvements are on a six year projection and the decision makers are the Chief Administrative Officer, Director of Park & Recreation, the Controller and Mr. Malone. The amount for capital improvements for the coming fiscal year has not come out of the Mayor's office as yet.

Commissioner Wada reported that the committee learned at the meeting that

the supplemental requests have moved thru the mayor's process and that Cal Malone is "sitting" on them. There is not sufficient funding for repairs for the outdoor recreational facilities to be approved and they do not have a high priority rating; this appropriation will be put in the 1985-86 budget. Mr. Malone advised that it is sometimes best to circumvent the mayor's process and go directly to him, and he could tell us the exact status of any capital improvement.

Commissioner Costello stated that the Commission has worked with a sense of urgency in supporting supplementals requesting staff augmentation. The efforts on the part of the Finance Committee is to short circuit the whole process because we have not been able to be effective in caring for the youth under the jurisdiction of the Court.

She again urged the Commission to act as a Finance Committee of the whole and to take an active part in the budget process. Chairman Grandin reminded all Commissioners to clear their efforts through the CPO and to coordinate with the department.

Considerable discussion ensued and Commissioner Wada reiterated that the supplemental request for recreational areas, bathroom partitions and fencing will be put in the 1985-86 budget, and Mr. Malone indicated that it will receive a fairly high priority. However, after his review, it must be submitted to the Dept. of Public Works along with requests from other city departments and again be prioritized.

Institutions Committee: Copies of the committee's Annual Inspection Report of LCRS and Juvenile Hall had been placed in Commissioners' folders. Commissioner Laws called attention to the last page of the reports and reviewed each of the committee's recommendations; four for Juvenile Hall and five for LCRS. Commissioner Laws moved that the nine recommendations be accepted as Commission recommendations. M/S/C. A list of the recommendations is attached to these minutes.

Recommendation #5 relative to a psychiatric consultant for LCRS was discussed. Judge Hanlon had advised that our counseling component at the ranch was being cut back. However, Mr. Sweeney advised that Forensic Services will contract with a consultant who lives closer to the ranch and this would eliminate considerable commuting time and allow more time at the ranch. Commissioner Laws moved that the Chairman be authorized to write a letter to Dr. Peters setting forth the fact that the Commission has recommended a psychiatric consultant for LCRS and that we would like to set up a meeting in the near future with him to discuss this matter. M/S/C.

The committee met twice in January. The first meeting was with members of Coleman Youth Services and the second with committee members only to review and put the reports in order. Five items were discussed with Coleman Youth Services: 1) Grievance Procedure at Juvenile Hall; 2) Visiting Procedures; 3) Outdoor Recreation; 4) Detention Criteria; 5) Policy regarding use of force. The committee would like to meet with Mr. Foote or Mrs. Bailey at the next committee meeting to discuss the items. After making the inspection tours, the committee feels that staff at both facilities are doing an exceptional job.

January 16 Article in Progress: There was discussion of the interview given by Margaret Brodkin of Coleman Youth Services which appeared in the January 16 issue of the SF Progress. Commissioner Cayton moved that the Executive Committee write a letter/press release to the Progress and answer point by point the article which appeared in the January 16 issue of the Progress. M/S/C.

Juvenile Court Committee: In the absence of Commissioner Basse, Chairman Grandin advised that the committee had visited all the courtrooms and has submitted the areas of concern. Commissioner Basse will meet soon with Judge Hanlon on the matter of these concerns and will report back to the Commission.

Legislative Committee: Commissioner Costello gave an extensive report on the Mental Health Subcommittee which evolved out of Judge Hanlon's "Christopher T." Committee. In the last legislative year, the Subcommittee worked on AB3632 which speaks to residential treatment care of emotionally disturbed children. This bill was passed and signed by the Governor, but difficulties have arisen as bureaucracies must work together around the plan for emotionally disturbed children.

Commissioner Costello is chair of this Subcommittee, a definitive part of the Children's Research Institute of California's funding and position paper preparation. Under the auspices of the Institute, the Mental Health Subcommittee is endeavoring to obtain funding in the amount of $45,000 to draw four issue papers; a major issue paper will be on the Dept. of Mental Health's responsibility for mentally disturbed children which will lead to a statewide conference on this issue.

The Governor has made mental health a priority, and half of all new monies must go for children. The Subcommittee is attempting to change the formula by which the awarding of monies will be based on a third type factor, use by counties of an "X" percentage to which all counties would move in addition to being based on just poverty and population. She gave an overview of funding available for residential treatment of children locally rather than sending them to state hospitals.

The Subcommittee, working as a policy board, is trying to link statewide with organizations that will adopt a mental health type platform in their activities. On a regional or statewide basis, it is hoped that juvenile justice commissions will join in discussion the appropriateness of placement of mentally disturbed children in a facility such as YGC, and discussion in seeking the answer as to what is Mental Health's responsibility for these children.

Commissioner Costello requested space on the Commission's March agenda to present actual items, asking Commission endorsement thereof, and support and suggestions on how to network through other juvenile justice commissions. There is background reading to be done on this matter, and Commissioner Laws requested material for review prior to next month's meeting.

LIAISON REPORTS:

Court/Police Liaison: In the absence of Commissioner Basse, Mr. Sweeney

reported that the issue of police reports has been worked out to the satisfaction of everybody.

MCJC: Chairman Grandin reported that the main focus of the meetings has been the AB90 Task Force review of the programs and budgets of all AB90 funded agencies. The last several meetings have been devoted to making reports on this matter and all agencies, with one exception, are agencies involved with our kids.

Marilyn Borovoy has been appointed to the DSS Commission and will leave MCJC.

Mayor's Advisory Council on Families, Youth & Children: Commissioner Laws reported that the executive board of the council has set up a meeting with the Mayor to report on their progress to date and to find out whether or not the council is going in a direction that the Mayor approves of.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Laws requested that all Commissioners turn in their participation forms.

ADDITIONAL BUSINESS:

Executive Director Request: Chairman Grandin advised she understood that there were two documents and they had been combined. Commissioner Kelleher did a proposal and in consultation with Steve LaPlante, who checked with other counties, additional information was obtained and the two proposals were consolidated. At the January Commission meeting, it was voted to send the consolidated final proposal to the judges, but to point out that there were several minor details which may be changed. Mr. Whisman had suggested we submit it to the Court as the changes were not substantial. She thought it was moving along in their process and that the judges understood why it had been submitted before the Commission finally approved it. Judge Hanlon advised that the judges are not going to vote to approve it until all changes are completed. It was decided that Commissioners Kelleher and Laws write a letter, for the Chairman's signature, to the judges explaining that the proposal submitted was our consolidated final document and there may be minor changes in the duties. However, it is important that the ombudsman and executive director descriptions be discussed with Judge Hanlon and YGC administrative staff to receive input from their standpoint as to what should be changed and then present the revised description to the Commission at the March meeting.

Committee Appointments: Commissioner Laws moved that the committee appointments, as appointed by the Chairman, be approved by the Commission. M/S/C.

Bylaws: Commissioner Laws moved that the bylaws be changed in accordance with the notice that was sent out and what this does in effect is expand the Executive Committee by one person, a second at-large position. M/S/C.

Annual Report: The Annual Report is completed and will be typed and sent out as soon as possible for review. If Chairman Grandin does not hear from members of the Commission within a week the Commission's Annual Report will be submitted for inclusion in the Juvenile Court Annual Report.

ADJOURNMENT:

Chairman Grandin adjourned the meeting at 2:20 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

1984 ANNUAL INSPECTION OF SAN FRANCISCO JUVENILE HALL AND LOG CABIN RANCH INSTITUTIONS COMMITTEE OF THE JUVENILE JUSTICE COMMISSION

RECOMMENDATIONS:

JUVENILE HALL

1) Increase staff to at least three counselors per unit during the day and additional staff to ensure that no cottage is left uncovered at night.

2) Construct partitions in the boys' toilets (covered by a supplemental budget request currently pending before the Mayor.)

3) Provide for detainees to exercise out of doors (covered by a supplemental budget request currently pending before the Mayor.)

4) Instruct the Institutions Committee to monitor and report back to the Commission regarding the success of the procedure by which detainees were to be visisted and kept up to date by regular meetings with their probation officers.

LOG CABIN RANCH

1) Include in the City budget for 1985-86 money to bring the road into Log Cabin Ranch up to grade.

2) Include in the City budget replacement of the bus used at the Ranch by a more recent model.

3) Include in the City budget provision for repairing the roof of the dormitory, the school building and the recreation hall at the Ranch.

4) Explore with the School Department as to the reasons for deficiencies in the supplies in the auto shop.

5) Recommend to the Department of Public Health that it do everything possible to see that a psychiatric consultant who is responsive to the needs of the counseling staff as noted above is assigned to the Ranch.

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JANUARY 1985

1/2/85 Copy of announcement from CYA re availability of small number of one-year delinquency prevention grants after July 1.

1/4/85 Letter from Catholic Social Services to JJC re celebration of the first anniversary of the Diamond Street Youth Shelter to be held on 1/11/85.

1/4/85 Copy of letter to Dennis Sweeney from Coleman re draft of the new policy and procedures manual.

1/7/85 Notice to Heads of All Departments and Agencies from Clerk of the Board re Annual Statement of Economic Interests.

1/7/85 Letter to JJC from California Probation, Parole & Correctional Association re subscription to Legislative Alert.

1/9/85 Letter to JJC from Civil Service re Job Announcement for class 8442 Senior Probation Officer, Juvenile Court only.

1/10/85 Copy of 12/31/84 letter to Hon. Robert Alioto, Superintendent SFUSD from Mayor Feinstein re their dismay at contents of chapter on the School District which appeared in "Report on Conditions in SF's Juvenile Hall" released in May, 1984.

1/10/85 Copy of letter to Jane Zastrow, Managing Editor, SF Independent from Mayor Feinstein re their editorial of 1/2/85 regarding Juvenile Hall.

1/11/85 Memorandum to JJC from Margaret Brodkin, Executive Director, Coleman Children & Youth Services re Visit to San Mateo Juvenile Probation Department - Wednesday, January 23.

1/15/85 Memo to All Staff from Mel Askins, JC Sr. Probation Officer, re 3rd Annual Lassen Snow Trip with invitation to participate and to have wards participate therein.

1/16/85 Memorandum to All Juvenile Court Staff from Dennis Sweeney re Changes in the Business Office.

1/16/85 Letter to Juvenile Justice Commission, c/o George Romero, from Diana L. Garcia, Affirmative Action Specialist re Job Announcement for class 8419 Prisoner Services Counselor.

1/16/85 Letter to the Honorable Frank W. Shaw, Presiding Judge of the Superior Court from Chairman Grandin re request that two officers of the Commission be allowed to participate (ex-officio) in the screening and interviewing of applicants for the position of CJPO.

1/17/85 Letter to the Honorable Frank W. Shaw, Presiding Judge of the Superior Court from Chairman Grandin re Commission's twelve-page proposal to establish the position of "executive director" to the JJC.

1/17/85 Letter dated 1/10/85 received from Ron Kletter, Ph.D., Chair, Program Planning Subcommittee SF Advisory Committee on Drug Abuse to the JJC re Input into the annual County Plan for Drug Abuse Services.

1/18/85 Copy of letter to Dennis Sweeney from Jack Gifford, Regional Administrator, CYA, re Annual inspection of the SF Co. Youth Guidance Center conducted on 10/24/84.

1/29/85 Copy of letter to Mayor Feinstein from Judge Hanlon re the State Fire Marshal's inspection of Log Cabin Ranch.

1/85 January 1985 copy of "San Francisco Business".

1/85 Communication from Redwood Community Action Agency re Job Announcement for position of Youth Services Manager.

1/85 Copy of DPC's minutes of general meeting, December 18, 1984.

1/85 Announcement from Juvenile Justice and Delinquency Prevention Commission of Sacramento County re Delinquency Prevention Workshop on "An Ounce of Prevention" to be held 1/29/85.

1/85 January, 1985 issue of "The Tenderloin Times".

1/85 Announcement from SF Women in Criminal Justice re Luncheon Meeting to be held on Thursday, January 24, 1985 at the Civic Center Holiday Inn.

1/85 Announcement from Forensic Mental Health Associates of a two-part workshop on Sexual Abuse: Rape, Incest, and Child Molestation to be held March 18 & 19, 1985, Pasadena, California.

1/85 Announcement from National Council of Juvenile & Family Court Judges of Twelfth National Conference on Juvenile Justice to be held in Philadelphia, Pa - March 10-13, 1985.

1/85 Announcement from Governor Deukmejian re Second Annual Governor's Training Conference on Crime Victims to be held in Sacramento, CA on April 8-10, 1985.

* 1/30/85 Letter received 2/4/85 from Mayor Feinstein to Ms. Laura Grandin/ Judge Daniel M. Hanlon re their informative letter on the handling of undocumented minors by the Juvenile Court.

SF
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CITY AND COUNTY OF SAN FRANCISCO
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SAN FRANCISCO, CALIFORNIA 94127

Notice

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: March 7, 1985 Regular Commission Meeting

The next meeting will be at 12:00 p.m. The first half hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Airplane Room at 375 Woodside Avenue. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740).

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MINUTES OF MARCH 7, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:32 p.m.

SWEARING-IN CEREMONY:

Judge Hanlon swore in Adam A. Banks to a four-year term on the Commission in a formal ceremony at the March 7, 1985 Commission Meeting. Mr. Banks is a deputy sheriff, City and County of San Francisco, and has worked with youth and been involved in youth issues for many years. Mr. Banks was welcomed by Judge Hanlon and all Commissioners.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Banks, Binet, Costello, Harrison, Marovich, Romero, Roy. Excused: Commissioners Basse, Figone, Wada. Absent: Commissioner Gilbert. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios, Norbert Taylor. Guests: Jane Asselin, Delinquency Prevention Commission; Ayanna Banks, Floydell Banks, Patricia Banks, Reverend A. L. Brown, Beatrice Dunbar, Anne Hipsham, Akarita Jackson, Madeliene Mitchell, Janelle Williams, Martha Williams, Relatives and Friends of Adam Banks; Barbara Conway, Mayor's Office; Steve LaPlante, Mayor's Office; Joseph Spaeth, YGC Public Defender.

AGENDA:

It was M/S/C to move the item of "Additional Business" up to follow after the Judge's Corner.

APPROVAL OF MINUTES:

The minutes of February 7 were approved with the following amendments: Page Four: Committee Assignments: the name of Commissioner Romero be added to the Probation Services Committee. Page Seven: Juvenile Court Committee: to read as follows: In the absence of Commissioner Basse, Chairman Grandin advised that the committee was in the process of visiting all the courtrooms and will submit the areas of concern. Commissioner Basse and her committee will meet soon with Judge Hanlon on the matter of these concerns and will report back to the Commission.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

GUEST SPEAKER:

Commissioner Costello gave an enlightening and comprehensive report on mental health issues relating to youth. She advised that the California mental health delivery system is governed by two laws. The most recent, the Latterman-Petris-Short (LPS) is actually a commitment proceeding law protecting the rights of the mentally ill and also contains a funding mechanism whereby all mental health monies are 90% state and 10% county match funds. Currently, all mental health monies come thru to the counties in block grant form. Federal funding is limited to demonstration grants.

A Mental Health Subcommittee has evolved out of Judge Hanlon's "Christopher T." Committee. Commissioner Costello is Chair of the Children's Mental Health Policy Board of the Children's Research Institute of California. Half of all new mental health monies appropriated at state level must go to children. The Children's Lobby, an advocate for children's services was largely responsible for the introduction of AB3632, the controversial bill that requires departments at the state level to work together around the plan for seriously emotionally disturbed children.

Commissioner Costello advised that there are two major programs, those which are operated at the community level and state hospitals for the acute patient. She gave a brief overview of funding difficulties; as you work down thru the system, the child gets only what is left over. She referred to Luz-Mary Harris's February 1985 presentation of what is happening to children in San Francisco only. Ms. Harris speaks of the domino effect and gaps in areas of the continuum of care that makes everything tumble. In other words, there are no prevention services, insufficient number of day treatment facilities and a long waiting list for day treatment programs.

She discussed the 1982 DSS policy change limiting participation of SMICA in residential treatment centers to those children with clear-cut evidence of abuse or neglect. These residential treatment centers will say that 60% of their caseload is now comprised of abused or neglected children that are, in fact, appropriate DSS placements and the responsibility of DSS. The remaining 40% are funded willy-nilly and the child receives care for a short period of time until the state says that you are allocating your funds improperly because it is not according to law in that the child is not abused or neglected. These children do not belong in the social services system and we are tailoring a funding stream to make a category of children that do not fit.

The Children's Research Institute of California is turning its attention to what is the responsibility of mental health to children, and will be developing policy statements that thru the Children's Lobby will eventually form into legislation. At a future date, Commissioner Costello would like to again be on the Commission's agenda to discuss additional issues relating to emotionally disturbed children.

Commissioner Roy reported that he and Chairman Grandin had met several times with people from community health and representatives from various agencies that

deal with children. There was discussion as to the gaps and out of those meetings emerged the paper that Luz-Mary Harris put together. From those meetings the prioritization as to how to fill the gaps were arrived at and they are: 1) Day treatment services be increased; 2) Develop a proposal for sub-acute services, community based for latency age children and perhaps regionally based for adolescents; 3) Proposal to increase residential services. Commissioner Roy advised that this past month McAuley had been approached by a consortium of residential treatment agencies in counties which have become interested in proposing a unified way of spending some of the state money that is going to be given to the counties for the mental health needs of youth. McAuley would be used as the hub of acute services with disposition to residential treatment facilities, and, in return, McAuley would take care of their acute needs in times of crisis. It is hoped that we could get children placed without having to go through some of the problems as described by Commissioner Costello.

JUDGE'S CORNER:

JJC Involvement in the Procedure for Selection of CJPO: Judges of the Superior Court met on February 21 and it is the judges' wish that the Commission review all applications submitted for the position of CJPO and interview those among the applicants whom it wishes to interview. At the conclusion of the reviews and interviews, the court requests that the Commission present to the Superior Court Personnel Committee its evaluation of all the candidates, not recommending or prioritizing the candidates. Under the Welfare & Institutions Code, the Juvenile Justice Commission in counties which are not chartered counties interviews, reviews and evaluates all the candidates. The second step in other counties is that the Commission makes the selection and recommendation to the judges. In San Francisco under our Charter it is the responsibility of the judges to make the appointment. The Commission and Superior Court Personnel Committee will be independent, i.e., the court may or may not interview every candidate the Commission does and vice versa. All Commission evaluations would be considered by the Personnel Committee prior to its meeting and interviewing with one exception; that is if the candidate is required to come for a far distance. Judge Hanlon has been designated the liaison of the Personnel Committee. If the Commission will contact Judge Hanlon, arrangements willbe made for the Personnel Committee and Commission to interview out of town candidates on or about the same day to prevent duplication of travel costs.

The Personnel Committee met March 6 and in order for the Commission to have sufficient time, the earlier timeline has been waived. The committee requested it receive the evaluations by March 29 by delivering them to Judge Hanlon's office. Since the court is the appointing authority and solicited the resumes invitae from the candidates, it is the concern of the court that the candidates be apprised that their resumes would be reviewed by persons other than the court. The executive officer of the court was charged with obtaining waiver for that purpose. If they don't sign the waiver, the court will deal with that if and when that occurs.

Area of Dependencies: Judge Hanlon reported that the Court Calendar has been getting very busy especially in the area of dependencies. He and one Commissioner handle the majority of petitions. Judge Hanlon reviewed statistics including that

as many petitions were filed under 300's in February this year as we had for the total fourth quarter of 1984. If the dramatic increases continue in caseload, another Commissioner may be needed at Juvenile Court.

New Director of Police Juvenile Bureau: Captain Gray has been given new duties and responsibilities by the Chief of Police and Captain Kotta has been assigned the Director of the Juvenile Bureau.

Meetings with Youth Emergency Services: Judge Hanlon reported having two meetings with the Youth Emergency Services Committee. At the last meeting, Lillian Johnson, Program Director of DSS was present. Judge Hanlon was pleased about what is going on for shelter care and expanding services for homeless youth. The Dept. of Social Services is now being asked to bring their resources to help this population.

Truancy Calendar: Judge Hanlon reported that last year we were observant of the Truancy Calendar and that certain kids needed special placement and there was no real niche to get them into school. The School Department gave us an additional teacher to open up a school at WPRC, independent of the 601 school, to accomodate 15 students who were identified out of the Truancy Court, or the 602 Court and who needed schooling while being evaluated for an individual education program or for a variety of reasons. The problem of success is excess. The school was limited to 15 students and we now have 25 in the program and 9 kids on the waiting list. We need to evaluate this program because youth sometimes sit without placement in any school while waiting to get into this program.

Position of Executive Director of the JJC: This matter is still in the hands of the Personnel Committee of the Superior Court. Judge Hanlon recommends that at the next meeting of the Juvenile Court Committee of the Superior Court, the Commission's Executive Committee be present to fully discuss the Commission's request. The Court, based upon priorities, will move with caution in sanctioning the expenditures of monies for the funding of this position.

State Juvenile Court Institute: Judge Hanlon announced that court will not be in session except for detention hearings on March 28 and 29, 1985. The referees and judges will be attending the State Juvenile Court Institute on those dates.

"Christopher T.": The actual federal case from which this all stems, "Christopher T.", is now on what is called a dual track. Discovery has been opened up by a federal court order and currently all the Probation Department's files are being copied for review by the Court and attorneys. Files dating back to 1975 must be reviewed and we hope to have staff from DSS assigned to us to help in this endeavor. There is also an assessment needs survey being conducted by the Dept. of Mental Health under AB3632.

APPRECIATION FOR JUDGE HANLON'S EFFORTS ON BEHALF OF THE JJC:

Commissioner Cayton expressed his appreciation for Judge Hanlon's support of and assistance to the Commission, including the Commission office and clerical staff. This has been achieved since Judge Hanlon was assigned to be the Supervising Judge of the Juvenile Court in 1982. The Commission unanimously concurred with Commissioner Cayton's remarks.

ADDITIONAL BUSINESS:

Commission's Response to the Charge of Evaluating the Resumes and Interviewing Candidates for the Position of CJPO: Chairman Grandin reported that a special meeting was held on March 6 in the Commission office. There is need to have an Ad-hoc CJPO Evaluation Committee. She would like to see maximum Commission participation in this effort and to have it done in an efficient and consistent manner. The tasks that will have to be accomplished are the following: 1) Establish a list of proposed criteria against which the applicants will be evaluated. There will be a meeting on March 14 at which the Commission will have an opportunity to review and finalize the criteria that will be used in the evaluation. 2) The Committee will set up a system for reviewing the resumes of the applicants. (Commissioner Grandin encouraged that this process be open to the whole Commission.) 3) Set up a system to interview the candidates. 4) The final task of the Committee will be to write up the evaluation of the resumes and the interviews in relation to the criteria, not in a ranked or prioritized order, and present those to the Commission and the Commission present them to the Superior Court.

This effort will require a great deal of work, and Chairman Grandin encouraged only those Commissioners to participate who could devote the time required by the process. If any Commissioner feels that they would be compromised because they know some of the candidates they are free to exclude themselves from this project. Robert Figone is a candidate for the CJPO position and a member of this Commission and he has applied for a leave of absence from the JJC. The Commission will not review Commissioner Figone's resume or interview him.

Commissioner Laws moved that the committee be selected by volunteering. M/S/C. Commissioners Banks, Binet, Cayton, Kelleher and Marovich volunteered for the committee. Commissioner Wada will be asked to participate and Commissioners Cayton and Marovich will Co-chair the committee.

ACTING CHIEF PROBATION OFFICER'S REPORT:

Statistics: Mr. Sweeney reviewed the statistics that were placed in Commissioners' folders.

AB90 Task Force Meeting: At last month's meeting of the task force, Mr. Sweeney pointed out that the number of 601 petitions had increased over the 1983 period. One of the criteria for determining the success of our new status offender program was going to be the reduction in 601 petitions and this is contrary to what we hoped to achieve. An analysis will be made to determine the cause for the increase and hope to have an answer in 60-90 days.

Meeting with Forensic Services & School Department: Mr. Sweeney reported that the Forensic Services and School Department are in the process of developing a Memorandum of Understanding to have a more cohesive and integrated approach to serving detainees.

Diversion Program: The Police Department has been requested to formulate a Diversion Program. They are somewhat reluctant but the program has community support and the Probation Department supports the concept of such a plan. Mr. Sweeney has been attending some of the meetings on this matter and we will give technical information and advice based on our past experiences.

Meeting with Cal Malone: On February 25 Mr. Sweeney met with Cal Malone, Chair of the Capital Improvements Committee, Lester Gee, city architect; and Barbara Conway, Mayor's Office. The purpose of the meeting was the setting of priorities and what needs to be done for outdoor recreation for detainees if monies are made available.

MCJC's Executive Board: The MCJC's Executive Board approved the AB90 Task Force budget recommendations so that the current AB90 agencies will continue to be funded.

"Christopher T.": There are ten personnel working on this to review all the dependency petitions filed since 1975 and to select all those that are special needs petitions. These are youngsters with emotional problems but because we did not have anything set up to deal with these youngsters, they were made dependents of the court. Once they are identified the record must be pulled, photocopied and redacted.

Maintenance of Minors Fund: Don Benz has been asked to analyze the expenditure of these monies as we are running short of funds for our short-term foster home program.

Telephone Service: The telephone operators do not have sufficient time for paging. If the individual does not pick up their line, the call will be switched to the secretary. There is also a problem with the switchboard and it needs repair.

Rate-setting for Group Homes: Judy Hogan will testify at the state committee hearings in Oakland regarding increasing rates and changing some of the rules. This will enable some of the placements to receive a higher rate to take care of some of our more difficult placements.

Negotiations with Youth Advocates: Mr. Sweeney announced that Don Benz will commence negotiations with Youth Advocates regarding our contract for 1985-86. We requested a figure as to what their costs will be and they gave us an increase of approximately 15% for the CRF, and that figure was included in our budget that was sent to the Mayor's Office. Mr. Sweeney will supply a summary of that budget at the next Commission meeting.

Article in "Youth Issues" published by Coleman Services: The article stated that criteria had been developed by the Youth Law Center, forwarded to the Probation Department and that it would be adopted for a thirty day trial period. Mr. Sweeney stated that nothing has been received by this department and we did not agree to that. What was said in the judge's chambers, with a number of people present, was that we should look at it and possibly what we would do is look at the last thirty days and apply that criteria retroactive to those people to see if it was an appropriate criteria. We did not make any commitment to accept their criteria. Chairman Grandin advised that she was present when James Bell, attorney for the Youth Law Center, asserted the information later printed in "Youth Issues" and that Coleman Services believed they were quoting a reliable source.

Use of Force: Mr. Sweeney stated that the philosophy governing the use of force has been formulated and a written policy is being developed.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Laws advised that a report was placed in Commissioners' folders and is self-explanatory. She reported on a meeting with Jeanne Bailey and Dennis Sweeney regarding criteria for the use of force and feels that the policy being developed will be a well stated document. She will report back to the Commission on this item when the policy has been formulated. A copy of the document will be given to all Commissioners as soon as it is available.

Legislative Committee: Commissioner Roy gave a brief update of pending legislation: 1) New Procedure to Seal Juvenile Records; 2) Community Programs for Habitual Truants; 3) Truants' Parents Must Answer to the Juvenile Court.

LIAISON REPORTS:

Mayor's Advisory Council on Families, Youth & Children: Commissioner Laws reported that she has attended one each council meeting and committee meeting. The council is having difficulty defining what to do with a great mass of material and earnest goals. A great deal of time has been spent but she does not see the concrete results that the council has been striving to achieve and that the Mayor is asking for. Jane Asselin concurred with Commissioner Laws and when she comes to this point in her activities she begins to think what can be done behind the scene to get things moving. She is encouraged by that viewpoint. Mrs. Asselin advised there is the possibility of putting on another Network Conference in the near future and having the advisory council sponsor the conference. She stated that there is a positive report on a program called "The Kids Place" in Seattle. She has attended meetings on this and it is hoped that it could be duplicated in San Francisco. The Executive Board of the advisory council met with the Mayor on their progress and she did not disband the council.

DPC/DPCC: Jane Asselin reported that seven new members of the DPC were sworn in by Judge Hanlon on February 19. She reported on a meeting this morning of the DPCC which was almost entirely devoted to the hearings to be held in Oakland. A group from the DPCC will attend to testify and protest the placing of children in foster-care into "four boxes". The mentally ill children (whose services are very costly) will have services cut back and facilities such as Edgewood Terrace may have to close. The next meeting of the DPCC will deal with the "Christopher T." issue.

MCJC/AB90 Task Force: Chairman Grandin reported that the Task Force System Review Committee has completed reviewing all the AB90 agencies and recommendations/ comments. A report was presented to the MCJC Executive Board and it was adopted. It remains essentially the same with several recommendations to strengthen several areas across the board, i.e., encourage agencies to work harder to get families involved, not just the children referred, and the community was pleased about that.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission checking account. Chairman Grandin requested that he check with the bank about charges for every check, etc., and request that the Commission be exempt from such charges. We may have to explore the possibility of moving the account to another bank.

SECRETARY'S REPORT:

Commissioner Laws urged that all Commissioners turn in their participation forms, reminding Commissioners that there is a minimum of 12 hours participation per quarter excluding Commission meetings.

ADDITIONAL BUSINESS:

Executive Director: Commissioner Kelleher moved that the Commission forward the proposal for the position of JJC Executive Director, amended in accordance with the discussion earlier today in Executive Session, through Judge Hanlon to the Superior Court for their approval. M/S/C.

SF Medical Society Auxiliary: Chairman Grandin advised that she has been assisting the auxiliary and they are preparing a conference on child and adolescent chemical abuse. They have requested the Commission to sponsor/support the conference. Commissioner Laws asked if the Commission has a policy about sponsoring conferences and what that entails. Chairman Grandin advised that the Commission has no such policy. She brought this before the Commission as she has been helping them in this endeavor. They have requested three or four youth serving organizations for support and have asked to have one person from each organization assist them in areas such as whom do they call for information, etc. It was M/S/C to sponsor the conference.

ADJOURNMENT:

Chairman Grandin adjourned the meeting at 2:30 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF FEBRUARY 1985

2/6/85 Letter to Chairman Grandin from Allen L. Cushing, Assistant Executive Director, SF Boys' Club, re implementing a juvenile delinquency intervention program for "at risk" youth.

2/11/85 Mailgram to Commission Chairman from Dr. Eddie C. Welbon re California State Minorities Home Health, Group Homes and Residential Care Associations filing complaint against agencies and personnel requesting investigation into possible conspiracies, etc. to eliminate minority group homes from participating in client placement process.

2/11/85 Letter from Chairman Grandin to Honorable Frank W. Shaw, Presiding Judge Superior Court, re Commission's proposal for an Executive Director.

2/12/85 Letter to Honorable Frank W. Shaw, Presiding Judge Superior Court, from Art Tapia, Board President, Coleman Children & Youth Services, re Commission participation in the selection of the new CJPO.

2/20/85 Letter to Chairman Grandin from Donna Casey, Chairman SF Steering Committee, United Way of the Bay Area re major concern of families with children moving out of the city and a meeting to be held on this subject 2/25/85.

2/26/85 Letter dated 2/6/85 to Commissioner Laws from Margaret Brodkin, Executive Director, Coleman Children & Youth Services re information about detention criteria and following material enclosed:

1) Model for Detention Criteria.
2) 3.152 Criteria for Detention in Secure Facilities - Delinquency.
3) Excerpt from Institute of Judicial Administration, American Bar Association, Juvenile Standards - Standards Relating to Interim Status.
4) Summary from Kentucky Youth Advocates, Inc., Louisville, Kentucky re Summary of Community Response to a Crisis.
5) In the US District Court for the District of Utah, Central Division---civil rights action for declaratory, injunctive, and other equitable relief, brought by juveniles confined In the Salt Lake Detention Center.
6) Prohibiting Secure Juvenile Detention: Assesing the Effectiveness of National Standards Detention Criteria.

2/26/85 Letter from Commissioner Laws to Margaret Brodkin, Executive Director Coleman's, re thank you for the materials sent to her on detention criteria.

2/26/85 Letter to Chairman Grandin dated 1/7/85 from James Bell, Staff Attorney, Youth Law Center re enclosed standards regarding the use of force and punishment.

2/85 February 1985 issue of "San Francisco Business".

2/85 Announcement from the National College of Juvenile Justice re two training programs: 1) The Probation Officer in Juvenile Court and 2) Case Management in Juvenile Justice to be held in Albuquerque, New Mexico on April 14-18, 1985.

2/85 Announcement of special introductory offer by Family Development Associates, Inc. re Nurturing Program for parents and children, and complete program description included.

2/85 Winter 1984 Newsletter from Family Service Agency of San Francisco.

2/85 Announcement from Forensic Mental Health Associates re a two-part workshop with A. Nicholas Groth, Ph.D. on Sexual Abuse: Rape, Incest and Child Molestation - Profile of the Offender to be held March 18 & 19, 1985 in Pasadena, California.

2/85 Invitation from G. Albert Howenstein, Jr., Executive Director, Office of Criminal Justice Planning, to attend an Open House 3/7/85 to be held in Sacramento.

2/85 Announcement from National College of Juvenile Justice re Basic Juvenile Justice Institute to be held May 19-24, 1985 at the University of Nevada-Reno, Reno, Nevada.

2/85 Announcement from Associates for Youth Development, Inc., Tucson, Arizona re a special offer and, order form enclosed, for AYD publications.

2/85 February 1985 issue of "The Tenderloin Times".

2/85 Fall, 1984 issue of SF Neighborhood Legal Assistance Foundation report.

2/85 Announcement from Office of Criminal Justice Planning re the 2nd Annual Governor's Training Conference on Crime Victims to be held April 8-10, 1985, Sacramento, CA.

2/85 Minutes of January 15, 1985 General Meeting, SF Delinquency Prevention Commission.

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Notice

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: April 4, 1985 Regular Commission Meeting

The regular Commission meeting will be held in the Airplane Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. There will be a brief general meeting and will convene into Executive Session. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740) Ext. 272.

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MINUTES OF APRIL 4, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:30 p.m.

AGENDA:

Chairman Grandin announced that there would be a brief general meeting and the Commission would then go into Executive Session for the Personnel Committee to give their report to the full Commission as to its efforts and progress towards the evaluations of the applicants for the CJPO position.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Banks, Basse, Binet, Costello, Harrison, Roy, Wada. Excused: Commissioners Cayton, Figone, Marovich, Romero. Absent: Commissioner Gilbert. Staff: Jeanne Bailey, Aimee Exnicios. Guests: Alfredo Bojorquez, R.A.P.; Leo Chin, S.F. State; Eliot Hartstone, URSA Institute; Stephen LaPlante, Mayor's Office; Kevin Leong, S.F. State; Joseph Spaeth, YGC Public Defender.

APPROVAL OF MINUTES:

It was M/S/C to approve the March minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Chairman Grandin called attention to two items in the folder requiring action later in the meeting: 1) A letter from the Senior Tutors in Detention requesting Commission support. 2) A letter from Ms. Nancy Rubin, Acting Chief of the Forensic Services Division (D.P.H.) acknowledging receipt of a letter from the Commission regarding the present absence of Psych. Services at LCR. Ms. Rubin stated that the recent removal of Psych. Services from LCR is a temporary action in order to reorganize and set up graded Psych Services in the near future. Ms. Rubin emphasized her division's commitment to high quality Psych Services throughout our YGC system. A list of March correspondence is attached to and incorporated in these minutes.

JUDGES' CORNER:

Judge Hanlon introduced Judge Frank Hart who has been assigned by the Presiding Judge of the Superior Court to replace Judge Chesney who, effective April 8, has been assigned to the Civil Division. Judge Hanlon expressed his appreciation and sincere thanks for her hard work at YGC and for her dedication and efforts on behalf of the youth who appeared before her at Juvenile Court.

Judge Hanlon welcomed Judge Hart who had been with the Muni Court since December 1970 and was recently elevated to the Superior Court by Governor Deukmejian. Judge Hanlon previously worked with Judge Hart and is looking forward to working with him again at YGC.

Personnel Committee of the Superior Court: The Personnel Committee of the Superior Court will meet soon to receive the Commission's report on the evaluations of candidates for the position of CJPO. Judge Dearman may select a day next week for the initial hearing on this matter.

State Juvenile Court Institute: Judge Hanlon reported on this conference which was held in Anaheim on March 28 and 29. He reported that this year, for the first time, the emphasis has definitely shifted from the area of delinquency to that of dependency problems. SB14 has created an overwhelming amount of work in order to do an adequate and professional job in the placement of minors.

Judge Hanlon had the opportunity to speak informally with judges from other counties, especially Northern California, and they are all experiencing the same influx problems in the area of dependency. At YGC 2/3 of all petitions filed are in the area of dependency and this is occurring statewide.

Condition of Overcrowding: Upon receiving notice from the CYA regarding overcrowding at Juvenile Hall during the month of February, Judge Hanlon started working with Dennis Sweeney, Jeanne Bailey, probation and detention staff and members of the Commission in setting forth and revising detention criteria. Judge Hanlon reported that coextensively we received from the Youth Law Center their study on Criteria for Detention. The criteria developed by probation and detention staff was less restrictive than the criteria from Youth Law Center.

Judge Hanlon advised that YGC detention criteria was almost solidified when he, Mr. Sweeney, Ms. Bailey and Dr. Grandin met with CYA about our recent overcrowding in Juvenile Hall. He briefly reviewed three basic plans/options that can be pursued with CYA. We have chosen to plan with CYA to resolve the solution together and alleviate the problem of overcrowding. Because our new detention criteria are stricter than the general guidelines used previously we believe the new criteria will eliminate overcrowding in the future. CYA accepted this plan.

The criteria developed states detention will only be permitted when the minor meets one of seven guidelines. CYA is satisfied with the criteria developed and, if we abide by the guidelines, we should overcome some of the problems caused by overcrowding. We also hope to reduce detention of youth awaiting placement.

Casey Foundation: Judge Hanlon advised that the legislature amended the placement provisions of the dependency area of the W&I Code last year to allow for the Casey Foundation to take direct placements from the Court on dependency matters. This foundation originated in the State of New York and has established a network of foster-care and adoptive homes within their network. They are highly reputable in all states in which they operate and are just coming into California. They now have a few adoptive homes in Northern California. There is no cost to the taxpayer and all homes are certified by State Social Services. Because of the legislation, we may place directly and this avoids our placing with the Department of Social Services for care, placement and planning and subordering that placement be with Casey.

Mental Health: Judge Hanlon announced that a consortium has been put in place comprised of Commissioner Costello, Director of McAuley Clinic, Dr. David Tomasini and other health professional members in an effort to assist in the placement of hard to place emotionally disturbed youngsters.

Youth Emergency Services: Judge Hanlon is continuing to meet with representatives of Youth Emergency Services regarding the matter of runaway youth in this county. A Screening Committee will be formed and comprised of a member from each of the following: Probation Staff, Dept. of Social Services, School Department, Mental Health Staff and three members at large selected by Youth Emergency Services to represent their coalition. The Section 601 difficult to handle and place cases will be brought before the committee for discussion. The committee will meet to "brainstorm" and function much the same as the Technical Advisory Board of DSS does with difficult to place youth. The first meeting of the Screening Committee will be on April 18 at which time the first cases will be brought before the committee.

JJC Executive Director Proposal: Because of the very stringent review of new positions by the Mayor's Office and Board of Supervisors this year and the number of staff needed to implement detention and probation services, Judge Hanlon is taking a hard look at what can be done in the area of this proposed position. Judge Hanlon emphasized the following is only on the drawing board, a rough sketch: The Court may request an administrative assistant if it appears that the Mayor is going to send back the CASA program for Superior Court funding because its budget does not go to the Mayor's Office and she is not willing to fund CASA in the Probation Department budget. In most metropolitan counties, the Court has a Juvenile Court Administrator who supervises the Court Calendar; i.e., keeps track of cases, makes sure the flow of cases is even among the Court judicial officers, compiles and analyzes statistical data, etc. At Juvenile Court, this person may also have to supervise CASA, perform the duties of Executive Director for the JJC and screen ombudsman type complaints. The position would not be a luxury but a necessity. Judge Hanlon would like to meet with the Commission and receive input on this matter.

February 28 DSS Commission Meeting: Judge Hanlon briefly reviewed an item in the minutes of the February 28 DSS Commission meeting. The General Manager of DSS has requested Lillian Johnson of Family & Court Children's Services to involve the Technical Advisory Committee in developing a plan to remove the W&I dependency hearings from Juvenile Court to Andrew Jackson School. The purpose is to provide a setting less frustrating and more calm than at Juvenile Court where the judge is frequently hearing delicate dependency matters between noisy hearings involving Section 601 and 602 cases. Judge Hanlon advised that the General Manager has not consulted the Court, Probation Department or County Clerk and the likelihood of such a move is remote.

Stirling Bill: This bill principally revamps the delinquency areas and some dependency areas in the Welfare and Institutions Code. Attention was brought to this bill at the conference in Anaheim and it is anticipated that there will be many amendments to this bill. Judge Hanlon recommended that the Commission's Legislative Committee study this bill and report back to the Commission on this item.

GUEST SPEAKER:

Chairman Grandin introduced Dr. Eliot Hartstone of the URSA Institute who gave a brief overview of a proposed comparable mental health study between detainees in a facility in Syracuse, New York and youngsters in YGC.

Dr. Hartstone advised that there is a problem nationally at both state and local levels as to how to respond to those youth who cut across both juvenile justice and mental health systems. Little is known as to the percentage of youth entering the juvenile justice system with major mental health problems or services available for these youth. The URSA Institute has proposed a study to NIMH to obtain information about these issues. They will try to identify those youth who are offenders and who are also in need of mental health services. They want to determine the capacity of the juvenile justice system to identify those needing mental health services, how they are diverted out of the justice system into specialized delivery programs, the kind of services provided to these youth within and without the system, and the quality of services provided.

Dr. Hartstone stated that they will conduct a series of semi-structured interviews with administrators of both juvenile justice and mental health, state and local, and members of the SF Juvenile Justice Commission. The purpose is to describe mental health services currently available at county and state levels for SF County kids who reach intake and have mental health needs. The major task is to look at those youth entering probation intake in both Syracuse and SF facilities for a six month period and receive probation support to conduct a mental health assessment to define those youth with major mental health needs. They will track those found to have serious mental health needs for a twelve month period as to services provided, by what agency or system, who assumed responsibility for the kids, etc.

They will also conduct a series of interviews with service providers to look at the nature, quality and results of services provided to these youngsters. After analyzing the data, the Institute will provide a series of policy and programmatic recommendations both to the counties and NIMH on how to improve services to this population. Dr. Hartstone requested a letter of support to include along with others as an addendum to the proposal to NIMH. Discussion with Commission members ensued and it was then M/S/C that the Commission write a letter of support for this project.

RECOMMENDATIONS:

Institutions Committee: Commissioner Laws advised that a two-page report on the March 21 meeting of the Institutions Committee had been placed in Commissioners' folders. The report contained a recommendation to the Commission as follows: That the Institutions Committee, through the Chairman of the Commission, request the Superintendent of Schools to assign appropriate school personnel to meet with the Institutions Committee to discuss personnel and other needs of the Court School. It was M/S/C that the Commission make the recommendation to the School Department.

Support for Senior Tutors in Detention: As discussed earlier in the meeting, there was a letter in the correspondence folder from the Senior Tutors in Detention

requesting Commission support. Commissioners are familiar with this excellent program and it was M/S/C that the Commission send a letter of support for the Senior Tutors in Detention.

Police Diversion Program: Chairman Grandin advised that Coleman Children and Youth Services were able to have the issue of re-establishing this program placed on the agenda of the Police Commission and the Commission voted to go ahead with the program.

The JJC is on record in that it support the Police Department in whatever they do with their resources, and Chairman Grandin does not feel that this matter calls for any further action by the Commission at this time.

TREASURER'S REPORT:

In the absence of Commissioner Cayton, Commissioner Laws reported on the amount in the Commission's checking account.

ADJOURNMENT:

The meeting was adjourned at 1:30 p.m. to go to Executive Session.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MARCH 1985

3/1/85 Letter to Chairman Grandin from Millicent Buxton, Board Member, SF Medical Society Auxiliary re Conference on Adolescent Chemical Dependency.

3/1/85 Copy of letter to Honorable Frank Shaw, Presiding Judge, Superior Court from James Rowland, Director CYA, re recommendation of Ms. Arlene Sauser for position of CJPO.

3/4/85 Letter to Chairman Grandin from Judge Hanlon re Judges of the Superior Court established the procedure for selection of CJPO and the involvement of the JJC therein.

3/4/85 Letter to Chairman Grandin from Laura E. Grieneeks, Ph.D., Director Psychiatric Clinic, YGC, re copy of a Concept Paper submitted for Department of the Youth Authority - One Year Delinquency Prevention Grant entitled "Intervention with Potential Juvenile Sex Offenders".

3/5/85 Memo to all YGC Staff from Dennis Sweeney, Acting CJPO, re Key and Lock changes.

3/5/85 Copy of letter to Honorable Frank Shaw, Presiding Judge Superior Court from Honorable Robert A. Wenke, Superior Court Judge, Los Angeles, CA re letter of recommendation for Ms. Arlene Sauser for position of CJPO.

3/6/85 Letter to Tom Peters, PH.D., DPH, Forensic Division, from Chairman Grandin re Commission support for a full-time psychiatric consultant at Log Cabin Ranch School.

3/11/85 Memo from Dennis Sweeney to JJC re Juvenile Hall Admission Criteria.

3/11/85 Intra-Office Memorandum to Each Department Head from Clerk of the Board of Supervisors re Women in Non-traditional Jobs.

3/12/85 Letter from Chairman Grandin to Millicent Buxton, Board Member, SF Medical Society Auxiliary, re Chairman Grandin's participation in the Conference on Adolescent Chemical Dependency.

3/15/85 Letter to Chairman Grandin from Michael Basten, President, SF Probation Officers' Association re Vision Quest.

3/19/85 Memo from Commissioner Laws to Dennis Sweeney, Acting CJPO, re forwarding letter from Art Tapia, re availability of data for how a profile of SF families could be developed on an annual basis.

3/19/85 Copy of Memorandum to Dennis Sweeney from Judge Hanlon re Judicial Assignments.

3/19/85 Copy of Letter to Tom Peters, Ph.D., Deputy Director DPH, from Judge Hanlon re recommendation of psychiatric consultant for LCRS.

3/22/85 Letter to Chairman Grandin from Nancy Rubin, M.S.W., Acting Program Chief, DPH Forensic Services, re Chairman Grandin's letter of March 6 to Dr. Peters relative to special need for a full-time psychiatric consultant at LCRS.

3/29/85 Copy of letter to Leonard Gordon, Chairman Youth Services Task Force, MCJC, from Mike Basten, President, SF Probation Officers' Association, re Police Diversion Program.

3/85 Announcement of Breaking the Chain, Workshop Retreat, March 23, 1985 to be held at SF Theological Seminary, San Anselmo, CA. This is the first retreat for CASA staff and volunteers in California and information and registration form enclosed.

3/85 February 1985 issue of "Action Alert".

3/85 March 1985 copy of "San Francisco Business:.

3/85 March 1985 copy of "The Tenderloin Times".

3/85 Minutes of the February 19, 1985 General Meeting, SF Delinquency Prevention Commission.

3/85 Announcement from the Psychological Associates, Fayetteville, North Carolina of the Associates Spring Workshop to be held in SF on Thursday, April 25, 1985.

3/85 Announcement from Children's Institute International re the First International Conference, Children and the Media, to be held May 6-8, 1985 in Los Angeles, CA.

3/85 SF Adult Probation Department Annual Report, 1983-1984.

3/85 Announcement of S.F. AIDS Foundation Volunteer Appreciation Day to be held April 7, 1985.

3/85 Announcement of "Partnerships in Corrections" CPPCA Conference '85 to be held May 22-24, 1985, Red Lion Inn, Sacramento, CA.

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TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: May 2, 1985 Regular Commission Meeting

The regular Commission meeting will be held in the Airplane Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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MINUTES OF MAY 2, 1985 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Grandin, who was delayed, Vice Chairman Kelleher convened the meeting at 12:32 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Banks, Binet, Cayton, Costello, Harrison, Marovich, Romero, Roy. Excused: Commissioners Basse, Figone, Wada. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios. Guests: Alfredo Bojorquez, R.A.P.; M.Al Fareem, New Bayview Newspaper; Stephen LaPlante, Mayor's Office; Joseph Spaeth, YGC Public Defender.

APPROVAL OF MINUTES:

It was M/S/C to approve the April minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Commissioner Laws called attention to letters of particular concern: 1) A letter from Judge Hanlon to the Hon. Frank Shaw, Presiding Judge of the Superior Court, regarding the CASA program. 2) A letter to Chairman Grandin from Drucilla Ramey, SF Bar Association, regarding the JJC Annual Report and mutual concerns. Chairman Grandin advised that she will meet with members of the Bar Association's Committee on Juvenile Justice to discuss staff for the Commission, the creation of a fifth judicial position for the Juvenile Court and other mutual concerns.

GUEST SPEAKER:

Commissioner Kelleher introduced Mr. Cy Shain. From 1958 to 1961 Mr. Shain was the Research Director for the Governor's Juvenile Justice Commission and his committee made the first major revision in Juvenile Court Law in fifty years, including the creation of Juvenile Justice Commissions.

Mr. Shain stated that fifty-five years after the original Juvenile Court Law enactment (statute was passed in 1903) a state commission was appointed because of numerous questions being raised as to administration of the Juvenile Court, implementation of the statute and concerns as to legal rights. The commission was empowered 1) to make a study of all the statutes including the handling of dependent and neglected children and 2) to recommend changes to enable the Juvenile Court to carry out concepts of modern treatment and to protect the rights of children and parents'.

The commission ultimately found that there was an absence of well defined standards to guide juvenile court judges, probation and law enforcement officials in their decision making, there was an urgent need of revision. County commissions were created in all counties except Los Angeles where a Probation Committee serves to advise the Chief Probation Officer.

Mr. Shain stated that his commission recommended that county commissions be provided with broad powers to investigate, study and issue annual reports and recommendations on the administration of juvenile justice. What the committee did was to establish local protypes as were established at the state level and duties and responsibilities are spelled out in Sections 225 and 226 of the W&I Code.

JUDGES' CORNER:

Timetable for appointment of permanent CJPO: Judge Hanlon advised that the Personnel Committee has met twice, once to review the applications submitted from the applicants and once to go through the Commission's evaluations. On behalf of the Personnel Committee and the Superior Court, Judge Hanlon expressed deep appreciation for the amount of work that went into doing the evaluations and for the attention and conscientiousness with which the task was performed.

The Personnel Committee has evaluated all of the applications and the chairman has advised the Executive Officer of the Superior Court of the eight persons whom they will interview at length. The interviews will take place on May 15, 1985. The committee will then meet the following day, May 16 in Executive Session (under rules of the Court) to select no less than three candidates to be presented to the Court at their monthly meeting on May 23. The finalists will be interviewed by the 27-29 judges (Judges Mayer and Constine retired effective May 1) and make their selection that evening. On the morning of May 24 the Presiding Judge of the Superior Court will announce the new Chief Probation Officer.

There is technically not a vacancy in the office until September. However, Judge Hanlon feels that a supplemental can be obtained, if necessary, when the new CJPO is selected to fund this position prior to the month of September.

Minor Surgery: Judge Hanlon announced that it is necessary for him to undergo minor surgery on his vocal chords and it will be essential for him to have absolute voice rest. He will be off the week of May 13 and, possibly, Judge Chesney will replace him that week as the calendar has been set.

Budget Hearings with the Mayor: Judge Hanlon reported that there had been approximately 260 requests for new positions in various department budgets and, as of noon the day of our hearing, the Mayor had granted six; we asked for 33 positions. Our request for these positions was well prioritized and 12 of the 33 are necessary to maintain minimum standards. He was pleased to announce that we were granted the 12 prioritized positions plus one other.

The Mayor directed Judge Hanlon to have the CASA program put into the Superior Court budget and she has written a letter to the Finance Committee of the Board of Supervisors indicating her desires. Judge Hanlon informed the Executive Officer of the Superior Court that there is need to have this item ready in the budget and he

will meet with the Court's Executive Committee next Thursday on this matter. It would be extremely costly to appoint attorneys to do the job done by the CASA volunteers.

Telephone System: Judge Hanlon was pleased to announce that of all the city departments, we have the #1 priority for a new telephone system. We will be getting the new system in approximately December 1985.

Executive Director position for JJC: Judge Hanlon is studying the position of Executive Director for the JJC and analyzing it. As he sees priorities being set by the City, we have to make a strong case as to need for the position. To justify the salary, the person who exercises the responsibility as Executive for the Commission may also have to be the executive who supervises CASA and may even have to take on additional duties.

Adjustments in Calendaring System: Judge Hanlon has made several adjustments in the calendaring system due to the large influx of dependency petitions being filed. He has removed all delinquency matters from the Commissioner (Dept. 29-A) who ordinarily heard the dependency and some delinquency matters. He is keeping track of the more serious cases, especially recidivism from Out of County Placement and Private Placement, and if necessary the Private Placement and County Placements might be transferred to Dept. 30.

Christopher T. Case: There is currently a consent decree being circulated among defendants in the Christopher T. Case. Judge Hanlon can only say that it is his understanding, from having kept up the monthly meetings over these years, that it looks very good without saying that the case is settled. The group that has met monthly on this case will continue to meet with Judge Hanlon.

ACTING CHIEF PROBATION OFFICER'S REPORT:

Statistics: Mr. Sweeney reviewed the statistics that were placed in Commissioners' folders.

Department of Justice: Judge Hanlon, Jeanne Bailey, Dr. Shalwitz and Mr. Sweeney along with three members of the Mayor's Office met with representatives of the Department of Justice on May 1, and they gave us a rough outline of what they were looking for. Mr. Sweeney reported that they indicated having received information about YGC from a variety of sources and the information was compiled. They then decided there might be some issues that needed to be investigated; these are constitutional issues and not standards. They are not here to confirm or deny specific charges; they are looking at the status of the facility now and want to determine if a practice or pattern exists which abridges the constitutional rights of the detainees.

They were given an extensive tour of the facility and will return with an independent contractor either from the National Institute of Justice or perhaps someone from the American Correctional Association about June 1. They will be in approximately the same capacity as Steve LaPlante when he did the investigation for the Mayor's Office. They indicated that they may use the ACA standards to

judge our operation and the independent contractors report might indicate that we need to enhance our program, but that will not be an issue in the report. The attorneys, Dept. of Justice representatives with whom we met, are only going to focus on constitutional issues such as overcrowding, is the facility so unclean that it is unhealthy, etc. Mr. Sweeney advised we would accommodate them as best we can. They will make their report available to us. Mr. Sweeney feels that another report can only give us more recommendations to try to enhance the program.

Budget Hearing: Considerable credit is given to the Mayor's Office and to our budget analyst, Barbara Conway. Mr. Sweeney was asked to prioritize the 33 requested positions and 12 were identified as necessary to address the safety issues set forth in both the Breed and Mayor's Reports. Three priority lists were developed and the first list of prioritized positions would insure that adequate coverage is available 24-hours a day and for the recreation program to be put in place. The second list would enhance the day to day operation of the Hall and the third list contained needed positions that could be filled after staffing is in place for the first and second priorities.

Mr. Sweeney gave a brief review of LCR's equipment request. At the budget hearing, the Mayor made several statements including that we would receive the bus and tractor for LCRS and our budget request for the year would be doubled, from $28,000 last year to $56,000 this year. After subsequent phone calls, he was informed this morning that he can have $45,000 and either buy the bus or equipment. He is now in the process of negotiating for equipment. Without sufficient funds, it may be necessary to borrow beds from Laguna Honda and Juvenile Hall.

Judge Hanlon feels that we came out very well at the Budget Hearings and that we received a "B-Plus" for our efforts on the Management by Objectives.

Outdoor Recreation: Mr. Sweeney will meet soon with Cal Malone, Chair of the Capital Improvements Committee, and the Bureau of Architecture. They have already advised that they will do the resurfacing of the tennis court and make it multi-purpose. However, it has come to our attention that there is the possibility it may be surfaced again as a tennis court. The installation of band wire for security purposes is not the most satisfactory, but it is the fastest way to make outside recreation available, along with additional staff for Juvenile Hall.

Retirement of Business Manager: T.F.Spillane, business manager, retired as of April 26. The supervision of some employees have been assigned to Messrs. Gene Dupignac and Matt Castro. Mr. Cain and Mr. Sweeney have also assumed additional responsibilities. There are no funds currently to replace the business manager.

CHAIRMAN'S REPORT:

DPCC Meetings: Chairman Grandin appointed Commissioner Costello as our Commission's liaison to the DPCC.

Training of Juvenile Justice Commissions: Jeanette Dunckel and a group of people associated with the ACTION Network have received a grant to experiment with the training of members of juvenile justice commissions to, in turn, educate new juvenile court judges that come into their area. It is an experiment because it is not known if the Court will like the idea or if it will be feasible for commissions

to assume that responsibility. Ms. Dunckel and Janet Enright have requested to present that idea to us at our June meeting. The Commission had no objection to the presentation.

Update on recommendations of the Breed and LaPlante Reports: Chairman Grandin reported that a number of commissioners and community groups have expressed an interest in getting a current update on the status of the recommendations of the Breed and LaPlante Reports. She has spoken to Mr. Sweeney about this matter, and he will give an update at the June meeting of the Commission. She will convey this to members of the community who have been inquiring about this matter and the June meeting will be the forum to get that feedback.

Commission Vacancy: There is a vacancy on the Commission as Commissioner Gilbert's term expired on April 7. Please submit names of prospective candidates to Judge Hanlon.

Court/Police Liaison Position: Commissioner Banks is currently chair of the Juvenile Court Committee. However, because she has a new job, she does not have the time or availability to participate in the Court/Police meetings. Commissioner Banks volunteered to assume this liaison position and was appointed thereto by Chairman Grandin.

Homeless Youth Bill: Chairman Grandin announced that the Homeless Youth Bill passed last week. She and Dennis Sweeney attended the preview of a film entitled "Street Wise", a fundraiser for Youth Advocates. She encouraged everyone to see this movie, an exceptionally well done documentary, which is very compelling about kids who live on the streets.

Larkin Street Youth Shelter: Chairman Grandin passed around a list of items needed by the Larkin Street Youth Shelter.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Laws advised that copies of the Institutions Committee report of its April 18 meeting were placed in Commissioners' folders. There are no recommendations. The committee wants to visit the juvenile facilities in San Mateo, the visit is tentatively set for Thursday, May 23 and all Commissioners are welcome to participate in the tour.

Legislative Committee: Commissioner Roy gave a brief review of AB1596 which will address at state level the special service needs of homeless youth in California for the first time. SB314, in the Senate Judiciary Committee, would extend from 15 days to one year the length of time a minor can be committed to a county institution for violating probation (without going thru certain procedural steps currently required for any such commitment greater than 15 days). AB533 would provide funds to train members of juvenile and delinquency prevention commissions and is in the Assembly Public Safety Committee.

Commissioner Costello advised that regulations on AB3632 are now out and the Speaker is considering it as a two-year bill. The regulations do not require either the Dept. of Social Services or Probation Department to be involved in the

placing of a child even though the child may emerge from Probation Services. They will be invited, but she feels that it should be mandated.

AB1259 was discussed. Chairman Grandin advised that DSS is being very strict about their residency requirement, and this is causing problems in providing services needed by the street kids. However, DSS is standing behind their position that anyone out of state is not entitled to services here.

Commissioner Costello advised that the Christopher T. subcommittee, now called the Children's Mental Health Policy Board, is continuing to focus on the mental health delivery system in California and they are dealing specifically with children. With Judge Hanlon's permission they plan to be in existence for at least two more years, and one of their goals is working towards a conference statewide which would address responsibility for the mental health of children, etc.

Probation Services Committee: Chairman Grandin advised that Commissioners Binet and Wada have been involved in the Personnel Committee of the JJC for selection of the new CJPO and Commissioner Figone has been on leave from the Commission as he is a candidate for the CJPO position. However, she would like for the committee to meet and have a report for the June Commission meeting. Chairman Grandin appointed Commissioner Romero as interim chairman of the committee in Commissioner Figone's absence and requested a report at the June meeting as to the committee's plans for this year.

LIAISON REPORTS:

Forensics Advisory Council: Chairman Grandin advised that things are "in limbo" as the Council had hired someone to be their staff person and, although approved by both the Health Department and Civil Service, the position was not funded by the Mayor. Subsequently, there is a split on the Council as to whether or not they can proceed without staff.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

Commissioner Roy requested that the Commission purchase a subscription to the "California Legislative Update" and it was M/S/C to subsidize a subscription to this publication. This motion was amended as Mr. Sweeney advised that he receives a copy of this publication and will share it with the Commission.

SECRETARY'S REPORT:

Commissioner Laws requested all Commissioners to submit their Hours of Participation forms and she will submit a report to be made public at the June meeting.

ADDITIONAL BUSINESS:

Executive Committee: Chairman Grandin advised that the next meeting of the committee will be on May 16 in the Commission office from 12 noon to 2:00 p.m.

ADJOURNMENT:

Chairman Grandin convened the meeting at 2:05 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF APRIL 1985

4/1/85 Memorandum to Chairman Grandin from Judge Hanlon re Christopher T. Committee Meeting to be held 4/11/85.

4/1/85 Letter to Chairman Grandin from Les Clemmer re his not being able to participate in interview for CJPO position.

4/1/85 Letter to JJC from Sondra M. Napell, Program Director, Senior Tutors in Detention re Commission support for Senior Tutor's request to CYA for grant funds and concept paper enclosed.

4/1/85 Memo to Chairman Grandin from Judge Hanlon re meeting date for Christopher T. Committee changed from 4/11 to 4/18/85.

4/3/85 Letter to Chairman Grandin from J.L. Phillips, applicant for position of CJPO, re appreciation to her and the Ad-hoc CJPO Evaluation Committee, who interviewed him on March 27, for their considerate professionalism.

4/3/85 Letter to Chairman Grandin from R. Michael Lindsay, Director County of Los Angeles Probation Department, re material relating to their new Foothill Parenting Network.

4/9/85 Memorandum from Coleman Advocates for Children & Youth to Chairman Grandin re meeting on April 24, 1985 at Coleman.

4/10/85 Letter to Chairman Grandin from Margaret Brodkin, Staff to YES Coalition re request for letter of support for AB1596 to provide services to homeless youth in SF and LA.

4/16/85 Letter to Hon. John Dearman, Chairperson, Personnel Committee re submitting completed evaluations of the applicants for the position of CJPO.

4/18/85 Memorandum to all City Department Heads from Chief Emmet D. Condon, SF Fire Department re new law regulating hazardous materials.

4/22/85 Letter to James Rowland, Director, CYA from Chairman Grandin re letter of support for Senior Tutors in Detention for $22,850 in state funds (grant).

4/22/85 "To Whom It May Concern" letter sent to Dr. Eliot Hartstone, URSA Institute, from Chairman Grandin to be included with others as an addendum encouraging funding of URSA grant entitled, "Mental Health Diversion in the Juvenile Justice System."

4/23/85 Letter to Chairman Grandin from Judge Hanlon re receipt of the JJC Annual Report.

4/26/85 Letter to Chairman Grandin from Drucilla S. Ramey, SF Bar Association re receipt of JJC Annual Report and expressing the desire for meeting with her to discuss mutual concerns.

4/29/85 Copy of letter to Hon. Frank W. Shaw, Presiding Judge, Superior Court, from Judge Hanlon re CASA Program Budget - FY 85-86.

4/85 April 1985 issue of "San Francisco Business".

4/85 Announcement from National Council of Juvenile & Family Court Judges re "Issues in Family Law & Domestic Relations" training program to be held in Reno, Nevada June 9-14, 1985.

4/85 Announcement from National College of Juvenile Justice re Summer College, "A Core Course in Juvenile Justice for Judges" to be held at the University of Nevada, Reno, NV on June 2-14, 1985.

4/85 Notice from United Way of the Bay Area re discussion of "The changing structure of California families: policy implications for the public and private sectors" to be held 5/3/85 at Alumni House, UC, Berkeley.

4/85 Invitation to attend the "Friends Outside in San Francisco" Annual Dinner to be held 4/25/85.

4/85 Minutes of March 19, 1985 Delinquency Prevention Commission meeting.

4/85 Announcement from NCPI re Regional Training Program to be held in Oakland on May 23-24, 1985.

4/85 April 1985 issue of "Action Alert".

4/85 April /May 1985 issue of "Tenderloin Times".

4/85 Invitation from SF NOW to attend a dinner honoring Daughters and Mothers working for Social Change to be held 5/9/85.

4/85 April 1985 issue of SF Chapter "Friends Outside Newsletter".

4/85 Announcement from National Council of Juvenile & Family Court Judges re Seminar, Major Issues in Juvenile Detention" to be held in Las Vegas on June 23-26, 1985.

4/85 Summer 1985 Catalog, "Lifelong Learning UC Berkeley Extension".

4/85 Invitation from Mayor Feinstein to attend world premiere of "A View to a Kill", Roger Moore as James Bond 007; a benefit for the Mayor's Youth Fund.

4/85 No-Risk Trial Subscription Card for Project Share to receive the current issue of SHARING, newsletter and just-published SHARE Catalogue. Project Share is a national clearinghouse for improving the management of human services.

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

Notice

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: June 6, 1985 Regular Commission Meeting

The regular Commission meeting will be held in the Airplane Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
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MINUTES OF JUNE 6, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Banks, Basse, Binet, Marovich, Romero, Roy, Wada. Excused: Commissioners Costello, Figone, Harrison. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios, Terry Twing. Guests: Ray Balberan, R.A.P.; Jackie Bloom, Diamond St. Youth Shelter; Margaret Brodkin, Coleman Advocates for Children & Youth; Keith Choy, Christian Youth Center; Barbara Conway, Mayor's Office; S. Downey; Jerald Eisenberg, YGC District Attorney's Office; Marsha Goldberg, YGC Psych Clinic; Michael Gopal; Chris Ingenito, YGC Medical Clinic; Jean Jacobs, Coleman's/Delinquency Prevention Commission; Joyce Ladar, SF Bar Assoc., Juv. Just. Comm.; David Lambert, Nat'l. Ctr. for Youth Law; Stephen LaPlante, Mayor's Office; Norman Mundy; Georgia Quinones, Community Boards of SF; Nancy Rubin, Forensic Services Division Health Dept.; Thomatra N. Scott, EOC/JDP Commission; Greer Smith, Youth Law Center; Joe Spaeth, YGC Public Defender; Johannes Troost, Youth Advocates; Tracy Waldern, Youth Law Center; Sarah Wilcox, Office of Supervisor Richard Hongisto; Morgan Yomonoka, SF State Univ.; Elixabeth M. Youhn, Delinquency Prevention Commission.

APPROVAL OF MAY MINUTES:

It was M/S/C to approve the May minutes as mailed with the following amendment requested by Commissioner Costello: Page Six, Paragraph 3, last sentence to read as follows--statewide which would address what is the responsibility of Mental Health for children, etc.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Commissioner Laws called attention to letters of particular concern: 1) Notice from Judge Hanlon that the Juvenile Court and Facilities Committee of the Superior Court will meet with the Executive Committee of the Juvenile Justice Commission on Tuesday, June 18 at 4:30 p.m. at City Hall. 2) Letter from Commissioner Figone advising that on May 14, 1985, he withdrew his application for the position of Chief Probation Officer and requesting that this information be indicated in the June Juvenile Justice Minutes.

NEW CJPO:

Before proceeding further with the agenda Chairman Grandin officially welcomed the new CJPO for the City and County of San Francisco, Mr. Dennis Sweeney.

GUEST SPEAKER:

Chairman Grandin introduced Jeanette Dunckel, Chairperson of the Foster-care Board of California Children's Lobby.

Ms. Dunckel gave a presentation of a project that she hoped would interest the Commission. She gave a brief overview on the inception of the project which grew out of the California Foster-care Network. She advised that there are ten networks statewide and serious concerns have developed throughout the networks in the past several years; i.e., reports in the foster-care system are increasing and placement resources are down statewide, and communities focus on the Sec. 601 & 602's. Through the networks the concerns came to the attention of a committee of the Zellerbach Family Fund. The Family Fund has been funding the California Foster-care Network and has a Child Welfare Committee that meets regularly. A steering committee has spun off to see what can be done to address the problems.

San Francisco would be used as a pretest area for a project which she hopes to take statewide. It is short-term (3-4 mos.) with long-term inplications and the purpose is to improve the plight of children who are dependents of the Court, Sec. 300 W&I Code, throughout California. The committee will try to accomplish this three ways: 1) Increase Juvenile Court judges' awareness of the needs of these children and resources available to them. 2) Educate key people in the community as to the importance and role of the Juvenile Court judge in the community. 3) Develop informed advocates among JJC/DPC Commissioners.

She requested two or three Commissioners to work with the steering committee to continue the work of the project, improve materials already developed and to pretest the project in SF. Material would be made available to Commissioners for gathering of information on dependents in their own counties and they would be trained in the use thereof. The DPC will participate and their Executive Director has offered to coordinate the information gathering.

Upon completion of her presentation, Judge Hanlon urged Commissioners to support this effort as it is an important project. Information is available from staff members; i.e., probation and social services, etc. Commissioners Grandin, Marovich and Kelleher will participate in the project.

JUDGE'S CORNER:

On behalf of the Superior Court, it was Judge Hanlon's pleasure to present Dennis Sweeney as the Chief Probation Officer and congratulated him on his appointment.

Expression of appreciation to the JJC Interview Committee: Individual colleagues of Judge Hanlon's have asked him to express to each of the Commissioners who participated in the screening and interviewing of candidates for the CJPO, their sincere appreciation for the amount of work done on the evaluations. The work was of inestimable value to the Court. Judge Hanlon advised that through the process of the Court and Commission working together the quality of leadership for the Juvenile Probation Department has been assured for some years to come.

Commission Vacancy: Judge Hanlon advised that there is a vacancy on the Commission. He has referred a name to the Chair for interview and comments as to the viability of that candidate for the Commission.

Judge Hanlon announced that Commissioner Romero has tendered his resignation from the Commission. With great reluctance Judge Hanlon accepted his resignation and expressed his appreciation for Commissioner Romero's Committment to children, the Juvenile Hall and the workings of juvenile probation. Judge Hanlon will refer the names of other candidates to the Commission to fill the vacancy due to Commissioner Romero's departure.

Follow-up to Jeanette Dunckel's Presentation: As mentioned at previous Commission meetings, Judge Hanlon is concerned about the increase of dependency petitions under Section 300 of the W&I Code. He is frequently going to the bench to help relieve some of the congestion in the Court of the Commissioner whose principle responsibility is dependency petitions.

Next week Judge Hanlon will take a request for a full-time Commissioner for hearings on dependency matters to the Court's Executive Committee, or at least to have a part-time Commissioner available to handle lengthy trials.

Judge Hanlon reviewed statistics and April 1985 showed an increase of 200% compared to April 1984 in dependency petitions filed. Consequently, the shelter system is affected as well as the Court. Pressure is on the Court to litigate these cases so that the children can, if appropriate, be reunited with their families or be placed by the Court as soon as possible.

Christopher T: The consent decree has been filed and entered and Judge Hanlon will continue meeting to facilitate implementation.

Meeting with School Department: Judge Hanlon advised that he and senior staff will meet with representatives of the School Department on June 11. There is a new associate superintendent responsible for the Court schools, Olivia Martinez.

CASA: As reported at the Commission's May meeting, the Mayor directed Judge Hanlon to have the CASA program deleted from the Probation Department budget and put into the budget of the Superior Court. This matter is still pending.

Youth Emergency Services Coalition: Judge Hanlon reported that meetings with the Youth Emergency Services Coalition are continuing on the placement of youth. June 13 will be the first working case conference for problem solving of individual youth who have been in and out of shelter/placements.

State Secretary of Health: Dr. Swoape, State Secretary of Health, will tour YGC on June 27 and will meet with Judge Hanlon and Mr. Sweeney. The Secretary regularly tours facilities and placements where children are also affected by the Department of Mental Health.

June 18 Meeting: The Juvenile Court and Executive Committees of the Superior Court will meet with Mr. Sweeney on June 18 to discuss long and short-term goals for the department. Judge Hanlon and Mr. Sweeney have discussed basic overall

placements for dependents and wards. It would be useful to have a needs assessment; i.e., who are the kids, how many do we identify now, what are our needs for housing--both secure and treatment facilities, and long-term placement facilities.

Senior Tutors: Judge Hanlon advised that the Senior Tutors are funded for the next fiscal year 1985-86. The YGC Volunteer Auxiliary will fund their bus and a foundation has funded their Director.

CHIEF PROBATION OFFICER'S REPORT:

Statistics: Mr. Sweeney reviewed the statistics that were distributed to Commissioners. On April 1 the new Admissions Criteria was instituted and there has been a subsequent reduction in population.

Department of Justice: Representatives of the Department of Justice will be at YGC next Wednesday and Thursday and bring with them two well-known people in the field of juvenile justice, Paul DeMuro and Ira Schwarz, for familiarization.

The focus of this investigation is on constitutional issues and they may also suggest some program development plan.

Establishment of Hidden Valley Committee: The committee will look at placement needs of youngsters who come through this system. The Department of Social Services has been invited to join with the committee to identify the placement needs of youth in San Francisco. We hope to develop a master plan both short and long-term to meet those needs.

Bureau of Energy Conservation: Mr. Sweeney advised that representatives of the Bureau of Conservation have visited the facility and we may be selected as a project site for conservation methods which might reduce some of our costs.

Assignment of Interns: Dennis Sweeney introduced Mr. Morgan Yomonoka, SF State University. For the past several years, Mr. Yomonoka has assigned interns to our Family Crisis Unit, which is the status offender component. The interns assigned were selected as student representatives of SF State's Department of Social Work. Mr. Yomonoka has sent excellent interns to help us with our program and, in turn, we have provided excellent experience.

CHAIRMAN'S REPORT:

Open Forum: Reminder from Chairman Grandin that at the conclusion of the regular Commission agenda the meeting will move to the Chapel for Mr. Sweeney to answer questions from the floor regarding Juvenile Court's progress on recommendations contained in the Breed and LaPlante reports.

Change in Commission's July Meeting Date: Due to July 4 being the first Thursday of the month, the regular Commission meeting will be held on Thursday, July 11.

Executive Committee Meeting: The next meeting of the Executive Committee will be on June 20 from noon to 2:00 p.m. in the Commission office.

Commission Vacancies: As announced by Judge Hanlon, there are two vacancies on the Commission. Chairman Grandin advised that she has the names of prospective candidates and interviews will soon begin to fill these positions.

Reception for new CJPO: A party will be held from 3:00 to 5:00 p.m. today in the YGC Cafeteria to welcome the new CJPO, Dennis Sweeney. All members of the community are invited to attend.

Changing of the Guard Party: The Commission is sponsoring a party for Judges Chesney and Hart which will be held at the home of Commissioner Basse on June 18 at 6:30 p.m.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Laws reported that the committee met on May 23 and again this morning. Dr. Ana Horta of the School Department was present at today's meeting and the committee was heartened to learn that by September next year there will be an Assessment Unit for detainees and the WPRC Unit. There will be a full-time psychologist, a reading specialist and learning specialist to work with the youth, most of whom have tremendous problems in school. Other changes are expected in the educational component at YGC to meet the needs of the youngsters rather than be just another highschool.

Legislative Committee: Commissioner Roy called attention to SB323. Its purpose is to provide more equitable funding to Court Schools throughout California. At the present the revenue is based on daily attendance for Court Schools and ranges from a low of $2,000 per student to a high of $5,000; SF County receives $2,514 per student. SB323 would raise the level of Court School funding for counties which are below the state average up to the average over the next three years and would also continue the annual increment for cost of living adjustment (COLA). Commissioner Roy moved that the Commission support this bill either through regular channels or perhaps drafting a letter of its own. It was M/S/C for the Commission to write a letter of support for SB323 and encourage Commissioners to contact their individual representatives.

SECRETARY'S REPORT:

Commissioner Laws reported on the Hours of Participation and the Commission as a whole has a total of approximately 500 hours for the first four months of 1985. She reminded all Commissioners to submit their participation forms.

ADDITIONAL BUSINESS:

Progress Report on Recommendations of the Breed & LaPlante Reports: As announced earlier Chairman Grandin suggested that the meeting now move to the Chapel to allow community participation in an Open Forum regarding Juvenile Court's progress on recommendations of the Breed & LaPlante reports.

Continuance of Open Forum: Mr. Sweeney had to conclude the Open Forum for today at 3:00 p.m. and it was continued to Tuesday, June 11 in the YGC Chapel at noon.

ADJOURNMENT:

Chairman Grandin adjourned the meeting at 3:00 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MAY 1985

5/1/85 Copy of letter to Dennis Sweeney from Margaret Brodkin and David Steinhart, Coleman Advocates for Children & Youth, re meeting with Mr. Sweeney on April 15 to discuss the guidelines for detention that have been developed and a few suggestions for his review.

5/2/85 Letter dated 4/29/85 to Chairman Grandin from James Rowland, Director CYA, re Commission letter supporting application submitted by the Senior Tutors in Detention for Fiscal Year 1985-86 delinquency prevention funds (grant).

5/2/85 Letter to Dr. Robert Alioto, Superintendent SFUSD, from Chairman Grandin re request for the Institutions Committee to meet with member/s of his staff re personnel and other needs of the Court School.

5/2/85 Letter to Chairman Grandin from Hon. Frank W. Shaw, Presiding Judge of the Superior Court, re appreciation for the magnificient job the Commission's Personnel Committee did in interviewing and evaluating applicants for the CJPO position.

5/2/85 Copy of letter to Mayor Feinstein from Pat Reynolds, Western Regional Director of Children's Home Society of California, re expressing their support for the CMHS budget request for children's services.

5/2/85 Letter to Chairman Grandin from Cyd Shain, guest speaker at Commission's May 2 meeting, re expressing his pleasure at meeting with the JJC and xeroxed copies of his Commission's recommendations concerning the Juvenile Justice Commissions, November 1960.

5/6/85 Chairman Grandin's copy of memo from Judge Hanlon re Christopher T. Committee change of meeting date.

5/7/85 Copy of letter to Dennis Sweeney from Joe Spaeth, YGC Public Defender, re request for meeting with him and appropriate staff to discuss outdoor recreation area for detainees.

5/9/85 Copy of letter to Mayor Feinstein from Dennis Sweeney, Acting CJPO, re department's budgetary difficulties for remainder of 1984-85 fiscal year.

5/10/85 Memorandum to Chairman Grandin from Dennis Sweeney, Acting CJPO, re Utilization of Hidden Valley Ranch.

5/10/85 Copy of letter to Norman M. Karasick, SF City Architect, from Dennis Sweeney, Acting CJPO, re Youth Guidance Center Security Fencing and Playground Area Resurfacing.

5/15/85 Copy of letter to Mayor Feinstein from Donna Rowles, Chair, Mental Health Advisory Board of San Francisco, re Advisory Board's support for funding of proposed transitional day treatment program for adolescents.

5/16/85 Memo to All Interested State, Local & Private Agencies from OCJC, Juvenile Justice Division re Request for Proposals for 1985 Juvenile Justice and Delinquency Formula Grant Funds.

5/16/85 Memorandum to Members, System Review Committee from Wayne Lawrence, MCJC, re materials for Committee Meeting - 5/22/85.

5/16/85 Copy of Memo to all Department Heads from Clerk of the Board re Supplemental Appropriation Schedule.

5/21/85 Memo to Chairman Grandin and interested parties from Don Benz re Utilization of Hidden Valley Ranch.

5/22/85 Letter from Telecommunications Policy Committee, City & Co SF to Chairman Grandin re the Municipal Services Subcommittee of the Citizens' Telecommunications Policy Committee is planning and developing municipal uses of a City and County cable television channel. Completion of enclosed survey requested.

5/23/85 Copy of Memorandum to All Department Heads from Emmet, D. Condon, Chief of Fire Department, re Hazardous Materials Storage.

5/28/85 Letter to Chairman Grandin from Marilyn Brown, Chairman, Fresno County Juvenile Justice Commission re requesting support for SB323 which would provide more equitable funding for juvenile court schools throughout Calif.

5/29/85 Memorandum to Fred Whisman and Chairman Grandin from Judge Hanlon re Juvenile Court & Facilities Committee meeting with JJC on June 18.

5/85 Spring 1985 issue of "Our Animals", the Journal of the SF Society for the Prevention of Cruelty to Animals.

5/85 Announcement of New Juvenile Justice Magazine for people who work with and care about children in trouble and description of publication contents.

5/85 Minutes of April 16, 1985 meeting of Delinquency Prevention Commission.

5/85 Copy of "Network News", a newsletter published by Catholic Social Services serving Diamond St. Youth Shelter, Hospitality House & Larkins St. Youth Center.

5/85 Announcement from National Juvenile Court Services Association re "Advanced Juvenile Justice Management Institute" seminar to be held at the University of Nevada-Reno on August 11-16, 1985.

5/85 Announcement from National College of Juvenile Justice re "Issues in Family Law and Domestic Relations" to be held at the University of Nevada-Reno on June 9-14, 1985.

5/85 Announcement from National Council of Juvenile and Family Court Judges re "A Core Course in Juvenile Justice for Judges" to be held at the University of Nevada-Reno on June 2-14, 1985.

5/85 Announcement from National Council of Juvenile and Family Court Judges re "National Institute on Child Sexual Abuse Victims" to be held in Kansas City, Missouri on August 18-21, 1985.

5/85 May 1985 issue of "San Francisco Business".

5/85 Invitation to attend Operation Home Run, a benefit softball game to support the prevention of child abuse sponsored by Mr. Bob Lurie and Mr. C.Thome Corse and the Board of Directors, Family Service Agency of SF.

5/85 1985 National Committee for Prevention of Child Abuse (NCPCA) Catalog.

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

Notice

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: July 11, 1985 Regular Commission Meeting

The regular Commission meeting will be held in the Airplane Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF JULY 11, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Costello, Roy. Excused: Commissioners Basse, Cayton, Figone, Harrison. Absent: Commissioners Banks, Binet, Marovich, Wada. Staff: Dennis Sweeney, James Licavoli, Aimee Exnicios, Robert Price, Henry Reynolds, Terry Twing, Secty. P.O.A. Guests: Jane Asselin, DPC, M. Louis Blackfield; Gloria Burchard, Principal, Court School; Chris Courtney; Vince Courtney; Dr. Dilworth, Court School; Arla Excontrias, LCRS Employment; Sylvia Ladar; Joseph Spaeth, YGC Public Defender.

APPROVAL OF JUNE MINUTES:

It was M/S/C to approve the June minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Commissioner Laws called attention to three letters: 1) June 11th letter from Judge Hanlon to Dr. Tom Peters, Deputy Director, Community Mental Health Program, DPH, re Judge Hanlon's concern about the discontinuance of evaluations to assist the Court in appropriate dispositions for the rehabilitation of delinquent minors. 2) Letters from Judges Chesney and Hart re expressing their appreciation for the Commission's Changing of the Guard Party held on June 18.

Commissioner Laws announced that the 1985 copies of the W&I Code are available in the Commission office.

GUEST SPEAKER:

Mr. Jim Licavoli, Director of the Log Cabin Ranch School, and Mr. Robert Price, Supervising Employment & Training Specialist, gave a brief update of the LCRS Vocational Program. The program was originally funded thru the SF Committee for Log Cabin Ranch for a demonstration project. In July 1984 the program staff (3) were put into the city budget. A fourth person was recently hired under a Private Industry Council grant to make possible expanding services to the Probation Dept. About three months ago the service was opened up to the Probation Department for youth in community service, North & South Market Supervision and Private Placement.

With sufficient staff it has been possible to build an intensive supervision unit. Youth coming thru LCRS and Transition House will be followed for an eighteen month period. Statistics are not available for those participating in the

beginning part of the program and they are trying to go back and track some of those youth. Sandy Clayborn, Information Services Coordinator, has advised that in the last two quarters youth completing the program have less recidivism than those who do not complete the program.

Mr. Price distributed material to all Commissioners and briefly reviewed the contents therein. One sheet contained data as to ethnicity, age, offense committed, etc. The SF Committee for LCR has provided the impetus for additional personnel and programs. He discussed unsubsidized employment (regular jobs from private companies). Periodic reviews are made to ascertain if they are making training related placements;i.e., graduates working in restaurants participated in the Culinary Arts Class. Youth do not lose their job because they cannot do the work but because of attitude problems;i.e., they do not show up, are disrespectful to the boss, etc. Youth are trained both individually and in group sessions as to how to handle interviews, conduct themselves and so forth. Mr. Price was pleased to advise that of all the LCRS graduates, 51% have been placed into private jobs and have a 53% retention rate.

JUDGE'S CORNER:

Reassignment: Judge Hanlon announced that he has been transferred to City Hall to assume duties in the Civil Department and his last day of official duty at YGC will be July 23. Judge Hart will be the Acting Supervising Judge on July 24-26, 1985. He introduced Judge Daniel Weinstein, whom he has known for many years as a friend and colleague. Judge Weinstein will assume his duties as Supervising Judge of the Juvenile Court on Monday, July 29.

Judge Hanlon expressed his appreciation and thanks to members of the Commission for their energy, time and efforts for the betterment of the Juvenile Court.

Christopher T. Committee: Judge Hanlon advised that the committee met this morning. Dr. Olivia Martinez of the School District reported that her department's timetable for implementation is on track and they are working closely with DPH and DSS. It is expected that the Consent Decree will be fully effective by the end of 1985.

Several sub-committees have evolved out of Christopher T. and Jane Asselin serves on one regarding legislation in Sacramento. Another sub-committee is chaired by John Erlich, a layman, and through his efforts and those of DPH and DSS, they have met with the Children's Home Society. The Society is forming a "Cooling Off Home" in cooperation with McAuley for those youth who have gone to McAuley and are now ready to be placed. They are replacement kids and it is difficult to find a facility for them.

Psychiatric Evaluations: Judge Hanlon referred to his letter to Dr. Tom Peters concerning evaluations by the Psychiatric Department. He has not had a reply from Dr. Peters. Mr. Sweeney stated that Dr. Nancy Rubin, Forensics Division, DPH, had been trying to contact him, probably in response to that letter.

Meeting with Court/Police Liaison Committee: Judge Hanlon reported on a meeting with this committee and that there was discussion of the time that is taken in writing police reports when kids walk away from their group homes/placements,

especially older kids in shelter. The problem is that the agencies do not want to be held liable for anything that may happen to the child while A.W.O.L. from the facility and they file a police report. It was decided to meet with the Children's Home Society and other placements to work out a form and other procedures to alleviate this problem.

SF Committee for Log Cabin Ranch Meeting: Judge Hanlon reported on a meeting with the Board of Directors of this committee, which has been the funnel of private contributions to the vocational and other programs at LCRS. After lengthy disdussion, the Board agreed and voted to change the focus and name of the committee to San Franciscans for an Improved Juvenile Facility. The committee's focus is to assist the Juvenile Court and Chief Juvenile Probation Officer in obtaining the necessary financial backing to improve/replace/modify to its betterment Juvenile Hall or, if possible, Youth Guidance Center. Commissioners Grandin, Kelleher and Laws attended this meeting.

Judge Weinstein advised that there is no architectural plan being formulated at this time. The committee agreed that the first order of business (Phase I) is to determine what kind of plant we would like to have. This will be done under the direction of Mr. Sweeney and the Probation Department and whatever assistance the committee can give in this endeavor.

Increase in Sec. 300 Dependency Matters: Judge Hanlon has been reporting on this matter for several months and on June 14 he met with Deputy Mayor Lazarus, representatives of DSS and YGC Public Defender, Joseph Spaeth. Mr. Sarsfield, Head of DSS, has offered and agreed to work order over an amount of money equivalent to a referee and staff for one year to assist in the adjudication of Sec. 300 cases. It is expected that this will be implemented by September. The W&I Code allows that the Juvenile Court may from time to time appoint such referees directly. The judges of the Juvenile Court, principally the Supervising Judge, make the appointment, not the Superior Court.

Master Calendar: Judge Hanlon has been working with the Public Defender's office, District Attorney's office and City Attorney. This evening he will meet with representatives of the private bar regarding a master calendaring system for all our J-2 trials. He has also discussed this with other experts relating to Master Calendars and will leave a proposal with Judge Weinstein. Upon implementation this should alleviate a great deal of judicial time that can be effectively used to make sure that cases are heard in a more timely manner.

State Secretary of Health: Dr. Swoape, State Secretary of Health, was unable to tour the facility on June 27 and will arrive this afternoon and meet with Judge Hanlon, Mr. Sweeney and staff.

Youth Emergency Services Coalition: As described in previous Commission meetings, this coalition will meet for problem solving of individual youth who have been in and out of shelter/placements. The first working case conference was held on June 13. There were some very significant discussions and specific resolution of the issue around one youth.

June 18 Meeting: The Juvenile Court Committee of the Superior Court met with the Executive Committee of the JJC on June 18 and received a report from the new CJPO, Dennis Sweeney, as to his short and long-term goals for the department. It was an outstanding report and Mr. Sweeney has developed some excellent plans.

Zellerbach Foundation: Judge Hanlon also met with representatives of the Zellerbach Foundation and they are starting a project called "Project 300", the purpose of which is to educate judges throughout the state on sensitive dependency issues. He will continue to work with them and they will contact Judges Weinstein and Hart on this matter.

Graduation Ceremony in Chapel: A graduation ceremony for two wards from Log Cabin Ranch was held on June 25 in the chapel. The ceremony was arranged by Gloria Burchard, Court School Principal, and Dr. Dilworth of the School Department conducted a choir composed of B-1 and G-2 youth. It was a lovely ceremony and enjoyed by all those present.

Executive Director for JJC: Judge Hanlon advised that the position of Executive Director for the JJC was discussed at the meeting of the Juvenile Court Committee of the Superior Court. The Court's Executive Committee has decided to place this matter in abeyance. Other personnel requests had higher priorities and this proposed position will be evaluated again next year for the budgetary process.

SF Neighborhood Legal Assistance Foundation: The Spring 1985 newsletter of the SFNLAF contained an article about the DA's office filing sham complaints against parents of wards who have been incarcerated at LCRS, Juvenile Hall or group home, under a court order, for reinbursement. Judge Hanlon advised that there was a California Supreme Court case four years ago which indicated that the costs of probation could not be recouped, but left open the issue of costs that would ordinarily be borne by parents who kept the child in their home; namely, housing and food. Two years later the Legislature enacted a bill which allowed a facility such as LCRS and Juvenile Hall to set a reasonable cost for food and other services which were not correctional/probation connected and recoup those costs from the parents. Attempts to collect are handled principally by the Family Support Bureau and attempts to collect do not come from Juvenile Court, Juvenile Hall, or Juvenile Probation. Judge Hanlon suggested that the Commission may want to establish a special committee to look into these issues and report back both to the Court and the Commission.

Judge Hanlon advised that it would be within the purview of the Commission's Juvenile Court Committee to meet and discuss this matter with Judge Weinstein and Mr. Sweeney. Commissioner Basse, Chair of this committee, will be so notified.

Swearing-in Ceremony: Judge Hanlon swore in Joyce B. Ladar and Sylvia B. Courtney as new Commissioners to serve 2½ and 2¼ year terms respectively in a formal ceremony at the July 11, 1985 Commission meeting. Both are outstanding lawyers and dedicated to youth issues. Mrs. Ladar served in the District Attorney's office at YGC and Mrs. Courtney in the Public Defender's office at YGC.

CHIEF PROBATION OFFICER'S REPORT:

Budget Hearings: Mr. Sweeney reported that the budgetary process was completed. The Board of Supervisors had their first reading of our budget and approved it as recommended by the Finance Committee of the Board. We will have staff augmentation of eleven additional counselors in Juvenile Hall, a recreation director and telephone operator. However, six month's of the telephone operator's salary must be held in reserve.

Fair Labor Standards Act: This act was voted into law in February, 1985 by the U.S. Supreme Court. It became effective on April 15 and staff can no longer be given compensating time for work done over and above the regular work hours; employees must be paid for such work. Mr. Sweeney is working with division supervisors to develop a protocol on how to work with staff on this matter. Managers and administrators are exempted and the City Attorney is trying to work out a way to also exempt probation officers. The Mayor has advised that monies will come out of the various department budgets and there will be no supplementals to pay for overtime.

YGC Annual Report: The Annual Report will be sent to the printers within a week. In the future it is hoped to have this ready by April 1, and February 1, 1986 will be the deadline to have all material submitted for inclusion in the 1985 Annual Report.

Minutes of June 18 DPC Meeting: It was stated in the minutes of DPC's June 18 meeting that the Department of Social Services and Probation Department had formed a committee to place children at Hidden Valley; this is misinformation. The committee was formed to identify the placement needs of youth in San Francisco. At this time, there are no plans to place any youth at Hidden Valley.

Log Cabin Ranch Committee: Mr. Sweeney pointed out that the committee's statistics show only five youth participating in the Vocational Program have been rearrested. This information is important because it shows a high percentage of youth going through this program are successful. It costs $27,000 per year to send a kid to CYA. In June 1984 ten kids were sent to CYA and only one youth was sent this June. That is nine less and represents a saving of $243,000 in tax money. The cost of the Vocational Program is considerably less than that amount and the program is cost-effective.

B-1 Program: This program has been expanded to provide additional services and one probation officer has been assigned to the aftercare process. Youngsters will no longer be referred back to the probation officer that committed him to the program. As youngsters come out of this program, there is need for continuity of services. Mr. Sweeney feels that the best way to accomplish this is to have one person assigned to the program. Rosadia Escueta, probation officer, is liaison with youth currently in the program and a second probation officer, Lothar Eiserloh, will follow up with the aftercare.

General Staff Meeting: Mr. Sweeney advised that there was a general staff meeting a week ago. The theme of the meeting was cooperation with Education, Medical and Psych Clinics at YGC and he views these as delinquency prevention programs. He emphasized cooperating with them to get their participation in our aftercare program. In the B-1 program, we would like them to carry their services onward so that when a youngster is on probation he will still have access to those programs. This has only been conceptually developed as yet, but we have received tentative approval from the people involved.

Fire Marshall: The violations found at LCR have been covered in previous meetings and Mr. Sweeney advised that there was a problem with the contractor not having available a Certificate of Insurance. As of this morning, the Certificate was received and approved by the Controller.

CHAIRMAN'S REPORT:

Chairman Grandin welcomed the two new Commissioners and advised that they are filling unexpired terms on the Commission.

Executive Director: At their meeting with the Superior Court, the Commission's Executive Committee was informed that the Superior Court does not believe that this is the best time for the Court to assist us in obtaining an Executive Director for the Commission. Chairman Grandin advised that this matter requires further discussion by the Commission as a "whole" and it is the feeling of the Executive Committee not to wait for another year. Even if the only thing that can be done is to ask for a supplemental, this would at least publicize our need and we might eventually get the professional staff requested. As the position is reviewed, the Executive Committee finds that certain areas of responsibility are more needed or more marketable. The committee suggests that those responsibilities which are part of the Ombudsperson duties be handled separately and that we try to obtain private funding for that position.

Mr. Norman Mundy was present at the June Commission and Executive Committee meetings. He is a very competent young man who will enroll in law school in the Fall. He would like to contribute his services to a worthy project during the summer and will work in the capacity of intern for the Commission. He will investigate the issue of ombudspersons, how are they handled, used, etc., in other jurisdictions and, mainly, in the area of grievance procedures. Mr. Mundy has prepared a draft questionnaire and Memorandum of Understanding which will be sent to all Commissioners for their review and input. Chairman Grandin spoke to both Messrs.Sweeney and Cain and they seemed enthusiastic and thought the material would be useful. She stressed that this is not a commitment to do anything but just to gather information.

Chairman Laws moved that the Commission authorize the sending of Mr. Mundy's material to each Commissioner as soon as possible, that a deadline be given if they feel something should be changed/modified, and that it be left to the discretion of the Chair whether or not it should be changed. M/S/C.

Executive Committee Meeting: The next meeting of this committee will be on Thursday, July 25 from noon to 2:00 p.m. in the Commission office and all Commissioners are welcome to attend.

Committee Assignments: Chairman Grandin advised that she would like to be able to give the new Commissioners more choice as to committee assignments. However, since the Probation Service Committee's work is in need of members, she asked that they accept appointments to that Committee and they were pleased to accept the positions. Chairman Grandin reported that she has spoken to the Chair of the Probation Services Committee, Commissioner Figone. She expects a report from him at the next Commission meeting as to what the committee has been doing, its goals, etc. She feels that it is the responsibility of all committee members to see that the work gets done.

Public Hearings: Chairman Grandin has received considerable feedback, all positive, on the public hearings and has been asked if there will be future meetings. Mr. Sweeney advised that he may have information on this matter at the next meeting of the Commission's Executive Committee.

Request from Commissioner Laws: Commissioner Laws asked to take a less active role on the Commission for about two months. Commissioner Roy will assume the position of Chair of the Institutions Committee and Commissioner Laws will continue to participate.

Annual Workshop: The workshop is usually geared towards the current status of the Commission, what has been accomplished, and goals for the coming year. This year Chairman Grandin would like to include a type of system analysis (to tie-in with the Hidden Valley Committee, LCR School Committee, Judge Weinstein's Phase I) as to what is being done at YGC, what is and is not effective and what type of physical structure will best facilitate those goals.

Judge Weinstein asked if the Commission would help by developing a position paper from our perspective as to how we would go about what he calls Phase I. If we were going to do this, how would the Commission assess the whole system as to how it works, what is needed, etc. Extra meetings will be required to do this and the workshop is a good place to begin. The efforts of the Commission will be coordinated with the CJPO.

Another agenda item would be to clarify our working relationship with the new CJPO and the new Supervising Judge of the Juvenile Court, Judge Weinstein. Commissioners Roy, Kelleher and Ladar will serve on the Workshop Committee.

"AuRevoir" Judge Hanlon: Members of the Commission expressed their feelings of regret as to Judge Hanlon's leaving YGC and reassignment to City Hall.

Chairman Grandin spoke of how Judge Hanlon changed the Commission's relationship with the many components of the system at YGC--School Department, Medical, Psych Clinic, etc. Judge Hanlon's time, energy and enthusiasm has been phenomenal and she stressed his ability to bring out the best in people. She especially appreciated how he has strengthened the Commission and its credibility in the community and with the Superior Court.

Commissioner Laws expressed her appreciation and that Judge Hanlon possessed the best qualities of previous judges: Judge Kennedy's compassion; the legal expertise of Judge Drewes; the energy and enthusiasm of Judge Benson; Judge Low's ability to work with people. She spoke of his own special quality of "wit" to help ease the tension in crisis situations. She stressed that he has given self-esteem to the Commission and to the Commissioners. He expected the best of each Commissioner and brought out the best. Each Commissioner is a better volunteer, Commissioner and person as a result of knowing Judge Hanlon. He will be missed terribly.

Commissioner Roy expressed his admiration of Judge Hanlon's courage and is respectful of what he has been able to accomplish at YGC for the kids in Juvenile Hall and for the Commission. He spoke of Judge Hanlon's "style" and that he is very sensitive and respectful of humankind. He mentioned his understanding of kids and maturity in dealing with resistance and change.

Institutions Committee: Commissioner Laws advised that material had been placed in Commissioners' folders for information and the committee will follow-up on the items in the last paragraph of the report.

Juvenile Court Committee: In the absence of Commissioner Basse, Chairman Grandin stated that copies of an outline of the committee's activities had been placed in all Commissioners' folders.

Chairman Grandin advised that the visits and evaluations of the four courtrooms were not completed. A number of reasons accounted for this including that Commissioner Deriman was hospitalized, Judge Chesney's transfer downtown and the priority of the search for the new CJPO. (Commissioners Grandin and Marovich served on that committee)

The committee intends to continue the visits and evaluations and one of the committee goals is to make a stronger connection with the referees. They have a vital role and the committee will be setting up regular meetings with both of them.

The committee had decided to offer assistance in the development of a Master Juvenile Court Calendar. Judge Hanlon advised that this is a "mechanical" matter and the committee's assistance is not needed at this point.

Legislative Committee: Commissioner Roy reported on AB533 which the Commission supported in February, 1985. It is designed to ask for an increase in the budgets of delinquency prevention programs from $200,000 to $500,000 statewide. Commission support is still needed. Commissioner Laws moved that the Commission send a second letter of support for AB533. M/S/C.

At the request of Commissioner Costello, Commissioner Roy advised that the current language in the distribution of funds for the mental health needs of children still needs some clarification. Commissioner Costello requested that a motion be made that the Commission write a letter of support for clarifying language in the proposed amendments. There is fear and concern that children will not get the half of the budget which they have been allowed. It was decided that Commissioner Costello should prepare a letter regarding clarification of language for the Chairman's signature.

The sub-committee of the Children's Mental Health Policy Board is sponsoring the visit today of the State Secretary of Health, Dr. Swoape, and he will tour the facility this afternoon. He will meet with Judge Hanlon, Mr. Sweeney and representative of the Psych Clinic.

Finance Committee: Commissioner Kelleher reported on a meeting with Mr. Sweeney, and the line-up for the Board's Finance Committee: 1) September-- review the programs and capital improvement budgets. 2) November-- Review of costs for the 1986-87 budget. 3) December-- the new budget has to be in the Mayor's Office. In the meantime, there will be meetings regarding capital improvements with Barbara Conway of the Mayor's Office, the Mayor's Budget Director, and the Supervisor's Finance Committee. Meetings of the Commission's Finance Committee will be held twice a month. Commissioner Kelleher announced that Karin Peterson will assume the duties of Interim Business Manager.

LIAISON REPORTS:

MCJC: Chairman Grandin advised that the AB90 Task Force has been rewriting the mission statement for the Status Offender Network. It is a difficult task; after 12 hours of meetings they are ready to begin identifying the target population and it is moving along. It is anticipated that things will proceed smoothly except for the problem of whether or not out-of-county/out-of-state youth will explicitly be identified/included in the services.

CHANGE IN AGENDA:

Proposed Bylaw Change: Commissioner Laws requested that this item on the agenda be heard out of order and her request was approved.

In keeping the participation hours, Commissioner Laws noticed that there was some confusion as to whether or not we include time at the Commission meetings. The proposed bylaw change takes care of this and the time spent at regular Commission meetings will be included. The proposed amendment reads as follows and the bracketed material indicates to be omitted; underlined material indicates to be added: "Section 7. Participation. Active participation to the extent of a minimum of [12] 17 hours shall be expected from each Commissioner. This participation [is exclusive of] includes attendance at Commission meetings. It [does] also includes committee meetings, assignments as commission representative or similar and [includes] time devoted to preparation of delivered reports. Hours of active participation shall be logged with the commission secretary. The chairman shall review hours of participation with individual Commissioners every six months. Should a member fail to comply with requirements of participation, it shall be the duty of the chairman to discuss this matter with the member." It was decided to approve the changes in accordance with the Bylaws and final approval will be voted on at the next Commission meeting.

Forensics: Chairman Grandin advised that things are still "on hold" until they find out whether or not the Health Commission will approve continuing to supply staff to the advisory boards.

Mayor's Advisory Council on Children, Youth & Families: Commissioner Laws reported that there had been an all day workshop and they are looking at whether or not the council should continue. There is feeling that it should because there is a real use for it but attendance has been a problem. In the next few months it is hoped that there will be sufficient interest and attendance to become a viable council.

DPC: Jane Asselin had to leave early and Commissioner Laws read her report concerning the following items: 1) At the 6/18/85 DPC meeting, Jeanette Dunckle gave a presentation on Foster Care (same as presented to the JJC). 2) The DPC meeting adjourned to the Finance Committee of the Board of Supervisors to hear the DPC budget request which was passed without comment.

Chairman Grandin urged all Commissioners to be alert to a move to combine the DPC and JJC.

EXTENDING COMMISSION MEETING:

Commissioner Laws moved that the meeting be extended ten minutes. M/S/C.

TREASURER'S REPORT:

In the absence of Commissioner Cayton, Commissioner Laws reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Laws requested that all participation forms be submitted.

ADJOURNMENT:

The meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JUNE 1985

6/3/85 Letter to Chairman Grandin from Commissioner Figone re withdrawal of his application for position of CJPO on 5/14/85 and request to be excused from 6/6/85 Commission meeting.

6/5/85 Letter dated 5/30/85 to Chairman Grandin from Margaret Brodkin & Art Tapia, Coleman on the achievements of the first year of the Status Offender Plan.

6/5/85 Memorandum to All Department Heads from Board of Supervisors re non-profit corporations.

6/7/85 Announcement from California Council on Criminal Justice re establishment of the State Task Force on Youth Gang Violence.

6/10/85 Letter to Chairman Grandin from Maria E. Guillen, Northern California Service League re material on program of the Northern California Service Leage enclosed therewith.

6/11/85 Copy of letter to Thomas Peters, Ph.D., Deputy Director, Community Mental Health Programs DPH from Judge Hanlon re cutback of psychological evaluations for detainees at YGC.

6/11/85 Memorandum to Chairman Grandin from Gloria Burchard, School Principal, re Graduation Ceremony - Log Cabin High School.

6/11/85 Memorandum to Chairman Grandin from Judge Hanlon re Christopher T. Committee meeting date.

6/14/85 Memo to JJ/DPC Chairpersons from Janet Enright, Project ACTION Executive Committee Chairperson re Regional Meeting/Project Update.

6/17/85 Copy of memo dated May 30, 1985 to Colleagues in the Child & Youth Field from Art Tapia, President Board of Directors, Coleman Advocates for Children & Youth re Advocacy needed to improve health and other services to children and youth.

6/20/85 Memo to All Interested State, Local & Private Agencies from Office of Criminal Justice Planning re Request for Proposal for Fiscal Year 1985 Juvenile Justice and Delinquency Prevention Funds.

6/21/85 Copy of letter to Dennis Sweeney from Ronald Hayes, Deputy Director Prevention & Community Corrections Branch, CYA re Fire Safety Correction Notice for LCRS.

6/24/85 Memo to All Interested Staff from Nadia Stafford re New Telephone System.

6/27/85 Memorandum to Chairman Grandin from Judge Hanlon re Christopher T. Committee will meet on Thursday, July 11 at 8 a.m. at YGC.

6/85 June 1985 issue of "Action Alert".

6/85 Invitation from the SF Community College Centers, Parent Education State Preschool Program to attend an Open House at Sunnydale State Preschool on June 13, 1985 from 11:00 a.m. to 1:00 p.m.

6/85 Notice from Learning Publications, Inc. re publications available on Sexual Abuse, Child Abuse and Neglect, etc., and order form enclosed.

6/85 June 1985 issue of "San Francisco Business".

6/85 Copy of Youth Service Bureaus: Report to the Legislature received from Dept. of Youth Authority (CYA).

6/85 Minutes of DPC General Meeting, May 21, 1985.

6/85 June 1985 issue of "The Tenderloin Times".

6/85 Invitation from the Bear Creek Ranch to attend an Open House and Program Orientation on July 12, 1985.

6/85 Announcement from University of California, Davis re A Public Policy Conference on "Runaway & Homeless Youth, to be hald at the State Capitol on 7/18/85.

6/85 Notice from OCJC re 3 Seminars to train and activate Neighborhood Watch Programs.

6/85 Issue 2 of Network News published by Youth Division, Catholic Charities Catholic Social Service.

6/85 Announcement from Film Fair Communications re Better Safe Than Sorry III, A Vitascope Film, and synopsis and order sheet enclosed.

6/85 Copy of SF Neighborhood Legal Assistance Foundation Report.

Documents

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

NOTICE

DOCUMENTS DEPT.
AUG 1 1985
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TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: August 1, 1985 Regular Commission Meeting

The regular Commission meeting will be held in the Airplane Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF AUGUST 1, 1985 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Grandin, Vice Chairman Kelleher convened the meeting at 12:42 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Laws, Banks, Costello, Courtney, Ladar, Roy. Excused: Commissioners Basse, Binet, Cayton, Grandin, Harrison. Absent: Commissioners Figone, Marovich, Wada. Staff: Dennis Sweeney, Aimee Exnicios, Henry Reynolds, Terry Twing, Secty., P.O.A. Guests: Nicholas Deriman, Court Referee; William Gargano, Court Referee; Jane Asselin, DPC; Dr. Janet Shalwitz, YGC Health Care Services.

Commissioner Kelleher welcomed all the guests, among whom were Referee Deriman and Referee Gargano.

APPROVAL OF JULY MINUTES:

It was M/S/C to approve the July minutes as mailed.

JUDGES' CORNER:

Judge Weinstein also welcomed Referees Deriman and Gargano to the meeting and expressed the hope that they will be able to participate in future Commission meetings. They do more than 50 percent of the actual disposition of cases in this Court and will have a great deal to contribute to the Commission, and the Commission's projects and work will likewise be of assistance to them.

Section 300 Dependency Matters: As discussed at previous Commission meetings, Judge Weinstein advised that there has been a dramatic increase in the Sec. 300 cases and there will be a new referee to assist in the adjudication of the backlog cases. Meetings have been held with concerned departments as to how we will staff the new department and the major concern for next year is to insure a reduction in these cases.

Offers have been received to train court personnel;i.e., judges, lawyers, commissioners dealing with dependency cases and Judge Weinstein feels that he can take advantage of the offers.

Judge Weinstein announced that in conjunction with the head of DSS, Ed Sarsfield, an Inter-Agency Task Force on Child Abuse and Child Neglect will commence composed of the Departments of Health, Probation, Social Services, Public Defender's

office and City Attorney's office. With the formation of the Inter-Agency Task Force it is hoped that we can deal quickly and creatively with dependency problems.

Sec. 602 Delinquency Cases: On the delinquency side, most of the people with whom Judge Weinstein has spoken, police, agencies, etc., feel that this area is functioning well, although there are some problems. The day to day administration of these cases under the resources presently available are well handled by most of the various departments involved.

Meeting with Dennis Sweeney: Judge Weinstein reported meeting with Mr. Sweeney and there was discussion as to the possibility of using more frequently Home Supervision resources available for pre-dispositional detention. There will be meetings to discuss home detention prior to disposition in those cases where we think it is appropriate and to obtain a profile of the youth and types of offenses that would be most amenable to that type of treatment.

Master Calendar: Judge Hanlon devised an outline of a Master Calendar before his reassignment to City Hall. All cases would be assigned out of the Supervising Judge's Department to better utilize available resources and handle more cases in that fashion. Upon Judge Hanlon's return from vacation, Judge Weinstein will meet with him to discuss this matter further and will report back on this item at a later date.

New Referee/Commissioner: As discussed at the July Commission meeting, the judges of the Juvenile Court can appoint referees directly for a period of one year. Upon Judge Hanlon's return from vacation applicants will be interviewed by Judges Weinstein, Hanlon and Hart and the candidate selected and ready to hear cases by September 15.

The process of interviewing has not been discussed with the Commission (such as the interviewing of applicants for the position of CJPO) or if it would be appropriate. However, Judge Weinstein would be open to discuss with the Commission whether or not they have any thoughts or distinct interests and how they would want to exercise their input on this matter.

Beautification Project: Judge Weinstein has discussed with Mr. Sweeney the possibility of putting together an internal task force of staff to cleanup and paint their offices. The addition of plants/greenery would also do much to brighten and alleviate the dreariness of the facility.

CHIEF PROBATION OFFICER'S REPORT:

Department of Justice Investigation: Representatives of the Department of Justice will be here the week of August 5 to continue their investigation. Among the representatives will be nationally known psychologist, Milton Shore, who has been in the Washington, D.C. area for some time. On August 15 a fire prevention expert will arrive and he is also from the Washington, D.C. area.

Misleading Statements made by Various Agencies: It has recently come to Mr. Sweeney's attention that misinformation has been published by various organizations/agencies regarding YGC. The Nat'l. Council on Crime & Delinquency published

a document relative to detention procedures in which the average population of the SF Juvenile Hall was misstated. Coleman Advocates for Children & Youth also published misleading statistics regarding the Central Receiving Facility. Mr. Sweeney has been in touch with both agencies. He intends to take a strong position on misleading statements.

Major Renovations at Hidden Valley Ranch: Major repair needs to be done at Hidden Valley and the cost of the repairs will come out of our 1984-85 Capital Improvements Budget. The roof is the priority item and will cost in excess of $200,000 to repair. This piece of property will remain with us as it is a part of LCRS.

Ombudsman Study: A letter was sent to Bay Area Chief Probation Officers/ Directors from Dennis Sweeney and Chairman Grandin requesting their assistance in developing a program around the Ombudsperson. They were asked to assist Mr. Norman Mundy, who is serving as the Commission's intern in this inquiry, as to their grievance process and how they utilize the position.

Psych Clinic: The Psych Clinic will be headed on an interim basis by Dr. Mario Acosta. The present administrative head is being assigned downtown.

Youth in B-1: A youth has been transferred to this facility from Atascadero State Hospital. He was to have been transferred directly to Napa but some problems occurred and he is now at YGC . The youth is considered to be suicidal, homicidal, an arsonist and escape risk. Mr. Sweeney does not feel that it is appropriate to have this type of youth here but we will do the best possible. There was discussion as to how the youth came to YGC, his offenses committed and so forth. Judge Weinstein advised that the youth's doctor did not feel he is a danger to the youth here.

Dr. Roy advised that the youth was not accepted at Napa due to overcrowding there. He reported that the youth had spent three days at McAuley's Adolescent Unit. The boy was a disturbing influence on other youth in the unit; therefore, it was deemed advisable to transfer him to the Adult Unit and this was legal because it is a mental health facility. In anticipation of his return to the Adolescent Unit, Dr. Roy voiced strong concerns that ethically and morally he should not be mixed with other mental health kids. Dr. Roy feels that this youth would do best if placed in an adult population.

Courtroom for new Referee: With the addition of a new referee it is necessary to find adequate space and Mr. Sweeney is considering relocating the Victim Witness Room. This room was previously used as a Courtroom, and it is his first choice for the third referee.

Home Supervision Program: Mr. Sweeney expressed his concern about the low utilization rate. He has asked each unit to determine how many youngsters are being detained and subsequently released home on probation so that we can find out how many youth would have been candidates for home detention. There is one person currently assigned Monday thru Friday, 8:00 a.m. to 5:00 p.m. He does not feel that this is sufficient to call it a home supervision program and there should be at least 16 hours of supervision seven days a week.

Budgetary Cutback: Each unit has been asked to cost out their activity. Mr. Sweeney is trying to ascertain how much each and every activity in the department costs us. We have been asked to reserve 5% of our last six month's budget and this is going to be put on reserve by the Board of Supervisors. If this requirement is not met thru attrition, it may become necessary to transfer some staff back to Juvenile Hall.

Diversion Program: The Court is on record as philosophically supporting the Diversion Program. At the request of Coleman Advocates for Children & Youth, the Board of Supervisors heard a resolution supporting the program introduced by Supervisor Hongisto. Shortly into the hearing a plan attached to the resolution was also submitted. Mr. Sweeney objected to the plan because of the police cost and inaccuracy of figures as to how many youngsters could have been diverted. Therefore, Mr. Sweeney suggested to the Board that a citywide task force be formed and develop a master plan on how to deal with delinquency in the city. Supervisors Kennedy and Kopp thought this was an excellent idea and took no action on the resolution and plan.

Mr. Sweeney has been in contact with the Coleman organization and Jim Queen of the Office of Children & Youth. He emphasized that he is not supporting any particular program by any particular agency.

Beautification Project: Mr. Sweeney advised that he has spoken to a number of our staff on this subject and is in the process of forming a committee to determine what our needs are and what we can and cannot do. He will report back on this item.

New Staff: Barney Speckman has retired and Jim West is the department's new Building and Grounds Superintendent. Karin Peterson, from Adult Probation, will assume the duties of Interim Business Manager on Monday, August 5.

CHAIRMAN'S REPORT:

Annual Workshop: In the absence of Chairman Grandin, Commissioner Kelleher advised that the Commission's Annual Workshop will be called a Seminar this year and will be held on Friday, August 16 at Homestead Savings in West Portal from 4:00 to 7:00 p.m. Those who wish to do so will go to dinner afterwards. The Seminar Committee is composed of Commissioners Kelleher, Ladar and Roy and they will meet on Thursday, August 8 at 10:30 a.m. in the Commission office.

Luncheon on August 7: Commissioner Kelleher announced that the Commission will have lunch with Judge Weinstein at noon on Wednesday, August 7 at the South Pacific Cafe on Noriega Street.

Executive Committee Meeting: The next meeting of this committee will be on August 15 from noon to 2:00 p.m. in the Commission office. All Commissioners are welcome.

COMMITTEE REPORTS:

Finance Committee: Commissioner Kelleher advised that the committee is in the process of setting up meeting dates with the CJPO and will report back.

Institutions Committee: The July report of this committee was placed in Commissioners' folders and any questions can be addressed to the new Chair, Commissioner Roy.

Legislative Committee: Commissioner Costello reported on SB46, Torres, which would allow children (under 10 years of age) who testify in child sexual molestation trials to testify by means of a two-way closed circuit television.

She also reported on AB1596, The Homeless Youth Act. The major provision of this act would be the creation of two pilot projects for a period of two years, one in San Francisco and the other in Los Angeles. To follow on the Homeless Youth Act, within the Mojonnier/Bronson Mental Health Act, the Governor left $21,000,000 for homeless adults and this would include the emancipated child who is homeless. She discussed the formula for distribution of these funds and urged that the Commission write a letter regarding funding and point out that SF would be outside of it on an equity formula. A crisis situation exists as the City is overwhelmed by and cannot keep up with the needs of the homeless youth population. She also hoped that the Commission would write and endorse AB1596, the Homeless Youth Act.

Commissioner Roy reported that there are several bills pending that deal with rate setting for day and residential treatment mental health facilities.

He also advised that SB425 would authorize the Juvenile Court to appoint the district attorney to represent a child who may be a dependent of the Court because of parental neglect, and to appoint county counsel rather than the district attorney when there is not a conflict between the minor and the county.

Commissioner Roy stated that as it is now, someone at age 18 may have their juvenile records sealed. A new bill has been proposed that would extend that to allow for the sealing of certain felony criminal records at the age of 21.

Commissioner Laws moved that the Commission send the two letters as requested by Commissioner Costello. M/S/C. It was suggested that Commissioner Costello write draft letters for the Chairman who was unable to be present today.

Commissioner Costello advised that there is continuing interest in the placement of mentally ill minors and distributed material thereon. Jeanette Dunckel and her Foster Care Committee have done an excellent report on Sec. 300 cases and San Francisco is included.

She read a letter sent to her from State Secretary of Health, Dr. Swoape regarding his recent visit to YGC. He referred to their discussion of how to bring the necessary targeted assistance in education into the delivery system of emotionally handicapped children. He will contact State School Superintendent Honig to try to bring the Departments of Education and Health into closer cooperation. Dr. Swoape would like her group to serve as an Ad Hoc Committee.

Commissioner Costello has been reporting to the Commission on the Christopher T. Committee and the Children's Mental Health Policy Board. The Policy Board testified before the Advisory Council for the State Dept. of Mental Health and she reviewed the four issues on which they testified: 1) License; 2) Clinical Supplement; 3) Clinical Definitions; 4) Usefulness of Inter-agency Collaboration Found in

the Implementation of AB3632. Material on these issues will be sent to all Commissioners. The board is now coming to points that are policy issues and she feels that she should report back to the Commission in some way. She asked Judge Weinstein his thoughts/opinions and gave an overview as to how the Policy Board evolved.

Judge Weinstein stated that this is a specialized field within the juvenile justice system and the Commission may want to be apprised as to what is happening. However, the work of an independent committee with non-Commission members interested in this area should not be encumbered with the feeling of having to get sanction from the Commission for what they do other than keeping the Commission apprised. Discussion ensued as to whether or not Commission meetings are the appropriate forum at which to report and it was agreed upon that the Commission would like to receive written material on an informational basis.

LIAISON REPORTS:

DPC: Jane Asselin reported that the DPC met on July 16 and amended the minutes per Mr. Sweeney's request. She advised that the SF Foundation has given a grant to the SF Unified School District to talk about dropouts. The DPC also heard a program that deals with very young children receiving instruction in classrooms about child abuse, particularly sexual abuse. The program will soon be running out of funds and is seeking new resources. The DPC wrote to the Office of Criminal Justice Planning asking that more money be allotted to the counties for juvenile justice and delinquency prevention.

DPCC: Mrs. Asselin reported that the DPCC met on July 12 and the meeting was devoted to discussion of the homeless adolescent, the young people on the street, largely out of county, and the need of services to be provided for this population. A subcommittee was decided upon and the committee will meet on August 5 to discuss the next steps that need to be taken. The Mayor's Advisory Council met on almost the same subject and they also appointed a subcommittee which will deal with the total lack of residential care facilities for all children. There is a crisis situation as not enough beds are available for youth needing this kind of placement.

TREASURER'S REPORT:

In the absence of Commissioner Cayton, Commissioner Laws reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Laws reminded all members to turn in their participation forms for the month of July. If the bylaw change is passed today, the time spent at regular Commission meetings can be included.

ADDITIONAL BUSINESS:

Bylaws Amendment: All Commissioners had read the proposed bylaw change and it was M/S/C to adopt the amendment.

Workshop Committee: The next step is for the committee to get together. The agenda will start off with Mr. Sweeney's telling us what he wants and how he wants

to work with us. The Commission would then discuss how they would like to work with Mr. Sweeney. Input from Judge Weinstein would be most welcome. After the Committee meets, Mr. Sweeney and Judge Weinstein will be contacted to setup a meeting with them.

Executive Director: Commissioner Kelleher advised that Norman Mundy is doing a research project for the Commission on the Executive Director/Ombudspersons in the Bay Area. A report will be made when his work is completed.

As discussed at the July meeting, Commissioner Laws advised that some members feel that we should not wait for another year to submit our request for an Executive Director. If we ask for a supplemental, this would at least publicize our need. This matter will be discussed at the next Executive Committee meeting, and input from all Commissioners is welcome.

ADJOURNMENT:

The meeting was adjourned at 1:52 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESONDENCE
MONTH OF JULY 1985

7/8/85 Memorandum to Chairman Grandin and Commissioner Laws from Don Benz re Meeting - Utilization of Hidden Valley Ranch.

7/25/85 Letter sent individually to 12 Chief Probation Officers/Directors from Chairman Grandin and Dennis Sweeney re requesting their assistance with a research project that the JJC is conducting.

7/25/85 Letter to Dr. David Werdegar, Dir. of Health, SF, DPH, from Chairman Grandin re expressing appreciation for his taking time to become informed about issues of concern to service providers in the City's juvenile justice system.

7/25/85 Letter to Hon. Naomi T. Gray, SF Health Commission from Chairman Grandin re expressing appreciation for her taking time to become informed about issues of concern to service providers in the City's juvenile justice system.

6/19/85 Memo to All Department Heads from Clerk of the Board re City Seal received 7/30/85.

7/85 July 1985 issue of "San Francisco Business".

7/85 Announcement from the National Council of Juvenile & Family Court Judges re National Institute on Sexual Abuse Victims to be held on August 18-21, 1985, Kansas City, Missouri.

7/85 Announcement from SF Medical Center Outpatient Improvement Programs, Inc. re request for nominations to fill vacancies on the Board for both Consumer and Professional members.

7/85 July 1985 issue of "The Tenderloin Times".

7/85 Draft copy from Office of Criminal Justice Planning re the application which will be submitted to the Bureau of Justice Assistance for purpose of identifying program categories selected for funding under the Justice Assistance Act of 1984.

7/85 Announcement from the National College of Juvenile Justice re Seminar on "Evidentiary Problems in the Juvenile and Family Court" to be held on October 20-25, 1985, University of Nevada-Reno.

7/85 Announcement from the National College of Juvenile Justice re seminar on "Issues in Family Law and Domestic Relations - New Curriculum" to be held October 27 - November 1, 1985, University of Nevada-Reno.

7/85 Announcement from the Calif. Council on Criminal Justice State Task Force on Youth Gang Violence re they will be conducting public hearings during the months of Aug. and Sept. to seek recommendations from citizens and public officials to help solve the problem of youth gang violence in three cities.

7/85 August 1985 issue of "Action Alert".

7/85 Announcement from the National College of Juvenile Justice re Fall College-A Core Course in Juvenile Justice for Judges to be held Oct. 20 - November 1, 1985 at the University of Nevada-Reno.

7/85 Notice from Calif. Council on Criminal Justice, State Task Force on Youth Gang Violence re change in the site of the 9/4/85 Calif. Council on Criminal Justice State Task Force on Youth Gang Violence public hearing has been changed.

7/85 Fall 1985 copy of Lifelong Learning, UC Berkeley Extension.

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

NOTICE

TO: All Commission Members

FROM: Beatrice C. Laws
Secretary

RE: September 5, 1985 Regular Commission Meeting

The next meeting will be at 11:30 a.m. The first hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Airplane Room at 375 Woodside Avenue. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740).

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MINUTES OF SEPTEMBER 5, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:50 p.m.

ROLL CALL:

Present: Commissioners Grandin, Laws, Cayton, Basse, Binet, Courtney, Figone, Ladar, Roy, Wada. Excused: Commissioners Banks, Costello, Harrison, Kelleher, Marovich. Staff: Dennis Sweeney, Henry Reynolds. Guests: William Gargano, Court Referee; Jane Asselin, DPC; Stephen LaPlante, Mayor's Office; Joseph Spaeth, YGC Public Defender.

APPROVAL OF AUGUST MINUTES:

It was M/S/C to approve the August minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members. Commissioner Laws called attention to a letter dated August 6, 1985 from Dennis Sweeney to Margaret Brodkin, Executive Director, Coleman Advocates for Children & Youth.

JUDGES' CORNER:

San Franciscans for an Improved Juvenile Facility: Judge Weinstein reported that the committee, appointed by the Presiding Judge of the Superior Court, is now composed of 20 people. Among the members are Yori Wada, Honorable Anthony Kline and Harry Low. On September 11, Dennis Sweeney and Henry Izumizaki of the SF Foundation will present a report to the committee as to the manner in which they would like to proceed in preparation of the Phase I report. Judge Weinstein emphasized that the author/coordinator of the Phase I report is Dennis Sweeney. There is $50,000 in the fund with which to hire consultants, etc. The Commission will define its role in relation to the committee at its upcoming workshop. Judge Weinstein would like that to be any role or manner in which the Commission can assist the CJPO in preparing the best report possible in the next eight or nine months. Reviews, recommendations, and modifications by concerned parties will be solicited before the final document is adopted. The real work of the San Francisco Committee will then begin, to see that the plan gets funded and implemented. That is why a politically powerful group, as well as those with a substantive interest in the field with credibility in the community, has been put together to assist in implementing the plan.

Judge Weinstein would like to see the Commission move expeditiously for two reasons: 1) The Commission has the best cumulative knowledge of the field with which to directly assist the Court in the most objective and neutral way and; 2) If the Commission's imprimatur is put upon it, the report will have a better chance of

being accepted by the community. This is the time for people to cooperate in obtaining the best possible facility for San Francisco. Judge Weinstein will give whatever assistance he can in this endeavor.

Request for Commission help in Psych & Educational Services: Judge Weinstein has asked for two commitees of the Commission to work with the Court in two areas of immediate concern; education and mental health. Judge Weinstein and Gloria Burchard, YGC Court Schools Principal, met with Dr. Carlos Cornejo, Superintendent of SFUSD, a week ago in an effort to obtain some resources for this year. Dr. Cornejo gave us staff augmentation of two people, a reading specialist and a resource specialist to assist us this year. The thrust of Judge Weinstein's discussions with Dr. Cornejo and others is to develop an improved educational program at YGC--a proper balance between learning assessment and education. He feels that this is an ideal area for a committee of the JJC to work with him and Gloria Burchard to develop some specific recommendations.

Additionally, the Court needs help and advice in the mental health area, and Judge Weinstein feels that the Commission has a great deal of expertise in this area. During the past month he has met with Dr. Roy, Dr. Tom Peters of DPH and others in an attempt to more clearly define the scope of mental health problems within San Francisco's YGC system. Judge Weinstein would like Commission assistance to set some short-term goals and to achieve them. He intends to "stoke up" the Christopher T. Committee, (the next meeting will be held on September 26.)

Beautification Project: Judge Weinstein stated that while we have the opportunity to plan for improving/rebuilding this facility, we do not want to ignore the programs or the physical plant during the interim. He would like either the Commission or the Volunteer Auxiliary to have a committee that would deal with the amenities here. Perhaps some childcare resources for those who bring their babies and spend time in the waiting rooms; toys and magazines are also needed.

Educational Training Programs: Judge Weinstein advised that work is being done on educational programs for Juvenile Court judicial officers and their staff. They are looking for training, particularly in the area of dependency cases.

New Temporary Court Commissioner: Difficulties in filling this position have arisen. Judge Weinstein reported that, as a temporary solution, Judge Mullins, Presiding Judge, and the Superior Court have agreed to give us Commissioner Gentes on Thursdays and Fridays to assist in the adjudication of dependency cases, beginning next week. The Airplane Room is being readied for use as a temporary courtroom.

Judge Weinstein met with representatives of DSS to work out a plan to clear the dependency calendar. He has instituted a policy of no continuances unless absolutely necessary. We do not want any youth in shelter simply because of Court delays. By February 1986, he hopes to report back that this problem has finally been resolved. Judge Weinstein sees it as the #1 mandate of the Court. The policy of no continuances unless absolutely essential is also going to be implemented in the delinquency area.

Visits to Institutions: Judge Weinstein advised that Judge Hart, Mr. Sweeney, staff and himself are trying to visit as many institutions as possible that network

on our Court. They plan to visit the CYA on November 8, and would like to invite some members of the Commission to join them.

Truancy Program: Judge Hart will take over the Truancy program and the week-end school at least until the end of the year.

Meeting with C.A.S.A.: Judge Weinstein reported meeting with C.A.S.A. He will setup quarterly lunches with their people in an effort to have better communication.

Letter from Youth Law Center: Judge Weinstein stated that a letter had been received from the Youth Law Center and forwarded to Mr. Sweeney. It reiterated a number of old complaints about YGC. We still receive letters from groups interested in youth and detention facilities, and many of their grievances have already been changed or modified.

Senior Tutors: Judge Weinstein had the opportunity to visit the B-1 Unit and observe the Senior Tutors program. It was uplifting for him to see the senior citizens sitting with the youngsters reading books. He witnessed a mutual exchange of concern and caring between the tutors and the youth. He would like to expand this program to the Girls' Unit.

CHIEF PROBATION OFFICER'S REPORT:

Needs Assessment: Copies of material to be used at the Commission's Seminar on September 12 were distributed to all Commissioners.

San Francisco Committee for an Improved Juvenile Facility: Mr. Sweeney reported meeting with Mr. Izumizaki. They have outlined a number of things that do not appear in the material distributed. They raised a number of questions that they feel need to be researched, i.e., are the residential treatment facilities currently used as placement resources by the Probation Department successful in their treatment of the youngsters, etc.?

Things have been happening so quickly that Mr. Sweeney has not had the time to keep anyone informed, and he gave a brief update of events. Through the efforts of Justice Kline, contact was made in Sacramento and an amendment was attached to a bill that would allocate a large sum of money to the YGC for renovation and reconstruction. Word was received late Wednesday, August 28 that a proposal must be available for the Speaker of the House by 3:00 p.m. Thursday, August 29. Mr. Sweeney had to leave for Ohio Wednesday night and asked for help from the Mayor's Office. Steve LaPlante was made available and he got together with Karin Peterson, Interim Business Manager, and they wrote a report that was taken to Sacramento. Mr. LaPlante was able to obtain the assistance of the Bureau of Architect and the Real Estate Department in outlining what it would cost to reconstruct this facility or to find another site. Upon Mr. Sweeney's return, he and Mr. LaPlante went to Sacramento to meet with assembly people and senators from San Francisco to apprise them of our situation. Replying to an inquiry, Mr. Sweeney stated that the money is not tax money, it is coming from the Tidelands Oil Bill. This lease money amounts to $375,000,000 and there are about 15-16 projects for consideration; our share for this project would be $23,000,000. He will report back as to legislative action on this matter.

Mr. Sweeney advised that Commission support is requested in the development of the Phase I report. Mr. Sweeney stated that they are currently leaning towards hiring a consultant from the Institute of Law & Planning in Berkeley, but there is nothing definite.

Security Fences & Bathroom Privacy Partitions: Mr. Sweeney reported that monies will be made available for capital improvements; bathroom privacy partitions, etc.

Beautification Project: We have an opportunity to utilize a number of resources in the community through the efforts of many people, including Judge Weinstein. His staff will be meeting with Jim West, Building & Grounds Superintendent. The Committee, headed by Mr. West, will prioritize those things that need immediate attention.

B-1 Program: Mr. Sweeney advised that there has been total integration of psych, medical and school staff around assessing the needs of these youngsters. He feels that this will be a model program to be implemented throughout the building.

Community Streetwork Center: This is one of the centers that we used in the past and it is no longer in operation. The Executive Director, Russ Zellers, has resigned as director of this program.

Coleman Advocates for Children & Youth: Coleman has requested some statistics from our department and have supplied a format that Mr. Sweeney thinks would be useful for the Commission's purposes as well. One of the things of interest that Mr. Sweeney pointed out is that Admissions would be broken down into four categories to see more clearly what impact our new intake policy has been having on overall admissions.

Statistics: Mr. Sweeney reviewed the statistics that were placed in Commissioners' folders.

Federal Investigation: Mr. Sweeney advised that he has not heard from the Department of Justice regarding their investigation of YGC.

Letter from Youth Law Center: Mr. Sweeney stated that he has read the letter in its entirety, and feels that it is within the purview of the Commission's Institutions Committee. Possibly the committee could discuss it and research some of the issues to which they referred.

CHAIRMAN'S REPORT:

Annual Workshop & Party for Judge Hanlon: Chairman Grandin announced that the Commission's Workshop will be held on September 12, but the party for Judge Hanlon will be rescheduled.

Norman Mundy's Research Project: Chairman Grandin reported that due to unexpected circumstances our intern, Norman Mundy, will be unable to continue his research project on the role of Ombudspersons in juvenile detention facilities.

Mr. Mundy got a good start before he left. After he talked with Mr. Sweeney, a letter was sent to selected Chief Probation Officers/Juvenile Hall Directors from Chairman Grandin and Dennis Sweeney requesting their assistance with the research project, and advising that they would be contacted shortly by Mr. Mundy. Through the resourcefulness of Judge Weinstein, an alternate solution has been found. The Commission will have a CORO Fellow for three weeks who will assist us with this project. The way CORO works is that the Fellow performs a task for the sponsoring agency and in exchange the Fellow will be given a thorough, intense understanding of what happens in the Juvenile Court system. As we do not have an Executive Director, there was some hesitancy about sending a Fellow out here, but Chairman Grandin was willing to assume responsibility for being the on-site supervisor. CORO would like the Commissioners appointed as liaisons, DPC/DPCC, Court/Police, etc., to include the Fellow in any meeting that they have or any liaison assignment they carry out.

Request for Commission help in areas of Psych & Educational Services: Judge Weinstein would like help from the Commission in the areas of Psych and Educational Services. Chairman Grandin advised she has spoken with the Chair of the Institutions Committee, Commissioner Roy, and he has agreed to take on responsibility for the special focus on education. The Probation Services Committee with Commissioner Costello as co-chair will take on responsibility for the special focus in the area of mental health. Chairman Grandin requested Commissioner Figone,and Co-chair of the Probation Services Committee, to invite Commissioner Roy and/or herself to the committee's first meeting.

Chairman Grandin announced that Commissioner Costello will serve as co-chair of the Probation Services Committee during this mental health assignment because of her knowledge in the mental health area.

Changes in Job Descriptions & Classifications: Chairman Grandin advised that there have been changes in the job descriptions and classifications of various clerical and stenographic positions citywide, and the Commission will no longer ask the Commission secretary to take shorthand.

Tour of CYA: A sign-up sheet to participate in the forthcoming tour of CYA in Sacramento was circulated to Commissioners.

Role of JJC in the SF Committee for an Improved Juvenile Facility: In the Executive Session there was preliminary discussion about the Commission's role in relation to the San Francisco Committee for Improved Juvenile Facilities and programs. Commissioner Wada moved that the part the Juvenile Justice Commission will play in the San Francisco Committee for Improved Juvenile Facilities & Programs be delayed until discussion at the upcoming Workshop. M/S/C.

Beautification Plan: Chairman Grandin advised that the Commission will be pleased to participate in this project and asked to be kept informed as plans develop.

Commissioner Courtney suggested that signs to direct people to the various offices would be most helpful. She pointed out that Department numbers are not lit on the courtroom doors.

COMMITTEE REPORTS:

Institutions Committee: The August report of this committee was placed in Commissioners' folders and is self-explanatory.

Probation Services Committee: Commissioner Figone reported that the committee met on August 15, and has three new members. Committee goals are to meet and spend time with various Probation Department supervisors to inform Commission members as to some of the services provided to the youngsters and to act as a support system to the Probation Department. The committee has also given thought to calling in some of the line workers, who actually provide probation services. Commissioner Figone stated that participation in the mental health area will be a big job, but the committee will also look into other areas. The committee would like input from Mr. Sweeney as to some directions in which the Probation Committee might focus. The next meeting of the committee will be held on September 19 at 2:00 p.m. in the Commission office.

LIAISON REPORTS:

Youth Services AB90 Task Force: Commissioner Wada advised that the task force met yesterday, September 4. The main item of business was the defunding of the Community Streetworks Center for irregularities in their board meetings, fiscal records and program deficiencies. What happens to the unspent funds allocated to that agency is not yet known although MCJC staff are preparing recommendations; to return the funds to the city reserve fund or to re-allocate the money to other community based agencies.

The chair of the committee threw out a challenge to the task force in as much as the business of the task force centered around Sections 600 and 601 youth. He felt that the task force should come up with a 3-5 year plan on what kind of services children and youth in San Francisco need to stay out of trouble. Commissioner Wada expects that such a committee will be appointed at the next meeting.

Forensic Advisory Board: Chairman Grandin reported that things are still "on hold" until they find out whether or not the Health Commission will approve continuing to supply staff to the various advisory boards.

Mayor's Advisory Council on Children, Youth & Families: This council has taken on a large task. Chairman Grandin advised that she has been put in charge of the task with Jane Asselin and Greg Day to assist her in writing a report on the problems with out of home placements;i.e., problems with the emergency shelter, what services we need, etc. The main thing they are focusing on is what is causing the gridlock in out of home placement in San Francisco.

DPC/DPCC: Jane Asselin advised that the DPC did not meet during the month of August, and the September 12 meeting of the DPCC has been delayed. They hope to have Art Agnos at the September meeting.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Chairman Grandin requested that all participation forms be submitted.

ADJOURNMENT:

The meeting was adjourned at 2:03 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF AUGUST 1985

7/31/85 Letter from Legal Services for Children, Inc. to Chairman Grandin re the Commission's interest in "omburspersons".

7/31/85 Letter from Friends of the Human Rights Commission to Chairman Grandin re the Friends of SF Human Rights Commission and members of the Commission are sponsoring presentation of the First Awards of Merit to individuals, nominated by the community, for significant contributions to human and civil rights.

8/1/85 Letter to Chairman Grandin from Richard W. Grable, Solano County Probation Officer re their reply to request for assistance in research project on role of "ombudspersons' in surrounding counties.

8/6/85 Memo to all Divisions from Record Room re the morning mail will be delivered by Arnold Goldberg.

8/6/85 Letter from Jack Gifford, Regional Administrator, Division of Field Services - Region I, Dept. of Youth Authority, re Delinquency Prevention & Juvenile Justice Commissions will be forwarded announcements and minutes of Youth Authority Regional Citizen's Advisory Group.

8/6/85 Copy of letter to Margaret Brodkin, Executive Director, Coleman Advocates for Children & Youth from Dennis Sweeney re misleading statements and distribution of minutes of meeting with him.

8/26/85 Memo to all YGC Staff from Dennis Sweeney re General Staff Meeting to be held on 9/12/85 in the YGC Chapel.

8/27/85 Position Announcement from Children's Hospital of San Francisco re part-time psychotherapist for their Comprehensive Child Crisis Service.

8/28/85 Letter to Commission from Alfredo M. Rodriguez, President, Latino Democratic Club re requesting sponsors for their 4th annual dinner/ fundraiser to be held on Thursday, October 3, 1985 at the Marines' Memorial Club, San Francisco.

8/85 Announcement from Learning Publications, Inc. re resource book on Preventing Sexual Abuse available and descriptive material enclosed.

8/85 August 1985 issue of "San Francisco Business:.

8/85 Announcement from National Council of Juvenile & Family Court Judges re Seminar "Custody Decision Making: The Best Interests of the Child" to be held in Burlington, Vermont, October 8-11, 1985

8/85 August 1985 issue of "Tenderloin Times".

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TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: October 3, 1985 Regular Commission Meeting

The regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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MINUTES OF OCTOBER 3, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:34 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Cayton, Costello, Harrison, Ladar, Roy, Wada. Excused: Commissioners Basse, Courtney, Figone, Laws, Marovich. Absent: Commissioners Banks, Binet. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios, Terry Twing, Secty., P.O.A. Guests: Jane Asselin, DPC, Stephen LaPlante, Mayor's Office, Sara Ruddy, Coleman Advocates for Children & Youth.

APPROVAL OF SEPTEMBER MINUTES:

It was M/S/C to approve the September minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

CHANGE IN AGENDA:

Chief Probation Officer's Report: It was M/S/C that this item on the agenda be heard out of order.

CHIEF PROBATION OFFICER'S REPORT:

Effects of Levels of Budget Cuts on Departmental Operations: Mr. Sweeney distributed copies of his memorandum to the Finance Committee, Board of Supervisors, regarding the effects of levels of budget cuts on departmental operation, and reviewed the contents thereof. The cuts would take place on four levels and range from a 2.5% to 5% cut.

AB1024, O'Connell: Mr. Sweeney announced that there is a possibility that we would receive $3 million instead of the original $23 million. Steve LaPlante was in communication with Speaker Willy Brown's office on this matter.

Mr. Sweeney attended a meeting of the SF Committee for Improved Juvenile Facilities and Program on October 1, and the major topic was how to proceed with the reduced amount. He stated that the reduced amount would be considered as planning money and used to plan for future building. He expressed concern that some things need immediate attention,i.e., do you move a program like the Medical Clinic, which is outside the secure facility, into the secure facility. When we are sure that we have the money, a spending plan must be developed before we actually receive the funds.

An announcement was made later in the meeting that Speaker Willy Brown's office had notified us that we would receive the $3 million.

Statistics: Mr. Sweeney reviewed the statistics that were placed in Commissioners' folders. As yet, Mr. Sweeney has not incorporated the suggestions made by Coleman Advocates for Children & Youth into the statistical report.

Staff Augmentation: The positions that were authorized last year to be implemented October 1 will be delayed and staggered from now thru January to help achieve the necessary salary savings.

EXECUTIVE SESSION:

Chairman Grandin announced that there would be a brief Executive Session at the end of today's meeting.

JUDGE'S CORNER:

Sec. 300 Dependency Cases: One of the problems in the attempt to reduce the backlog of dependency cases is the loading up of the Calendar. Previously there had been approximately four settlement conferences per morning or afternoon, and there are now seven to eight. Staff may not be able to continue at this pace as it has resulted in staying late on these cases, trying to catch up on other paper work, etc.

SF Committee for Improved Facilities and Programs: Judge Weinstein gave a brief review, from his perspective, as to the happenings in the past month. If the reduced amount of money is received, he wanted to comment upon the "danger" of this money. We must be cautious with the Board of Supervisors, community groups, etc., that we don't get put into a position of being told that we received our money and now we don't want to hear from you. $3 million would only be a patch type job here. It will help with the short-term problems confronting us. It is insufficient to fund both the comprehensive juvenile justice program we would like to devise in our planning, and to build a facility that complements that program.

We must resist pressure to use that money for badly needed programs, or to parcel it out under some guise that it is renovation of our juvenile programs. It would ultimately just become a slush fund from which the Board of Supervisors could nibble away at. With rare exceptions, our intent is to carefully preserve this fund for what is needed to revise our juvenile justice system comprehensively. Hopefully, when the money comes from Sacramento, it will be made clear that it cannot be used to fund on-going programs or capital improvements in the existing facility.

Judge Weinstein expressed appreciation to Steve LaPlante for the outstanding job that he did for us. He also suggested sending letters to Willy Brown and Senator Foran expressing our appreciation for all their help and assistance in this matter.

Visits to Cottages: Judge Weinstein advised that he has made unexpected visits to the cottages here on weekends to see how the atmosphere, etc., is at that time. He made the visits knowing the limitation of our program to begin with, but he was fairly well pleased with the general concern of the counselors, parent visitations, and the attitude of the youth with whom he talked and so forth.

Delinquency Area: Judge Weinstein feels that this area seems to be running well here, and commended Judge Hart and Commissioners Deriman and Gargano for the fine job they have been doing at YGC.

Court Schools: Judge Weinstein reported that Commissioner Roy is overseeing and working with the committee to develop an improved educational program at YGC. As discussed last month, Dr. Cornejo has given us a reading and resource specialist to assist us this year.

He advised that we have received a bid from a computer company for a program here that would be composed of a bank of eight computers. This is a whole school program where the teacher can monitor it by just pressing a button to see how each youngster is doing. It would allow the youth to work in their own booth for about one-half hour each day, and would allow for a sense of immediate achievement for these youth. Judge Weinstein is seeking foundation funding for this program.

Dependency Area: This area has reached crisis proportions. Judge Weinstein advised that he read an excellent report done by Chairman Grandin on out of home placement and will discuss this further with her.

According to the head of DSS and his staff, the reason for this upswing in the dependency area is due to young babies. About six months ago, a series of meetings were held between Lillian Johnson of DSS, Judge Hanlon and Dr. Grossman of SF General Hospital. They agreed to institute a kind of "preventative" dependencies. When the babies are born addicted or the mother clearly psychotic, they are taking the infant then and there and putting it into shelter. This is in preference to sending the baby home with the mother and then doing a two month investigation in which the baby failed to thrive and possibly be abused or abandoned. Meetings will be held about this problem and Judge Weinstein will report back.

Additionally, Judge Weinstein has received briefs from some of the Children's Rights Groups making the argument that the Court order DSS to treat out of county and out of state kids (runaways, etc.) and that there is a basis for finding jurisdiction here. They want this ordered to enable this large population, whose resources have been dried up, to be eligible for funding thru DSS.

With the addition of the part-time Commissioner, progress is being made in the backlog of dependency cases. Judge Weinstein will see how effective this is short-term and, if not, we will again try to get a full-time Commissioner.

Revised List of Psychologists and Psychiatrists: Judge Weinstein has requested the assistance of Chairman Grandin to prepare a revise list of psychologists and psychiatrists who do the kind of reports that the Court relies on, and to find if there are people in our community particularly adept at dealing with the population we most often see here.

The Issue of AIDS in the Shelter System: Judge Weinstein wanted to alert the Commission that the issue of AIDS has been raised in the shelter system, and is being discussed within the Department of Public Health. The reason being that the population within the shelter system is at a higher risk generally than the normal population. Many of these children come from intravenous drug user parents, parents who may be prostitutes, etc. There is a protocol from the Morbidity Unit of DPH that indicates if a child is known to be a carrier there is some general preventative action that can be taken. This raises some very delicate issues of privacy

and what are the rights of foster parents, right for adoptive parents to know and so forth. We are addressing this problem thru a joint committee involving representatives of DPH, DSS, Court and experts on AIDS disease.

Judge Weinstein emphasized that no youngsters have been found with AIDS within our shelter system.

Christopher T. Committee: Judge Weinstein had his first meeting of this committee and two goals were set on which to work during the year. The projects chosen are: 1) To build/renovate/acquire a sub-acute facility that would serve all departments that need the services. 2) To determine how we can use money better in this field because of the labyrinthine funding mechanisms for the different programs. Two sub-commitees were appointed to work on the goals and to report back in sixty days. Judge Weinstein has the commitment from department heads that they will work to implement it, if we can come to an agreement.

Beautification Project: Mr. Sweeney has had a series of meetings with Jim West, Building & Grounds Superintendent, and this project is moving along well.

CHAIRMAN'S REPORT:

Adolescent Alcohol & Drugs Conference: Chairman Grandin advised that the Commission is co-sponsoring an Adolescent Chemical Dependency Conference to be held on Thursday and Friday, Oct. 17-18, 1985, at the SF Medical Society.

Expression of Appreciation for Steve LaPlante's Assistance: Chairman Grandin expressed her appreciation to Mr. LaPlante for all his work and assistance re Assembly Bill 1024 to obtain funding for improved juvenile facilities and programs at YGC. She also expressed special appreciation to Mayor Feinstein and Rotea Gilford for making Mr. LaPlante available to assist us.

CORO Fellow: Chairman Grandin introduced Larry Ng, a CORO Fellow, who has been working as an intern for the Commission to complete the research project on the role of Ombudspersons in juvenile detention facilities begun by Norman Mundy.

As discussed at the Commission's September meeting, the way CORO works is that the Fellow receives as thorough and intensive understanding of the Juvenile Court system as possible in the time allotted, and in exchange the Fellow performs a task for the sponsoring agency. Mr. Ng has completed the project for us and the Executive Committee will review the report with him. Copies will then be made available for all Commissioners.

Workshop Committee: Michael Roy, Joyce Ladar and Frank Kelleher were relieved of charge to plan the conference, but will continue to be charged with planning Judge Hanlon's party.

Commission Workshop: The three topics discussed at the Workshop were: 1) What the Commission's relationship with Judge Weinstein is going to be; how to work with each other; 2) How the Commission can best work with Mr. Sweeney; 3) The Commission's relationship to the new SF Committee for Improved Juvenile Facilities and Programs. A Resolution was passed at the Workshop and reads as

follows: "The Juvenile Justice Commission will have no formal relationship with the San Francisco Committee, but will stand available to provide input and support to Mr. Sweeney in his development of the Phase I Report. If Commissioners wish to attend the meetings of the San Francisco Committee, they will be attending only as observers."

Executive Committee: The next meeting of this committee will be held on Thursday, October 17 in the Commission office from 12 noon to 2:00 p.m. All Commissioners are invited to attend.

Letters of Appreciation: It was M/S/C to send letters of appreciation to Mayor Feinstein, Speaker of the House, Willy Brown, and Senators Foran and Marks for their assistance on AB1024, monies for improved facilities and programs at YGC.

Flowers for Mr. Robert Laws, Jr.: The husband of Commissioner Laws is recovering from surgery, and it was M/S/C for the Commission to send flowers to Mr. Laws.

COMMITTEE REPORTS:

Finance Committee: Commissioner Kelleher advised that the committee will meet on October 22, but the time has yet to be set.

Institutions Committee: Commissioner Roy advised that on September 19, Commissioners Banks, Laws and himself made their annual tour of Juvenile Hall. They have not completed the task of compiling the information gathered. He asked all Commissioners to make a visit and tour the facilities here and suggested that they be made spontaneously. He would then like to have any written or verbal information that they think is pertinent to the committee's report.

The Commission is also charged to review LCRS and the committee has not made their annual inspection as yet. Commissioner Roy asked for members of the Commission other than the Institutions Committee to volunteer to be part of a tour to review the ranch. The visit must be made by the end of the year. Commissioner Roy will also compile the information gathered by those touring LCRS.

Juvenile Court Committee: Chairman Grandin reported that Commissioner Basse has been in touch with the Court Commissioners to meet with them and will try to setup a mechanism for having ongoing contact with them.

At the July Commission meeting, the issue of the Family Support Bureau's efforts to get reimbursement for room and board of Sec. 602's was discussed.

A law suit has been filed against the Family Support Bureau of the DA's office, because there is a difference of opinion as to how to interpret a law which states how much parents can be billed for services provided to a child in the placement system. Chairman Grandin reported that Commissioner Basse has been in touch with all the principals involved and she will report back to the Commission on this matter.

Legislative Committee: Commissioner Costello advised that the legislature and

administration this past year set three levels of rates for out of home care. The Child Mental Health Policy Board spent most of this past year working towards a clinical supplemental on the residential rate so that those kids in out of home placement that are seriously disturbed could receive some clinical care. They have not been successful but have come close.

In his budget augmentation last year for mental health, the Governor added $40 million, one-half of which would go to children. After it was signed, mental health directors at the county level attempted to abort that effort and do with those dollars as they wished. It was through Judge Hanlon, and now Judge Weinstein's Child Mental Health Policy Board that they were able to work with the legislature. The Department of Mental Health now will not approve any county plan that does not deliver 50% of all the new mental health dollars to children, and that is a great victory.

Commissioner Costello advised that on October 18 Judge Weinstein will participate in a tour including Dr. Swoape's legislative aide, James Morgan, Art Agnos and a member of the Health Commission. They will tour facilities such as the Cleveland Project and Oakes Children's Center. They will then have an opportunity to see children on site in a facility that was not designed to care for the seriously mentally ill child.

Judge Weinstein advised that he just received a copy of AB1646 that is a massive revision of the W&I Code. An analysis that he received from the judges' committee was not very favorable. He will try to obtain copies of this bill and send them to Commissioners Costello and Ladar.

Probation Services Committee: In the absence of Commissioner Figone, Commissioner Wada reported on a meeting of the committee that was held on September 26. They met with directors of the Medical and Psych Clinics who discussed the problems in the cottages between their staff and the custodial staff. The directors offered suggestions as to how the difficulties might be resolved. The committee will meet again with Dr. Acosta before they make their analysis and recommendations. The committee also decided to meet with Bob Foote, Jeanne Bailey and members of their staff so they can hear both sides of the issue. The committee intends to meet fairly frequently in order to come up with some kind of definitive recommendations on how this situation might be resolved.

LIAISON REPORTS:

MCJC: Commissioner Wada reported on the following: 1) An agency receiving money from AB90, the Community Streetworks Center, was defunded for not living up to its contract in terms of irregularities in their board meetings, fiscal records, and program. 2) Monies from the Delinquency Prevention Act, Washington--monies were allocated to Young Community Developers and Catholic Social Services.

Forensic Advisory Board: Chairman Grandin advised that there has been no change as to whether or not the Health Commission will approve continuing to supply staff to the various boards and things are still on hold.

Mayor's Advisory Council on Children, Youth & Families: Chairman Grandin reported that the issue of out of home placement comes up at each of the council

meetings. There are a number of common problems throughout the six different depts. and agencies that deal with children who eventually end up in out of home placement. About 5-6 people in each department were interviewed as to exactly what their process is, what their problems are, their relationship to other departments and so forth. The report which Chairman Grandin wrote is being sent back to all department heads, who will check its accuracy and suggest recommendations. Initially the idea was that the council would make recommendations to the Mayor based on the report. As the author of the report, Chairman Grandin did not want for the mayor to say that we want you to do these things. They are going to take another step which is to get suggestions for recommendations from the departments after they have read the report. A copy of the report will be available for review in the Commission office, and any recommendations would be useful.

DPC/DPCC: Jane Asselin reported that the DPC met on September 17 and they have a new Executive Director, Christine Baulker. They dealt with responses that the Chair has requested them to write to the Governor regarding the Agnos legislation, AB1596, the Homeless Youth Act. She reported that one of their youth commissioners, Adam Keker, goes to University High School. He went back to school and mentioned to his classmates what he was doing, and that solicited 150 letters of support for AB1596 from students at University High. Needless to say, they are very pleased with their youth commissioner.

DPCC: A letter of concern was written to the Police Commission regarding the closing of the SAFE program. If the Police Commission decides to go ahead with any cuts in that department, they asked that this program not be cut.

There will be a special meeting of the DPCC on October 25 and Art Agnos will attend the meeting. There will be discussion of the homeless programs for SF.

Mrs. Asselin reported that news was received yesterday as to DPC's own cutback. The DPC is under the budget of the Board of Supervisors. John Taylor, Clerk of the Board, decided to achieve his 2½ to 5% budget cut by eliminating the DPC. He is recommending that it merge with the JJC. When this became a serious issue about eight years ago, she investigated and found out that in every county, at that time, where the commissions merged the DPC eventually lost all of its programs. The JJC will be hearing about the proposed merger and it would be very helpful if her commission could call on us for assistance. She is concerned that a meeting of the Finance Committee may be called and they would not be notified by Mr. Taylor. If that happens, they may become extinct.

Chairman Grandin stated that it is most important for the two Commissions to be in communication with each other on this matter. It was agreed that the JJC write letters to Supervisors Molinari, Renne, Hongisto and Walker stating that the two Commissions do not fulfill the same function.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

In the absence of Commissioner Laws, Chairman Grandin reminded all Commissioners to turn in their hours of participation forms.

ADDITIONAL BUSINESS:

Party for Judge Hanlon: Commissioner Roy announced that November 5 has been chosen as the date of the party for Judge Hanlon, and will be held at the home of Commissioner Costello. Commissioner Roy will make the assignments for people to bring various foods.

All Day Seminar: Commissioner Roy advised that he will moderate an all day seminar that is put on by the Better Health Programs, a division of the Cancer Society, on Adolescents and it will be held on Nov. 2 at St. Mary's Cathedral. This is the second all day seminar on Adolescents and covers issues from mental health to legal. It is free to the public.

Brief history of what has been happening in Sacramento re monies for improved/renovated juvenile facilities: Steve LaPlante gave a brief report as to the happenings in Sacramento on this topic. He advised that it all began with a phone call from Justice Kline to Willy Brown stating that we needed money to redo YGC. Members of Mr. Brown's staff thought of California's share of federal income from leases of large oil companies that have leases off the California coast. State and Federal governments are now negotiating what that amount is going to be, $375 million to $555 million.

In the last two weeks, Mr. LaPlante has spent five days in Sacramento on our behalf. He discussed some of the behind the scene maneuvering that occured. Our share of the monies was cut from $23 million to $15 million and then to nothing as the Governor decided not to sign the bill and wanted all the monies to go into the general fund. There was further maneuvering and finally the Speaker got the Governor to agree to sign the legislation in exchange for the Prison Construction Bill. Our share of the lease money finally came to $3 million. There are many people to thank for passage including Senator Johnson of Stockton, Senator Hart from Southern California, and Jack O'Connell from Santa Barbara, author of the Bill.

Mr. LaPlante advised that he is going to Los Angeles next week for a three day workshop on Alternative Methods of Financing Criminal Justice Facilities. He will report back on the latest techniques in lease purchase, lease options, etc., and all the things that we would need if and when we can do something here. He would like to be able to devise some methods/schemes so that we can do the larger $20 million package and then maybe use some of the $3 million to effect that.

ADJOURNMENT:

It was M/S/C to adjourn to Executive Session at 2:03 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF SEPTEMBER 1985

9/4/85 Memo to All Department Heads from Supervisor Renne, Chairperson, Finance Committee re September/October Budget Review Meeting Schedule.

9/6/85 Memorandum to Chairman Grandin from Judge Weinstein re Christopher T. Committee meeting to be held on September 26.

9/9/85 Notice from the Network of Services for Families, Children & Youth in San Francisco re requesting assistance in updating the listing of agencies in their Guide.

8/29/85 Memo received 9/12/85 from the office of Governor Deukmejian to Public Agencies, Organizations and Interested Individuals re National Crime Prevention Month - Domestic Violence Awareness Week, October 6-12; California Safe Schools Week, October 20-26; California Delinquency Prevention Week, October 27-November 2, 1985.

9/16/85 Memo to all Wang VS90 Users from Sandra Clayborn, Research & Program Coordinator re Procedure for Operations.

9/30/85 Announcement from Northern California Service League re Fund-raising Reception to be held at the home of Sheriff Hennessey on 10/4/85.

9/30/85 Memorandum to All YGC Staff from Dennis Sweeney, CPO, re Shutdown of Power on 10/3/85. The power will be shut down at 4 p.m. and stay down for approximately two hours.

9/85 Announcement from the National Council of Juvenile & Family Court Judges re A Core Course in Juvenile Justice for Judges, to be held at the University of Nevada on October 20-November 1,1985.

9/85 September, 1985 issue of "San Francisco Business".

9/85 September, 1985 issue of "The Tenderloin Times".

9/85 Announcement from Film Fair Communications re three films available and order forms enclosed: "Better Safe than Sorry II", and "Better Safe Than Sorry III", films on child molestation and a 36-minute film titled, "Hugs 'N'Kids - Parenting your Preschooler".

9/85 Announcement from Associates for Youth Development, Inc. re some workshops that they will be offering this fall entitled, "Strategic Planning for Prevention in Human Services" and brochure enclosed describing the workshops.

9/85 Announcement from Associates for Youth Development, Inc. re a special offer on their puhlications and descriptive material enclosed.

9/85 Legislative Status Report, 2nd report of the 1985-86 session, received from the Department of Youth Authority.

9/85 Announcement from Continuing Education Programs of America re Symposium on Juvenile Delinquency: A Question of Language Learning Disabilities??? to be held October 26 & 27, 1985 at Menlo College, Menlo Park, CA.

9/85 Announcement from the Illinois Department of Children and Family Services re Internal Youth Services Conference to be held October 6-9, 1985, Hotel Continental, Chicago, Illinois.

9/85 Summary Report No. 8, Calendar Year 1984, received from CYA re California Juvenile Homes, Ranches, and Camps Population.

9/85 California Juvenile Hall Population, Summary Report No. 17, Calendar Year 1984 received from the Department of Youth Authority.

9/85 Announcement from the Bayview Hunter's Point Roundtable re a Community Conference: for Consumers and Providers of Services to Children, Youth and Families.

9/85 Announcement from Film Fair Communications re two films available: 1) Saying No to Alcohol and Drugs and 2) In Charge At Home (Latchkey Children) and order forms enclosed.

9/85 Announcement from Project A.C.T.I.O.N re Region III Meeting to be held on October 8, 1985 from 10 am - 2 pm at the Santa Clara County Juvenile Probation Department.

9/85 Position Announcement from Children's Hospital of San Francisco re Secretary/Receptionist, Comprehensive Child Crisis Service.

9/85 Fall, 1985 issue of "Our Animals".

9/85 Current & Proposed Priorities for Community Mental Health Services: Fiscal Years 1985-86 and 1986-87 received from Mental Health Advisory Board.

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

Notice

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: November 7, 1985 Regular Commission Meeting

The next meeting will be at 12:00 noon. The first half hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Main Conference Room at 375 Woodside Ave. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF NOVEMBER 7, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Basse, Binet, Costello, Courtney, Figone, Harrison, Ladar, Marovich, Wada. Excused: Commissioner Banks, Roy. Staff: Dennis Sweeney, Aimee Exnicios, Henry Reynolds. Guests: Stephen LaPlante, Mayor's Office; Sara Ruddy, Coleman Advocates for Children & Youth; Joseph Spaeth, YGC, Public Defender.

APPROVAL OF OCTOBER MINUTES:

It was M/S/C to approve the October minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

CHANGE IN AGENDA:

Chairman's Report: Chairman Grandin announced that this item on the agenda would be heard out of order.

CHAIRMAN'S REPORT:

Executive Committee Meeting: The next meeting of this committee will be held on Thursday, November 21.

Reappointment of Commissioner: On Tuesday, November 5, 1985, Judge Weinstein reappointed Commissioner Jewel Kolling Basse to serve a four year term on the Commission.

Annual Reports: Chairman Grandin announced that Annual Reports are due from all committee chairpersons at the December Commission meeting.

Party for Judge Hanlon: Chairman Grandin expressed her appreciation to Commissioner Costello for hosting the party for Judge Hanlon. It was a lovely party and enjoyed by all the guests.

Alienist Panel: Judge Weinstein had requested Commissioners Grandin and Roy to develop an Alienist Panel for the Court. The panel to consist of psychiatrists and psychologists (with no connection whatsoever to the Court) who are experts in dealing with adolescents. Chairman Grandin explained that they are hired for a set

fee and, in exchange for a roughly guaranteed number of referrals, they agree to do evaluations for that amount of money rather than their regular hourly fee.

There was excellent response to a large mailing, and Chairman Grandin and Commissioner Roy have developed a panel comprised of ten highly qualified persons--5 psychologists and 5 psychiatrists. An orientation meeting will be held at YGC on Sunday, November 10.

Judge Weinstein stated that this panel would be of tremendous help to the Court, especially as the panel consists of members who speak foreign languages and can relate well to diverse ethnic backgrounds.

JUDGE'S CORNER:

Dependency Area: Judge Weinstein announced that the number of backlog cases has been dramatically reduced. We can soon say that no youth is in shelter because of Court congestion. We must now move to other reasons why youth are in shelter too long;i.e., resources, etc. We have some good ideas including a recruitment plan for more foster homes. Fewer children are coming into shelter due to more careful screening of cases by DSS. However, there is still a large number of preventative dependencies.

Judge Weinstein discussed the problem of visitation in the dependency area. The law now says that we must make the decision as to what is going to happen to the child within 12-18 months. The law also says that our first and most important effort is the reunification of families. To do this, the reunification services at the beginning must be good and parents given a real chance. He further explained some of the visitation problems including that there are insufficient services to provide visiting at night or on weekends. Parents must take time off from work and some may lose their job. The Public Defender's Office has become more aggressive in asserting what they deem to be rightful visitation rights. A guideline is needed that would be the normative, so the Court would not have to litigate each case; the parties would know that this is a standard--two hrs. weekly under such circumstances, etc.

In that vein, Judge Weinstein will appoint a committee to report back to the Court within a month their suggested guidelines and standards for visitation. He asked Commissioner Courtney to chair that committee. Joseph Spaeth, YGC Public Defender, and department representatives have met and suggested some people from the psychiatric and attorney fields to serve on this committee; those having the respect of both sides to work with Commissioner Courtney on developing guidelines.

Beautification Project: Judge Weinstein was pleased to announce that the sheriff's SWAP people have responded tremendously with the painting of the waiting rooms, and the cottages are also scheduled to be painted. The Airplane Room is being refurbished and readied for use as an alternative courtroom and conference room to be used for settlement conferences and so forth.

Joint Luncheon: Judge Weinstein would like the Commission to consider having a joint lunch with the judges of the Superior Court here at YGC, which some of the judges have never visited. He suggested that the luncheon be held in the cafeteria when it is cleaned up and ready.

Meeting with Representatives of the Youth Law Center: Judge Weinstein reported that Dennis Sweeney and himself met with Jim Bell and Marge Solar of the Youth Law Center. They had written us a letter expressing their concerns, some old and some new suggestions about how YGC should be run internally. It was a very good initial meeting. Mr. Sweeney had the opportunity to discuss the corrective action already taken, and to point out that some of their requests were not legitimate and valid. We will try to honor reasonable requests. A time has been setup in January to report back to them what action we have taken on other matters, and Judge Weinstein feels that things can be worked out short of any litigation.

Diversion and Work with Community Boards: Judge Weinstein and Mr. Sweeney would like to see minor things at the beginning of the funnel, which are often handled by just counseling and no petitions filed by probation officers, be handled by some legitimate community-based agency in the neighborhood in which the matter took place. We would see whether or not some of the initial problems could be handled better by people in their own community. This would free up our people for more attentive work at the end of the line;i.e., supervision, job placement, etc. This would be consistent with Mr. Sweeney's plan to move probation officers out to the schools and so forth.

Meeting with DPC: Judge Weinstein reported meeting with DPC, and does not know their status with the Board of Supervisors at this time.

CYA Tour: Judge Weinstein announced that there would be a tour of CYA on November 8. He reported that he met with Rheta Olson, the local head of the CYA Parole Board. In coordination with Mr. Sweeney, she will give a half-day presentation about the CYA in January. Judge Weinstein hopes that the Commission will be invited to attend.

Police Liaison Committee: Shirley Thornton has joined this committee, which meets monthly on Fridays, in an effort to coordinate with the schools. Judge Weinstein advised that we will be coordinating regularly with the schools, police department and probation department on problems like graffiti that effect us all.

Breakfast with Community Representatives: Judge Weinstein reported on a breakfast meeting that Dennis Sweeney and himself hosted for representatives of community agencies/groups and service providers dealing with youth problems. It was an excellent meeting and 50-70 people attended.

Education Process: Judge Weinstein advised that the Court is continuing its education process. Kathy Baxter Stern of the Child Abuse Council has coordinated the bi-monthly educational meetings of the Court with different speakers on subjects such as child abuse, and the Indian Welfare Act.

Commissioner Deriman: Judge Weinstein announced the possible retirement of Commissioner Deriman at the end of this year.

CHIEF PROBATION OFFICER'S REPORT:

DPH Annual Inspection of Juvenile Hall: The annual inspection of Juvenile Hall was made by the Dept. of Public Health, and they found the hall to be in extremely good condition. Upon leaving, they commented that they found the staff to be most cooperative. A copy of the inspection report will be sent to the Commission.

Mr. Sweeney advised that Commissioners Cayton and Banks followed up on a written complaint received from detainees about lice in their rooms. They had the opportunity to talk with Dr. Shalwitz, and were informed that there is a routine followed each time lice are located. We do not generate the lice. The lice are brought in by detainees and has an incubation period of 3-7 days.

National Youth Law Center: Mr. Sweeney reported on meeting with James Bell and Marge Solar of the National Youth Law Center; it was a productive meeting. They were invited to visit YGC and to attend staff meetings whenever they wanted.

School/Probation Liaisons: Probation officers are now assigned to various schools to liaison with the principal on a regular basis. Mr. Sweeney pointed out that these probation officers will not be carrying all the cases in that school. What was done was to identify those probation officers who had the highest number of clients in a particular school, assign that person to liaison, and eventually those caseloads will reflect that highschool.

Detention Center Management Forum: Mr. Sweeney advised that he will be going to Washington, D.C. to attend the Detention Center Management Forum presented by the National Institute of Correction. The focus will be on a particular case that came out of the Supreme Court dealing with conditions in a detention center.

Meeting at Controller's Office: Mr. Sweeney reported that Karin Peterson, Steve LaPlante and himself met with representatives of the Controller's office and the city architect. The Controller's office has said that we can go ahead and begin to request utilization of the monies coming to us from Sacramento. They consider the legislation to be a guarantee.

Community Meeting: Mr. Sweeney feels that this meeting went extremely well. There were representatives from all the major neighborhoods. The list was arrived at by asking people, one from the Asian Community, two from the Black Community, and one from the Hispanic Community, to give us a list of names or representatives of community groups,agencies/service providers dealing with youth problems. We now have the names on a master file and notices were sent to those people. The list included a wide array of people with whom to share what our plans are, and to ask for their participation when it comes time to generate an optimum program for youngsters in San Francisco. We did not ask them to participate in determining details;i.e., if we should have a ten or 14 ft. fence. That rests with the Court, the Commission, and Mr. Sweeney and his staff.

Members of the Commission expressed approval of Mr. Sweeney's meeting. Chairman Grandin requested that, even if not invited to attend, the Commission be notified as to future meetings. Mr. Sweeney advised that since we now have some "grounding" with the community, it may be possible to open up future meetings to other interested groups and the Commission.

SWAP (Sheriff's Work Alternative Plan): Ray Belloumini of the Sheriff's Department has been of tremendous assistance to us. Through his efforts, the coordinator from the Sheriff's office called upon Mr. Sweeney and arranged to have a SWAP team paint the waiting rooms.

Diversion Program: Mr. Sweeney advised that he sent a letter to Mr.Jim Queen. Mr. Queen wanted to become involved in developing a Diversion Program, as did

Coleman Advocates for Children & Youth and community boards. Mr. Sweeney has assigned Don Benz of YGC management staff to become our liaison with all these groups to assist them in developing plans. Who is going to become involved and at what stage will be decided by the Court, the Commission and Mr. Sweeney. Messrs. Sweeney and Benz will meet next week with the community boards to discuss their plans, those boards that sensed the direction in which Jim Queen was going and vice versa. Mr. Queen has two of the community boards staff people currently working together to develop a plan that will meet the interest of everyone. Mr. Sweeney stated that he is committed to a community-based Diversion Program in some form; that form has yet to be decided.

Representatives from the Mayor's Office, New York City: The Probation Department will host two representatives from the Mayor's Office, NYC, who deal with their runaway program. They will be here on November 12-14. Mr. Sweeney quickly reviewed their itinerary, and they will be at YGC on November 14 to discuss with our staff the possible changes we want in our program, what our similarities are, etc. Our Central Receiving Program is probably a mirror of the program that they have in NYC.

Commission's Role in Phase I: Chairman Grandin advised that the Commission is still waiting word as to how Mr. Sweeney perceives it fitting into the overall project. In reply, Mr. Sweeney advised that it was just last week he was notified we could go ahead and use some of the monies coming from Sacramento. At this point, he did not have an answer as to the Commission's role. Things have been happening rapidly, and we are now concentrating on trying to develop our strategy. The financial aspects were thoroughly discussed with the Commission's Finance Committee several days ago. Steve LaPlante and Commissioner Costello will work together on coming up with alternative financing, long-range financing. Things may not be reported right back to the Commission because of the time factor.

Judge Weinstein advised that as head of the improvement committee, Justice Kline would like to appear at the next Commission meeting to report on what the committee is doing. Allen Breed will soon be coming to San Francisco to spend an afternoon with us to discuss how we can conceptually run the project. Judge Weinstein further advised that a provisional plan of proceeding with the roles mapped out is beginning to be put together, and will be brought to the Commission for their appraisal possibly by the December meeting.

COMMITTEE REPORTS:

Finance Committee: Commissioner Kelleher reported that the committee met on November 5 and there was discussion of lease financing and alternative methods of financing, mostly in line with construction/reconstruction at YGC.

Karin Peterson, YGC Acting Business Manager, informed us that work orders for the fencing, rolled eaves and the privacy partitions are enroute to DPW. Upon arrival there a priority will be assigned to them. Steve LaPlante will have the Mayor send a memo, or a memo with her signature, to DPW and that will raise our priority.

Commissioners Kelleher and Costello will attend a presentation on financing/refinancing done on a lease basis and will report back to the Commission.

Institutions Committee: In the absence of Commissioner Roy, Commissioner Laws

reported that their committee met with Gloria Burchard, Court Schools Principal. Ms. Burchard feels that things are now beginning to move along well with the augmentation of three additional staff. However, there are still several minor problems that the committee is trying to follow up on and work out with her.

Commissioner Roy asks all Commissioners to send a report to him after their tour of Juvenile Hall and Log Cabin Ranch.

Juvenile Court Committee: Commissioner Basse reported that members of her committee have made their inspection of the various courtrooms. Prior to the inspection tour, members of her committee met with Court Commissioners Deriman and Gargano to receive input on ideas and concerns that they might have from their perspective. She urged members who have not made their tours to please do so as soon as possible. Reports are needed from the individual committee members so that Commissioner Basse can prepare the Committee's Annual Report. She advised that the committee needs to meet again and to also meet with Judge Weinstein.

Legislative Committee: Commissioner Costello reported on the following items: 1) State Budget--The figures are now out as to how much money is available in FY 1986-87. 2) Tour of Cleveland Project, etc.--Two people from the State Finance Department participated in the recent tour of facilities such as the Cleveland Project. They saw the children in the population that holds her special interest, seriously mentally ill children. 3) DSS Public Hearings--DSS has been holding public meetings on human services, health and fiscal resources that San Francisco County has. On November 19 there will be a hearing that will deal only with children;i.e., the out of home placement rate. DSS recently held public hearings on shelterless kids, runaways, and there is still debate as to whether or not DSS can provide services to out of state/out of county kids. Judge Weinstein is not convinced that anything has been done to meet the needs of this population; it is an on-going problem. 4) Sub-Acute Facility--Judge Weinstein advised that they are still working on this project. Some Commissioners may not be familiar with her report, "The State of the Art of Out-of-Home Placement of San Francisco Adolescents and the Mental Health Implications" and Commissioner Costello distributed copies thereof. The report was done in 1982 and led Judges Low, Hanlon and now Judge Weinstein to bring the various departments together to blend dollars. 5) AB1646, Stirling Bill--This bill would redo the W&I Code as it pertains to the juvenile justice system. Messrs. LaPlante and Sweeney obtained an analysis of this bill. It is highly complex and Commissioner Costello suggested a copy be sent to each Commissioner for review. 6) AB533--Commissioner Costello thought it wise to follow this bill as it would provide monies to train DPC/JJC members.

Probation Services Committee: Commissioner Figone advised that this committee met on October 17 with Dr. Mario Acosta, Acting Director of the Psych Clinic at YGC. After meeting with Dr. Acosta, it was decided that the committee would send out a questionnaire to medical and psychological staff to hopefully develop better ways and means to service the youth at YGC. The committee has devised a preliminary draft of questions and is working through Mr. Sweeney. When the questionnaire is completed, the committee will discuss its recommendations.

LIAISON REPORTS:

MCJC: Commissioner Wada reported that the MCJC met and decided two things: 1) The Council approved defunding of the Community Streetworks Center from AB90

funds because of poor program performance, financial record keeping, and irregularities in board meetings--they had not met in two years. 2) Since criminal justice funds coming to San Francisco have restrictions in it, other funds were given to Catholic Social Services and Young Community Developers in the form of a Sr. Psychiatric Social Worker, who would carry a caseload and help to train the workers both in the Hunters Point/Bayview and Sunset/Richmond Areas.

Commissioner Wada also reported that the Youth Services Task Force met yesterday, November 6 and had a discussion regarding the report from the System Review Committee. There were five recommendations and after discussion they were approved. Two of them had to do with the Dept. of Health asking for two positions, a specialist in mental health and an alcohol/drug abuse specialist to be assigned to AB90 agencies.

Forensic Advisory Board: As reported for several months, there has been no change as to whether or not the Health Commission will approve continuing to supply staff to the various boards, and things are still on hold.

Mayor's Advisory Council on Children, Youth & Families: Chairman Grandin advised that they are essentially trying to decide how to proceed with the information that was generated by the Out of Home Placement Study. The study was sent out to a wide group of department heads and line workers to check its accuracy and suggest recommendations. There has been no response and the next step is to invite them to a meeting/open forum to discuss the study.

DPC/DPCC: Commissioner Costello reported that there have been no meetings of the DPCC since April because they have no executive secretary. Their future is somewhat in jeopardy in that their funding depends upon a budget item before the Board of Supervisors. It is again facing the issue of an amalgamation of the DPC and JJC. There is some security for the JJC in that there is a statutory mandate, but there is a strong possibility that the DPC will become extinct. The issue that the DPCC was addressing today was the target population of female prostitutes and a program to assist the youthful female prostitute in not being on the street. An excellent program had been done in San Diego, and they were looking into the possibility of having such a program in San Francisco.

Chair of Visitation Standards Subcommittee: In terms of liaison, Commissioner Courtney assumed the position of Chairman of the Visitation Standards Subcommittee.

Zellerbach Family Fund: Chairman Grandin reported on a meeting with the Zellerbach Family Fund. Some months ago Jeanette Dunckel gave a presentation of a project that she hoped would interest the Commission. San Francisco would be used for a pretest area for a project, which she hoped to take statewide. It was short-term with long-term implications. The purpose was to improve the plight of children who are dependents of the Court. She requested 2-3 Commissioners to work with the steering committee to continue the work of the project, improve materials already developed and to pretest the project in San Francisco. Material would be made available to Commissioners. Commissioners Marovich, Grandin and Kelleher volunteered to participate in the project along with three commissioners from DPC, and more help is needed. The goal is to train commissioners so they will thoroughly know the workings of the system for youth in need of out of home placement. The Commissioners then will be able to train court commissioners or juvenile court judges. The

second meeting will be held this evening, November 7.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Laws reported on the total recorded hours for the first three quarters of 1985. The average is approximately 13 hours per Commissioner for each quarter. She urged all Commissioners to turn in their participation forms.

ADDITIONAL BUSINESS:

Ombudsperson: Chairman Grandin reported on the Commission's Ombudsperson effort. Larry Ng. a CORO Fellow, completed the project for us which was begun by Norman Mundy. About sixteen Chief Probation Officers were interviewed on the telephone by Mr. Ng, and he wrote an excellent report. The gist of it is that no one else interviewed has an ombudsperson. They thought that it might be useful if price was no object. They were unanimous in that if you have a good process for training staff, a good process for how you screen and hire people, have a good system of accountability, and if you trust the people running your program you do not need someone from the outside helping to keep track. There are ways to build into the system the same kind of things that you would want an ombudsperson to do. In summary, the report did not demonstrate that an ombudsperson is needed or not needed. After discussion, it was M/S/C that a copy of the report would be left in the Commission office for review, and this matter put on the agenda for the January meeting.

Bylaws & Nominating Committees: By an oversight, a Bylaws Committee was not appointed at the October meeting to report at the November meeting in anticipation of the Nominating Committee. Chairman Grandin advised that we can either decide to appoint both a Nominating and a Bylaws Committee this month; postpone the Nominating Committee until January if there is sufficient reason why one must be done a month before the other; or, at Chairman Grandin's suggestion, put the issue of the Bylaws Committee on hold until we have the Self-Evaluation Committee Meeting. It was M/S/C to follow Chairman Grandin's suggestion and adopt the latter procedure.

Self-Evaluation Committee Meeting: Commissioner Ladar suggested that we have a three hour meeting at her home to do what we had planned to do at the Workshop--Commissioners to talk with each other about what we think the Commission is doing that is good, what we would like to see changed, and what we would like to see happen in the future.

Commissioner Laws moved that the Nominating Committee that will be elected today be charged with the responsibility of bringing back to the next meeting the time, the place, the date, and the agenda for a special retreat meeting such as Commissioner Ladar described. M/S/C.

Nominating Committee: Chairman Grandin called for the Commission to elect from the floor four members to constitute the Nominating Committee. Commissioner Cayton moved and it was seconded that members of the Nominating Committee will not be eligible to run for office. There was discussion of this matter; it was voted

on and did not carry.

Nomination of Commissioners Cayton, Costello, Laws, and Marovich were made from the floor to serve on the Nominating Committee, and it was M/S/C that the nominations be closed. Commissioner Cayton then moved that the nominations be accepted by acclamation. M/S/C.

ADJOURNMENT:

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac,
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF OCTOBER 1985

10/1/85 Letter received 10/9/85 from Jerry D. Hill, CPO, San Bernardino County Probation Department, re the American Probation and Parole Association.

10/8/85 Letter sent individually to nine Commissioners, Judge Hanlon and Jamie Halperin from Chairman Grandin re the first draft of a report she wrote on Out of Home Placement.

10/11/85 Letter from David Roberti, Senate President pro Tempore, to Chairman Grandin/Concerned Parties re Childnet Survey.

10/14/85 Letter to Chairman Grandin from Margaret Brodkin, Art Tapia, David Steinhard, Coleman Advocates for Children & Youth, re the Homeless Youth Act of 1985 - expressing appreciation for the part that the JJC played in passage of this Bill.

10/17/85 Letter from Chairman Grandin to colleagues selected to serve on the Juvenile Court and Probation Department's first alienist panel to provide clinical evaluations.

10/17/85 Letter to colleagues from Chairman Grandin re they were not selected to serve on the alienist panel at this time.

10/23/85 Memo to All Youth Guidance Center Staff from Dennis Sweeney re Greg Evans, Intern.

10/24/85 Memo to All Youth Guidance Center Staff from Dennis Sweeney re Shutdown of Power scheduled at YGC for November 2.

10/24/85 Letter to Chairman Grandin from Dennis Sweeney re submission of resume by interested party for position of JJC Executive Director if one is ever developed.

10/25/85 Letter to Chairman Grandin from Jean Olson, Chairperson, Humboldt County Juvenile Justice and Delinquency Prevention Commissions re requesting opinion of AB533 and copy of bill enclosed.

10/30/85 Copy of memo to all Community Agencies from Community Mental Health Services, Subcommittee on Day Treatment, re Day Treatment Needs Assessment Questionnaire.

10/85 Announcement from Toughlove, a self-help program for parents, kids and communities re a movie to be aired on 10/13 on ABC from 9:00 to 11:00 P.M. titled, "Toughlove", a movie about parents dealing with troubled teenagers.

10/85 Announcement of a Seminar to be held at the SF Medical Society on Thursday and Friday, Oct. 17 & 18, 1985 re Youth, Alcohol and Drugs: Prevention & Treatment Issues, of which the JJC is one of the sponsors.

10/85 Announcement from the National Council of Juvenile and Family Court Judges re Thirteenth National Conference of Juvenile Justice to be held in New Orleans on February 9-13, 1986.

10/85 Copy of 1984-1985 Delinquency Prevention Commission's Annual Report.

10/85 October 1985 issue of "San Francisco Business".

10/85 Copy of letter sent to each Department Head from the State Department of Industrial Relations re determining general prevailing rate of per diem wages for each classification of worker employed on a public works project of $1,000 or more.

10/85 Announcement from National Center for Youth Law re Conference to be held Nov. 15, 1985, co-sponsored by Planned Parenthood, Alameda/San Francisco and the Adolescent Health Care Project of the National Center for Youth Law, and information and registration form enclosed.

10/85 October, 1985 issue of "Action Alert".

10/85 October, 1985 issue of "The Tenderloin Times".

10/85 Announcement from the Forensic Mental Health Associates re a 3-part seminar on Combating Child Sexual Abuse to be held on Jan. 9 & 10, 1986 in Los Angeles, CA.

SF
J85
12/5/85

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: December 5, 1985 Regular Commission Meeting

The regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF DECEMBER 5, 1985 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:35 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Basse, Binet, Costello, Courtney, Ladar, Roy, Wada. Excused: Commissioners Figone, Harrison, Marovich. Absent: Commissioner Banks. Staff: Warren Cain, Jeanne Bailey, Aimee Exnicios. Guests: Jane Asselin, DPC; Margaret Brodkin, Coleman Advocates for Children & Youth; Gloria Burchard, Principal Court Schools; Stephen LaPlante, Mayor's Office; Sara Ruddy, Coleman Advocates for Children & Youth; Dr. Janet Shalwitz, YGC Health Care Services; Joseph Spaeth, YGC, Public Defender.

APPROVAL OF NOVEMBER MINUTES:

It was M/S/C to approve the November minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

GUEST SPEAKER:

Chairman Grandin introduced Justice J. Anthony Kline, President of the Youth Guidance Center Improvement Committee, previously called the SF Committee for Improved Juvenile Facilities and Program.

Justice Kline became interested in Log Cabin Ranch School through Jim Licavoli when he was a judge at Juvenile Court in 1982. The committee originally consisted of downtown lawyers who could help raise money for needed improvements/changes, because no local, state, or federal monies were available. It began as an unincorporated association, and later became a non-profit organization called the SF Committee for Log Cabin Ranch. The committee essentially oversaw the expenditure of the private funds they raised. About 6-9 months ago the committee's board entertained the suggestion that it self-destruct, as they had accomplished what they set out to do and Justice Kline agreed. The programs instituted had been picked up by the Mayor and Board of Supervisors. Judge Hanlon, Messrs. Botka and Licavoli thought otherwise and persuaded Justice Kline that the committee should remain in existence. No foundation would give money to the Probation Department, but would and did give monies to a non-profit organization that was doing things which the department could not and which were not financed by public funds. It was the committee's decision to continue.

It is the conclusion of knowledgeable people in this county and most reports done on YGC that this facility is obsolete, especially as a detention facility,and nothing was being done about it. It was decided that the committee's goal would be to renovate/reconstruct/rebuild YGC. After considerable discussion, it was concluded that the committee's most important problem would be to develop a political constituency to achieve that goal. YGC is a public facility and there must be debate about what the program in the building is going to be like if you rebuild it.

Justice Kline emphasized that neither himself or the committee has the expertise to decide what the programs should be or to plan out the new facility. The committee is trying to make visible the problem that everyone agrees about, and to create the impetus among public and private decision makers in this city to develop the will to do something about this problem. A majority vote of the people will be required to raise the funding needed. This cannot be done without building political support and involvement in the process by the diverse sectors of this community. He feels that there is a good chance of getting the support of the important elements in the community for a ballot initiative that would appropriate money to rebuild YGC. The committee does not intend to dictate planning policy but wants to be kept apprised of what is happening and to have some input. From the committee's viewpoint, he sees their job as a political enterprise. There will be considerable debate on this matter and a resolution, in the final analysis, that will be acceptable to the majority of the people.

Discussion ensued and Justice Kline advised that the timeframe is for the 1986 ballot. Margaret Brodkin of Coleman expressed concern that decision making has gone as far as it has. This is not a good building, but she did not agree there is a consensus that a new building is a priority or necessary to address the primary issues raised in the various reports. She urged the Commission to play a role in the community to make sure that there is adequate input, and to look at alternatives to building a new facility, particularly renovation of the existing building.

Judge Weinstein advised that premature conflict may become a problem in this endeavor; to judge what the plan is going to be now or that we have built-in assumptions as to what it is going to be is premature. The plan will be subject to the closest scrutiny by the community, etc., and will be presented to the Superior Court, the Juvenile Justice Commission, and ultimately to the public for approval.

JUDGE'S CORNER:

Court Commissioners: Judge Weinstein announced that Commissioner Deriman will be retiring at the end of this year, and expressed appreciation for his fine years of service at YGC.

Lee Baxter has been assigned here by the Presiding Judge of the Superior Court, and she will continue after the first of the year. She is presently a candidate for the Municipal Court.

Frank Moran, Sr. Probation Officer and lawyer, has been appointed a temporary commissioner. He has been sitting in dependency cases and has been doing a splendid job. He will be applying for one of the open positions in the Court.

Court Calendar: The Court Calendar that was of concern in the dependency area has now been fully cleared. There are no cases being set more than two weeks ahead, and no kids will be put in shelter now because of Court delay.

Dependency Area: The Visitation Committee headed by Commissioner Courtney has been having meetings, and is the key to our continued success in this area. We are trying to get things more regular, predictable and organized to alleviate much of the chaos that existed here and in other counties. There will continue to be a large number of dependency cases, including preventative dependencies.

Judge Weinstein advised that we are embarking on an education program and Commissioners are invited to participate. The program will begin after the first of the year and will cover issues such as addicted children, bonding and so forth. The lectures will be mandatory for city attorneys, public defenders, court commissioners, etc., who handle such cases here. There will also be a monthly update on law and procedure in juvenile dependency areas, which will be headed by the Public Defender's Office and the District Attorney's Office. They will alternate the responsibility of these lectures each month.

Jeanette Dunckel: Jeanette Dunckel came to see Judge Weinstein about monies that the Zellerbach Family Fund has to educate the Commissioners in the areas of family problems, etc. She is interested in and has a point that goes along with the theme that agencies in this city have got to cooperate with each other. DSS and DPH Commissioners are taking the lead in saying that they will insure that their personnel start to cooperate with each other.

CYA Presentation: On January 23, 1986, the CYA will do a full-day informational presentation on the CYA and all Commissioners are invited to attend.

Mental Health: Judge Weinstein advised that the Christopher T. Committee met this morning and it was an excellent meeting. They have some exciting projects starting with a limited focus problem--to develop a plan and site in a cooperative effort to obtain a sub-acute facility for youth who need long-term care that cannot be helped at traditional placements like Napa. They are looking at some potential sites, and have an excellent subcommittee that has put together a protocol which is now going back to the different departments for review and input. Jaime Halpern heads a committee that addressed blended funding and how to obtain various state and federal monies.

Community Groups: A month ago, Judge Weinstein and Mr. Sweeney hosted a breakfast meeting with community groups/agencies dealing with youth throughout the city. Judge Weinstein reported meeting with Lefty Gordon. The next 2-3 meetings will be planned to involve those groups working directly and daily with kids as to what is happening here at YGC. We will also keep them apprised of our plan to improve this facility, so they have an on-going informational base and be involved. There is a great deal of enthusiasm for these meetings, and the Commission will also be invited to attend.

Beautification Plan: The Airplane Room is now cleaned up and refurbished, the waiting rooms are repainted, vending machines are now in, and painting of the cottages has been scheduled. The cafeteria project is also under way now. Judge Weinstein has discussed with Mr. Sweeney the possibility of putting in some temporary, possibly permanent, attorney interview rooms and some places to hold family

therapy in the cafeteria. Judge Weinstein is also trying to obtain VCR's for all the cottages and a film library.

Areas of Concern: There are two on-going areas of concern: 1) Continued lack of out of home placement choices; we must not overlook the need to continue our efforts for better placement facilities. 2) Disparity of services to female detaineed as compared to male; because we have fewer female detainees, there are less options for them;i.e., the Senior Tutors Program.

School Department: We are still trying to get the computer program by January, and now have more than 60% of the monies needed.

There will be a reception for staff of the school and probation departments on December 18 in W2 from 4:30 to 6:30 p.m., and all Commissioners are invited to attend. This is to celebrate the opening of the Woodside Learning Center, now the name of our school.

YGC Volunteer Auxiliary: The Auxiliary is in need of more volunteers to assist in the wrapping of Christmas gifts for the children.

Meeting in January: In January Judge Weinstein will meet with Mr. Cain and members of the Probation Department to go over policies and dispositions on delinquency cases in the Court. He will report back if there are any agreements or policies that are set as a result of that meeting.

Talks with Military Dept.: Judge Weinstein and Dennis Sweeney have been talking with the military in Washington, D.C. about the prospect of using military facilities in this area;i.e., job placement--teaching youth to drive trucks,etc.

Recruiting Placements: Judge Weinstein has been speaking with the head of Foster Parents United and representatives of the Children's Home Society and department to try to increase the recruitment procedures for foster homes. We do not have the resources needed, especially for difficult to place youth or multi-sibling families. We are trying to obtain funding to develop video tape spots both for Public Service Announcement spots and a longer tape that could be used for coffees in the neighborhoods. The best recruitment procedures are foster parents themselves having coffees and recruiting foster parents.

Luncheon with Superior Court Judges: There will be a joint luncheon of the Commission and judges of the Superior Court in January. Judge Weinstein will discuss the date with Mr. Sweeney and get back to the Commission on this matter.

Resignation of Commissioner Grandin: Judge Weinstein announded that he had received a letter from Chairman Grandin advising that she will be resigning from the Commission effective January 9. It is with regret that Judge Weinstein accepted her wishes. He would welcome suggestions from the Commissioners as to her replacement.

CHIEF PROBATION OFFICER'S REPORT:

Mr. Sweeney was unable to attend today's meeting and copies of his report were distributed to Commissioners.

CHAIRMAN'S REPORT:

Thank you Note from Judge Hanlon: Chairman Grandin advised that a thank you note was received from Judge Hanlon for his Going Away Party.

Alienist Panel: Chairman Grandin advised that there are still some "bugs" to be worked out, but everyone has been oriented and signed their Memorandum of Understanding, and the panel is about 80% settled. As a courtesy to them, she wanted to state that Peter Bull and Bob Walker have taken on the task of developing any forms that we might need--Release of Information Forms, etc.

Executive Committee Meeting: The next meeting of the Executive Committee will be held on Thursday, December 12 in the Commission Office, from 12 noon to 2:00 p.m. All Commissioners are invited to attend.

Ombudsperson/Executive Director: This issue was referred back to the Executive Committee to decide what to do. Chairman Grandin does not feel that it is up to this committee to decide where to go from here. We need to decide as a group what we are going to do. She asked if there was a group or someone on the Commission who would take on this matter. Commissioner Laws expressed an interest in obtaining staff for the Commission, and does not feel that the Commission can operate effectively without professional staff. Commissioner Kelleher will assist her to further pursue the matter of staff for the Commission.

Lunch for Superior Court Judges: This matter is on hold as Dennis Sweeney would like to wait until after the cafeteria is ready. Commissioner Ladar stated that she would like the judges to see the cafeteria as it is now, rather than wait for renovation. Her statement was supported by several other Commissioners. Chairman Grandin will discuss this matter further with Mr. Sweeney.

Annual Reports: Chairman Grandin announced that the Annual Reports are now due from all committee chairpersons. Only two have been received, and she needs those not yet submitted in order to prepare the Commission's report for inclusion in the Juvenile Court's Annual Report.

Commission Participation in Breakfast Meetings: Judge Weinstein advised that a small planning committee to set the agenda and so forth for these meetings will be formed, and he would like to have a Commissioner participate. Commissioner Ladar expressed her interest and willingness to serve on the committee.

Letter of Support for Dr. Shalwitz: Dr. Shalwitz received a grant from the State Office of Family Planning to provide services for individual and groups in family counseling that were state mandated but not previously provided. The Commission sent a letter of support for the initial grant, and it was M/S/C to authorize the Chairperson to send a letter of support for another year.

COMMITTEE REPORTS:

Finance Committee: Commissioner Kelleher advised that the work on the FY 86-87 budget has been completed, and the committee will attend the finance hearings before the Board of Supervisors. He further advised that some creative financing representatives have been contacted, and are interested in putting forth their proposal; the Commission should have knowledge of this.

Commissioner Costello advised that Shearson Lehman are underwriters. A great many public buildings in metropolitan areas are now being underwritten by a firm like Shearson Lehman and money comes from the private sector, private individuals buy an interest, and the county government leases back the use of the facility on a long-term lease basis. At the request of Dennis Sweeney and Steve LaPlante, Commissioners Costello and Kelleher attended a workshop on the aforementioned lease financing. Commissioner Costello and Steve LaPlante will have another meeting with people in the private sector who are developers.

Institutions Committee: Commissioner Roy reported that he has received only two reports from Commissioners about their review of Juvenile Hall. A tour of LCRS is scheduled for December 11, and he requested that all participating Commissioners send him a report after their inspection. When all reports have been submitted, he will prepare the annual report of this committee.

Juvenile Court Committee: Commissioner Basse reported that she submitted the committee's Annual Report to Chairman Grandin. A date will be set to meet with Judge Weinstein regarding the memo about the committee's inspection of the various courtrooms.

Legislative Committee: Commissioner Costello advised that there will be another tour of children's facilities tomorrow, December 6 for Sacramento people;i.e, the head of the Division of Special Education at the state level.

At the suggestion of Commissioner Basse, Commissioner Costello asked if members of the Commission would like to tour San Francisco facilities in January in the same way that members of the Health and Social Services Commissions have done.

She advised that the out of home placement of children from Juvenile Court is seriously impeded by the social services rate schedule established at the state level. What it does is to lock every facility that Judge Weinstein would send a child to at a specific rate regardless of whether it be a rural or urban area. There is no consideration for cost management, cost of wages in an urban area compared to those in a rural area, etc. For the children's sake, the commissioners of the different departments must get together to pool their dollars. The JJC acts in an advisory capacity to the Juvenile Court, but other Commissions in San Francisco actually tell the department heads what to do; they decide the policy. She would like to have the Commissions from all city departments go on tour and use the same technique as the Child Mental Health Policy Board, which is to put people in cars together so that they have to talk with each other.

Nominating Committee: Commissioner Cayton stated that the Nominating Committee would like to present the following names for the incoming Executive Board: Chairman, Frank Kelleher; Vice Chairman, Michael Marovich; Secretary, Michael Roy, M.D.; Treasurer, Jewel Kolling Basse. Executive Committee Members at large: Sylvia Courtney and Daniel Binet. Chairman Grandin asked if there were any other nominations from the floor, and no others were presented. It was M/S/C to adopt the slate of officers as presented, and they will take office in January, 1986.

The Nominating Committee was also charged with bringing in the suggested format for a retreat/workshop agenda. Copies of the suggested format and agenda were distributed to all Commissioners. Commissioner Laws briefly reviewed the suggested

agenda and requested that additional suggestions be given to any member of the Nominating Committee prior to the Executive Committee meeting on December 12.

EXTENSION OF MEETING:

It was M/S/C to extend the meeting fifteen minutes.

Nominating Committee (Continued): Discussion of the workshop ensued and it was M/S/C that the incoming Executive Committee set the date, time, place, and theme for the upcoming workshop.

Probation Committee: Commissioner Figone was unable to attend today's meeting, and Commissioner Ladar advised that the committee has a proposed questionnaire they would like to send to the custodial, psych, and medical staff to help resolve the problems in the cottages between the various staffs. The questionnaire was submitted to Mr. Sweeney and he made a few modifications which the committee thought were acceptable. The committee will decide whether or not to meet with Mr. Foote before sending out the questionnaire to custodial staff. This matter cannot be completed by the end of the year; a thorough look into the relationship of staff is needed. The questionnaire is about what would you like to see changed and what would be more helpful. Chairman Grandin understood that it is an on-going process, but she still needs an Annual Report from this committee.

LIAISON REPORTS:

MCJC: Commissioner Wada advised that there will be a meeting of the Youth Services Task Force this coming Wednesday, December 11. There will be discussion of setting up a planning and priority subcommittee and so forth.

Mayor's Advisory Council on Children, Youth & Families: Chairman Grandin reported that the council is bringing together department heads and key line people to discuss how to resolve some of the out of home placement problems.

DPCC: Commissioner Costello advised that she was unable to attend the last meeting. However, she reported that the next meeting will be a joint meeting with Assemblyman Art Agnos to be held December 12.

DPC: Jane Asselin reported that the revised budget of the DPC, which was in grave jeopardy, has now been approved. The Board of Education held a hearing on whether school yards should be reopened after school, and their Youth Commissioner, Ruby Tsang testified. The result is that the Board voted 7-0 to reopen the school yards, but they did not vote any money.

Visitation Standards Subcommittee: Commissioner Courtney advised that the committee is studying the current problems in the visitation area. This problem is endemic in dependency cases at Juvenile Court where parents under the law have a right of reasonable visitation, and that is all the law says. The problem is that the contract agency providing those services, Children's Home Society, has only a certain number of resources. The Defense Bar has basically always felt that visitation has been restrained and reasonable visitation sometimes means a great deal more than once a week for one hour that is currently typical. What they are trying to do is make certain accommodations within the system now. Judge Weinstein wants

them to come up with some recommendations related to the obvious problems; what can you do when you have the newborn child taken from the mother in the hospital. That is a situation where you might make some special efforts to provide for more visitation. At the last two meetings, the subcommittee has identified some issues that are far beyond what this committee is charged with doing and can do. If this system is inadequate like CHS, where the facility and staffing are inadequate, what do we do. Members of the committee have suggested that the Commission should take up these issues, and Commissioner Courtney will bring back a report on the stop-gap mandate solutions plus what they would like to see the Commission do. They hope to have some recommendations soon.

TREASURER'S REPORT:

Commissioner Cayton reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Laws advised that she will give a report on participation hours to the incoming Commission Secretary for the January meeting.

ADDITIONAL BUSINESS:

Chairman Grandin advised that the Commission received a letter from the victim who was injured very badly in an assault by two youths. The boys were handled within our system here at YGC. The victim did not like the way the case was handled and had a number of questions and criticisms about the job done here. Chairman Grandin asked the Probation Services Committee to follow up on this matter.

ADJOURNMENT:

The meeting was adjourned at 2:42 p.m.

Respectfully submitted,

Beatrice C. Laws, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF NOVEMBER 1985

11/1/85 Memorandum to All Department Heads from M.H. Geistlinger, Director of Purchasing & Services, re Buying a safe christmas tree for the office.

11/7/85 Letter to interested parties from Art Tapia, Coleman Advocates for Children & Youth, re luncheon meeting to assess the needs and services for high-risk youth in San Francisco.

11/12/85 Letter to Chairman Grandin from Dennis Sweeney re development of a Juvenile Court handbook.

11/14/85 Copy of letter to Lillian Johnson, Program Director, Family & Children's Services, DSS/Pat Reynolds, Director, CHS, from Joseph Spaeth, YGC Public Defender, re Visitation Scheduling at Children's Home Society.

11/14/85 Letter to interested parties from Nancy Walker, Board of Supervisors, re meeting to help create a Children's & Youth Fund to be held 11/25.

11/15/85 Memorandum to All Staff from Dennis Sweeney re Karin Peterson, Business Manager, will assume responsibility for the operation of the Record Room effective 11/18/85.

11/18/85 Memorandum to All Staff from Dennis Sweeney re Renovation of Youth Guidance Center.

11/20/85 Memorandum to Laura Grandin from Eliot Hartstone, URSA Institute, re UI Proposal to NIMH.

11/21/85 Letter to Justice J. Anthony Kline from Beatrice C. Laws, re invitation to give presentation at the December 5, 1985 Commission Meeting.

11/25/85 Memorandum to Concerned Persons from Judge Weinstein re Christopher T. Committee Meeting.

11/27/85 Invitation from Coleman Advocates for Children & Youth to Chairman Grandin re Reception celebrating their success in the passage of the Homeless Youth Act of 1985 and honoring its author, Assemblyman Art Agnos.

11/85 November 1985 issue of "San Francisco Business".

11/85 Fall 1985 issue of "Treescapes".

11/85 Announcement from Women's Family Services re 1986 Seminars, Community Education and Professional Training.

11/85 November 1985 issue of "The Tenderloin Times".

11/85 Summer, 1985 issue of San Francisco Neighborhood Legal Assistance Foundation Report (SFNLAF).

11/85 Announcement from Planned Parenthood, Alameda/San Francisco re Family Matters: Building Parent Involvement Programs to be held Dec. 12-13, 1985 in San Francisco.

11/85 Copy of Annual Report, 1984-1985 received from Juvenile Justice/Delinquency Prevention Commission, Contra Costa County.

11/85 Letter from the Western Society of Criminology to Chairman Grandin re would she be willing to assist in providing information about the Society to coworkers.

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

TO: All Commission Members

FROM: Beatrice C. Laws, Secretary

RE: January 9, 1986 Regular Commission Meeting

The next meeting will be at 12:00 noon. The first half hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Main Conference Room at 375 Woodside Ave. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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MINUTES OF JANUARY 9, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Grandin convened the meeting at 12:35 p.m.

ROLL CALL:

Present: Commissioners Grandin, Kelleher, Laws, Cayton, Basse, Binet, Costello, Figone, Harrison, Ladar, Marovich, Roy, Wada. Excused: Commissioners Courtney. Absent: Commissioner Banks. Staff: Dennis Sweeney, Jeanne Bailey, Aimee Exnicios. Guests: Lee Baxter, Court Referee; William Gargano, Court Referee; Arthur B. Chase; Steve LaPlante, Mayor's Office; Sara Ruddy, Coleman Advocates for Children & Youth; Joseph Spaeth, YGC, Public Defender.

INSTALLATION OF OFFICERS:

The slate of officers elected at the December Commission meeting assumed their new positions: Frank P. Kelleher, Chairman; Michael Marovich, Vice Chairman; Michael Roy, M.D., Secretary; Jewel Kolling Basse, Treasurer.

APPROVAL OF MINUTES:

Commissioner Laws advised that a letter was received from Elizabeth Youhn, President of the DPC, regarding a statement in the minutes of the November 7 Commission meeting, and asked that our minutes be corrected. Commissioner Laws moved to strike the first sentence under "DPC/DPCC" of page seven of the Minutes of November 7, 1985 as previously adopted and in its place insert: The DPC has a new executive director, Kristen Bachler. Since April there have been two meetings of the DPCC, one in May and one in July. The September meeting has been postponed until December to permit Assemblyman Art Agnos to meet personally with the Council. The November meeting is to be a discussion of the DPCC proposal for long-term vocational and residential services for juvenile prostitutes. The motion was seconded and carried to approve the November 7 minutes as corrected. It was M/S/C to approve the December minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

JUDGES' CORNER:

Judge Weinstein welcomed back Judge Hart, who has recovered from his recent surgery. He introduced Lee Baxter, who has been assigned here by the Presiding Judge of the Superior Court. She previously worked in Domestic Relations, which is excellent preparation for our Dependency Court. Commissioner Gargano is doing the delinquency proceedings under Judge Hart's supervision, and Frank Moran has been appointed a temporary referee and is doing an excellent job.

Judges' Luncheon: Judge Weinstein, Frank Kelleher, and Dennis Sweeney will extend an invitation to the judges of the Superior Court and Commission members to attend a luncheon at 12 noon on Friday, January 31, in the YGC Cafeteria. There will be a brief discussion of the plans for the renovation of YGC, and a short tour of the facilities for those who would like to participate. Department heads from Mr. Sweeney's staff, the Court School Principal, and the head of the YGC Medical Department will also be invited to attend.

Courtroom Decorum Memorandum: Copies of Judge Weinstein's memo regarding courtroom decorum were distributed to Commissioners. The memo is in response to the work done by the JJC's Juvenile Court Committee, chaired by Commissioner Basse. The Court Commissioners and Judges met and decided on some common rules that would apply to all courtrooms at YGC, and will soon meet with the bailiffs to insure that they will be carried out uniformly in the various courtrooms. Within these rules, each judge/commissioner can have their own style of handling their courtroom.

Adolescent AIDS: Judge Weinstein reported that Dennis Sweeney and himself attended the first meeting on adolescent AIDS issues headed by Dr. Grossman, a sub-group of the general AIDS task force, which has been commissioned by the Health Department. Now that they have handled some of their general problems, they want a separate protocol for adolescents. Youth Guidance Center and the foster home system raise special problems. We not only have a greater number of high-risk children, but have some responsibilities for those children. To summarize the meeting, Judge Weinstein reported that it was the consensus of the health experts there that no screening or special medical procedures need to be taken in our population at YGC and foster care at this time. If a youth is diagnosed as having AIDS, we will take appropriate action. We have a method for handling this, but what we will not do is either voluntarily or by court order screen certain groups/categories of youth in our system. What we will do is have an on-going educational project as part of our system and the school system to educate youth about AIDS and other communicable diseases. The committee will meet again in February.

Planning Meeting: On January 8 there was a planning meeting of the groups that evolved out of the community breakfast meeting. The first meeting was with community agencies/groups and service providers dealing with youth problems, and was primarily for informational purposes to give them an idea as to what we are doing/planning here at YGC. Out of that group, people such as Lefty Gordon and Keith Choy felt that we should have a planning breakfast to determine what we want to do from there.

The primary focus of many of the community groups is what are we going to be doing with our renovation plan of Juvenile Hall. We are trying to develop a modality in which the community groups that deal with children can have a feeling of participating in this process without bogging it down from the very beginning. Members of the Commission will be invited to participate in the on-going meetings.

Educational Programs: Judge Weinstein invited all Commissioners to attend the Dept. of Social Services education program on dependent children, the first of which will be held on Tuesday, January 14. There will also be monthly meetings on developments in the law and statutes effecting both delinquency and dependency areas to be held the last Monday of each month. All Commissioners are invited to attend.

Recruiting Placements: Judge Weinstein advised that we are trying to find some more foster homes, especially for siblings and difficult to place children.

We are in the process of developing some public service announcement video tapes, and we have commitments from radio and tv stations to put them on. We are seeking funding for this project.

January 10 Meeting: There will be a meeting tomorrow, January 10 of the Court and Probation Department in an effort to mutually discuss where we can improve the quality of our dispositions in delinquency cases.

CHIEF PROBATION OFFICER'S REPORT:

AIDS Policy: Mr. Sweeney reported that one of the items discussed at the meeting on adolescent AIDS issues was what will be done if a youngster has been identified at YGC as having AIDS by the Medical Clinic. What information will be shared with the Probation Department to determine the proper placement of this youth within our facility and outside at other facilities? It was suggested that if a youth has been identified, he/she would be referred to a medical advisory team made up primarily of medical practioners who would then advise the Probation Department as to the proper placement without identifying the particular ailment that the youth might have.

Community Meeting: Mr. Sweeney advised that the meeting with community groups was excellent. The chair of the meeting, Lefty Gordon, felt that this was a step in the right direction, and trust had been established in the last 6-7 months between the community groups, the court, and the Probation Department.

Statistics: Mr. Sweeney reviewed the statistics that had been placed in Commissioners' folders, and he noted that one of the cottages has been closed.

It has been pointed out by the Public Defender that by condensing the population you often times throw youngsters who have particular needs into a cottage situation where those needs will not be met. Mr. Sweeney asked Bob Foote to consider opening the closed cottage as a pre-placement unit, and he has agreed. About 25-30% of our youngsters here are normally waiting for placement. The program will be geared to help these youngsters to make the transition into a placement setting, and it will also be a less secure setting.

American Correctional Association: This coming weekend, the American Correctional Association is having a conference in San Diego. Mr. Sweeney and Steve LaPlante will attend, specifically to see that the Request for Statement of Qualifications (RFQ) is distributed to many of the progressive architectural firms throughout the country. They will be selling this project as best they can.

Civil Service Examination: Civil Service is conducting an examination for our supervising probation officer, those probation officers who head up individual units. This exam has not been given for 7½ years; therefore, it is a concern to those not only in the next lower rank, but to those who have been here for a while and not had the opportunity to promote up. When the test was given 7½ years ago, the 8442 Sr. Probation Officer and 8440 Probation Officer were allowed to take the test, because an exam had not been given for 9 years prior to that. Mr. Sweeney's position is that if we can give differential treatment to the 8442's (like an additional 30 points), then we can allow the 8440's to also take the test and it will be an open examination for both groups. If that cannot be accomplished, the position of the administration is that just the next lower rank be eligible for the

exam, as they have the proper ethnic representation to meet the Equal Opportunity Employment standards here in San Francisco.

Drug Coordinator/Educator: Mr. Sweeney met this morning with Martha Henderson and Wayne Clark, DPH, and Jim Buick of the Mayor's Office regarding the need for us to have a drug coordinator/educator here at YGC that would also service LCRS. This came about after we identified the need at Log Cabin Ranch and it became a budgeting issue. Public Health has guaranteed that on April 1, they will pick up a full-time position to assist us for the remainder of the fiscal year. It will be up to Mr. Sweeney, Jim Licavoli and DPH to work out how to finance that full-time position for next year.

Installation of New Lighting, Etc.: There is new lighting in the YGC Cafeteria that is the result of a program started about two years ago to replace the light bulbs that use up considerable electricity with a more efficient bulb. The new bulb will save us about 80% of the energy usage that we currently have in the building. The lighting in the hallway going up to the girls' cottage has also been replaced with the new, more efficient bulbs. New carpet will soon be installed in the cafeteria, and it has been painted.

(RFQ) Request for Statement of Qualifications: Mr. Sweeney called attention to the project description which was distributed to all Commissioners and is self-explanatory. However, he briefly reviewed a few sections of the RFQ.

The Screening Committee will essentially be made up of Norman Karasick, head of the Bureau of Architecture, Steve LaPlante of the Mayor's Office, and a representative of this department. This committee will review resumes/submittals from various firms and they are looking for a project management team.

The Final Selection Committee will consist of representatives from the JJC, Supervising Judge of the Juvenile Court, Rotea Gilford of the Mayor's Office or his representative, probably Steve LaPlante, and representatives of the Probation Department. Based upon the recommendation of the committee, Judge Weinstein and Mr. Sweeney will make the selection of the project management firm.

Considerable discussion ensued and Mr. Sweeney advised that you can proceed simultaneously with the architectural study and the needs assessment. Judge Weinstein stated that the project management team will be required, based upon the needs assessment, to present 3-4 different options from which the Court, Probation Department, Juvenile Justice Commission and other interested parties will decide which one they prefer. The project management team must have the capability to manage all three phases of the overall project. The Commission is welcome to also participate in the Screening Committee, as well as the Final Selection Committee.

Recreation Areas, Fencing: Mr. Sweeney advised that money for the recreation areas, fencing, etc. has been transferred to the Dept. of Public Works. He will check with DPW and report back as to the timetable and so forth.

CHAIRMAN'S REPORT:

Commission Retreat: Chairman Kelleher advised that the Commission's Retreat will be held on Saturday, January 18 at the home of Commissioner Ladar.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Roy advised that the past Commission Chairman has a copy of the Inspection of Juvenile Hall, and Commissioners will receive copies in the mail.

Legislative Committee: Commissioner Costello advised that copies of the committee's Annual Report had been placed in Commissioners' folders.

Commissioner Costello advised that no position need to be taken on AB1646 (Stirling), as it has been withdrawn and put into an inactive file. This bill would redo the W&I Code as it pertains to the juvenile justice system, and she will follow it closely when it is introduced again and hearings begin.

The Commission received a request from the Humboldt County DP/JJC to support AB533, which provides funding to train members of Delinquency Prevention/Juvenile Justice Commissions. It was M/S/C for the Commission to write a letter of support for AB533. Commissioner Costello will write a draft letter thereof.

Commissioner Costello discussed an item in the "California Update" stating that the City & Co. of San Francisco has 1400 children committed to the care of DSS thru the Court because of abuse, neglect or abandonment. Probation services will find itself in a serious situation with the DSS fixed rate, which was reviewed at the Commission's December meeting. It behooves us to start working towards adding supplements from other departments to the dollar rate;i.e., Mental Health would pay the supplemental dollar increment for clinical services needed by the mentally ill child. Towards that end, she has spoken to Judge Weinstein and Mr. Sweeney in response to the request of the Commission last month for members to participate in a tour using the same technique as the Child Mental Health Policy Board. She feels that members of the Health Commission, Dept. of Social Services, Mental Health Advisory Board, and the School Board should also be invited to tour. Three sites would be visited, both appropriate and inappropriate placements for the mentally ill child. She requested that the Commission co-sponsor this tour in conjunction with the Child Mental Health Policy Board and, if Judge Weinstein would endorse it with his name on the invitation, something good might be done for children in out of home placement in San Francisco. Judge Weinstein agreed and it was M/S/C that the Commission along with Judge Weinstein would co-sponsor such a tour.

The copy of a letter to Governor Deukmejian has been received from the Inyo County DP/JJC concerning AB2584. This bill would allow group homes serving six or less persons to be considered a residential use of property and under control of all local ordinances. Presently, they are not bound by local zoning ordinances and, if passed, it would be extremely difficult to establish new group homes. This would be most detrimental for San Francisco, and Commissioner Costello asked that the Commission write a letter to the Governor urging his cooperation in defeating this bill. It was M/S/C that the Commission write a letter to Governor Deukmejian urging him to oppose AB2584.

LIAISON REPORTS:

Forensics: Commissioner Grandin advised that she has been waiting since last August for them to do something; they have been waiting to see if they will get staff. She has written them a letter advising that she is no longer going to

participate. She did not go as liaison for the Commission, but as an interested party. She will ask the chair of the Forensics Advisory Board to let the Commission know if and when they get started again.

Mayor's Advisory Council on Children, Youth & Families: Commissioner Grandin advised that they are following-up on the Out of Home Placement Report. There will be a meeting at the end of this month, hopefully with the same people who will be going on the tour discussed by Commissioner Costello, to get their response. They are sponsoring the Network Conference to be held January 15 at San Francisco State.

DPC/DPCC: In the absence of Jane Asselin, Commissioner Costello gave her report on the following items: 1) She advised that the DPC has established a Youth Resources Committee and they are putting in place a youth advisory group. The group will be composed entirely of school age kids and will seek School Board approval for letting the youth participate in meetings which will take place during school hours. 2) They are establishing two new committees, one of which will be a Philipino Youth Needs Assessment Committee, and the second will be a Chinese Youth Needs Assessment Committee. 3) They heard a report from Rev. Peter Sommer, who urged that the DPC take a stand on having San Francisco be a Central American Refugee Youth City. The DPC received the report and passed it to the Board of Supervisors, and that action was passed favorably by the Board on December 30, 1985.

TREASURER'S REPORT:

Commissioner Basse reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Chairman Kelleher reported that 997 hours of participation in 1985 have been recorded to date, and urged all members to turn in their forms for 1985.

ADDITIONAL BUSINESS:

Commissioner Grandin will rotate off the Commission as of this date. Some members of the Commission wanted to express their pleasure in working with her, and appreciation for her outstanding years of work in the Commission. She was especially commended for helping the Commission to become a deliberative body, rather than just a rubber stamp.

ADJOURNMENT:

The meeting was adjourned at 2:08 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

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CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: February 6, 1986 Regular Commission Meeting

The next meeting will be at 12:00 noon. The first half hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Main Conference Room at 375 Woodside Ave. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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MINUTES OF FEBRUARY 6, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:30 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Roy, Banks, Binet, Cayton, Costello, Figone, Ladar, Laws. Excused: Commissioner Harrison. Absent: Commissioners Basse, Courtney, Marchetti, Wada. Staff: Dennis Sweeney, Aimee L. Exnicios. Guests: Jane Asselin, Mayor's Office; Stephen Dallante, Mayor's Office; Sara Ruddy, Coleman Advocates for Children & Youth; Joseph Spaeth, YGC, Public Defender.

APPROVAL OF MINUTES:

It was M/S/C to approve the January minutes as mailed.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members.

CHANGE IN AGENDA:

Chief Probation Officer's Report: Chairman Kelleher announced that this item on the agenda would be heard out of order.

CHIEF PROBATION OFFICER'S REPORT:

(RFQ) Request for Statement of Qualifications: Dennis Sweeney advised that the RFQ originally sent out has been modified significantly and will be reissued. It was recognized that the first RFQ did not sufficiently emphasize the need for the planning aspect of our project, so the new revised RFQ will emphasize a thorough planning. The revised document will be available on Monday.

Hidden Valley Ranch School (HVR): Up to this point, HVR has been operated by a private correctional firm, Eclectic Corp., which had a contract with the Federal Government for youthful offenders. This has been abolished and the contract eliminated due to a change in Congress, and the Eclectic Corp. currently has no clients at HVR.

Mr. Sweeney attended a meeting last week with representatives of San Mateo County and members of the Calif. Dept. of Corrections to determine what criteria would be used for the clients housed at HVR. Two client populations are being considered for housing, both non-violent offenders. San Mateo County is concerned, but the general feeling is to give it a try.

The State has agreed through the contract to make up any loss of funds that

we might incur because of maintenance problems; such as, the road. Due to increased traffic along the road, there could be an impact on LCRS and this has been taken into consideration.

Log Cabin Ranch School: Mr. Sweeney reported that we are entering into an oil lease at LCRS. There is a firm that wants to drill for oil at LCRS; this is being handled by the Dept. of Real Estate and the City Attorney's Office.

DPCC Meeting: Mr. Sweeney attended the DPCC meeting held this morning, and a number of people from the community were present to discuss an issue that was not covered at the Network Conference recently held at SF State University. The issue of over-representation of ethnic minorities here at YGC was discussed. He knew that this was a concern and came up with some interesting statistics. There is almost a direct 100% collation between the percentage of youngsters of any ethnic group and the amount we detain. The issue was raised as to whether or not we have detention criteria that subjects one or more ethnic group to some kind of disparate treatment, and the answer is we do not. The key is that the arresting officer or arresting department is the real control agent and not YGC.

JUDGE'S CORNER:

Gift for Past Chairman Grandin: Judge Weinstein presented a gift to Past Chairman Grandin from the Court and the Juvenile Justice Commission for her outstanding work during her tenure on the Commission.

Juvenile Court Committee of the Superior Court: Judge Weinstein advised that he had called a meeting of the Juvenile Court Committee of the Superior Court, which was held this week. The purpose was to update the Court on what is happening at YGC, to inform them regularly of the progress on our plan to assess our juvenile justice system, and to plan different options that the Court and Probation Department might consider for adoption. The meeting was basically informational and also to update the Court on the crisis in dependency that we have here. We want the Court to be aware of the tremendous strain that those cases are putting on the system here.

Sec. 300 Dependency Cases: Thanks to the efficiency of Judge Hart and Referee Gargano, the delinquency side is moving well.

On the dependency side, we have cleared the calendar in terms of any backlog, and now have a problem in that we have insufficient places for those youth needing out of home placement. Children's Home Society has up to 200 youth in shelter and the system is built for 80. Judge Weinstein has been working with Ed Nathan of the Zellerbach Family Fund, Lillian Johnson of DSS, and the JACKIE Organization to recruit more foster homes, especially for difficult to place children--multiple sibling placements, older children.

Judge Weinstein will be attending a meeting of metropolitan judges. They are about to issue a document that they have been working on for seven months on the dependency crisis in this country, and the general consenses in the document will be that the judiciary must take the lead role. Even if the Court has to become political, it must take the primary responsibility to ensure that children's services are provided and their needs met. In recognition of this, Judge Weinstein

has recommended Jeanette Dunckel to the JJC for consideration as Laura Grandin's replacement. She would bring to this Commission her extraordinary background in dependency and foster care.

Christopher T. Committee: Judge Weinstein reported that considerable excitement has come out of our somewhat dormant Christopher T. Committee relative to the potential for development of a sub-acute facility, which has been talked about for many years. He is excited about having completed today with Luz-Mary Harris the language for a sort of manifesto/proclamation. Dr. Werdeger, Ed Sarsfield, Dr. Cornejo, the Court, Dennis Sweeney, and representatives of the Mayor's Office attended the meeting this morning, and Judge Weinstein hopes that the Mayor will sign the document. It commits the department to develop a sub-acute facility on an inter-departmental basis accessible to the children of San Francisco who need those services on some formula/blended funding basis regardless of who has title to the building and so forth. He has secured from all the department heads, except Dr. Cornejo, the agreement to that general principle, and he is relatively confident that Dr. Cornejo will also agree. He hopes to have more progress to report on at the next Commission meeting.

Educational Process: The educational process is continuing, and Judge Weinstein is very pleased that members of the JJC are participating in the program presented by the Department of Social Services.

CYA Information Day: Judge Weinstein advised that the CYA gave a presentation of all their programs, the purpose being to educate the Probation Department and others as to what the CYA is really about.

A similar program is being developed by Nancy Rubin and Judy Hogan on juvenile sex offenders, and it will be presented shortly.

90 Day Continuances: Judge Hart and Referee Gargano have implemented what is now a Court-wide policy in coordination with the Juvenile Probation Department. Judge Weinstein advised the policy requires that all cases of those minors placed on probation or out of home placement are to return to the Court on a 90 day progress report, and 90 days thereafter throughout the first year when the Court feels it appropriate. The idea was that the youth would build up an on-going relationship with the Court knowing that he had to continue to come back. It would stress the importance of supervision to the Probation Department. The Court would hold the department responsible for what it said they were going to do for the youth, and the Court would then hold the youth responsible for what he was supposed to do. The new policy will be tried for one year to see if it produces the results desired.

Computers for School Department: Judge Weinstein expects to hear today that we have the final grant for computers for the Court School, and this will enable us to have a full computer program here at YGC within 2-3 weeks.

YGC Volunteer Auxiliary: The Auxiliary responded to a request from the Court to give us VCR's for each of the units and to start a film library of educational films. A committee composed of two representatives each from Mr. Foote's staff, the Probation Department and the Auxiliary will choose the films. Hopefully, we will receive $1,000 each year to buy additional films and update our library.

Luncheon for Superior Court Judges: Judge Weinstein advised that the luncheon was very successful, and enjoyed by all who were able to attend.

Beautification Project: This project is moving along well; carpet for the cafeteria has been ordered, the Sheriff's Department is continuing to wash down the walls, etc.

Mental Health Tour: As discussed last month, Commissioner Costello has arranged for a tour of both appropriate and inappropriate facilities for mentally ill children and adolescents on February 14. Judge Weinstein stated that these tours are "terrific" and urged everyone to participate.

Additional Discussion of Items Covered by Judge Weinstein: Commissioner Laws asked about the population that the sub-acute facility would serve, For the present time, Judge Weinstein advised that we are defining sub-acute as those kids who are susceptible to treatment out of an institution like McAuley or Napa, but need the kind of special treatment, counseling, therapy and structure that makes them not amenable to treatment in the normal facilities that we have.

Commissioner Laws also inquired if the City had looked into the possibility of Hidden Valley Ranch being used for some children, a teenage group, in foster homes in the City, who might be better served in an open type facility that would not be delinquency oriented. This would free up foster homes for younger children. Mr. Sweeney stated that since the Commission also has control over dependencies as an advisory group to the Court, perhaps the JJC might like to look at that issue and offer some suggestions towards that purpose. Judge Weinstein stated that the major thrust on this has to go to DSS, but if the Commission is interested in that area it can be directed to them. However, the selection of major placement facilities must come from DSS. If the Commission would approve, Commissioner Laws expressed the desire to work on this matter.

CHAIRMAN'S REPORT:

Committee Appointments: Chairman Kelleher announced the following committee appointments: Institutions: Adam Banks, Chairman; Michael Roy; Beatrice Laws; Sylvia Courtney; Jewell Kolling Basse. Probation Services: Robert Figone, Chairman; Daniel Binet; Joyce Ladar; Yori Wada. Juvenile Court: Jewel Kolling Basse, Chairman; Revels Cayton; Michael Marovich. Legislative: Patricia Costello; Michael Roy. Finance: Patricia Costello; Michael Marovich. Bylaws: Robert Figone; Tracy Harrison. Parliamentarian: Beatrice Laws. Badges, Keys, Cards: Revels Cayton.

Chairman Kelleher also formed a Planning Process Committee composed of Yori Wada, Revels Cayton, Daniel Binet, Joyce Ladar and himself. The purpose of this committee will be to meet with the judge and the CJPO, and to foster any help that the other committees may need if they should lack sufficient members. This committee will also keep the Commission advised about the process of the $3 million for the YGC renovation plans.

There are many activities that the Institutions and Probation Services Committees are charged with, and he hopes that these matters will be completed before any new endeavors are started.

The time frame for the committees meeting and reporting would start on February 17, the first reports on March 6, and progress reports on April 3. On April 3, Chairman Kelleher expects that we would be in a position to make decisions as to how we are going to proceed.

Commission Priorities: Chairman Kelleher perceives Commission priorities as follows: 1) Finish the tasks of the Institutions and Probation Services Committees; 2) Start the interface process with the judge and the CJPO relative to the renovation program; 3) Begin to explore means of involving the Probation Dept. and the community by use of resources in more innovative ways. We should be looking into the process of getting probation officers out into the community and the schools.

Chairman Kelleher feels that the Commission should involve itself in the endeavor to recruit more foster homes.

Chairman Kelleher would like to meet with Judge Weinstein regarding Community Breakfasts, as a means of informing the community about what is happening here at YGC;i.e., plans to improve this facility.

LIAISON REPORTS:

DPC/DPCC: Jane Asselin reported that there was a meeting of the DPCC this morning and the topic was the renovation of YGC. It was an excellent meeting and Dennis Sweeney did a fine job in explaining what the $3 million is going to be for; what the process is going to be in bringing about whatever renovation/rebuilding of YGC. A number of community people were there and made requests for various programs, which they feel are needed along with renovation of the facility.

At the last DPC meeting, Mrs. Asselin reported that Ruby Tsang, a youth commissioner, was commended for her efforts in regards to having school playgrounds re-opened for youngsters after school.

The DPC is moving along well with their Youth Council for High-Risk Children, putting together a council comprised entirely of youngsters. Their issue will be to assess the needs of high-risk youth, and to make recommendations. The School District has agreed to an arrangement whereby the youngsters who participate in this council will receive school credit.

TREASURER'S REPORT:

In the absence of the Treasurer, Chairman Kelleher requested Commission approval for expenditure of $18.00 to cover the expense of the Commission members who attended the luncheon for the Superior Court judges. It was M/S/C to approve this expenditure. He reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Roy reminded all Commissioners to turn in their Hours of Participation Forms.

He called attention to a letter to Graeme Hanson from Margaret Brodkin, Coleman Advocates for Children & Youth about comments made at the recent Network Conference regarding the update of changes at Juvenile Hall. He advised that there is a comment therein made by Coleman that is erroneous and serious, and Margaret Brodkin's efforts to once again try to define the types and numbers of youth that should be held at Juvenile Hall. She makes a statement in the letter that Juvenile Hall should be reserved only for youth who are a danger to themselves or to others, as well as those who may flee while awaiting their Court hearings. Commissioner Roy does not feel that any youth who is a danger to himself should be detained at Juvenile Hall. Mr. Sweeney advised that this matter had been discussed at the DPCC meeting this morning, and, if a youth is a danger to himself, he should be at McAuleys.

ADDITIONAL BUSINESS:

Commission Staff: Chairman Kelleher advised that due to the serious illness of her husband, it is necessary for Mrs. Dupignac, secretary to the Commission, to take time off from her position. He will speak to Mr. Sweeney about help for the Commission until Mrs. Dupignac is able to return.

Exploration for use of Hidden Valley Ranch: Commissioner Laws moved that someone on the Commission be authorized to explore with appropriate departments whether Hidden Valley Ranch might be used for San Francisco's own children. The motion was seconded and carried.

Recreational Areas & Bathroom Privacy Partitions: Responding to an inquiry from Commissioner Laws, Mr. Sweeney advised that there has been very little progress from the Bureau of Architect and the Dept. of Public Works. We have received some cooperation from them due to the liaison efforts of Jim West, YGC Building & Grounds Superintendent. However, Mr. Sweeney has set a deadline and, after that, he will write directly to Don Birrer and Roger Boas advising them of a pending lawsuit, pressure from the community, etc. urging the implementation of these capital improvements.

ADJOURNMENT:

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JANUARY 1986

1/2/86 Letter to Chairman Grandin from Coleman Advocates for Children & Youth re her participation in the workshop on YGC at the Network Conference on January 15 at the S.F. State Student Union.

1/16/86 Letter to Assemblyman Dan Hauser from Chairman Kelleher re the Juvenile Justice Commission voted at its January, 1986 Meeting to support his endeavors as stated in AB533.

1/16/86 Copy of Memorandum from Judge Weinstein to Concerned Parties re Educational Sessions.

1/17/86 Letter to Governor Deukmejian from Chairman Kelleher urging his opposition to AB2584.

1/86 Invitation from The Black Child and Family Network to attend a reception announcing their collaborative venture--Teenage Fathers: Responsibility and Support Program to be held 1/15/86 at the SF Arts Commission Gallery.

1/20/86 Notice from James Rowland, Dir., Dept. of Youth Authority, to Concerned Parties re the Dept. of Youth Authority plans to award a small number of one-year delinquency prevention grants after July 1, 1986.

1/21/86 Copy of letter to Graeme Hanson, Dept. of Pediatrics, SF General Hospital, from Margaret Brodkin, Executive Director, Coleman Advocates for Children & Youth re summary of the comments made at the workshop on YGC at the recent Network Conference.

1/30/86 Letter to Sheriff Hennessey from Chairman Kelleher re request for time off for Commissioner Banks to pursue Commission business.

1/86 January, 1986 Newsletter from the Office of Criminal Justice Planning.

1/86 January, 1986 issue of "San Francisco Business".

1/86 Announcement from California District Attorneys Association re a three-day Juvenile Justice Conference to be held at the SF Sheraton Palace Hotel on February 5-7, 1986.

1/86 Announcement from the Children's Council of S.F./Childcare Switchboard re 4th Annual School-Age Child Care & Recreation Conference to be held 2/1/86, Berkeley High School Campus.

1/86 Announcement from the Dept. of Youth Authority re Free Venture-Private Industry Program to be held in Camarillo, CA on 1/22/86.

1/86 Announcement from Planned Parenthood Alameda/San Francisco re Workshop-The Other Side of Adolescence to be held March 6-7, 1986.

1/86 January, 1986 copy of "The Tenderloin Times".

1/86 Announcement from Cesar Chavez, UFW, re announcement of new grape boycott.

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MINUTES OF MARCH 13, 1986 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Kelleher, Vice Chairman Marovich convened the meeting at 12:48 p.m.

SPECIAL INTRODUCTION:

Judge Weinstein advised that it was the desire of the Commission and himself for today's meeting to convene and adjourn in honor of Therese Marie Kelleher, Chairman Kelleher's daughter, and Robert, a ward of the Court.

SWEARING-IN CEREMONY:

In a formal ceremony, Judge Weinstein swore in Jeanette Dunckel as the newest member of the Juvenile Justice Commission. Mrs. Dunckel is eminently known for her work in the areas of dependency and child care. She was welcomed by Judge Weinstein and all Commissioners.

MOMENT OF SILENCE/REFLECTION:

Before continuing the meeting, Commissioner Marovich called for a moment of silence in memory of Therese Kelleher and Robert, whose young lives were untimely ended.

ROLL CALL:

Present: Commissioners Marovich, Basse, Banks, Binet, Cayton, Costello, Courtney, Figone, Ladar, Laws, Wada. Excused: Commissioners Harrison, Kelleher. Absent: Commissioner Roy. Staff: Barbara Casper, YGC Volunteer Auxiliary; Aimee Exnicios, Probation Dept.; Terry Twing, Treasurer, S.F.P.O.A. Guests: Jane Asselin, DPC; Aleta M. Beaupied; Nina Ijetoff; Stephen LaPlante, Mayor's Office; Joseph Spaeth, YGC Public Defender.

CORRESPONDENCE:

The correspondence folder was circulated to Commission members, and Commissioner Marovich called attention to letters of special interest/concern therein.

JUDGES' CORNER:

Judge Weinstein stated that it is the policy of this Court and Dennis Sweeney, CJPO, that they will not comment on the suicide or aftermath until they receive the reports upon completion of the respective investigations. Commissioner Banks, chair of the Commission's Institutions Committee, will report later in the meeting as to the progress of his committee's investigation. Other investigations are also

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being made by the Homicide Bureau of the SFPD, California Youth Authority, and the Mayor's investigation headed by Steve LaPlante. In the meanwhile, Judge Weinstein advised that we have been directing our efforts to try to insure that the aftershock is handled in the most professional and humane way. The medical and psych staffs, counselors, and security personnel have been meeting regularly before each shift to share information, so that we can minimize the potential of risk of other minors to the greatest degree.

Donald Carlson has been appointed to the position of Acting Director of Juvenile Hall. He served as the Traffic Hearing Officer at YGC and has an outstanding public background. He brings a commitment to his new position--to bring improvements, some balance, stability, and calm to the running of our institution.

Sub-acute Facility: Judge Weinstein has been working with members of the Commission and mental health community in the ongoing effort to secure an intermediate placement facility (sub-acute facility). A particular location has been targeted, and the heads of the four major departments involved have signed an Inter-Agency Memorandum of Understanding. They have agreed, in principle, that we need to develop a facility to treat youth that cuts across all of our populations. Progress is being made and Judge Weinstein will report back next month.

Delinquency Calendar: The Delinquency Calendar handled by Judge Hart and Commissioner Gargano is moving along very well.

90 Day Continuances: Judge Weinstein advised that we have instituted a policy of regular 90 day reviews of all minors placed on probation, out of home placement or back from LCRS. Each minor who appears in Court (no matter which Court) will be given dates to return in 90 days, and that youth will have to return with his probation officer and report what he has done with his plan. At the same time, the Court will have the opportunity to hold the Probation Department accountable for what the probation officer is doing for the youth. Lastly, it will build a direct relationship between the minor and the Court. Judge Weinstein hopes to see some very good results in reducing recidivism.

Dependency Area: There are still 200 kids in our shelter system that was built for 85. We have kept our Court calendar current, but have insufficient placements for those youth needing out of home placement, especially those youngsters with special needs--siblings, older kids. We have been working with the Zellerbach Family Fund on a project to recruit more foster homes.

Volunteer Auxiliary: At the request of Judge Weinstein, the YGC Auxiliary has provided VCR's for each of the units and funds for a library of educational films. He is now seeking the donation of films to have recreational as well as educational. The films will be screened by the Probation Department.

Mt. Shasta Field Trip: Mel Askins, along with other members of the Probation Department, again took detainees up to Mt. Shasta. It was a very exciting and successful trip.

School Dept.: Judge Weinstein was pleased to announce that the Haas and Rhoda & Dick Goldman Foundations responded to grant requests that he had made about four months ago for the computer and learning diagnosis center at our Woodside Learning Center. Gloria Burchard, Court School Principal, advised

Judge Weinstein that the computers are being installed today. Each youth will have a half-hour or more each day with the computer, geared towards the educational range and status of each youth. In discussions with Judge Weinstein, Dr. Cornejo, Acting Superintendent of Schools, has indicated that he would support our requests for more learning disability specialists in our school program for the upcoming year in September.

In cooperation with the School District, Judge Weinstein reported that probation officers have been assigned to the schools. They are working with the principals regarding specific children, problems, etc., and this liaison program is proving to be beneficial.

Beautification Project: The Sheriff's Dept. has been washing down walls and carpet has been installed in the cafeteria. Judge Weinstein advised that members of the staff and himself have been working on a project to get some dividers for the cafeteria. They have received donated funds for that purpose, so the cafeteria can also be used as a Visitors Center--those minors, not a security risk, can be released to meet with their families, for family therapy, etc.

Request for Proposals (RFP's): Twenty applications were received by the deadline in response to the RFP's for a planning group to do a complete needs assessment study of YGC; to bring back to us by the end of the year, hopefully within six months, different options for the renovation/rebuilding of this facility. We will be screening various multi-disciplinary planning groups, and by early April hope to have someone on board who will be working as our planning team. One of the criteria to be used in the selection of the planning group will be which has the best capacity to get input from all the diverse people who want to tell us about what kind of facility that they think we should have.

Letter of Support: Commissioner Laws called attention to a letter in the correspondence folder requesting Commission support of a proposal for a Youth Sex Offender Grant. Due to the absence of Chairman Kelleher and that action might be necessary, she asked Judge Weinstein to give a briefing as to what it is, and whether or not the department is in support of the proposal. Judge Weinstein advised that a meeting was held yesterday, March 12, sponsored by the Public Defender's Office and Health Department, and the program on youthful sex offenders was of great educational benefit. He further advised that we really do not have a sophisticated or in-place program for treatment of this population. The Center for Special Problems has the possibility of a grant to treat youthful sex offenders, who the Court determines can be placed in the community for treatment. The center applied for a grant from the State, which was supported by the District Attorney's Office, Adult Probation Department, and Superior Court for the adult side, and they received the grant. They now have a concomitant grant offer for a program on the juvenile side. Judge Weinstein, Joseph Spaeth and Jerry Eisenberg will meet to discuss the pros and cons of this program. Judge Weinstein will come back with a recommendation after this proposal has been analyzed.

Discussion Period: The Judges' Corner concluded with a discussion period, which included an inquiry made by Margaret Brodkin of Coleman's as to the use of two young detainees in the suicide cleanup, who was responsible for the decision to use the youth and so forth.

Judge Weinstein stated that administrative steps have been taken within the

department as to staffing. As to the overall answer to her questions, Judge Weinstein stated that those will be responded to when the Juvenile Justice Commission files its report, and when Mr. Sweeney and himself publicly respond to the suicide's aftermath.

CHAIRMAN'S REPORT:

Commissioner Marovich advised that he has not had the opportunity to speak with Chairman Kelleher, and he will defer whatever comments the chairman might have to the next Commission meeting.

COMMITTEE REPORTS:

Institutions Committee: Chairman Kelleher called Commissioner Banks, chair of the Institutions Committee, and requested that the investigation of the suicide be undertaken by this committee as it is within its purview.

Commissioner Banks advised that the committee has met twice since undertaking the investigation, and that it is an Ad Hoc Committee of the Institutions Committee comprised of Commissioners Laws, Ladar, Basse, Roy and himself. Commissioner Cayton will serve as an advisor to the committee. They have begun to review the documents, conduct interviews, and set the scope of the investigation which will entail the actual suicide, the young man and whom he was, the institutional response to the suicide and was it correct. They will then come up with facts as to what happened and make some recommendations.

Considerable discussion ensued including clarification as to the extent that the other investigations would be coordinated with the JJC committee. Commissioner Banks advised that they will work with Steve LaPlante, as much as possible, in conducting interviews. However, to do an investigation as mandated by the W&I Code, the committee will have to do most of the investigation and work by themselves. Commissioner Costello asked if it would be helpful for the Commission to hold a community hearing about this incident. This had not been discussed, but Commissioner Banks is sure that the committee will take it into consideration. Commissioner Laws stated that the committee, c/o the Commission, would be glad to receive letters from anyone having information pertinent to the investigation, general feelings, etc.

It was also of concern that the report and recommendations be completed in a timely manner to satisfy Commission members, and the public to be assured that the Commission has no intention of whitewashing the incident. Commissioner Marovich advised that if the report is completed before the next Commission meeting, it is of such concern that the Commission would convene a special meeting.

Legislative Committee: Commissioner Costello requested that the Chairman appoint an attorney to this committee to deal with the revision of the W&I Code that is coming out of the Stirling Bill. It is Dan Boatwright's contention that, due to monetary restrictions, nothing will be considered in the Legislature beyond a $250,000 item that is not already in the Governor's budget. The committee is following the impact of the mental health legislation as contained in AB3632 and cleanup bill AB882, and will be reporting more about AB3653 in the future.

Probation Services Committee: Commissioner Figone reported that the

committee has met twice, and the first task was to review the medical and psych services here at YGC. The committee developed a set of questionnaires to be given to staff counselors and medical and psych personnel. Due to the recent incident, it was decided to hold it up for a couple of weeks. Copies of the questionnaire will be sent to Commission members.

In reply to an inquiry from Judge Weinstein, Commissioner Figone advised that the Stay-in-School Program, a coordinated effort of the Police, Probation and School Departments, is moving along well and in its fifth year of operation.

LIAISON REPORTS:

DPC/DPCC: Jane Asselin gave an update of Commission activities including the following: 1) The DPC has reviewed and approved the applications of SF agencies for the CYA funding available each year. The Commission serves as official channel between CYA and SF youth serving agencies regarding delinquency prevention funding; 2) The Commission will have new officers next week; 3) There was a presentation given by Ken Parker and George Sabo from UCSF about a program which has recently been funded by the National Institute of Drug Abuse. It will deal with adolescent substance abuse and families are also involved in the project. The program will be conducted at SF General Hospital and UCSF.

TREASURER'S REPORT:

Commissioner Basse reported on the amount in the Commission's checking account.

She also requested Commission approval for payment of several bills. It was M/S/C to reimburse Commissioner Ladar for payment of flowers sent in memory of Chairman Kelleher's daughter on behalf of the Commission. It was M/S/C that the following persons be reimbursed for the gift presented to Laura Grandin: $60.00 to Commissioner Basse for framing and $140.00 to Judge Weinstein towards the cost of the plaque.

ADDITIONAL BUSINESS:

Letter from Joseph Spaeth: Commissioner Courtney called attention to a letter in the correspondence folder from Joseph Spaeth suggesting that the Commission entertain the idea of having a community forum; possibly the addition of a Community Corner to the agenda of Commission meetings. After discussion, Commissioner Marovich advised that he would forward this suggestion to Chairman Kelleher and the Executive Committee will consider this proposal and report back.

Commissioner Laws added that she hoped the committee would come back with guidelines as to how to structure the time lines; limiting speakers to a certain amount of time, whether persons should request to get on the agenda ahead of time, etc.

ADJOURNMENT:

It was M/S/C that the meeting be adjourned in memory of the two young lives so tragically ended.

Respectfully submitted,
Michael Roy, M.D. Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF FEBRUARY 1986

2/3/86 Letter to Chairman Kelleher from Robert Williams, Legislative Consultant, re his letter to Governor Deukmejian regarding request for the Governor's opposition to AB2584.

2/3/86 Letter to Past Commission Chairman from Rita R. Semel, Chairman, Intergroup Clearing House, Inc., re introduction to the Intergroups Clearinghouse of San Francisco.

2/86 Letter to JJC from Jack Kopec, Exec. Vice President, Wells Fargo Bank re a medical insurance plan for business customers.

2/6/86 Letter to JJC from Janet Zoglin, co-chair of YES Coalition and Grey Day, Polk Street Town Hall re their concerns over plans to build a new Youth Guidance Center.

2/19/86 Memo to all YGC Staff from Dennis Sweeney re Shutoff of Water on 2/21/86 for a period of approx. two hours beginning at 3:00 p.m.

2/20/86 Letter to Chairman Kelleher from Joseph L. Spaeth, Managing Attorney, YGC Public Defender's Office, re suggestion for community input at Commission meetings.

2/25/86 Copy of letter to Dennis Sweeney from Joseph Spaeth, Managing Attorney, YGC Public Defender's Office, re response to his letter of Feb. 20 by Jeanne Bailey, Assistant Director, Juvenile Hall.

2/26/86 Memorandum from Nadia Stafford to Chairman Kelleher re telephone meeting to be held on March 12.

2/86 Announcement from Women's Family Services re their 1986 Seminar Series.

2/86 Announcement from Janet Enright re Regional Commission Workshop/Network Meeting to be held March 10, 1986 at San Mateo County Juvenile Hall.

2/86 February 1986 issue of "San Francisco Business".

2/86 February 1986 issue of "The Tenderloin Times".

2/86 Announcement from the Dept. of Psychiatry & the Office of Continuing Medical Education, School of Medicine, Univ. of Calif. Davis and Sacramento/El Dorado Medical Society re Prevention of Substance Abuse in Children and Adolescents,a Public Policy Forum to be held May 3, 1986 at the Woodlake Inn, Sacramento, CA.

2/86 Copy of the SF Adult Probation Department Annual Report, 1984-85.

2/86 Announcement from Planned Parenthood Alameda/San Francisco re availability of educational materials including materials for training family planning professionals.

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TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: April 3, 1986 Regular Commission Meeting

The regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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MINUTES OF APRIL 3, 1986 COMMISSION MEETING

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CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:35 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Roy, Banks, Cayton, Costello, Courtney, Dunckel, Harrison, Ladar, Laws, Wada. Excused: Commissioners Basse, Binet, Marovich. Absent: Commissioner Figone. Staff: Warren Cain, Donald Carlson, Aimee Exnicios, Terry Twing, Treasurer, S.F.P.O.A.; Guests: Alfredo Bojorquez, R.A.P.; Bettey Burrell, S.F.H.R.C.; Julie Croghan, YGC, Public Defender's Office; Nina Ijotoff, S.F.C.C.A.C.S.; Jean Jacobs, Coleman; Steve LaPlante, Mayor's Office; Ted Leash, S.F.U.S.D.; Sharon Meadows, Coleman; Dan Morse, Youth Emergency Services; Dr. Janet Shalwitz, YGC, Health Care Services; Joseph Spaeth, YGC, Public Defender; Marynella Woods, YGC, Public Defender's Office; Janet Zoglen, Diamond St. Youth Shelter.

APPROVAL OF FEBRUARY/MARCH MINUTES:

It was M/S/C to approve the February/March minutes as mailed.

JUDGE'S CORNER:

Introductions: Judge Weinstein announced that Antonne G. Cincotta, Jr. was selected by the Superior Court as one of the three Court Commissioners beginning April 1. He will replace William Gargano, who will be returning to City Hall. However, with the creation of the part-time Commissioner to help with the Dependency cases, he will be with us two days per week as a part-time Commissioner. The Court judiciary will be as follows: Judge Weinstein and Judge Hart, Superior Court Judges; Lee Baxter, Dependency Commissioner; Antonne Cincotta, Delinquency Commissioner; William Gargano, part-time Commissioner to handle overflow of dependency cases.

Judge Weinstein introduced Donald Carlson, the new Director of Juvenile Hall. Mr. Carlson has been in the juvenile justice system for many years including Director of Hidden Valley Ranch and YGC Traffic Hearing Officer. In the coming months, Judge Weinstein advised that Dennis Sweeney and Mr. Carlson will be reporting on a formal basis those changes and things that will be occurring under Mr. Carlson's direction.

Mr. Carlson gave a brief review of what has occurred since assuming his new duties. A few policy changes have already been made, and it will be necessary to move personnel around in order to make some programming changes. Programs are being reviewed/modernized, more youth are getting out to the recreation area, and we have a new van for Juvenile Hall to help with some of our programs.

Mr. Carlson has opened up lines of communication with the other departments and would like to receive input from them. There are meetings weekly and sometimes daily to establish more communication and cooperation with the other departments--Probation, Medical & Psych, etc. There are meetings of supervisory staff from the various departments, as well as line staff. Replying to an inquiry, Mr. Carlson advised that shifts overlap to allow for an exchange of information.

Judge Weinstein stated that we have a mental health crisis we are trying to deal with in the best manner possible. Not having a suicide here for many years and now having one, we are not only in the psychological aftershock of it but, because of the very contagious and copycat nature of suicide especially among teenagers, we are having a large number of threats and attempts by minors in this facility. We have a high population of very disturbed children and cannot afford to take any threat lightly. A large number of youth are being referred to McAuleys and to the Walnut Creek mental health resources. In addition to the training that has been given, Mr. Carlson has contacted some people who have dealt with and are professionals in suicide prevention and crisis intervention. We hope to set up a special program here to help us with this ongoing problem. Judge Weinstein and Chairman Kelleher commended the counselors and health care services staff for the excellent job they have been doing during this extremely stressful time.

Judge Weinstein advised that we have youth awaiting out of home placement, who may have committed an offense of some sort, and have set up a special unit in B2 to create a special program for those youth. These youth are hard to place because they are difficult, and we have to keep them here pending their placement.

Commissioner Costello pointed out that some children are acting out in whatever way they do not because of their delinquent behavior, but because of their mental disorder. We now have a crisis in San Francisco because we have not dealt with this problem. She referred to legislation mandating mental health dollars for residential treatment and to AB3632, followed by AB882, whereby bureaucracies are required to pool their dollars around the seriously mentally ill child population.

Commissioner Wada commented that when the system moves in order to incarcerate young people for their welfare and safety, in many cases from the youngster's point of view, they look upon it as punishment and not for their own benefit when they are locked up and lose their freedom.

Security Study: Judge Weinstein is going to initiate a security study here. We need to review the security aspects in this building not so much for the detention of minors, but for the courtrooms and people coming in and out of the building. He will report back on this matter.

Volunteer Auxiliary: Meetings have been held with the Auxiliary to ensure that outside volunteer programs that have been so successful in the past; i.e., probation aids, is stepped up. The cost of $18.00 to be fingerprinted has turned away some potential volunteers, and we are trying to get this waived.

Graffiti: The ongoing problem of graffiti is becoming a major issue for the Mayor's Office, and we have had a number of meetings here on this issue. Only a few graffiti cases have actually come to Court here, but this is an enormous citywide problem. A great deal of pressure is building on this problem.

Educational Program: The next program will be held on Tuesday, April 8 at 7:30 a.m. in Judge Weinstein's chambers. Dr. Inaba of the Haight Ashbury Free Medical Clinic will be speaking about substance abuse and all Commissioners are invited to attend.

Special Program for B2: We are working to develop a program in B2 for out of home placements. Difficult to place children who have been sentenced by the Court to out of home placement often wait up here as long as several months while they go through rejection after rejection. Some of them are very disturbed young children. Until we can find an alternative to incarceration, we are trying to devise a B2 program that will be different in tone, tempo and style from other programs here. The doors will be open, there will be educational programs, lots of trips and other cultural experiences to make valuable use of their time here. There will also be a good deal of mental health components. We have a skeletal program in line, but it still needs input and changes from medical/psych people and others.

Pathways: Foremost-McKesson has set up a program called Pathways, which is a unique program involving the business community and some of the best community groups for a community-wide partnership of hiring young people to work as aides to Seniors. This will be a year around inter-generational program done thru the public and private sectors. They will hire and train young adults to work with Senior citizens. The first meeting will be held on Thursday, April 17, and Judge Weinstein asked the Commission's Chairman if a representative of the JJC might attend this meeting. Chairman Kelleher will report back to Judge Weinstein on this matter.

Review of Programs: We are systematically reviewing programs including B1, B2 and B5 programs. A number of concerns have been raised by the Youth Law Center and others regarding grievance procedures, disciplinary procedures, mail, outside access, etc. As we complete the review and come to conclusions about these different issues, we will report on them to the Commission.

CHIEF PROBATION OFFICER'S REPORT:

Due to the absence of Dennis Sweeney there was no Chief Probation Officer's Report, but Mr. Cain advised that there is a serious problem in the Accounting Division due to the loss of personnel because of illness.

Selection of Planning Group: Steve LaPlante reported that there were twenty applicants in response to the RFP's for a planning group that will do the overall study on both our programs and renovation/rebuilding of this facility. The six finalists will be announced on April 14 and interviews will be conducted on April 28 and 29. The Selection Committee will include representatives of the community and JJC, and we will try to negotiate a contract with the first choice.

CHAIRMAN'S REPORT:

Due to his having been away there was no report, but Chairman Kelleher wanted to publicly acknowledge the kindness and help of the Commissioners during his family's time of sorrow.

COMMITTEE REPORTS:

Finance Committee: Commissioner Costello advised that the budget hearing process begins next month, and the committee will work with Mr. Sweeney on City Hall matters. The committee will meet the first week of May.

Institutions Committee: Chairman Banks gave a progress report on the committee's investigation of the suicide and aftermath. They have conducted about 45 interviews and there are more to be done. All the documents relating to this investigation have been reviewed. The committee has set up a tentative time frame of two weeks to complete the interviews, and hope to have a final report by May 15. They have found and addressed many concerns of the community.

Legislative Committee: Commissioner Costello reported that April 4 is the last day that bills can be submitted to the Legislature. Three major bills in the area of mental health have been introduced: 1) A duplication of the Ventura County Project to be done in every county in California sponsored by Assemblywoman Wright, and it is the second law which specifically addresses the mentally ill child. Its purpose will be a 3-year phase in and although it does not do much now for the mentally ill child, at least it gets a law on the books. 2) AB3653, Art Agnos; this bill thru Senate research in Sacramento will identify all children in out of home placement, voluntarily or involuntarily, to determine how many children have fallen outside of AB3632. The attempt will then be to have another type of law on the books which identifies another sub-group of population that is not attended to in the Christopher T. Case or AB3632.

The Legislature is encircling this problem and there will be funds for a demonstration project for 15 children in San Francisco County. The purpose will be to determine what effect the adding of clinical dollars to DSS and the School Department for sophisticated sub-acute clinical care will have. 3) Legislation Update: Commissioner Costello referred to legislation going back to 1983-84 and 1984-85 sessions which deleted children from any dollar consideration, especially AB3632. If the Commission were to take action, she urged that it request of Speaker Brown that dollars be added to this two-year bill. It was M/S/C to have the Juvenile Justice Commission take a position of asking the Speaker, Assemblyman Brown, to place dollars into the bills that he has introduced and the Governor signed in the 1983-84 and 1984-85 sessions, which speak to the seriously mentally ill child. Commissioner Costello will draft a letter for the Chairman.

Judge Weinstein asked if the Legislative Committee would review the issue of whether or not giving the Court powers under 601's to incarcerate youth who are beyond parental control. This issue is being re-examined nationwide, and there are some bills in California which give the Court discretion, some up to five days, to incarcerate these youth under certain conditions. He would like the Commission to review those bills along with the Probation Department, and

take a position as to whether in favor or opposed to them. Commissioners Courtney and Ladar expressed the desire to help in this matter.

LIAISON REPORTS:

MCJC: Commissioner Wada reported that the Youth Services Task Force Sub-Committee on Planning and Allocation of Funds met and made a decision about the monies left over and placed in the Mayor's Reserve when one of the AB90 networks was defunded. Members of the subcommittee did not want that money to remain in the reserve. The staff was directed to come up with a plan to allocate these monies to community-based agencies. This committee is now beginning to do a neighborhood by neighborhood study in regards to critical needs and problems of youth, and possible program services to those youth. When the study is completed, they will come in with recommendations.

The United Way is having a public forum in the South of Market area. One of the main topics is what are the needs of youth in that neighborhood and the program services that are needed.

TREASURER'S REPORT:

In the absence of Commissioner Basse, Commissioner Laws reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

The correspondence folder was circulated to Commission members, and Commissioner Roy requested that all Hour of Participation Forms be submitted.

ADDITIONAL BUSINESS:

School Department: Ted Leach reported that the computers have been installed. Personnel are being trained this week and hope to have the computer program operational shortly. The School Department is becoming more involved in the Bl program making it more viable, and setting it up as a model that might be extended to the other cottages.

QUESTIONS FROM THE FLOOR:

It was M/S/C that the Commission entertain statements and questions from the floor.

Jean Jacobs, member of the Board of Coleman, referred to the Commission's minutes of March 13 referring to a timely report on the suicide and aftermath. She expressed concern about the silence and lack of concern when Commissioner Banks reported that there would be no report until May 15. Chairman Kelleher explained that all Commissioners are volunteers and with the number of people serving on the Commission, as compared to the tremendous size of the investigation, we are doing the best that we can. Commissioner Laws advised that the interviews are taking much longer than expected.

Commissioner Roy stated that he does not choose to lay blame on the shortage of manpower or hours. He feels that something of this nature is significant enough to take all of the time and energy he can afford to give. In his opinion, it is an endeavor to make a very thorough investigation and to not give short shrift. There is potentially more harm than good that could come from a precipitous opinion as to what happened here. This is affording us the opportunity to not only clearly investigate, but also to make some well founded recommendations that, hopefully, will have greater impact than those made in the past.

The foregoing is why Commissioner Roy believes that it is taking the time it is, and why it is necessary to take this amount of time.

Julie Croghan of the Public Defender's Office inquired as to who is looking at the Bl program in terms of participation. Judge Weinstein advised that the Chief Probation Officer, Juvenile Hall Director and staff are doing the review, and they will consult with and involve concerned parties in the building. There is no appointed committee.

Betty Burrell of the Human Rights Commission referred to the Mayor's YGC Report of 1984, and one of the findings was that the detainees did not have a grievance procedure. Mr. Carlson advised that a procedure has been in place for 7-8 years and has been modified. He stated that we will go back to the first grievance procedure, because the response period of time required for a resolution in the revised procedure is inadequate. He is making it so that there are immediate steps within a few hours. Youth are notified at intake, when they come in, as to the grievance procedure and it is reviewed weekly.

ADJOURNMENT:

It was M/S/C to adjourn the meeting at 1:58 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MARCH 1986

3/4/86 Copy of Memorandum to Concerned Parties from Judge Weinstein re Educational Session.

3/6/86 Copy of letter to Kent Eagleson, SF Boys' Home, from Dennis Sweeney re the Transition Group Home.

3/10/86 Letter to Chairman Kelleher (dated 2/27/86) from Rinna B. Flohr, Deputy Director C.S.P., Project Director, DPH, re Youthful Sex Offender program and Grant Proposal.

3/11/86 Letter from Margaret Brodkin, Ex. Dir. Coleman Advocates for Children & Youth, to Chairman Kelleher re Enclosing copy of the press statement Coleman presented at the YGC demonstration on 3/11/86.

3/14/86 Memorandum to JJC from Nadia Stafford, Sr. Supervising Probation Officer, re Telephone System.

3/21/86 Memorandum to JJC from Nadia Stafford, Sr. Supervising Probation Officer, re New Telephone System.

3/24/86 Copy of material from Children's Home Society of California re Los Angeles Times Article - Children's Defense Fund Campaign Against Teen-Age Pregnancy.

3/24/86 Copy of material from Children's Home Society of California re CWLA Study on the Rise in Child Abuse.

3/25/86 Memorandum to Concerned Parties from Judge Weinstein re Educational Session.

3/31/86 Memorandum to All YGC Staff from Warren Cain, Acting CJPO, re Shutoff of Water.

3/86 Announcement from the National College of Juvenile Justice re Three Training Programs to be held in Charleston, So. Carolina, April 13-17, 1986.

3/86 Announcement from the Office of Criminal Justice Planning, Sacto, CA re The Third Annual Governor's Training Conference on Crime Victims to be held April 7-9, 1986 at the Disneyland Hotel, Anaheim, CA.

3/86 Announcement from The National College of Juvenile Justice re Basic Juvenile Justice Management Institute to be held June 1-7, 1986 at the University of Nevada-Reno.

3/86 March 1986 issue of "The Tenderloin Times".

3/86 March 1986 issue of "San Francisco Business".

3/86 Descriptive Material re Child Protection Report and Subscription form enclosed.

3/86 Copy of San Francisco Housing Authority "Update".

3/86 Announcement from the National College of Juvenile Justice re Summer College, June 8-20, 1986, Reno, Nevada - A Core Course in Juvenile Justice for Judges.

3/86 Announcement from the National College of Juvenile Justice re a course in Issues in Family Law and Domestic Relations to be held June 15-20, 1986 at Reno, Nevada.

3/86 Copy of April 1986 Update from the Office of Criminal Justice Planning.

Documents

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JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

Notice

TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: May 1, 1986 Regular Commission Meeting

The regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue. The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

The regular order of business will be suspended for 45 minutes. During this period, persons wishing to address the Commission may do so. At 1:15 p.m. the Commission will go into Executive Session.

The Commission asks that anyone wishing to speak make a notation thereof on the sign-in sheet. Any individuals time to address the Commission will be dependent upon how many people wish to speak. Written communications will be welcomed by the Commission.

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MINUTES OF MAY 1, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:36 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Roy, Basse, Banks, Binet, Cayto , Costello, Courtney, Dunckel, Ladar, Laws, Wada. Excused: Commissioners Figone, Harrison. Staff: Dennis Sweeney; Donald Carlson; Aimee Exnicios; Terry Twing, Treasurer, S.F.P.O.A.; Guests: Margaret Brodkin, Coleman Advocates for Children and Youth; Betty Burrell, S.F.H.R.C.; Steve Cohn, V.I.P.; Jean Jacobs, Coleman Advocates for Children and Youth; Stephen LaPlante, Mayor's Office.

APPROVAL OF APRIL MINUTES:

It was M/S/C to approve the April minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission member .

OPEN SESSION FOR PUBLIC INPUT:

As stated in the Notice of the May 1, 1986 Commission Meeting, Chairman Kelleher announced that there would be an Open Session for a period of 45 minutes for those persons wishing to address the Commission. As the primary interest is probably the report of the Institutions Committee, Commissioner Banks chair of that committee, will make a public statement. After Commissioner Banks reads the statement, Chairman Kelleher advised that we would go to the Open Session.

Commissioner Laws moved that the Commission suspend its regular order of business and take up the matter of the public addressing the Commission, at this time, out of order. The motion was seconded and carried. The regular business was suspended until 1:15 p.m.

Institutions Committee: The public statement read by Commissioner Banks is as follows:

"In recognition of the concerns of the San Francisco Community over the tragic suicide of a young man at Youth Guidance Center in February, we wish to convene this regular meeting of the Juvenile Justice Commission by suspending the agenda of normal business to hear any member of the community who wishes to express him or herself today, and to provide an update on the progress of the

investigation which is underway. After these two matters are concluded, we will end the regular meeting and convene Executive Session to attend to the investigation.

"The investigation is being conducted by Stephen LaPlante on behalf of the Mayor's office, with the participation of the Juvenile Justice Commission. Members of our Institutions Committee whose charge it is to investigate this matter on behalf of the Commission, have been involved in the interviewing process with LaPlante, for the purpose of avoiding duplication of effort. Although the Commission will produce a separate and independent report containing findings and recommendations, we have been cooperating with the Mayor's investigation to save time.

"The scope of the investigation is broad in the sense that the inquiry is not confined to first hand knowledge of the events leading up to the incident, but has been expanded to cover other issues related to the functioning of the various components of Youth Guidance Center which come into play in a crisis situation.

"To date, 44 interviews have been conducted with counselors, probation officers of Youth Guidance Center and Log Cabin, medical and psychiatric clinic staff, friends and acquaintances of the minor, and other juvenile detainees who may have information.

"There are 12 interviews yet to be completed and hundreds of pages of documents are currently being examined.

"While we realize that the process has been a lengthy one and that there is a great deal of interest and concern on the part of this community, by necessity the investigation is complex and time consuming when the objective is to pursue a full inquiry into all aspects of this tragedy. As representatives of the public and the advisory arm of the Juvenile Court, we are responsible to ensure that the investigation is thorough. Accordingly, we are dedicating all of our resources to this effort and we join all interested persons in our desire to conclude this matter as soon as possible.

"At this point, a substantial amount of work remains to be done, although we are near completion, we had hoped to present our report by May 15, 1986, but it appears that we may have to extend this date. Once again, we invite any member of the community to come forward and express their concerns at this meeting, and to bring their comments to the investigating committee. Contact Adam Banks or Frank Kelleher, c/o Juvenile Justice Commission Office, 731-5740."

Open Session: Jean Jacobs, member of the Board of Coleman and member of the DPC, spoke as a concerned citizen involved in the juvenile justice system for many years. She has been concerned about the Commission for a long time. It is difficult for the public to have knowledge as to the business of the Commission, when it meets and what its agenda is, etc. Although held up to the community as the public representation and access to the institutions and department, the format and manner in which this Commission operates makes it virtually impossible for it to serve in that capacity. This is deterimental and she requested that a different procedure be developed making it easier to provide outreach to the community, for some dialogue between the public and the Commission, and to follow thru on promises.

After the studies done by Allen Breed and the Mayor's Committee, quarterly meetings were promised allowing the public to ask questions, express concerns, and for the department to give updates on the recommendations of those studies. No meetings have been held since the first ones, and there is no indication of future meetings. Responding to a request for clarification, Mrs. Jacobs advised that she referred to a meeting with a committee of the Superior Court and, although promised, no more meetings were held. When Mr. Sweeney first became CJPO, he set up a meeting which was continued to another day, and he promised quarterly meetings thereafter. Mrs. Jacobs expressed the desire for concerned people in the community to be seen as advocates for children and not as adversaries/enemies.

Commissioner Courtney found it alarming that the Commission is regarded as having an aura of secrecy that is not intended. She expressed the Commission's desire to develop a format to receive input on a regular basis and to become more responsive. Commissioner Laws suggested that this matter be addressed by the Executive Committee before the next Commission meeting, and to come back with a way to address Mrs. Jacobs concerns. The proposal could be discussed with Mr. Sweeney and then have community input to see if the proposal could be improved from their standpoint. Chairman Kelleher explained that the Commission has been slowly moving to expand into a more public forum. However, due to other urgent matters and activities, it has been difficult to work this into a time frame and method of handling it.

Mr. Sweeney stated that the prior comments were accurate regarding his commitment to having quarterly meetings, or for the community to have access to him on a quarterly basis. He reminded the Commissioners and community people present that the meeting in June was the first of a series of meetings including the community breakfasts here at YGC to give updates. In February of this year, at the request of DPC, he was a panel member during an hour discussion updating the community as to the progress/lack of progress being made here. He feels that his commitment has been kept in essence by those meetings. It is important to rotate the forum and the place of the meetings, and he is willing to go to churches, community groups, and any Commission that asks him to comment on an update.

Margaret Brodkin, Ex.Dir. of Coleman, referred to a letter written to Laura Grandin in Sept. 1984 responding to a request of the Commission to concerned groups/persons as to how to make the Commission more accessible. She asked the Commission to reconsider some of the suggestions made in that letter. The protocol established by the Commission absolutely did not work. It cut off the Commission even more than it was before. Coleman is supportive of having a staff person for the JJC. One of the barriers to having a lot of the work done is that it has to be done by volunteers. The Commissions successful in opening the doors more do have staff people, and Coleman is ready to support any Commission efforts to get staff. She commented to Judge Weinstein that she feels the barrier has been the Superior Court and its unwillingness to include a staff person in its budget. Perhaps after this trauma to the entire system, they will see it as a higher priority. When the Commission's protocol was reassessed, it made a commitment to have meetings in the community and to do an aggressive outreach about the Notice of Commission Meetings, and this just has not happened. With regard to Mr. Sweeney's remarks, Ms. Brodkin feels that there is a qualitative difference between appearing as a guest making a presentation, and having the CJPO convene an open meeting

where substantive issues can be discussed.

Judge Weinstein also thought that an Executive Assistant for the Commission is a very good idea. Judge Hanlon's attempts to put it into the Superior Court's budget were not successful, but Judge Weinstein will try once more. If not successful, we can explore the possibility of foundation funding. This might be an auspicious time to try, and it would certainly help the Commission in an investigation like they have been doing if they had executive staff assistance.

Commissioner Courtney commented that we need to focus on what has been said to us. We are talking about establishing dialogue and to dedicate ourselves to putting that into place.

Commissioner Cayton stated that Mrs. Jacob's remarks were really listened to by the Commission. It was constructive criticism backed up by her many years of work in this field, and he hopes that she will come back again.

REGULAR SESSION:

It was M/S/C to return to regular session.

JUDGES' CORNER:

Sub-acute Facility: Judge Weinstein was pleased to announce that on Tuesday evening the Board of Education voted to purchase the property which will provide for an intermediate care facility (sub-acute facility) for youth in San Francisco. The School Department will own the building and it will be used by the different agencies in the City who have troubled youth, on some formula basis/funded sharing basis. It will be a bright, cheerful setting with school and recreational facilities and the best mental health people around. There is still some reservation from DSS as to how they can fit into this, but those problems will be resolved downstream.

Acknowledgment: Judge Weinstein advised that he is extremely pleased about what has happened here since the team of Dennis Sweeney and Don Carlson have gotten together. The changes that have occurred in attitude and in actual fact during the past month are remarkable.

Meeting with Counseling Staff: Judge Weinstein reported that he met yesterday with Mr. Carlson's staff in an effort to enlist that group in a partnership concerning reform and changes in the building. This meeting opened up some dialogue between the Court and the Counselors, and ideas from them as to what they need as we go through our planning process.

Selection Committee: Two days were spent interviewing the finalists for our planning group for the 6-8 months plan of reforming and looking at the programs we want, including the design of this building and whether it is feasible to renovate/remodel, etc. The main thrust of it being the review and planning of who our population is going to be, how we want to serve them, what kind of programs and so forth. Our three top choices are now before the Human Rights Commission for certification.

Graffiti Update: Judge Hart advised that we are just beginning to get a few cases. He has had one case so far and it involved the Muni Railway. Two boys

were involved in the same incident and the disposition was that the young men had to wash Muni buses for a total of twelve hours. Commissioner Cincotta is handling the other cases. For graffiti on public property, we will see that they clean it or something else like the Muni vehicles. On private property, we will see that the offenders take care of the funds necessary to clean the area. Repeaters will spend a weekend at YGC. The issue of graffiti is a concern and we want to be sure that the Probation Dept. and Court is doing everything we can in a reasonable and judicious fashion to meet this problem.

Visiting Program for G2: Judge Weinstein, Commissioner Baxter and Don Carlson are working to set up a regular visiting program with G2. We hope to bring in some outside people to the Girls'Unit to develop a Big Sister Program thru the Queen's Bench and other women lawyers groups.

Library for Attorneys: We are working to establish a library at YGC for lawyers using the building, and are trying to get books donated by the Court and the Bar Association.

Meeting with Probation Department: Judge Weinstein reported meeting with the Supervision Units. The Court requested of these units that each ward submit a summer plan to his/her probation officer, and that the Probation Department take the responsibility of ensuring that each ward has knowledge of what summer job programs, summer school, and other opportunities are available to them.

Dependency Cases: Judge Weinstein met with Judy Bley, Graeme Hanson and others in an effort to determine whether we can do something systematically about the increase in dependency cases. We may be initiating in this jurisdiction some innovative plans of mediation in local neighborhoods of some dependency cases which are not the most serious in an attempt to get them out of the Court system. These cases have escalated to the point where we must also look to see if there is anything we can do systemwide.

CHIEF PROBATION OFFICER'S REPORT:

Probation Dept. Budget: Mr. Sweeney advised that we were told to stay within about a 100% range of what we had last year. Our total budget this year is about $50,000 over that of last year. The budget is running $12,500,000, but in order to reach that it was necessary to eliminate some positions and to alter some programs. We are raising those as issues and when you raise issues that means that those items are over and above your 100% budget; such as, the continuation of the CASA project, the upgrading of some positions in our department, etc.

Youth Law Center: Some major changes have been made in Juvenile Hall that were brought to our attention by the Youth Law Center, and they have been extremely cooperative with us. We did a full Juvenile Hall inspection with them and they raised some issues as to lighting, mail policy and so forth. The overall attitude of Juvenile Hall is on an upbeat.

JUVENILE HALL DIRECTOR'S REPORT:

Changes at Juvenile Hall: Mr. Carlson advised that they are expanding on what he reported at last month's Commission;i.e., program review. There have been changes in the mail policy and grievance procedure. A recreational director has

been hired and will start in about two weeks. There will be both indoor and outdoor recreation.

Monitoring of Discipline: The discipline used in the units has been reviewed. There have been 4-5 meetings in the past month regarding discipline--shoring up, making sure that the supervisory staff monitors who is in the room, checks the length of time someone is in the room, etc. These will be committed to formal written policies and made available to the Commission.

Judge Weinstein advised that another area raised by the Youth Law Center and resolved is the right of youngsters to have contact with the outside and it is not subject to disciplinary removal. They have a minimum right of access by phone or visit to a guardian or parent of once a week or more. There are additional phone privileges, calls to girl friends or others, which can be subject to discipline.

Mr. Sweeney advised that any policy change now in this department, initiated last November, must adhere to American Correctional Standards.

CHAIRMAN'S REPORT:

Update on Fencing, Paving of Tennis Court, etc. Chairman Kelleher announced that the advertising for bids will go out on June 18 and should be in by July 2. By the end of July, we should have the outside recreation area opened up.

ADJOURNMENT:

The meeting was adjourned at 1:40 p.m. to go to Executive Session.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF APRIL 1986

4/86 Invitation to Chairman Kelleher from the Cross Cultural Family Center re invitation to attend a special achievement award dinner in honor of Ina E. Dearman on Friday, May 2, 1986.

4/15/86 Letter to All Interested State Local & Private Agencies from the Office of Criminal Justice Planning re Request for Proposals for 1986 Juvenile Justice and Delinquency Prevention Formula Grant Funds.

4/15/86 Letter to Chairpersons, County Juvenile Justice and Delinquency Prevention Commissions from the State Commission on Juvenile Justice, Crime & Delinquency Prevention re CPPCA Conference to be held May 7, 8 and 9, 1986 in Anaheim, CA.

4/17/86 Letter to Chairman Kelleher from Lisa Hopper, Administrative Assistant, Intergroup Clearinghouse, Inc. re Commission minutes.

4/22/86 Copy of letter to Dennis Sweeney from Graeme Hanson, M.D., Chair, Mayor's Advisory Council on Children, Youth & Families re appreciation for Mr. Sweeney's effort to develop establishment of a subacute facility for emotionally disturbed adolescents in SF.

4/24/86 Memorandum to All Division Supervisors from Wanda Coleman, Supervisor, Stenographic Division, re Mimeograph and Copier Breakdown.

4/25/86 Copy of letter to Concerned Parties from Judge Weinstein re Educational Session.

4/86 Letter to JJC from Johanna Wilson, New York NY re interest in areas of juvenile justice; Johanna is a senior at Columbia University.

4/86 April 1986 copy of "Action Alert".

4/86 Announcement from Learning Publications, Inc., re publications available and order form enclosed.

4/86 Summer Semester, Course Offerings, catalog received from Golden Gate University.

4/86 April 1986 issue of "The Tenderloin Times".

4/86 April 1986 copy of "San Francisco Business".

4/86 Announcement from the Tenderloin Times re subscription/donation to their publication.

4/86 Summer 1986 Lifelong Learning, UC Berkeley Extension, catalog.

4/86 Announcement from Family Development Resources, Inc., re a group based program for parents and children.

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CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
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TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: June 5, 1986 Regular Commission Meeting

The next meeting will be at 12:00 noon. The first half hour will be reserved for Executive Session.

The regular meeting will begin at 12:30 p.m. The meeting will be held in the Main Conference Room at 375 Woodside Ave. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272).

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MINUTES OF JUNE 5, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:36 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Banks, Binet, Cayton, Courtney, Dunckel, Harrison, Ladar, Laws. Excused: Commissioners Basse, Figone. Absent: Commissioners Roy, Wada. Staff: Dennis Sweeney, Donald Carlson, Barbara Casper, Aimee Exnicios, Terry Twing, Treasurer, S.F.P.O.A. Guests: Barbara Asinelli, YGC Health Care Services; Jane Asselin, DPC; Margaret Brodkin, Coleman Advocates for Children & Youth; Betty Burrel, S.F.H.R.C.; Mary Hehir, YGC Vol. Aux.; Nina Ijotoff, S.F.C.C.A.C.S.; Jean Jacobs, Coleman Advocates for Children & Youth, DPC.

APPROVAL OF MAY MINUTES:

It was M/S/C to approve the May minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

OLD BUSINESS:

Chairman Kelleher announced that Commission Ladar has developed a plan whereby the Commission will hold meetings at various community locations. Commissioner Ladar moved that her proposal be considered for adoption by the Commission.

Discussion ensued and Chairman Kelleher explained that every third Commission meeting will be held in the evening for a period of three hours at different sites. The schedule for the evening meetings is as follows: July, October, January and April. Each meeting will have a structured agenda which will explain the duties of the Commission to the public. It has been suggested that the investigation of the recent suicide and aftermath report be the subject for the July meeting. Commissioner Laws stated she wanted to be sure that the suggestions from the community for public input/open sessions are considered and various community people informally consulted before the proposal is implemented. She suggested that there be pilot meetings for further discussion and to be sure the format will encourage communication between this institution and those people who are concerned about it.

Commissioner Ladar suggested, as an amendment to her proposal, that there be a meeting of the Executive Committee on June 19 and all Commissioners invited to attend. The first topic at the meeting would be to set the agenda for the July meeting and to have discussion of the mechanics for implementation of the proposal. Commissioner Ladar's motion, with amendment, was seconded and carried.

PUBLIC SESSION:

Margaret Brodkin of Coleman thought that the new proposal sounded like a wonderful plan. Coleman has a good mailing list of people concerned with juvenile justice issues and would be happy to share it with the Commission. The selection of a good location for the first meeting in the community is most important. The current method of notices of Commission meetings needs to be improved, and Ms. Brodkin suggested doing fliers that could be posted at various agencies.

Jean Jacobs, member of the Board of Coleman and member of the DPC, commented as to the agenda of Commission meetings. Commissioner Ladar advised that at the forthcoming Executive Committee meeting, they will work on the matter of making the agenda more responsive.

ADDITIONAL BUSINESS:

Chairman Kelleher advised that Dr. Ken Parker of the University of California, San Francisco would like to address the Commission at the July meeting and give a presentation of a new adolescent drug treatment program that will be part of the Family Health Center located at SF General Hospital.

Chairman Kelleher announced that a new group of Court Appointed Special Advocates (CASA) will be sworn in this afternoon at 5:00 p.m. by Judge Weinstein in his courtroom, followed by a pot luck dinner at the CASA Office.

Report on the Suicide and Aftermath: Commissioner Ladar advised that the Committee hoped to have the report out for today. However, the last draft is not yet completed, but the report should be ready within two weeks.

JUDGES' CORNER:

Although there is no Judges' Corner on the agenda for today's meeting, Judge Weinstein wanted to call attention to the problem of out-of-home placements for hard to place youngsters. There are presently about 40 kids here waiting for out-of-home placements and many of them are very disturbed youngsters. May is a very bad month for placements because many of the facilities have kids who are graduating in June. Consequently, there are not enough placements available and we must wait until after graduations in June for openings. We are committed to try and have some alternative plan, other sites, etc., when the spring crunch comes next year. At a recent meeting, Judge Weinstein spoke to the Health Commission about this problem, which he feels is partly their problem. He requested their Director, along with Directors of the School and Social Services Departments, and the Probation Department meet again until they come to some resolution on

these problems. The opening of the new sub-acute facility will help alleviate some of the problem, but we have a tremendous need for intermediate placements for these kids, who are essentially mental health problems.

There was considerable discussion about this matter, and Judge Weinstein stated that one of the prime areas of concentration of our planning group will be to deal with this problem to find various solutions and options.

Jean Jacobs participated in the discussion of this issue and hopes that there will be a clearer identification of this population, and feels that this is a mental health group more within the jurisdiction of DPH, rather than a juvenile justice group. As to monies, it is much easier for the Health Department to get budget appropriations than it is for the juvenile justice department. With a concerted effort/cooperation by concerned departments and all those persons interested in serving the needs of this population, she feels that something could be done.

Jane Asselin feels that this is an area which should also be covered by the Children's Mental Health Policy Board, and she would be happy to represent that group to the Commission. She suggested that it would be a good idea to communicate with the Board and let them know of our concern, and the two groups work together on this problem.

ADJOURNMENT:

The meeting was adjourned at 1:10 p.m. to go to Executive Session.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MAY 1986

4/25/86 Letter to Juvenile Justice Personnel from the Suicide Prevention and Crisis Center of San Mateo County re complimentary copy of their report on Self-Destructive Behavior in California Juvenile Detention Facilities.

4/29/86 Copy of letter to Jim Queen, S.F. Office of Children, Youth & Families, from Mayor Feinstein re the recent suicide and aftermath at YGC, replying to his letter of 3/10/86.

5/1/86 Letter to JJC from Lifesaver Charities re their program to distribute Lifesaver Tags nationwide to children.

5/5/86 Copy of letter to Dennis Sweeney from Jack Gifford, Regional Administrator, Division of Field Services - Region I, CYA, re Inspection of Juvenile Hall on 3/20/86.

5/14/86 Letter to the JJC from Co-chairs, Citywide Children's Committee, Council on Children, re urging action by communicating with our legislators about securing funds to meet the mental health needs of children and adolescents in San Francisco.

5/14/86 Letter to Chairman Kelleher from Patricia F. Costello, re her resignation from the JJC.

5/15/86 Letter to Chairman Kelleher from Ken Parker, Ph.D., Research Coordinator, Adolescent & Families Project, re opening of the Adolescent and Families Project: A Substance Abuse Treatment Program.

5/15/86 Letter to Chairman Kelleher from Steve Cohn, Volunteers in Parole, re request for copies of the JJC minutes and agendas.

5/15/86 Copy of memorandum to All Department Heads from the Controller and Clerk of the Board re supplemental appropriation schedule.

5/20/86 Copy of letter to the judges of the Superior Court from Gregory J. Bonfilio and Aleta M. Beaupied, co-chairs, Juvenile Justice Section, B.A.S.F., re Bar Association of S.F. position in regard to conditions at YGC.

5/20/86 Copy of memorandum to concerned parties from Judge Weinstein re Educational Session.

5/21/86 Letter to Chairman Kelleher from Margarete Connolly, Children's Mental Health Policy Board, re urging the Commission to carefully monitor the AB3632 funding/legal structure over the next 2 weeks and take whatever steps necessary to assure appropriate funding for San Francisco children.

5/22/86 Letter to Chairman Kelleher from Margarete Connolly, Children's Mental Health Policy Board, re urging the JJC to monitor AB3653 & AB3767 and to take whatever steps needed to assure funding for SF children.

5/23/86 Mailgram from Chairman Kelleher to John Vasconcellos & Art Agnos, Ways & Means Committee, State Capitol, Sacramento re JJC support of AB3653 and AB3767.

5/86 Announcement from the National College of Juvenile Justice re Summer College, June 8-20, 1986, Reno, Nevada.

5/86 Announcement from the National College of Juvenile Justice re Basic Juvenile Justice Management Institute to be held June 1-6, 1986 at the University of Nevada-Reno.

5/86 Announcement from the National College of Juvenile Justice re Issues in Family Law & Domestic Relation course to be held June 15-20, 1986 at the University of Nevada-Reno.

5/86 May 1986 issue of "San Francisco Business".

5/86 1986 NCPCA Catalog (National Committee for Prevention of Child Abuse).

5/86 May/June 1986 issue of "The Tenderloin Times".

5/86 Announcement from the SF Motion Picture & Television Council re Baseball Fund Raiser for student achievement awards on 6/21/86 at Candlestick Park.

5/86 Volume 6, No. 1 copy of SFNLAF (SF Neighborhood Legal Assistance Foundation) Report.

5/86 Copy of Legislative Status Report, 1985-86 Regular Session received from Department of the Youth Authority.

5/86 Announcement from Film Fair Communications re the release of their new film, Better Safe Than Sorry (Second Edition).

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JUVENILE JUSTICE COMMISSION
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Notice

TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: July 3, 1986 Regular Commission Meeting

The regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

PLEASE NOTE

DUE TO THE REPORT ON THE INVESTIGATION OF THE RECENT SUICIDE AND AFTERMATH NOT BEING READY, THE JULY PUBLIC MEETING AT A COMMUNITY SITE HAS BEEN RESCHEDULED FOR THE MONTH OF AUGUST

SF
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cc

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF JULY 3, 1986 COMMISSION MEETING

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CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:42 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Roy, Basse, Banks, Binet, Courtney, Dunckel, Figone, Harrison, Ladar, Laws, Wada. Excused: Commissioner Cayton. Staff: Dennis Sweeney, Donald Carlson, James Licavoli, Aimee L. Exnicios Guests: Jane Asselin, DPC; Aleta M. Beaupied; Stephen LaPlante, Mayor's Office; Patricia Lee, SF Public Defender's Office; Catherine McCormick, KRON-TV, Ch 4; Janet Shalwitz, YGC Health Care Services.

APPROVAL OF JUNE MINUTES:

It was M/S/C to approve the June minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

JUDGES' CORNER:

Court Calendars: Judge Weinstein advised that the Delinquency Calendar is current and there is just a slight backup in the Dependency Calendar. Although 2,000 dependency petitions have been filed this year, we have been able to avoid jamming the calendar by means of the settlement conference process.

Out-of-Home Placements: The number of youth in shelter has risen again, and we are looking for more out-of-home placements. Along with the Court, DSS is embarking on a major recruiting campaign for foster families.

Judge Weinstein briefly discussed the deaths of three children in placements. As we look for more foster homes, the Court must be aware of the problems that can occur unless there are very stringent standards in the selection of placements.

Workshop at SF State: Judge Weinstein reported that Dennis Sweeney, Jim Licavoli, Donald Carlson, Dr. Shalwitz, Nadia Stafford and himself met with a trained facilitator at SF State and it was a most profitable day. He just received a report from the facilitator and she thought that there is a good prospect for all of us to work well together. There was essentially a consensus

from the different departments as to goals and philosophies. She also defined the things which she thought we could do better, how to do them, and how we can communicate the shared goals and philosophies of the different department heads with the supervisorial staff and ultimately down to staff level.

Suicide Prevention Advisory Task Force: Judge Weinstein has requested Dr. Price Cobbs, eminently known psychiatrist and author, Dr. Michael Roy, and John Giannini, supervising counselor selected by Don Carlson, to form a Suicide Prevention Advisory Task Force and they will meet next week. The task force will not duplicate the work done by the Health Department in putting on extra training sessions for our staff in suicide prevention. The purpose is to give us some outside data from people who have special expertise, and they will prepare an advisory report on what additional things we can add to our program of suicide prevention.

Meeting with new Superintendent of Schools: Judge Weinstein and Gloria Burchard met with Ramon Cortines, the new SF Superintendent of Schools, about the Court School for next year. He was most supportive of our school effort here--staffing, equipment and so forth. He will assist us in trying to ensure that the staffing of the school here will be with people who care about remedial teaching, diagnostic assessment, etc.

Sub-Acute Facility: Judge Weinstein gave an update on the purchase of the property that would provide for an intermediate care facility (sub-acute facility) for youth in San Francisco. The Board of Education agreed to purchase the building for the facility, and they have received their final earthquake report. The building would cost $1.5 million to purchase, and found that it would cost $2.1 million to earthquake proof. Consequently, they cannot purchase the building. Next Wednesday there will be an emergency meeting of the Christopher T. Committee and we have a few options available. Libby Denebeim, who has been working with Judge Weinstein on the possible alternatives, advised him that even if we cannot purchase this site, the commitment of the School Department to this population (youth who fall into the Christopher T. category) has been made. The concerned departments are really committed to solving this problem.

CHIEF PROBATION OFFICER'S REPORT:

Planning Group: Dennis Sweeney advised that Jefferson Associates submitted a scope of work outline and a cost budget of $440,000. This is $70,000 over what we had originally allocated and requested from the Board of Supervisors. Don Benz is working closely with Jefferson Associates to see if there is any place where we can cut it down. Jim Brown, who heads up the program part of the evaluation, is doing a critique of all the programs in Juvenile Hall, plus our probation services. We requested that people be of national stature, and Mr. Brown has brought on three national experts. The cost overrun is related to these experts--travel, per diem expenses, etc. After a review of the overrun, we hope to be able to finalize the contract within a couple of weeks.

Willie Brown Visit: Willie Brown, Assembly Speaker, addressed our students

in the Chapel at YGC. He told the youngsters that he will try to get funding for childrens services in San Francisco, which includes additional monies we might need for our plan at YGC. He was very inspirational for both our youngsters and staff.

Budget Hearing: Mr. Sweeney reported that the budget hearing with the Finance Committee of the Board of Supervisors was very successful and they granted us almost everything we had requested. Salary savings has been an issue over the years; last year $600,000 by not filling positions. This year we have to make less than $200,000 in salary savings, and this means that we will have monies to fill positions we could not do previously.

STC Training: We will be having the first training involving all supervisory staff and above from Log Cabin, Juvenile Hall and the Probation Department on July 28 and 29. The seminar is entitled "Planning and Managing Juvenile Justice in the Changing Society" and will be held at SF State. Commissioners are invited to attend and, except for lunches, the training will be certified through STC.

National Organization of Social Responsibility: Mr. Sweeney has applied for some technical assistance and funds through the National Organization of Social Responsibility, which is an organization that has a contract with the OJJDP to look at the privatization of status offender services in San Francisco. We are among the top 12 finalists, which will be dwindled down to 6. They will be here on July 21 and 22 to discuss the matter with Judge Weinstein and Mr. Sweeney.

Meeting with Task Force on Privatization of LCRS: Mr. Sweeney reported meeting with this task force, which was convened at the request of Ed Sarsfield, Head of DSS, regarding the privatization of Log Cabin. This came about through the DSS Commission, as a way of perhaps freeing-up some Ad Valorem monies to help provide services to children in the city. Mr. Sweeney stated that his agreement to participate is not in any way to be construed as condoning the privatization of Log Cabin. This is a feasibility study only and not a position of the Court or Probation Department that we want LCRS privatized. Past attempts of addressing this issue have left us with the answer that it was not feasible.

Meetings with JJC: Dennis Sweeney sent a letter to Chairman Kelleher about developing a forum (either with the Executive Committee or the Commission as a whole in Executive Session) where he could discuss information/sensitive issues not appropriate for discussion in public.

Waste Discharge Requirement for Log Cabin Ranch: Responding to a Cleanup and Abatement Order from the Calif. Regional Water Quality Control Board, Mr. Sweeney asked Karin Peterson, YGC Business Manager, to chair a task group to develop a plan to correct the problem of the sewage pond at LCRS which occasionally overflows during wet weather. The task force contacted the San Francisco CCC and they anticipate that in September the Conservation Corp will go down to LCRS and increase the capacity of the pool by completely sandbagging it. Eventually we may have to dredge the pond, and this would necessitate our requesting additional

funding. This may also involve some environmental problems because we have turtles, etc., in the pond. If this problem is not corrected, both LCRS and Hidden Valley could be ordered closed.

ADJOURNMENT:

The meeting was adjourned at 1:20 p.m. to go to Executive Session.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JUNE 1986

6/6/86 Letter to Chairman Kelleher from Margaret Brodkin, Executive Director, Coleman Advocates for Children & Youth re enclosed copy of juvenile justice mailing list.

6/6/86 Letter to JJC Chairman from Mark I. Soler, Director, Youth Law Center, re their campaign to educate the public on the dangers of holding children in adult jails and fact sheet, poster, etc., enclosed.

6/86 Invitation to Chairman Kelleher from Mayor Feinstein and the Intergroup Clearinghouse to attend a reception in honor of Police Chief Frank Jordan in appreciation of his activities to foster intergroup understanding.

6/11/86 Letter to JJC Chairman from Mark I. Soler, Dir., Youth Law Center re Senate Bill 1637.

6/11/86 Letter to JJC from Martin Gershan, M.D., American Academy of Pediatrics, re request for support of three Assembly Bills for improving the availability of preventive health care for children.

6/13/86 Letter to George Agnost, City Attorney, from Chairman Kelleher re the Commission's Investigation of the Suicide and Aftermath Report.

6/17/86 Letter to Burk Delventhal, City Attorney's Office, from Chairman Kelleher re letter of 6/13/86 to George Agnost.

6/17/86 Letter to Mr. William Soule from Chairman Kelleher re expressing appreciation for his support and donation to the YGC Volunteer Auxiliary

6/17/86 Letter to Mr. Joseph Kane from Chairman Kelleher re expressing appreciation for his support and donation to the YGC Volunteer Auxiliary.

6/17/86 Letter to Mr. Ron Begonia from Chairman Kelleher re expressing appreciation for his dedication and generosity to the YGC Volunteer Auxiliary.

6/19/86 Copy of letter to Karin Peterson, YGC Business Manager, from Dennis Sweeney re Waste Discharge Requirement for LCRS, Cleanup and Abatement Order # 86-008.

6/86 Complimentary copy of "California Laws Relating to Youthful Offenders" received from the Department of Youth Authority, 1986 edition.

6/86 Copy of June 1986 issue of "San Francisco Business".

6/86 Material received from the Mental Health Advisory Board of San Francisco including unadopted minutes of their May 14, 1986 meeting.

6/86 Announcement from Learning Publications, Inc., re availability of materials on subject of adolescent sex offenses and children of alcoholics, etc.

6/86 Announcement from the Forensic Mental Health Associates re a 3-part Seminar on Combating Child Sexual Abuse to be held in SF, Sept. 18 & 19, 1986.

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MINUTES OF AUGUST 14, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at12:38 p.m.

ROLL CALL:

Commissioners Kelleher, Roy, Banks, Cayton, Courtney, Dunckel, Figone, Laws, Wada.

WELCOMING OF GUESTS:

Chairman Kelleher welcomed the guests and Commissioners introduced themselves.

SUSPENSION OF REGULAR BUSINESS:

It was M/S/C to suspend the regular order of business and move to the Public Meeting.

PUBLIC MEETING:

Chairman Kelleher announced that discussion would be centered around the Commission's report on the Investigation of the Suicide of Robert B.

Responding to an inquiry, Chairman Kelleher advised that the two youths assigned to the cleanup had to clean fingerprint powder only. Some personnel moves have been made; no disciplinary action has been taken relative to the supervisory personnel ordering the involvement of detainees in the cleanup. He further advised that the Commission is going to follow up on the recommendations made in the report and will report back at the Commission meetings as to progress.

Replying to a question from the floor, Dennis Sweeney explained that the detainees' perspective as to why they are at YGC needs to be addressed within the first 48 hours. Besides our own staff contracting the youth to Juvenile Hall, Forensic Services has an extensive screening tool to evaluate the mental health of the youngsters. As we progress along the line of his/her stay, the probation officer would be addressing the specific issue of the referral reason. The multi-disciplinary approach to evaluate youngsters for subsequent dispositions is something we have not addressed. For those going to out-of-home placement there is a need. For the others not going to out-of-home placement, it would be extremely cumbersome to handle in this fashion.

Commissioner Roy responded to a question, and advised that it is somewhat erroneous to believe that Robert B. did not have contact immediately with the Medical/Psychological group. Robert B. was screened by the Medical Clinic. During

an interview later in his stay, he did talk about problems that he was having with his feelings and his behavior in the unit. What is missing here is that there is not on-going communication about the changes that happen within youngsters while they are here. Sometimes within the first 48 hours there are no problems of significance and they develop much later on. For youngsters like this, and for the majority of youth here, to have an on-going dialogue about them in the form of a multidisciplinary approach would be tremendously helpful in not only identifying problems that arise during the course of their detainment, but also in making decisions as to appropriate dispositions for them. Judge Weinstein commented that one of the really important recommendations made by the Commission to the Court was the lack of multidisciplinary communication--it is of the essence for the various departments coordinating/cooperating to pool information. A great deal of attention has been directed to this purpose in the past few months.

Replying to a question, Mr. Sweeney advised that the CPO is responsible for the coordination of services under his control;i.e., Juvenile Hall and Probation Services. The coordination between the Forensic Services and Probation Services is an issue being dealt with at this time. Extensive meetings have been held and will continue to be held in the future on this matter. Commissioner Courtney advised that the Commission has very strong feelings about the coordination of services concerning the various agencies at YGC. However, the Commission is divided in opinion about whether those services could adequately be offered to youth without a basic restructuring of the lines of authority here. She further stated that this isn't really what the Commission intended to address in its investigation and that there are variant points of view. Considering this matter to be the focal point of the problem, the recommendation was made that the whole question be addressed. She is satisfied that the Probation Department, the Judge and everyone else here is concerned about resolving the philosophical differences talked about here, and putting together the proper management framework to offer the services that are necessary. Commissioner Wada added that the first recommendation made by the Commission in the report is for the probation officer to take the lead in case management.

Libby Denebeim, former chair of CAB, SF General Hospital Psychiatric Services & Forensic Psychiatric Services, advised that in that capacity she had worked on a committee that dealt specifically with the provision of psychiatric services and related health services at YGC. She read a statement about the concerns raised then included that the recommendations made to the administration are as valid today as they were at that time. In her statement, she expressed the belief that the youth at YGC who need mental health services are the responsibility of the Juvenile Court and that services can and should be provided at YGC or wherever the youth are who are in the custody of the Court. Such services should be based on an initial screening of each youth upon entry into the system with the establishment of an individualized service plan. Each plan should be carried out using the multidisciplinary approach. The underlying philosophy of care should not be punitive, but based on rehabilitation and mental health promotion and mental illness prevention.

Nina Izotoff, member of an Ad Hock Committee of CABMH, advised that the committee had read the report and commended the Commission for their very honest and accurate report. The committee found through the entire Commission's report a

necessity for an outside community group to scrutinize what is going on at YGC. They are formulating some recommendations that they would like to present to the Board of Supervisors on August 28, and she urged community people to attend and to testify and give their recommendations. Commissioner Courtney advised that input from community people/organizations is most welcome. The Commission will be holding meetings at least quarterly in community sites. The Commission reflects the concerns of the various communities and is not an administrative body for the Juvenile Court. She hopes that the public sees the Commission that way.

Margaret Brodkin, Ex.Director of Coleman, brought along copies of their September issue of Action Alert, which is actually a summary of the Commission's investigation report, for distribution to those present. She feels that the report is an important and courageous document. The honesty--looking at things in a comprehensive manner, taking this one incident and looking at a wide range of issues and the recommendation to discipline staff were appreciated. Coleman concurs with the recommendations and their concern is the follow up and the Commission's role in that effort. She wants the Commission to exercise its authority as the outside monitor of the system to personally make sure that things have really happened. She would like to hear from the Commission today if it has some kind of plan as to how it will monitor the happenings/changes. Chairman Kelleher advised that at future meetings, the Commission intends to lay out its program and timelines in following the recommendations with the CPO and with the judge. He assured Ms. Brodkin that the Commission will follow thru.

Bettye Burrell, HRC, referred to Robert's acting out problems in the classroom. As a result of those problems, he was isolated from attending classes. She wanted to know about the punishment versus counseling done here. Commissioner Roy could not speak for the counseling aspect, but he wanted to clarify that it was his understanding that Robert was not able to participate in a classroom setting in a manner that would allow him to acquire the kind of education that he needed to continue to develop. He was, therefore, taken out of the classroom but provided with one to one tutoring, which was actually more advantageous for him and more appropriate for the kind of learning disabilities that he had. Commissioner Roy had no problem with that aspect of it. His concern was when Robert was placed in his room on restriction because of other behaviors. It is uncertain whether or not he continued to receive the education that he deserved at that time. While he was out of restriction, Robert was receiving education.

Ada MCCray, CABMH, referred to Robert having nine "time-outs." It seemed to her that this was indicative of having some kind of psychiatric problem and Robert should have come to someone's attention. Commissioner Wada advised that in all the time Robert was here he was not seen once by a psychologist or psychiatrist and this was pointed out in the report. Commissioner Roy commented that sometimes kids present in ways that are disguised. Their psychiatric problems are disguised in the beginning. Even though we have recommended for a psychiatric screening evaluation to be done on detainees when they come in, there is still the possibility that something will be missed during that screening mechanism. That is why he feels it is imperative that communication/cooperation between the different disciplines continue so that when problems arise, excessive number of

"time-outs" or behavior problems in school, they be communicated to professionals who can interpret those sort of behaviors in the manner needed and some responsive action can take place.

Pedro Fernandez, SFPD Community Relations, inquired as to whether or not the rooms have been remodeled so that this cannot happen again as far as the vents are concerned. He has been told by many detainees that they bang on the doors in the middle of the night to ask to go to the bathroom, and that the counselors are asleep. He wanted to know if this had been addressed by the Commission. Chairman Kelleher responded that this was the first time he had heard of this and will look into it. The rooms have not been renovated at this time and steps will be taken regarding renovation. Commissioner Roy advised that in his professional experience, a suicide can take place any time and any place regardless of how perfect the surroundings. Emphasis needs to be placed on restructuring the management of the kids, so that they are not placed in the situation of having suicide as the only alternative.

Sharon Meadows, Coleman Advocates, expressed her concern as to how the public will know whether or not the actions taken by YGC staff since January (Appendix C in Report) and Medical/Psychiatric Clinics since February (Appendix D in Report) are taking place. She wanted to know if the Commission has a plan to report back to the public in some manner as to what has actually occurred. Chairman Kelleher replied that several months ago the Commission set up a program to meet with the public in various community sites and would report on the progress that is being made at YGC. Also, the CPO would give updates on his progress regarding his meetings--multidiscipline, etc. The Commission has been unable to keep that commitment because of the report. The Commission's October meeting will be held in the community. At that time the Commission will be in a position to report on the progress that is being made on all the recommendations in the report. Many of the changes listed in Appendix C have taken place. YGC is going through a tremendous change and it is the first real administrative change that has taken place here in 25 years. Dennis Sweeney is making every effort to get things done. Commissioner Laws responded that she has personally been unable to take the time to establish that each item in Appendix C is correct and some other Commissioners have also been unable to do so. The exigencies of putting the report together were such that we did not want to delay it for another two weeks and then have the time to meet with Messrs. Sweeney and Carlson to find out specifically what was happening on each item. As a result, it was attached as Appendix C.

John Grant, CABMH, expressed his concern as to the community exercising patience. He felt that do we need the suicide/death of another young person. Since the Breed Report in 1983, how much as transpired/occurred in the interim period. He is still concerned about the lack of full community participation and involvement. For instance, he questions whether the community on a whole basis can attend this kind of meeting at 12:30 p.m. on a Thursday. He inquired if the Commission has considered holding its meetings on a regular basis on Tuesday evenings at 7:00 p.m. at various locations. Commissioner Laws replied that the Commission has been addressing exactly this matter. As explained earlier, this meeting was to have been the first out in the community but we were unable to meet our schedule. We have not thought of having every Commission meeting outside. We thought that we would start off with the idea of having one out of every three meetings, four meetings per year, at various sites in the City. One of the

advantageous for the Commission in having the meetings at YGC is that we have on hand the staff members who are running this institution. For those people to have to travel elsewhere each month would be cumbersome.

Marynella Woods, YGC Public Defender's Office, inquired as to whether or not the Commission interviewed the two youth who were involved in the cleanup. Commissioner Laws responded that the approval of the use of minors from B1 to cleanup Robert's room was inexcusable and demonstrated a lack of good judgment and the lack of a responsible, sensitive approach to management in a crisis situation. The Commission recommended that the Juvenile Hall Director at the time of the incident should receive disciplinary action for his extremely poor judgment in allowing detainees to be involved in the cleanup of Robert's room. She further advised that the disciplinary record of employees are completely confidential. It is her understanding that Mr. Sweeney is unable to make public whether or not he has followed the Commission's recommendation on this matter as it is a private personnel matter. Mr. Sweeney advised that the need for disciplinary action is being reviewed. He has not had the opportunity to discuss with the Commission their detailed findings as to how they reached certain conclusions. He did want to emphasize that the Director of Juvenile Hall at the time had requested a transfer and was transferred shortly after the suicide. It is his belief that the transfer in itself has resolved the problem.

Elizabeth Youhn, DPC, advised that some years ago she was liaison to the JJC. She remembered thinking how quickly matters were handled at the JJC meetings when the meetings of her Commission could be vociferous and lengthy. She finally concluded that the Probation Department and judge "laid down the law" and the people rubber stamped it and found this appalling. This Commission is now attempting to address the issues and making a good start. She feels that the report is terrific, and hopes that the Commission will follow thru. Judge Weinstein stated that the report has been laid out, the criticisms have been made and accepted. The question is are those criticisms and demands for change going to go the way of others in the past or is there going to be real change this time. He applauded the staff for the way that they have worked tirelessly to implement changes. We are a part of a continuum of services to children that is deplorable in this City and in other places throughout the country. We should do the best job that we can with the intervention and be held to a very high standard. The administration has pledged to change things and respond to the kind of legitimate and constructive criticism that came out here today. However, it is not going to happen overnight. Things are getting a little bit better each month and there are more children being treated better each month than they were the month before. Programs in the schools have been implemented that did not exist previously. Mental health components over the next year will change dramatically. We have a planning group coming in composed of the best minds in the country to work with us. We have the duty to show you that changes are actually being done and not just being said. Along with legitimate criticism, we need to hear that the community/public are going to work with us and not just against us.

Bill Wallace, SF Chronicle, asked whether or not the detainees used in the cleanup had been interviewed by the Commission during the investigation. Commissioner Laws responded that those interviews were handled by Steve LaPlante of the Mayor's Office. She did not know whether or not that was done with a Commissioner.

She thought that one of the young men was interviewed, but there is some legal action pending and because of that she did not know whether or not it was possible to interview both youths. Steve LaPlante advised that the family of one youth had filed a claim against the City and, therefore, cannot be interviewed. The other boy and his family had moved. The boy's aunt is his guardian and advised that the youth would not agree to be interviewed. Three other boys in B1 who were there at the time of the suicide were interviewed. They had conflicting stories as to what the press reported.

ADDITIONAL BUSINESS:

Executive Committee Meeting: Chairman Kelleher announced that the next meeting of the Executive Committee would be on Thursday, August 21 from 12 noon to 2:00 p.m. in the Commission office. All Commissioners are welcome to attend.

At that meeting it will be decided as to how the Commission will be formed into committees to track the progress of the recommendations. The location and time of the October meeting will also be discussed.

ADJOURNMENT:

The meeting was adjourned at 2:10 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JULY 1986

7/3/86 Letter to Chairman Kelleher from Dennis Sweeney re development of a forum for the CJPO to meet with the Commission for discussion of sensitive issues.

7/7/86 Letter to Chairman Kelleher from Dr. Janet Shalwitz, Med. Dir., YGC, and Nancy Rubin, MSW, Actg. Program Chief, Forensic Services, re invitation to attend planning meeting for an in-house Medical and Psychiatric Unit of YGC on July 30.

7/9/86 Memorandum to All Youth Guidance Center Staff from Dennis Sweeney re building security/bomb threats/key control.

7/10/86 Letter to Chairman Kelleher from Niobe Way, Coordinator of Clinical Services, Adolescents & Families Project, re the new adolescent drug treatment program at SF General Hospital.

7/14/86 Copy of June 16 letter to Dennis Sweeney from David Werdegar, M.D., re Mr. Sweeney's letter of June 10--proposal for sub-acute unit at YGC.

7/15/86 Letter to JJC from Wells Fargo Bank re conversion of Commission's Mini-Analysis Checking Account to Business Checking Account.

7/16/86 Letter to JJC Chairman from James A. Embree, Administrator, Calif. Juvenile Corrections, re invitation to participate in juvenile justice delegation to China this fall.

7/19/86 Letter to JJC Chairman from Louise McCorkle, Ex.Dir., SF Friends of the Urban Forest, re requesting support of their program and Newsletter enclosed.

7/21/86 Letter to JJC Chairman from Wayne Stewart, Director Legal Projects, Citizen Ambassador Program re Citizen Ambassador Program of People to People International delegation to the People's Republic of China.

7/23/86 Copy of letter to Mayor Feinstein from Bill May re encouraging her to support changes taking place at YGC and his commitment to children's services.

7/24/86 Letter to James Embree, Administrator, Calif. Juvenile Corrections, from Chairman Kelleher re expressing regret that he cannot participate in the delegation of juvenile justice specialists to visit China this fall.

7/24/86 Letter to Dr. Ken Parker, Research Coordinator, Adolescent & Families Project from Chairman Kelleher re extending invitation to Dr. Parker to be the Commission's Guest Speaker at the September meeting.

7/28/86 Letter to Chairpersons, JJ/DP Commissions and concerned persons from the Dept. of Youth Authority re revising the process by which delinquency prevention discretionary funds are allocated.

7/86 July 1986 issue of "San Francisco Business".

7/86 July 1986 issue of "The Tenderloin Times".

7/86 Announcement from Forensic Mental Health Associates of 3-part seminar on Combating Child Sexual Abuse to be held Sept. 17-19, 1986 in SF.

7/86 Announcement from the National Council of Juvenile & Family Court Judges re "Evidentiary Problems in the Juvenile & Family Court" Course to be held on October 5-10, 1986 in Reno, Nevada.

7/86 Announcement from the National Council of Juvenile & Family Court Judges re a core seminar on Family Law and Domestic Relations to be held at the Univ. of Nevada-Reno on October 12-17, 1986.

7/86 July 1986 issue of Action Alert.

7/86 Brochure from Planned Parenthood Alameda/San Francisco Education Department re straight forward answers to common health care questions.

7/86 Fall 1986 copy of "Lifelong Learning, UC Berkeley Extension".

7/86 July 1986 copy of Office of Criminal Justice Planning Newsletter.

7/86 Announcement from the California Journal re Seminars on the Legislative Process in California to be presented August 15 in Sacto, and Aug. 22 in SF.

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MINUTES OF SEPTEMBER 4, 1986 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Kelleher Vice Chairman Marovich convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Marovich, Roy, Banks, Cayton, Dunckel, Figone, Harrison, Ladar, Laws. Excused: Commissioners Kelleher, Basse, Courtney, Wada. Absent: Commissioner Binet. Staff: Dennis Sweeney, Donald Carlson. Guests: Jane Asselin, DPC; Alfredo Bojorquez, RAP, Inc.; Steve Cohn, Volunteers in Parole (CYA); Steven Counelis, Mayor's Office; Peter Fitzgerald, SF Status Offender Network; John Grant, Coastline C.A.B.; Nina Izotoff, Coastline C.A.B.; Stephen LaPlante, Mayor's Office; Ada McCray, Coastline C.A.B.; Ken Parker, UCSF; Janet Shalwitz, YGC Health Care Services; Joseph Spaeth, YGC Public Defender.

INTRODUCTION:

Commissioner Marovich welcomed the guests present. He advised that a press conference was held this morning and Commissioners Banks, Cayton and himself had the opportunity to attend. Dennis Sweeney, Donald Carlson, and Jim Sutro answered questions from the media. The conference was called in response to the Dept. of Justice Report issued a few days ago, and it was an excellent press meeting. Mr. Sweeney read a prepared statement that spoke to the issues addressed in the report and took the media on a tour of Juvenile Hall. Commissioner Marovich was heartened by Mr. Sweeney's statement that we are attempting not to be reactive to change, reactive to pressure, but we are attempting to be leaders in bringing about change.

APPROVAL OF JULY MINUTES:

It was M/S/C to approve the July minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

GUEST SPEAKER:

Commissioner Marovich introduced Dr. Ken Parker, Research Coordinator of the Adolescent and Families Project, SF General Hospital.

Dr. Parker advised that this is a new service in the City for drug abusing

teenagers and their families. Treatment is provided free of charge for 4 months. The project is part of a National Institute on Drug Abuse funded research study. The purpose is to study the effectiveness of various treatments with adolescent substance abusers and their families. They look on this as an opportunity to develop more cost effective service models for this target population. There are three state-of-the-art treatments: group therapy, family education and family therapy. Families that have a youth aged 13-19 years old who has a problem with drugs and a younger sibling who is not currently using drugs are eligible to participate.

Discussion ensued and replying to a question, Dr. Parker advised that the program could become part of the case management for youth after discharge from YGC if substance abuse is an identified problem. They are looking into this area. Responding to another inquiry, Dr. Parker stated that they do take court ordered referrals.

JUDGES' CORNER:

Introduction of new Judge: Judge Weinstein introduced Fern Smith who will be changing places with Judge Hart starting September 15. Commissioner Marovich welcomed her on behalf of the Commission

Metropolitan Judges: Judge Weinstein announced that the metropolitan judges have issued a statement on dependency--the crisis in dependency in this country and the role that the judges and commissions should take in handling our dependent children. It is a powerful statement and he hopes to have copies for each Commissioner at the next Commission meeting.

Commission Vacancies: There is an opening on the Commission and there will shortly be another due to the resignation of a Commissioner due to personal commitments. The term of another Commissioner will be expiring at the beginning of next year, thus making 3 vacancies. Judge Weinstein requested that the Commission members send suggestions to the JJC chairman as to people whom they think would be valuable members. Because of so much emphasis on dependency, he would like someone with expertise in this area. Other than that, he would like members who would work well with the Commission. Because of the new importance and role of the Commission, he would like the Commissioners' recommendations as to whom they feel would be good and to do it cooperatively rather than just the Court appointing people to the JJC.

Vision Quest: Vision Quest recently made a presentation of their program at YGC. There have been some questions and publicity nationwide as to this program. A large element of probation officers here is against using them because of the danger that they feel youth have been subjected to. Judge Weinstein does not know whether or not the Probation Department will eventually decide to use them. He feels that this is essentially a decision that the Probation Department should make.

CHIEF PROBATION OFFICER'S REPORT:

Meeting with Board of Supervisors: Mr. Sweeney reported that we had a fairly successful meeting with the Board of Supervisors that was called by the

Human Services Subcommittee of the Board, chaired by Willie Kennedy. Gloria Burchard had the opportunity to introduce her program, Nancy Rubin, DPH, spoke to some of the issues her department has faced, and Mr. Sweeney discussed some of the changes that have been initiated at YGC.

Press Conference: A press conference was held this morning in response to the Department of Justice/Civil Rights Division's letter to Mayor Feinstein. Mr. Sweeney advised that four issues were addressed and they are as follows: 1) Improper policy re mail censorship--the policy suggested by the Youth Law Center has been adopted. 2) Bathrooms, detainees' inability to have immediate access--this has been addressed by additional staff. We will continue to improve this area by targeting a staff pattern of two people in each cottage during all hours. 3) Arbitrary use of isolation room restrictions for infractions--this is an area that we are going to standardize. 4) Telephones--the first week of October a new line will be installed in each cottage for the use of detainees. With the exception of Issue #3, Mr. Sweeney feels that we have met all of the concerns of the Department of Justice.

Mr. Carlson advised that there will be a list of the types of major/minor infractions posted so kids will know what type of discipline can be imposed for the various type of violations. This will be incorporated into the manual that is currently being revised and other departments have input as to disciplinary procedures. Any changes in policy will be consistent with the American Correctional Standards.

Judge Weinstein commented on which comes first, the change in spirit/philosophy or getting standards/guidelines that need to be implemented. While we had a manual, we lacked many standards and procedures to run an institution properly including record keeping, etc. Mr. Carlson has spent a great deal of time developing forms and so forth. Developing a change in philosophy is a longer term process. Judge Weinstein feels that until we had the rules and regulations, we could not start talking philosophy. Steve LaPlante, Mayor's Office, will be made available several days a week to manage our "fast track" programs--outside recreation, etc.

Grant Application for Feasibility Study of 601 Services: Some months ago, Mr. Sweeney reported on the grant application that we put in with the OJJDP. He announced that we have been chosen as one of the sites for a feasibility study of our Sec. 601 (W&I Code) services to analyze, plan and transfer the operation of the 601 services to a private provider.

CHAIRMAN'S REPORT:

Commissioner Marovich announced that committee reports would be suspended today as the Commission's focus was the investigation report. There would be individual reports from committee members on the tasks that were assigned as a result of the Executive Committee meeting held on August 21 instead. This committee met and divided the recommendations that came out of our report and assigned them to specific Commissioners requesting them to follow up on each of the recommendations.

Commissioner Laws reported that three Commissioners (Cayton, Dunckel, Laws) were assigned to Recommendation #5, which was communication between the various departments at YGC. These three members met with Messrs. Sweeney and Carlson on August 27. It appears that there is much better communication at the top level of management and the next effort must be to let the new spirit of working together "trickle down" to middle management staff. Every Monday afternoon the CPO meets with Mr. Carlson, Director of Juvenile Hall; Nadia Stafford, Probation Services; Jim Licavoli, LCRS; Janet Shalwitz, Medical & Psych Clinics; Gloria Burchard; Court Schools. They try to address problems arising between the various departments. Sometime prior to the end of October, a facilitated meeting between nurses on the medical staff and Senior Counselors will be held. A "Mission Statement" both for the entire institution and each one of its components is being developed. Assessment will be a major component of the statement. Mr. Sweeney will share with members of the committee current drafts of the statements. The Juvenile Hall Manual is being reworked by the 5 Supervising Counselors, 8 Sr. Counselors, and 9 Counselor II staff people. The manual is to be brought into compliance with ACA standards and it is hoped that revision will be completed within six months. Training has been expanded. All counselors, including On Call counselors, are now given 120 hours of training annually. New staff is given 40 hours of training within the first month on the job. The committee plans to talk individually with people in the Hall, school staff and medical clinic to find out their perception as to what is happening here.

Commissioner Roy was assigned to respond to three recommendations. He wanted to preface his report by saying that the information he is basing his facts upon came from conversations he had with Dr. Shalwitz, Director of Medical/Psych Clinics. Dr. Shalwitz wrote a letter of response to the recommendations which she submitted to Dr. Nancy Rubin, DPH, Director of Forensic Services.

His conversations with Dr. Shalwitz included the following: In regard to all referrals to the Medical & Psych Clinics be in writing and state the facts leading to referral, that policy has been implemented. Recommendation #2 was to look at and revise the medical screening form to make sure that the information obtained thru the screening form be disseminated in an appropriate manner to people needing the information. This has been looked at and the form has been revised. The method by which information is being disseminated is that when the screening forms are reviewed in the daily medical meetings, there is a member of the Psychiatric Clinic present to make a formal referral to the Psychiatric Clinic so that the child can be seen if needed. At the interdisciplinary meetings, which Dr. Shalwitz hopes will be occurring on all the units, more of the information can be disseminated if it is something more specific to the school program, etc. In regards to Recommendation #3 that administration of the Psych Clinic be improved in order to insure that services are carried out, Dr. Shalwitz feels that it is very clear what the assignments are in the clinic. She is clear about what the duties of each member of the clinic are and that they are being carried out. Regarding our recommendation that each youth be seen by a psychiatric staff member while in detainment, she feels that at this time they do not have sufficient staff to be able to do this. They prefer to utilize the method whereby a staff member of the Psych Clinic will be available to hear concerns that the nursing staff have thru the Medical Clinic as there are more nurses who have more access to the kids. They will not currently be developing a psychiatric screening form; instead they

will utilize the one that the Medical Clinic uses for the kids.

LIAISON REPORTS:

DPC: Jane Asselin requested the Commission to consider having a written Liaison Report as to her Commission's activities rather than a brief oral report each month. However, she would come each month and take notes as her Commission likes to know what is happening here. Commissioner Laws advised that she really enjoys Ms. Asselin's report each month; it is brief, concise and informative. The Commission will consider her suggestion at the next Executive Committee Meeting.

There will be a meeting of the Coordination Council on October 2 and it will be devoted entirely to "Kids Place." "Kids Place" sent out questionnaires to all of the schools and received 30,000 responses which need to be coded. There will be "Coding" on Saturday, Sept. 30 from 9 to 3:00 p.m. at Grace Cathedral. It would be appreciated if anyone would like to come and assist in this effort.

TREASURER'S REPORT:

In the absence of Commissioner Basse, Commissioner Laws reported on the balance in the Commission's checking account.

ADDITIONAL BUSINESS:

Volunteers in Parole: Steve Cohn of the Volunteers in Parole advised that VIP is a joint project of the SF Bar Association, State Bar of California and the CYA. They match attorneys (volunteers) on a one to one basis with CYA parolees who have recently been released. The purpose is to provide the parolees with friends and role models. He made the following announcements: 1) The Queen's Bench is starting a project to bring attorneys to visit the girls at YGC. 2) VIP is going to have a reception honoring their volunteers, attorneys and parolees on Sept. 23. The guest speaker and honoree will be Assemblyman Art Agnos. Among the special guests will be Judge Hanlon, Judge Weinstein, Judge Hart and Justice Low. All Commissioners are invited to attend.

Community Meeting: The October meeting of the JJC will be an evening community meeting and time and place to be announced.

Annual Inspection of Juvenile Hall: Commissioner Banks, chair of the Institutions Committee announced that the annual inspection of Juvenile Hall will take place on October 2.

ADJOURNMENT:

The meeting was adjourned at 2:13 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF AUGUST 1986

8/4/86 Letter from Dorothy B. Morris, Chairperson, Sonoma County Juvenile Justice Commission re their Juvenile Justice Commission Workshop "How to be a More Effective Commissioner" to be held on Oct. 17, 1986 in Santa Rosa, CA.

8/6/86 Memorandum to All Interested Parties from James R. Erickson, Chair, County of Sacramento JJ/DPC re their booklet, "Juvenile Justice in Sacramento County: A Decade of Decline".

8/7/86 Memorandum to Probation Staff from Dennis Sweeney re Steno Pool.

8/14/86 Letter to JJC, Judge Weinstein & Dennis Sweeney, from Libby Denebeim re recommendations made to YGC administration of YGC as submitted by a committee of the Community Advisory Board for SF General Hospital Psychiatric Services and Forensic Psychiatric Services in Oct. 1983 and summary enclosed.

8/18/86 Memorandum from the Office of Criminal Justice Planning, Sacramento re Meetings of the State Advisory Group on Juvenile Justice and Delinquency Prevention and the SAG's Project Application Review Committee are scheduled September 3-5, 1986.

8/20/86 Letter to Commission Chairperson from the Dept. of Youth Authority re a Workshop to provide training for county juvenile justice and delinquency prevention commissioners and members of the Office of Criminal Justice Planning and State Advisory Group on Juvenile Justice and Delinquency Prevention. Workshop will occur on September 29 and 30, 1986 in Sacto.

8/21/86 Letter to Chairman Kelleher from Susan B. Cohen, Executive Director, California Probation, Parole & Correctional Association urging participation in The Dept. of Youth Authority's Workshop to be held in Sacramento on September 29 and 30. This is a two-day training event for JJ/DP Commissioners.

8/22/86 Copy of letter to Supervisors Doris Ward and Willie Kennedy from the Coastline Community Advisory Board, re formation of an Advisory Group to provide direct community input to the JJC and work in a collaborative effort to implement recommendations of their ad hoc committee on YGC.

8/27/86 Request for copy of the Commission's Investigation Report from Ronald Trauber, Ph.D., Executive Director, Suicide Prevention & Crisis Intervention Service of Alameda County.

8/27/86 Memorandum to All Staff from Dennis Sweeney re Business Office.

8/86 Invitation from the SF Motion Picture & Television Council to attend a meeting and luncheon on Sept. 16 (free lunch) to honor SF city and county public, private, and parochial school groups.

8/86 Invitation from Louise M. Davies and the Peace Child Honorary Committee to attend a garden reception in support of the first joint U.S.-U.S.S.R. tour of Peace Child on September 13, 1986.

8/86 Invitation from the United Way of the Bay Area to celebrate United Way Day on Thursday, September 18, 1986.

8/86 August 1986 issue of "The Tenderloin Times".

8/86 Summer, 1986 issue of "Our Animals".

8/86 Announcement from Robin R. Ririe, Communication Counselor, re seminar designed for civil service oral interviews.

8/86 Material received from Film Fair Communications re various films available--Better Safe Than Sorry (Second Edition), Emotional Abuse: How to Cope, etc.

8/86 Legislative Report re Women's Issues from office of State Senator Roberti.

8/86 Announcement from Coastline Community Advisory Board re hearing at the SF Board of Supervisors on August 28 about necessary changes at YGC.

8/86 Special Awards Edition, June 1986, from the United Way.

8/86 Announcement from Forensic Mental Health Associates re Child Sexual Abuse Seminar to be held in San Francisco.

8/86 September 1986 issue of "Action Alert".

8/86 Announcement from the Learning Publications, Inc. re availability of A Treatment Manual for Therapy with Victims, Spouses and Offenders.

8/86 Announcement from the U.S. Department of Transportation re a National Symposium to be held in San Francisco October 1-3, 1986 about Community Service - Sentenced to Help Others.

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MINUTES OF OCTOBER 2, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 7:01 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Roy, Basse, Banks, Binet, Cayton, Courtney, Dunckel, Figone, Ladar, Laws, Wada. Excused: Commissioner Harrison. Staff: Dennis Sweeney, Donald Carlson, Aimee L. Exnicios, Raymond Hearne, Rich Perino. Guests: Ray Balberan, R.A.P.; Margaret Brodkin, Coleman; Gloria Burchard, Court School Principal; Bettye Burrell, H.R.C.; Pedro Fernandez, SFPD Community Relations; Stan Gentle, Community Board Program; John Grant, Coastline C.A.B.; Gertrude Johnson, SF Grand Jury; Deborah Joy, Marshall Hale Hosp.; Stephen LaPlante, Mayor's Office; Vivi Lazarus; Daniel Macallan, Nat'l. Ctr. on Institutions & Alternatives; Lucille Ramstetter, Coastline, C.A.B.; Julie Robbins, Forensic Svs. Public Health; Thomatra N. Scott, D.P.C.; Janet Shalwitz, YGC Health Care Services; John B. Shea, SF Grand Jury; Joseph Spaeth, YGC Public Defender's Office.

APPROVAL OF AUGUST/SEPTEMBER MINUTES:

It was M/S/C to approve the August/September minutes as mailed.

COMMUNICATIONS:

A listing of the September correspondence was circulated to all Commissioners.

REPORT BY STEVE LA PLANTE:

The changes at YGC have been divided into two categories: fast track improvements that can be accomplished within six months, and long-term inprovements which involve long-term programmatical reform and renovation/rebuilding of this facility. Steve LaPlante, Mayor's Office, will oversee our fast track program.

Mr. LaPlante gave an overview of five emergency minor construction projects to help remodel various aspects of Juvenile Hall relating to life, health and safety issues. Although they have been emergencies for a long time, they have now been declared official emergencies by Juvenile Probation with the Mayor's concurrence to fasttrack them to eliminate several months of standard mandated bidding procedures. These issues are: 1) The heating/cooling system-- in warm weather the temperature can rise into the 80s and low 90s and by declaring an emergency we can expedite getting work done, as monies had been put into the capital improvements budget for this item. 2) The "Cold Rooms"-- there are two rooms in all cottages, except B5, which are made of cement blocks and, when it is

cold, they are much cooler than the other rooms. They are used temporarily when kids act out and attempt to destroy the walls or locks in their rooms until they calm down. If the population rises, they are simply used as another room. Insulated covering will be put on the walls and a new finish so they will still be indestructible, but the temperature will be consistent with the other rooms. 3) Lighting-- the lighting is inadequate. As part of the normal energy conservation program of city government, monies have been allocated to Juvenile Hall and light fixtures will be converted to high intensity fluorescent. 4) Fire Safety Issue (locks on doors)-- each door has an individual lock and in the event of any kind of mattress fire, which produces a large amount of smoke, we risk the chance of losing people. We are going to an emergency basis to improve the locking system. 5) Interior painting of cottages-- painting is now in progress and we are seeking monies to pay for this and future painting.

The privacy partitions should be installed and completed by October 26. New screen covers will be installed on the vents in each room and constructed in such a manner that nobody could ever use them in an attempt to hang themselves.

CHIEF PROBATION OFFICER'S REPORT:

Mr. Sweeney stated that he was present this evening as a reference person to help clarify any issues that might come up during the meeting.

COMMITTEE REPORTS:

The Commission's Executive Committee divided the recommendations that came out of the Commission's Report on the Suicide of Robert B. and assigned them to specific Commissioners for follow up.

Commissioner Laws reported that her committee (Cayton, Dunckel, Laws) was assigned to Recommendation #5, which is communication between the various departments at YGC. Her committee met with Messrs. Sweeney and Carlson and they were impressed with the many things that Mr. Sweeney has already implemented;i.e., meetings with top level of management, but there is need to let the spirit of working together trickle down to middle management staff. Her committee has requested and received permission from Mr. Sweeney to be able to attend the regular Monday meetings of Mr. Sweeney and his top staff. One member of her committee will try to attend on a regular basis. She attended one of the meetings and was impressed with the frankness and the depth of the basic problems that neeed to be addressed. Her committee has a recommendation that she read and submitted to the JJC for adoption: The ad hoc committee proposes to attend meetings of the multidisciplinary management team held at YGC weekly on Monday afternoons in order to follow up on Recommendation #5 in the Commission's report. This recommendation speaks to coordinating the communication among staff and administrators of the various departments at Youth Guidance Center. The ad hoc committee will report to the Comsion regularly. At the conclusion of the work by Jefferson Associates, the ad hoc committee recommends that the standing Juvenile Court Committee of the Commission assume the monitoring of the management news and report to the Commission accordingly. It was M/S/C to adopt the recommendation of the ad hoc committee.

Commissioner Figone's committee (Daniel Binet, Robert Figone, Joyce Ladar, Yori Wada) was charged with following up on Recommendations 1 & 6. The committee

met and discussed what they would like to see and add to the recommendations. The committee asked Mr. Sweeney what he has been doing in regard to these recommendations, and Commissioner Figone was pleased to report that Mr. Sweeney has taken steps already and met with staff in regards to implementing the recommendations. At this point, Commissioner Figone cannot give the final conclusions, but progress is being made and hopes to be able to report back on final determination/ conclusions at the next Commission meeting.

Mr. Sweeney advised that relative to Recommendation #1-(a) we have initiated discussion with managerial staff, but no conclusion has been reached at this time regarding which is the most effective case management approach. (b) recommendation that the Probation Department assume responsibility for collecting information from all of the agencies and disseminating the information to other departments within YGC, especially the primary caregivers-- we are going to proceed with that and further discussion and consultation with the other agencies at YGC are necessary. Recommendation (c) is one on which there is some discussion and perhaps non-agreement-- this calls for the probation officer to assume the responsibility of case management for the minors in his caseload. Our department believes that for probation officers to assume that would be cumbersome and unwielding. Mr. Sweeney advised that we recommend the case management responsibility rest with Juvenile Hall instead of the probation officer.

Commissioner Banks reported that his ad hoc committee (Sylvia Courtney, Tracy Harrison, Adam Banks) was charged with Recommendations #7, 8 & 9. The committee talked with Mr. Carlson in regard to procedures and guidelines for discipline. Mr. Carlson advised them that other counties have been contacted and that new procedures/guidelines will be implemented in a week or two. New major/minor discipline rules will be given to each new detainee when they come into the cottage. The committee noted improvement in the information in the daily logs. There was also marked improvement in report writing and documentation.

Commissioner Roy stated that his committee (Jewel Basse, Michael Marovich, Michael Roy) was charged with Recommendations #2, 3 & 4. Recommendation #2 refers to the medical intake screening form and the information he has is that the form has been revised in cooperation with the Psych Clinic, so that it more clearly states the origins of some of the problems that are stated in the form. There has been an effort to disseminate the information to the disciplines that need the information in order to adequately deal with the problems that arise. In conjunction with this, he has been assured that the duties in the Psych Clinic have been looked at again. More specific roles have been assigned to each of the members of the Psych Clinic. There has been an attempt to act more in concert. The Psych Clinic staff have been invited to medical meetings and vice versa to try to prevent the duplication of services, and information heard in one place will also be heard by others needing the information. Hopefully, by acting in concert it would free up some time for psych personnel to have more contact with the youth. The shortage of personnel in the Psych Clinic has been a long standing problem and one that has not been alleviated yet. Recommendation #4-- that all referrals be in writing and state facts. Commissioner Roy advised that this has been in effect and has been since right after the suicide.

SUSPENSION OF REGULAR BUSINESS:

It was M/S/C to suspend the regular order of business and move to the Public Meeting.

PUBLIC MEETING:

Art Tapia, Chairman of the Board of Coleman, commented on the reports of the various Commissioners and speakers. He could not join in feeling good about what has been done because an emergency brought it about.

Ray Balberan, R.A.P., shared Art Tapia's feelings. He spoke of his concern about Christmas coming. This is a very difficult time for some people, especially those incarcerated. He wanted to call attention to the down feeling of being locked up at Christmastime, and that there is a higher chance of suicide between now and then. It took the death of the young black youth to crystallize the problems of YGC and the problems of society. Mr. Balberan knew the young man personally and feels for him and feels for the Court. The Court has to contend with social problems and what does it have to offer these children. They are in the Court's care and not only the paid staff but the Commissioners are responsible for them. Commissioners have 24 hour access to the institution and it is given for a reason-- not just to sit down and hear explanations from the staff as to how things are going, but to personally see for themselves to judge it and call it the way that they feel. He called for the removal of any staff having a violent history and temperament not suitable for working with the detainees.

Replying to an inquiry from Pedro Fernandez, Steve LaPlante advised that the sheet metal shop, DPW, is working on the mesh covers/screens for the detainees' rooms and they should be ready and installed within the next two weeks.

Margaret Brodkin, Ex.Dir.of Coleman, was pleased that the ad hoc committes are monitoring the progress of the recommendations in the Commission's report. Mr. Sweeney replied to her concern as to the status of negotiations with the Dept. of Justice and he advised that none are going on now. They contacted us earlier this week and they are scheduled to be here some time in November. There was discussion of isolation, and Mr. Sweeney stated that isolation is synonymous with time in your room. We are taking steps to now write down verbal admonishments. It is the process that needs to be improved, not the practice. Judge Weinstein commented that the process was too arbitrary and a better due process system needed to be put in place that would comply with the kids' standards of fairness and constitutional requirements. He feels that kids were in their rooms too much. He further advised that part of our supplemental request is to relieve staff;i.e., when kids go to church, other kids have to be locked up in their rooms because there is not enough staff to watch those kinds of things. We are trying to get extra staff to help with disturbed children until we can get a therapeutic unit, so they will not be locked up for long periods of time "for their own protection." We need to find ways to discipline children other than locking them in their rooms. Mr. Carlson reported that work is being done on defining major/minor infractions and what type of loss of privileges, etc. will be imposed for the various kinds of violations. Rather than discuss this with upper level staff and the JJC, Commissioner Wada commented that he feels it is more

important to discuss these things with counseling staff to receive their input because they will have to implement the changes. Mr. Carlson stated that the counseling staff is involved in the discussions.

Joseph Spaeth, Managing Attorney, YGC Public Defender's Office, reported that he has been participating in the fast track meetings. At the last meeting, there was a request for suggestions as to how the discipline procedure ought to be planned and put into practice, etc. Mr. Spaeth contacted the Youth Law Center and they are planning to present what they feel might be an appropriate discipline as well as grievance procedure. They offer it as a tool, not as a demand, but something that can be considered by the Probation Department and Juvenile Hall people. It should be prepared by the end of the month.

Vivi Lazarus expressed concern about training for the staff in dealing with and recognizing kids who are in danger of harming themselves and in knowing how to counsel them. She does not feel the kids are as likely to have negative behavior if they have some hope and some options. She feels that community support can be drawn upon and there could be training for staff and the kids in conflict resolution, for the kids in how to set their own goals, etc. Dr. Shalwitz advised that the Psych Clinic has been providing training to all the detention staff--recognizing high risk youth, etc., and these have been very positive meetings. Mr. Sweeney reported that relative to conflict resolution, we have been working with community boards and have sought a multicounty grant from the State to service both LCR and a camp in Santa Clara Co., as well as one in Contra Costa County to deal with the subject of conflict resolution for both staff and youth. We have requested special certification from the State regarding the training that will go along with it so we can receive State funds to augment the grant that will be coming to us. The grant has been awarded to the community boards to provide this training, but we want additional funds from the State to augment that training.

Judge Weinstein reported on additional matters: 1) Two supplementals have been submitted-- a supplemental requesting additional counseling staff and Dr. Shalwitz and the Health Department a supplemental for the health component. 2) A new drug treatment program has been inaugurated at LCR and will not only treat the youth having chemical abuse problems while they are there, but follows up when they leave with family counseling for the families that are also substance abusers. 3) The full Superior Court voted to commend the Juvenile Justice Commission for its report and to support the changes and constructive criticisms in that report.

Commissioner Courtney reported meeting with Mr. Carlson and the subject of morale was brought up. He mentioned that it was low in some cases but it was improving. Just fixing up the facility a little has helped people;i.e., making the cafeteria look better, posters, plants, etc.

At a previous public meeting, Pedro Fernandez of the SFPD Community Relations inquired as to the matter of complaints that he had received from detainees about not being able to go to the bathroom in the middle of the night because counselors were alledgedly asleep. He asked if the Commission had followed thru on this matter. Commissioner Wada replied that he had visited two cottages and

stayed from 11:00 p.m. to 2:00 a.m. and that no counselors were asleep. Chairman Kelleher stated that the Commission will try to check further into this matter.

Commissioner Wada expressed several concerns including it was his hope that as each of the committees look at the recommendations and make a verbal report, that they follow thru and make a written report. He would like Mr. Sweeney to be up front with us if there are recommendations that he and his staff disagree with and to come out and say it and the reasons why. Just because the Commission made these recommendations, he does not have to follow them all the way thru. As much as possible, he would like to have any allegations put in writing to the Commission, not just verbal;such as, the counselors are asleep. If allegations were put in writing and not just verbal, it would prevent miscommunication.

Replying to Daniel Macallan, Nat'l.Ctr. on Institutions & Alternatives about recommendations of line probation officers being overruled by their supervisor, Mr. Sweeney advised that we have set up a policy where the review is by the supervisor after the case has been taken to a placement advisory committee. If the line probation officer's recommendation is not accepted by the supervisor, the line probation officer can go to the supervisor's supervisor and it can go all the way up the line to the CPO. We feel that the best policy is to have this screening process and review by each supervisor to come up with a departmental position.

Dr. Shalwitz gave an update on her department and reported that her staff has been unindated with requests to see the kids more often. There is still no vehicle to respond to these requests in any different fashion than there has ever been. There has been a great deal of thinking and talking about the problems confronting us, but not much has traversed beyond that point. There is an enormous amount of animosity between line staff and it has never really been addressed. She expressed the need to find ways to begin problem solving together and would prefer if everybody was forced to do it, not to wait until it feels right because it will never feel right.

Dennis Sweeney agreed that there is tremendous animosity. We are asking that an outside consultant come in to help resolve this with all levels of staff.

Judge Weinstein advised that what we are now dealing with is not so much philosophical differences as individual differences. We have to be realistic about what it takes for an institution to change. People respond most to examples. When it is demonstrated enough times that those who don't do it the way the administration sets get disciplined and sanctioned and those who do get acknowledged and rewarded, people will begin to fall in line-- but that takes time.

Commissioner Laws requested that people attending tonight's meeting give the Commission some feedback by either calling the office or talking to Commissioners as they leave and let us know if they think that it is worth all the trouble to come down here and do this away from YGC. She also expressed the desire to have the subject of the food service at YGC put on the agenda of the

Commission's November meeting, as she feels that it should be dramatically improved.

ADJOURNMENT:

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF SEPTEMBER 1986

9/4/86 Letter to JJC Chairman from Tanette Goldberg, Chairman, Jewish Community Relations Council, re major Jewish religious observances and six-year calendar of dates enclosed.

9/5/86 Copy of letter to John Taylor, Clerk, Board of Supervisors, from Mayor Feinstein re her response to his letter of 7/30/86, written at the request of the Human Services Committee, regarding the suicide at Juvenile Hall.

9/86 September 1986 issue of "San Francisco Business".

9/86 Announcement from the National Council of Juvenile & Family Court Judges re a Core Seminar on Family Law & Domestic Relations to be held in Reno, Nevada and schedule enclosed.

9/86 Announcement from McAuley Neuropsychiatric Institute re Conference on The Child in Court, Children's Mental Health and the Legal System, to be held at St. Mary's Hospital and Medical Center, Morrissey Auditorium, San Francisco on Friday, November 7, 1986.

9/86 August 1986 copy of "Officers for Justice".

9/86 Announcement from the United Way of the Bay Area re South of Market Neighborhood Problem Solving Forum to be held October 8, 1986.

9/86 Announcement from the California Journal re Two Fall Seminars: Budget Seminar and Legislative Seminar.

9/86 Minutes of YGC Medical/Psychiatric Clinic initial meeting re mental health unit for 602s at YGC.

9/86 Packet containing program information and resource materials re developing activities for National Crime Prevention Month (October) received from the Office of Criminal Justice Planning.

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TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: November 6, 1986 Regular Commission Meeting

The next regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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MINUTES OF NOVEMBER 6, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:39 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Roy, Basse, Banks, Binet, Courtney, Dunckel, Figone, Ladar, Wada. Excused: Commissioners Cayton, Harrison, Laws. Absent: Commissioner Marovich. Staff: Dennis Sweeney, Nadia Stafford, Donald Carlson, Aimee L. Exnicios, Jawaid Ijaz, Rich Perino. Guests: Kristen Bachler, DPC; Bettye Burrell, HRC; Steve Cohn, Volunteers in Parole; Tom DeVries; KRON-TV; Gena Galenski, Coastline C.A.B.; Jim Jefferson, Jefferson Associates; Stephen LaPlante, Mayor's Office; Lucille Ramstetter, Coastline C.A.B.; Jim Stroupe, Jefferson Associates; Sophia Tomanata, YGC Student Intern.

APPROVAL OF OCTOBER MINUTES:

It was M/S/C to approve the October minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to all Commissioners.

GUEST SPEAKER:

Chairman Kelleher introduced Jim Jefferson of Jefferson Associates.

Mr. Jefferson advised that Jefferson Associates has been retained by the Probation Department to conduct a Needs Assessment/Planning Options study of Youth Guidance Center's programs. Jefferson Associates will lead the team responsible for the overall management of the study including the facility's evaluation needs assessment and other key elements of the project. Their Associates include Community Researchers Associates, a nationally known firm based in Champagne, Illinois. They have done needs assessments for juvenile facilities in almost every state of the Union. They will head up the needs assessment portion of the project. Patrick Sullivan Associates is a architectural firm based on the peninsula that has designed many YGC type facilities across the country. They will work on the actual architectural space design of the physical facilities. Gabriel Roche will handle the community relations participation aspects of the study. Stan Gentle will also be working in that area. Rudolph Fehr, a local structural engineering firm, will do such things as evaluating the structural integrity of existing facilities to see if there is anything from a structural standpoint that can be saved. Brigsby Branford will be working on a separate contract with Sherson American Express on a direct

contract to the City to look at funding options. He contemplates a seven months study and the major portion of the study will include the program needs assessment. The program will then determine what the physical facilities will be to support the program. Relative to the community participation aspects, they will report on a regular basis to the Commission and to the YGC Improvement Committee. They anticipate establishing a Citizens' Advisory Committee that would be representative of community groups. Instead of having a series of public workshops, they have been advised that it might be better to conduct a series of interviews with both parents of youth and youth who have been incarcerated at YGC. This recommendation is being studied very closely. The intent is to get the broadest possible base of input.

Considerable discussion ensued and replying to Commissioner Wada, Mr. Jefferson stated that the program needs have the highest priority. Community Research is preparing a Mission Statement which will basically set forth the direction and philosophy with which the study is being approached. The orientation is very much in the direction of less detention rather than more. The Mission Statement should be published within the next month.

CHIEF PROBATION OFFICER'S REPORT:

Business Manager: Mr. Sweeney introduced Mr. Jawaid Ijaz, the new Business Manager for the Juvenile Court.

Supplemental Appropriation: A supplemental appropriation was submitted yesterday to the mayor and it was divided into personnel and capital improvements. The capital improvements were prioritized into A and B priorities. Mr. Sweeney briefly reviewed the capital improvements requested including the air duct screens, security screens, playground area resurfacing, etc. We are recommending that the source of funding come out of the state funds that were made available. It has been identified for us that some state monies would be made available to us in April in the amount of $487.000. This is from Prop. 52, which passed last year, and provides funds for county jails and juvenile facilities statewide. The money is made available for life and safety issues and for deferred maintenance issues around capital improvements. We believe that we will be eligible for the entire $487,000.

Relative to the staff requests, Mr. Sweeney reported that we have combined with Forensic Services a request for positions. If we receive the monies requested, we will work order the money back over to DPH to hire staff and this is under Priority A.

Department of Justice: The Dept. of Justice will be here on November 12 and 13, and we have been in constant communication with them. In general, they were not too complimentary, but we can now fairly well satisfy them regarding some of the issues they focused on--the privacy partitions are being installed, new telephones are being installed and detainees will have unlimited access to outgoing calls, outdoor recreation is being implemented, etc.

Coleman Advocates for Children & Youth: Coleman had requested of the Director of Log Cabin Ranch the opportunity to return to the ranch to see what improvements in programming have occurred since their last visit. It is Mr. Sweeney's position

that upon receipt of a letter to him outlining the issues they want to review, he would authorize a visit.

National Organization of Social Responsibility: Mr. Sweeney briefly discussed the request for funds to do an analysis/planning towards conversion of the Status Offender Program. We are currently discussing this matter both with the unions here and agencies in SF, primarily non-profit agencies. We have not received commitments from a number of non-profit agencies in support of our request. They are concerned that the philosophical bent of the Reagan Administration is one of privatizing all public sector work and they feel that by requesting these funds and, if we use them, we might be endorsing that particular philosophy. The non-profit agencies in SF feel that it would not be appropriate to allow profit making organizations to come into the City. They might initially underbid the non-profit agencies only to later on provide more costly service, and possibly not as effective or the same level of quality of service. He may consider withdrawing the request from the Board of Supervisors, if we do not get the necessary support.

CHAIRMAN'S REPORT:

Committee Reports Deadline: Chairman Kelleher announced that December is the deadline for committee reports for the Commission's Annual Report.

Bylaws: No request has been received to change the Commission's Bylaws and they will, therefore, remain the same.

Commission Vacancies: There are some vacancies on the Commission and interviews of prospective candidates will be held on December 10 and 12.

Annual Inspection of Log Cabin Ranch: The annual inspection tour of LCRS will be held some time in November and Commissioners will be notified.

COMMITTEE REPORTS:

Probation Committee: Commissioner Wada reported that the Probation Committee met on October 31 with Dennis Sweeney and Nadia Stafford in regard to the progress by the Probation Department relative to Recommendations #1 & #6 that came out of the Commission's report. Recommendation #1 urged the Probation Department and the CJPO to institute a case management system at Juvenile Hall. They had a long discussion with Mr. Sweeney and Ms. Stafford relative to their response to the recommendation. The Commission had recommended that the probation officer be the lead person in case management for each detainee. He feels that Mr. Sweeney and Ms. Stafford are not ready to accept that recommendation. They seem to believe that a case management system is important, but rather than the probation officer being the lead person to gather the information from all of the departments and disseminate it, they feel that it might be appropriate for the Sr.Group Counselor to assume the responsibility as case manager if a case management system was instituted at YGC. They had several reasons for their position: 1) Under the new system instituted here, probation officers are authorized to spend more time in the field to talk with their young people on probation and would have less opportunity to be case managers. 2) They feel that the Sr. Group Counselor is in a much better position to be a case manager, because he/she is here at Juvenile Hall and has the opportunity to see staff from other departments. Mr. Sweeney and Ms. Stafford will

come back with their response to our recommendation at a later date.

One of the difficulties that the committee found is that information gathered by members of the medical/psych clinics is often classified as confidential, and there is a refusal by members of the clinics to share that information with the counselors and other staff. This puts a very serious crimp in the process to share information. Some of the matters deemed confidential could be very helpful to the group counselors, probation officers, etc., and this matter does need to be resolved.

As to multidisciplinary meetings, Recommendation #6, we need to emphasize that it is not only important for the heads of each department to meet and come to agreement, but it is critical for the line staff, school staff, etc. to also meet and be able to communicate with each other in order to design a treatment plan for each detainee. Mr. Sweeney advised that Mr. Carlson's line staff people and those from the Medical Clinic met to develop a Memorandum of Understanding. Mr. Carlson reported that 3-4 people from the various departments meet every Tuesday, and he is very encouraged with the results coming out of those meetings.

Institutions Committee: Commissioner Banks reported that the Institutions Committee has met and the date set for the annual inspection tour of LCRS; all Commissioners will be notifed accordingly. After a review of a draft relative to major/minor rules, he will report back to the Commission. The Status Offender Program was also discussed at the committee meeting. After further review/discussion of this matter, he will also report back on this issue.

TREASURER'S REPORT:

Commissioner Basse reported on the balance in the Commission's checking account. Payment of a bill covering the expense for printing of the Commission's report was approved.

SECRETARY'S REPORT:

Commissioner Roy reminded all Commissioners to turn in their Hours of Participation Forms.

OLD BUSINESS:

Coastline Community Advisory Board: Chairman Kelleher reported that a letter dated Nov. 3 has been received from the Coastline C.A.B. relative to their recommendations concerning Administrative policy changes and community involvement at YGC. It was decided that the matter be referred to the Executive Committee at their next meeting on November 13 for decision as to how to respond to this request.

Responding to Commissioner Wada, John Grant, member of the C.A.B., advised that the basis for the request to the Board of Supervisors to work with the JJC on behalf of youth and the community is that his Board feels that given the history of the situation in SF with young people, the February suicide of the youth at YGC and other matters, much benefit could be derived from input on as wide a basis as possible. They feel that there could not be too many boards/committees to

recommend suggestions for improvement.

As a point of information for the Commission, Mr. Sweeney advised that the Board of Supervisors has set up specifically a Forensic Services Advisory Board that is supposed to encompass the jails and Juvenile Hall. This issue was brought before the Board of Supervisors and it was the concern of the Forensic Services Group that a number of the community advisory groups were not aware that there is within the mental health system a specific advisory group called the Forensic Services Advisory Board. There was concern that the two mental health advisory components were not in sync with each other and not aware of each others concerns.

Addressing a question from Mr. Grant, Mr. Sweeney advised that after an incident on Sept. 25 all grates were removed and new redesigned grates have been installed in the cottages. There is no protocol in place now whereby the CJPO reports all suicide attempts to the Commission. If the Commission desires such a protocol, it will be set up. Chairman Kelleher stated that this matter will be discussed in Executive Session and the Commission will then make a recommendation.

Probation Officers' Association: The Commission received a letter from the P.O.A. and the Commission has not come to a determination as yet. Chairman Kelleher will report on this matter at the Commission's December meeting.

NEW BUSINESS:

Nominating Committee: Chairman Kelleher called for the Commission to elect from the floor four members to constitute the Nominating Committee. Nomination of Commissioners Banks, Basse, Binet and Laws were made from the floor to serve on the Nominating Committee, and it was M/S/C that the nominations be closed. Chairman Kelleher then moved that the nominations be accepted by acclamation. M/S/C.

Food Service at Juvenile Hall: There was a request from the Institutions Committee to take a close look at the food service at Juvenile Hall, and they will look into the matter.

Inspection Tours: Commissioner Wada was assured by Commissioner Banks, Chair of the Institutions Committee, that the programs at the Hall and LCRS would be scrutinized, as well as the physical plant and food service.

ADJOURNMENT:

It was M/S/C to adjourn the meeting to Executive Session at 1:45 p.m.

Respectfully submitted,
Michael Roy, M.D., Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF OCTOBER 1986

10/1/86 Memorandum to Probation Dept. Staff from Dennis Sweeney re appointment of Acting Chief Probation Officer.

10/6/86 Letter to JJC from Martin Jue, Coordinator/Educator, Coastline Community Advisory Board, re request to receive Commission minutes.

10/10/86 Memo to All Staff from Nadia Stafford re parking citations.

10/17/86 Memo to Concerned Persons from Dr. Shalwitz re Child Abuse Training.

10/21/86 Memo to Interested Parties from Judge Weinstein re Educational Session.

10/86 Letter to JJC Chairman from Mayor Feinstein's Prevention/Intervention Driving Under the Influence Project re invitation to review two films to assess their effectiveness in deterring teenagers from DUI. Event to be held 11/5/86 and information enclosed.

10/86 October 1986 issue of "San Francisco News".

10/86 Announcement from DPC and CYA re Workshop entitled Getting Your Foot in the Door (developing funding/grant writing techniques) to be held 11/13/86 at Fort Mason Center. SF.

10/86 Announcement from the Adapt Program, Adolescent Drug & Alchohol Prevention and Treatment and the Adult Care Unit, Marshall Hale Memorial Hosp. re Back to School..Back to Drugs? Seminar to be held on October 30, 1986.

10/86 October 1986 Newsletter from the SF Motion Picture & Television Council.

10/86 Brochure from Planned Parenthood, Alameda/San Francisco Education Department re Publications Catalog 1986-87.

10/86 October 1986 issue of "The Tenderloin Times".

10/86 Announcement from the Office of Criminal Justice Planning, re a meeting of the California Council on Criminal Justice, State Advisory Group Appeals Committee will be held in Bryte, California on 11/5/86.

10/86 Announcement from the Office of Criminal Justice Planning re Meetings of the State Advisory Group (SAG) on Juvenile Justice and Delinquency Prevention (JJDP) and the SAG Committees will be held in Los Angeles on November 6 and 7, 1986.

10/86 Announcement from the Children's Campaign, a national child advocacy network, re child advocacy workshop to be held on Tuesday, November 11, 1986 at the Ramada Renaissance Hotel, SF, CA.

10/86 Sept.-Oct., 1986 Newsletter from the United Way of the Bay Area.

10/86 November 1986 Newsletter from the SF Motion Picture & Television Council.

10/86 Announcement from the National Council of Juvenile & Family Court Judges re Fourteenth National Conference on Juvenile Justice to be held in San Francisco, March 15-18, 1987.

10/86 Newsletter from the Friends of Children & Youth in San Francisco.

10/86 Campaign Update from the United Way of the Bay Area.

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TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: December 4, 1986 Regular Commission Meeting

The next regular Commission Meeting will be held in the Main Conference Room at 375 Woodside Avenue.

The meeting will start promptly at 12:30 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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MINUTES OF DECEMBER 4, 1986 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:35 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Banks, Courtney, Dunckel, Figone, Ladar, Laws. Excused: Commissioners Harrison, Roy, Wada. Absent: Commissioners Basse, Binet, Cayton. Staff: Dennis Sweeney, Nadia Stafford, Barbara Casper, Aimee L. Exnicios, Rich Perino. Guests: Lorie Barzano, S.F. Boys & Girls Club; Bettye Burrell, H.R.C.; Nina Izotoff, Coastline C.A.B.; Marci Klane, S.F. Boys & Girls Club; Stephen LaPlante, Mayor's Office; Janet Shalwitz, YGC Health Care Services; Jack Shea, S.F. Grand Jury; Sophia Tomanata, Student Intern, YGC; Rev. Willie L. Wright, Bay View/Mission C.A.B.

APPROVAL OF MINUTES:

It was M/S/C to approve the November minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

JUDGES' CORNER:

Commissioner Figone: Commissioner Figone will rotate off the Commission shortly and Judge Weinstein expressed his appreciation for Commissioner Figone's contribution to the work of the Juvenile Justice Commission, and to the welfare of the children and youth of San Francisco.

Christopher T. Committee: An excellent meeting of the Christopher T. Committee was held yesterday. Judge Weinstein advised that this past year we came close to purchasing a site for an intermediate placement facility (subacute facility) that would cut across all of our populations. We are still seeking a facility for these troubled youth needing treatment and getting them out of places where they do not belong. In the past month, a great deal of effort has been directed to resolving this problem and the Probation Department along with Dr. Shalwitz and the Health Department are working towards some interim solutions for these youth. Judge Weinstein will report back on this matter.

YGC Programs: Judge Weinstein and Judge Smith have expressed the desire to become involved programmatically with the various special programs at YGC. Judge Smith has a particular interest in the Girls' program and the B1 program. Over the next sixty days they will be working with the Probation Department and the

counseling staff to determine what improvements can be made specifically to those programs.

Discipline & Grievance Procedures: Judge Weinstein announced that the revised Discipline & Grievance Procedures will be out by Christmas. We will then embark on training of the staff in the use of the new procedures and being sure that they are employed and carried out as written.

Walden House: Walden House is opening a juvenile facility for youngsters who are essentially chemically dependent and/or delinquent, and they will have a limited number of beds. We are impressed with the level of staff people that they are hiring and hope this will provide us with some new placement options. They will accept a limited number of emotionally disturbed youngsters that they feel will fit into their program. This will be an unlocked but secure facility.

YGC Volunteer Auxiliary: Judge Weinstein attended the Auxiliary's Annual Christmas luncheon and reported that they are again providing Christmas gifts for all of our youngsters.

Delinquency Prevention Commission: In the coming year, the Court would like to develop some liaison with the DPC and begin to look into some of their programs, especially that of prevention.

Girls' Program: One of next year's goals is to do something for the girls in G2 to improve that program/services.

Reappointment of Commissioner: Judge Weinstein reappointed Commissioner Jeanette Dunckel to serve a four year term on the Commission.

CHIEF PROBATION OFFICER'S REPORT:

Jefferson Associates: Mr. Sweeney gave an update on the Jefferson Associates project and reported that they have started, beginning December 1, a sixty day real time study relative to intake thru disposition.

Judge Weinstein advised that a letter will be sent to community groups/people informing them as to the general scope of the Jefferson study and the dates, time, etc. of the public meetings.

Department of Justice: Representatives from the Dept. of Justice revisited us for two days last month. They did not give us any preliminary results, but from our perspective they are still concerned about the issues of isolation and the counseling services available to the youngsters. However, they seemed pleased regarding the installation of privacy partitions and phones installed for use by the detainees. The location of the phones can be redone when the new telephone system is installed.

Personnel Changes: Until further notice, Dean Coffer will be the Acting Director of Log Cabin Ranch.

DSS Subcommittee on the Homeless: The Social Services Commission will form a subcommittee on the homeless and we are concerned as to how this will impact

on YGC. In negotiation with them, Mr. Sweeney has authorized his staff to indicate that we would be interested on an age basis, 14-16, to handle those kids who are eligible for 300 status/petitions. We are willing to explore this possible change in policy with the Court, if the Dept. of Social Services does not feel that it is appropriate for them to handle these youth.

CHAIRMAN'S REPORT:

Coastline Community Advisory Board: Chairman Kelleher advised that a letter has been received from the Coastline C.A.B. and a letter responding to their recommendations and concerns is being drafted.

Interviews for Prospective Commissioners: Commissioners Banks, Basse, Binet, and Laws will serve on the committee to interview prospective candidates for the JJC, and the interviews will be held on December 10 and 12.

Jefferson Associates Working Meetings: Chairman Kelleher announced that, as chairman of the JJC, he will attend the working meetings of the Jefferson Associates. If any Commissioners are interested in attending these meetings, please contact Chairman Kelleher.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Banks advised that the inspections of Juvenile Hall and Log Cabin Ranch are completed. He was pleased with what they saw and heard at the Ranch during their unannounced tour of Nov. 20, 1986. However, the committee made note of several needs in program areas--there is need for an adequate supply of lumber for the Woodshop classes and the Automotive Mechanics class needs old cars and spare parts. We must look at the Ranch budget to try to make sure that the budget meets the program needs of the students. The committee participated in and was pleased with the drug counseling session and would like to see this expanded.

During the inspection of Juvenile Hall on Oct. 2, 1986, it was noted that the old screens and vents have been replaced, privacy partitions to be installed on November 9, and phone lines for detainees on an as-needed basis have been installed. There was concern in the area of food service and the committee will meet with the Chef on means of improvement. The committee was most impressed with the Computer Room and each student receives thirty minutes instruction on computers each day. Progress takes time and the committee believes that the Juvenile Hall is moving expeditiously toward upgrading conditions and programs.

NEW BUSINESS:

Executive Committee Meeting: Chairman Kelleher announced that the next meeting of the Executive Committee will be held on December 11, 1986 from 12 noon to 2:00 p.m. in the Commission Office. All Commissioners are welcome to attend.

Institutions Committee Meeting: Members of the Institutions Committee will meet in the Commission Office on Thursday, December 11, 1986 at 11:00 a.m.

Open Session: Responding to an inquiry, Chairman Kelleher replied that as far as Jim Licavoli is concerned it is an administrative procedure. Mr. Sweeney stated that as Chief Probation Officer he has been in consultation with the City Attorney and the Civil Service Commission and he will take appropriate action.

Judge Weinstein advised that we are moving under the law with all appropriate speed. There are both criminal rights and personnel rights that have specific rules of law that must be followed. Mr. Licavoli is not now involved with the care and supervision of any children.

Probation Officers' Association: Responding to an inquiry from Rich Perino, Chairman Kelleher replied that a letter will be forthcoming to the P.O.A. this afternoon in regards to the matter.

Mr. Perino also invited all Commissioners to attend a Christmas Party to be held at the Woodside Learning Center on Dec. 18, 1986 hosted by the Juvenile Court Employees Association, Woodside Learning Center, Log Cabin High School Staff, Probation Officers' Association and the Black Juvenile Court Employees Association.

Nominating Committee: Commissioner Laws stated that the Nominating Committee would like to present the following names for the incoming Executive Board: Chairman, Frank Kelleher; Vice Chairman, Michael Marovich; Secretary, Jeanette Dunckel. It was M/S/C to adopt the slate of officers as presented, and for the Nominating Committee to bring in a delayed report at the January Commission meeting relative to the positions of Treasurer and two Members-at-Large.

ADJOURNMENT:

It was M/S/C to adjourn the meeting to Executive Session at 1:20 p.m.

Respectfully submitted,
Jeanette Dunckel, Secretary Pro tem
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF NOVEMBER 1986

11/3/86 Letter to JJC from Lucille Ramstetter, President, Coastline Community Advisory Board re their interest in working with the Commission on behalf of youth and the community.

11/7/86 Memorandum to Concerned Persons from the Dept. of Youth Authority re SB 1637, which affects the confinement of minors being detained in jails or lockups.

11/10/86 Memo to All Departments from Supervisor Walker, Chair & Members of the Finance Committee, re 1986-87 Budget Reviews.

11/10/86 Memorandum to All Divisions from Don Carlson re Girls Cottage.

11/86 Memo to SF Youth Guidance Center from Jefferson Associates re Working Committee Meeting Schedule for Needs Assessment/Planning Options.

11/13/86 Memorandum to all YGC Staff from Dennis Sweeney re General Staff Meeting to be held 11/19/86.

11/13/86 Memorandum to All Departments from Supervisor Walker, Chair and Members of the Finance Committee re Overview of 1986-87 Budget Reviews.

11/17/86 Letter to Chairman Kelleher from Ken Parker & Nicobe Way, Adolescents and Families Project re major change in eligibility requirements for the Adolescents and Families Project.

11/19/86 Memorandum to Concerned Persons from Judge Weinstein re Educational Session.

11/24/86 Invitation from Mayor Feinstein and MCJC to JJC to join in celebration announcing the Mayor's Prevention Intervention Driving Under the Influence Project at Noon, Wednesday, 12/17/86.

11/24/86 Invitation to JJC Chairman from the United Way of the Bay Area to attend the Campaign Finale on Wednesday, 12/10/86.

11/25/86 Letter to JJC from Office of Criminal Justice Planning re Meetings of the Planning, Legislative, Project Application Review, and Executive committees of the State Advisory Group on Juvenile Justice and Delinquency Prevention to be held in Sacramento on December 11 and 12, 1986.

11/86 November 1986 issue of "San Francisco Business".

11/86 Announcement from the SPCA re their "Tails of the City" campaign.

11/86 Announcement from the Forensic Mental Health Associates re Sexual Abuse Seminars to be held on Jan. 21, 22 & 23, 1987 in Orange, CA.

11/86 Campaign Update received from the United Way of the Bay Area, Issue 2, November 1986.

11/86 WCJ Notes, November, 1986 received from the SF Women in Criminal Justice.

11/86 Campaign Update received from the United Way of the Bay Area, Issue 3, November, 1986.

11/86 September/October 1986 issue of "The Incident Report" SF Sheriff's Department.

11/86 November, 1986 issue of "The Tenderloin Times".

11/86 1986 Legislative Report received from Senator Roberti.

11/86 Campaign Update received from the United Way of the Bay Area, Issue 4, November 1986.

11/86 Announcement from Effectiveness Training Inc., re Instructor Training Workshops.

11/86 November 1986 issue of Women's Issues, Legislative Report.

11/86 Copy of the SF Society for the Prevention of Cruelty to Animals Annual Report.

11/86 Campaign Update received from the United Way of the Bay Area, Issue 5, November 1986.

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TO: All Commission Members

FROM: Michael A. Roy, M.D., Secretary

RE: January 8, 1987 Commission Meeting

The Juvenile Justice Commission will hold a Public Meeting on Thursday, January 8, 1987 at the State Building, 350 McAllister Street, Room 1202 (Ground Floor), San Francisco.

The meeting will start promptly at 7:00 p.m. If you are unable to attend, please advise Dolores Dupignac by telephone (731-5740, Ext. 272.)

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MINUTES OF JANUARY 8, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 7:15 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Dunckel, Binet, Harrison, Ladar, Laws, Roy, Wada. Excused: Commissioners Banks, Basse, Cayton, Courtney, Marovich. Staff: Dennis Sweeney, Aimee L. Exnicios. Guests: Margaret Brodkin, Coleman Advocates for Children & Youth; Bettye Burrell, H.R.C.; Nina Izotoff, Coastline C.A.B.; Deborah Joy, Marshal Hale Hospital, S.F.; Raymond Shonholtz, Community Board Program; Mark Soler, Youth Law Center; Joseph Spaeth, YGC, Public Defender.

APPROVAL OF MINUTES:

It was M/S/C to approve the December minutes as mailed.

COMMUNICATIONS:

A listing of the December correspondence was circulated to all Commission members.

JUDGES' CORNER:

Court Calendar: Judge Weinstein advised that the Delinquency Calendar is current. There is no increase in any type of petition or new trends in any type of crime.

Meeting with Various YGC Depts.: The Court has been working with the staff of various departments within YGC relative to programmatical material. Judge Weinstein and Judge Smith especially chose the WPRC and Bl programs to become involved with, and Judge Weinstein is very pleased with the attitude of the different department members and the ideas generated by the mid-level staff in trying to improve the programs.

Dependency Cases: We are still in crisis in this area and there are currently 250 children in the shelter system. The disruption in the leadership of the Dept. of Social Services, etc. has not affected our area too dramatically. At this time, more than half of the Court's business is dependency cases. With the cooperation of DSS and the Community Board Program group, we are going to initiate an experiment with some types of dependency cases to determine whether or not they lend themselves to resolution in the neighborhoods by people from

the communities in which those neglected or abandoned children come from. We will select cases that lend themselves to that treatment.

New Grievance & Discipline Procedures: On behalf of the Court, Judge Weinstein wanted to publicly thank Joseph Spaeth, Donald Carlson and staff, Mark Soler and James Bell of the Youth Law Center, and Dennis Sweeney for their efforts in putting together the new Grievance & Discipline Procedures for YGC which is near completion.

Homeless Youth: Commissioner Wada asked Judge Weinstein if the Juvenile Court and the JJC can take an affirmative stand in pushing for funding so that homeless youth could be served. Judge Weinstein replied that the State Attorney General rendered a Opinion that homeless youth could be funded out of AFDC and other funds. Whether the Opinion will become law or not remains to be seen. He feels that the Board of Supervisors of the city should take a position on what it believes its responsibility is toward homeless youth. It is not clear in the law what responsibility we have for out-of-county/out-of-state youth. There is need for a small number of this population to have a stable place to stay. The previous Director of Social Services felt very strongly about not getting involved in this issue due to statutory reasons, but the new Director may take a different position. Chairman Kelleher stated that the Commission would discuss this matter further.

Computers: Judge Weinstein was pleased to announce that we have received $18,000 from the Bothin Helping Fund for computers at Log Cabin Ranch. We will also be receiving more computers for our Woodside Learning Center computer program.

Subacute Facility: As discussed at the December Commission meeting, Judge Weinstein advised that we are still looking for a subacute facility for those youth needing treatment in a intermediate placement facility.

Staff Augmentation: Judge Weinstein reported that 2.5 new psych tech staff for YGC were included in the supplemental appropriation received by the Health Department. This will give us some additional options for high risk youngsters.

CHIEF PROBATION OFFICER'S REPORT:

Statistics: Mr. Sweeney reported an increase in the WPRC average daily population. In researching some of the problems, we found that while we have a contract with Youth Advocates for three beds that we pay for at all times for youngsters in a 20-day resolution mode, sometimes the youngsters do not fit the criteria for that particular home. We are in the process of renegotiating that contract with Youth Advocates. If we are paying for three beds and have three youngsters needing those beds in the community, we would like to utilize them.

Building Improvements Program: The painting process is continuing and the painting of WPRC and B5 has been completed. Telephones have been installed with unlimited access for the detainees during specified periods such as recreation.

Multidisciplinary Meetings: Meetings have been held with most of the service providers at YGC regarding both the WPRC and B1 programs. These meetings have been quite successful and good ideas are being generated.

Jefferson Program: They have completed a attitude survey in which all staff were requested to participate and they will do an analysis thereof. Interviews with staff have been initiated and those with Juvenile Hall staff are almost completed; interviews with probation staff will begin next week. They will also interview members of the community, JJC members, etc. They have done a structural evaluation of YGC and we will receive a written report within three weeks.

Judge Weinstein advised that we will be guided by the philosophy that we will only do those things which directly impact on health and safety and cannot wait--lighting, heat, suicide prevention, and so forth. The main thrust will be programmatic and not to spend $3 million on renovation of the building and forget about programs.

Mr. Sweeney reported that we do have a dilemma in that YGC needs a new roof and it would cost $1 million to do that.

Open Door Policy: Due to the augmentation of staff to cover the evening period, we have decided that doors will be left open where there are two staff people on duty, even during sleeping hours, with the exception of B4 and B5.

Changes are being made including those for youth who do not provide a security risk; we have scheduled a weekend outing with the Queen's Bench for a girls unit.

Development of Budget: Mr. Sweeney reported that we are working on the development of our 1987-88 budget. At the next Commission meeting, he will present a full review of our budget need issues and requirements that will be presented to the Mayor.

CHAIRMAN'S REPORT:

Nominating Committee: Chairman Kelleher advised that the Nominating Committee brought in a delayed report relative to the positions of Treasurer and Member-at-Large: Commissioner Roy, Treasurer; Commissioner Wada, Member-at-Large. It was M/S/C to adopt the slate of officers as presented.

Annual Reports: Chairman Kelleher reminded committee chairmen that all annual reports are due for inclusion in the Juvenile Court's Annual Report.

Executive Committee Meeting: The next meeting of the Executive Committee will be held on Thursday, January 15 from noon to 2:00 p.m. in the Main Conference Room, YGC, and all Commissioners are invited to attend.

Interviews for New Commissioners: Commissioner Ladar reported that the Interview Committee interviewed prospective candidates for the JJC in early December. Four candidates were interviewed and the committee was very impressed

with all the candidates. The committee's recommendations will be forwarded to the Judge for selection of the two new members, and the candidates will be sworn in at the next Commission meeting.

OPEN MEETING:

Margaret Brodkin, Coleman Advocates for Children & Youth, expressed concern that relative to the YGC budget development, the lowest priority is a community based program--the contract with Youth Advocates. Mr. Sweeney explained that many of our services are mandated such as detention. Until we come up with a adequate program to reduce the population at YGC, he cannot and will not come up with a recommendation that we willy-nilly cut two cottages and eliminate 14 positions.

Ms. Brodkin announced that Coleman Advocates for Children & Youth in collaboration with the National Center on Institutions and Alternatives (S.F.Office) are sponsoring a conference on Alternatives to Institutions to be held on Jan. 29 at the First Unitarian Church, 1186 Franklin St., S.F., from 9 a.m to 12:30 p.m.

ADJOURNMENT:

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF DECEMBER 1986

12/86 Letter to the JJC from the Office of Criminal Justice Planning re A Call for Workshop/Concepts & Abstracts of Papers for California's Fourth Annual Governor's Training Conference on Crime Victims to be held on April 6-8, 1987 in San Jose, CA.

12/2/86 Memorandum to County Juvenile Justice and Delinquency Prevention Commissions from James R. Erickson, Chairman, Sacramento County Juvenile Justice and Delinquency Prevention Commission re the Annual "California Kidstuff" conference announcement.

12/4/86 Letter to Members of the JJC from John Grant and Lucille Ramstetter, Coastline Community Advisory Board re their inability to attend the 12/4/86 Commission meeting and expressing their continued interest in Commission activities, etc.

12/3/86 Letter to Commission Chairman from the Florence Crittenton Services re the Florence Crittenton program and brochures enclosed.

12/5/86 Letter to Lucille Ramstetter, President, Coastline CAB from Chairman Kelleher re responding to her letter of 11/3/86 concerning the CAB's recommendations, etc.

12/11/86 Memorandum to Members, Youth Services/AB90 Task Force from Lefty Gordon re Next Task Force Meeting.

12/12/86 Letter to Concerned Persons from Patricia F. Costello, Chair, Children's Mental Health Policy Board re relocation of offices, etc.

12/12/86 Letter to Concerned Persons from Jefferson Associates re Committee meeting open to the general public to be held 12/17/86 relative to program needs at YGC.

12/15/86 Memorandum to All Interested Organizations & Individuals from the Board of Supervisors re Salary Standardization Procedure, 1987-88.

12/22/86 Copy of Memorandum to All Department Heads from the Clerk of the Board of Supervisors re Planning Code.

12/22/86 Copy of letter to George Yamasaki,Jr., President, and Members of the Social Services Commission from Aleta M. Beaupied re a matter involving one of her minor clients.

12/23/86 Letter to George Yamasaki, Jr., President, and Members of the Social Services Commission from Kris Keller re signature of Aleta M. Beaupied inadvertently typed on the letter of Mildred W. Levin, Ms. Beaupied's associate.

12/29/86 Letter to Interested Persons from James Rowland, Director, Dept. of Youth Authority re availability of a small number of one-year delinquency prevention grants after April 1, 1987.

12/29/86 Copy of letter to Controller, City & County of SF re Grant No. J-5100-1-81 Audit Report. (JJC Grant for Breed Report)

12/86 Copy of Where the Children Play: A Report on After-School Recreational Resources in San Francisco received from Coleman Advocates for Children & Youth.

12/86 December 1986 issue of "San Francisco Business".

12/86 Newsletter from the SF Motion Picture and Television Council.

12/86 Invitation to the JJC from the Black Juvenile Court School Employees Association, Woodside Learning Center Staff, Juvenile Court School Employees Association and the Probation Officers' Association to attend an Inter-Agency Christmas Party to be held on Dec. 18.

12/86 December 1986 issue of "The Tenderloin Times".

12/86 Campaign Update, Issue 6, November 1986 from the United Way of the Bay Area.

12/86 November 1986 issue of "The Incident Report", San Francisco Sheriff's Department.

12/86 October 1986 Newsletter from the Office of Criminal Justice Planning.

12/86 Campaign Update, Issue 7, December 1986 from the United Way of the Bay Area.

12/86 December 1986 Special Christmas Issue of "The Incident Report", SF Sheriff's Department.

12/86 Campaign Update, Issue 8, December 1986 from the United Way of the Bay Area.

12/86 Spring 1986 Lifelong Learning Catalog from UC Berkeley Extension.

12/86 Campaign Update, Issue 9, December 1986 from the United Way of the Bay Area.

12/86 Announcement from Mills-Peninsula Hospitals re opening of their Adolescent Services Center, Burlingame CA re treatment of adolescents in conflict.

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MINUTES OF FEBRUARY 11, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Dunckel, Basse, Binet, Cayton, Courtney, Ladar, Laws. Excused: Commissioner Harrison. Absent: Commissioners Banks, Marovich, Roy, Wada. Staff: Dennis Sweeney, Donald Carlson, Nadia Stafford, Barbara Casper, Aimee L. Exnicios. Guests: Marcia Argyis, McKesson Corp.; Laura Jane Asselin, D.P.C.; Margaret Brodkin, Coleman Advocates for Children & Youth; Steve Cohn, V.I.P.; Tom Gates, McKesson Corp.; Mashariki Kuriedishn; Ronel L. Lewis, M.D., YGC Health Care Services; Dr. Janet Shalwitz, YGC Health Care Services; Lisa West, McKesson Corp.

APPROVAL OF JANUARY MINUTES:

It was M/S/C to approve the January minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to all Commission members.

SWEARING IN CEREMONY:

Judge Weinstein swore in Raymond Shonholtz and Magdalynne Gates Winston as new Commissioners to serve four-year terms in a formal ceremony at the February 11, 1987 Commission meeting. He also reappointed Beatrice C. Laws to a four-year term and Daniel P. Binet, Youth Commissioner, to a two-year term on the Commission.

CHANGE IN AGENDA:

Chief Probation Officer's Report: Chairman Kelleher announced that this item on the agenda would be heard out of order.

CHIEF PROBATION OFFICER'S REPORT:

Mr. Sweeney introduced Dr. Ronel Lewis, psychiatrist with Forensic Services, DPH, who has been working with us at YGC. He also welcomed and congratulated Raymond Shonholtz and Magdalynne Winston on their appointments to the Commission.

Budget Hearing: Mr. Sweeney announced that the Finance Committee of the Board of Supervisors will hear our supplemental budget request this afternoon; this request includes all our capital improvements and staff augmentation (6 positions) for Juvenile Hall to provide for two staff people to be available in each cottage between the hours of 11:00 p.m. and 7:00 a.m.

The regular budget for Fiscal Year 1987-88 has been developed and submitted to the Mayor's office. This has been a cooperative venture with all staff in the Probation Department working cooperatively and by consensus.

Department of Justice: Mr. Sweeney advised that there have been regular meetings with the City Attorney regarding the Dept. of Justice report. Mr. Jacobs has presented his findings to his superior at the DOJ, and it is unknown when it will be acted upon.

Statistics: Mr. Sweeney reviewed the statistics that were placed in Commissioners' folders.

JUDGES' CORNER:

Personnel: As of this morning, Judge Weinstein reported that Mr. Licavoli has agreed to resign pending the signing of a formal resignation agreement; the hearing on his matter has been completed.

Commissioner Ladar suggested that the Commission send a letter to Mr. Licavoli expressing appreciation for all he has done for Log Cabin Ranch School; the sending of a letter was approved.

Computer Program: Judge Weinstein was pleased to announce that we have received a $18,000 gift from the Bothin Foundation for computers at Log Cabin Ranch. The computer program at the ranch will be similar to the one that we have at YGC.

Hospitalization of Youth: One of the major concerns at YGC has been the hospitalization of youth--the revolving door policy of youth between here and McAuley. There has been concern about the cooperation and coordination of services for both acute and subacutely ill youngsters. Dr. Shalwitz has reported to the Judge and members of the Health Department that the new team effort of trying to deal with some of the kids when they begin to act out first before sending them off to the hospital was successful. Judge Weinstein especially wanted to commend Dr. Shalwitz and Don Carlson for their efforts in the success of this endeavor.

Population Increase: Judge Weinstein is disturbed about the population increase at YGC, and the criminal courtrooms are now clogged for the first time in many months.

Community Boards: Judge Weinstein has had discussions with Dennis Sweeney and Dr. Shalwitz and they are contemplating the possibility of inviting Community Boards, in some manner, to participate as a mediating force at YGC with the different programs. We may be at the point where this type of trained

outside force may be just the extra touch needed to smooth out some of the unresolved difficult problems that still exist.

W&I Section 601 Study: The project to study the status and the prospect of partial privatization of Status Offenders (601's) provided by a federal grant is continuing. Judge Weinstein attended the first meeting on this matter and it is an exciting prospect. It is our first experiment of a partnership with private industry in doing some of the things here which we could possibly do more effectively through the use of resources from both the private and public sectors.

Review of the Bl and WPRC Programs: Before the Jefferson plan comes out, we are continuing the process of reviewing the Bl and WPRC programs which are in need of improvement now. Judge Weinstein has been taking the lead with overseeing the Bl program and Judge Smith the WPRC program. They are hopeful that the staff of those programs will assume responsibility for improving the programs themselves.

Dependency Cases: As of February 3, Mayor Feinstein has appointed a committee to be chaired by Judge Weinstein that includes the Director of DSS, Distric Attorney, Public Defender, Louise Renne, David Werdegar of DPH, Judge Mayer, Ramon Cortines and Dennis Sweeney to assess the Section 300 area. She agrees that there is a crisis in this area and wants the committee to advise her as to what needs to be accomplished. She has asked Judge Weinstein to appoint six public members to also serve on this committee. They hope to move rapidly with the department heads involved to come up with a dependency plan that is cohesive and that will change some of the practices going on.

As vacancies on the Commission occur, he feels that the Commission needs to decide if new appointments should be people from the dependency area and how much attention to give the area of dependent youth. It is his hope that the Jefferson plan and the dependency plan from the taskforce will link the two areas of dependent and delinquent children, and at least provide the vision for integrated childrens' services in the City & County of San Francisco.

CHAIRMAN'S REPORT:

New Court Commissioner: On behalf of the Commission, Chairman Kelleher introduced and welcomed the new Court Commissioner Everett Hewlett.

Relocation of Commission Office: The Commission office has been moved to Wl and a number of things need to be done including installation of a partition, accessibility, etc.

Commission's Annual Retreat: The Commission's Annual Retreat will be held at the home of Commission Ladar on Saturday, March 7 from 9:00 a.m. to 2:00 p.m.

Revels Cayton: Due to health reasons, Commissioner Cayton has decided to resign from the Commission. Chairman Kelleher has asked him to remain as an advisor to the Commission (could not vote) and attend meetings when he is able. The Commission expressed the desire to be able to consult with Commissioner

Cayton, especially during the coming year with the Jefferson Plan, the Commission's Community Meetings, etc. It was M/S/C that Commissioner Cayton serve as an ex officio Commission member to sit at the table without an actual vote.

ADDITIONAL BUSINESS:

Jefferson Interviews: Commissioner Laws called attention to the interviews being conducted by Jefferson Associates and that Laura Grandin, Allen Breed and Robert Smith have not been interviewed. She presented an official request to the Commission that these three people be interviewed in depth. Commissioner Laws moved that the Commission formally request Jefferson Associates do these interviews. M/S/C. Further discussion ensued and the motion was amended to include that Judge Hanlon, Justice Low, Justice Kline, Judge Chesney, and Nancy Rubin also be interviewed. It was M/S/C to approve the motion as amended.

Homeless Youth: At the January Commission meeting there was discussion as to how many homeless youth are out on the streets, and Commissioners Ladar and Wada were going to look into this matter to ascertain if this was something in which the Commission would want to become involved and report back.

Commissioner Ladar reported that she spoke to a number of people including Steve LaPlante, who has been asked by the Mayor to look into the problem of homeless people in San Francisco. The findings indicate that there are about 200 kids without homes and approximately 40 beds available for these youth. The Legislature allocated monies for a two-year pilot program in Los Angeles and San Francisco; SF received 1/3 of the funds which would go to one source (Catholic Social Services) for distribution. Funds are sent to Youth Advocates, Hospitality House, Diamond Street Center (CSS), and the Larkin Street Youth Center thru CSS. One of the problems is that we deal with so many different types of youth and their various needs. The people working on this matter told her that they feel they are making a good beginning, but the funding is late, the process too slow, and would like to move it along at a faster pace and in a more coordinated effort. Commissioner Ladar feels that there is a place for the Commission to look into this area, possibly in a oversite function. It was decided that this matter be discussed at the Commission's forthcoming retreat.

Commissioner Laws moved that a committee of three be appointed to plan the agenda and format for the Commission's Annual Retreat. M/S/C. Commissioners Basse, Dunckel and Ladar will serve on this committee.

LIAISON REPORTS:

DPC/DPCC: Jane Asselin was welcomed back after an absence of four months due to illness. She reported on DPC/DPCC activities during the months of December and January including the following: 1) A workshop was recently held on Grant Writing for Agencies--where monies are available, how to get it and so forth. It was so successful that another workshop will be held on March 5. 2) Relative to the Recreation & Park Department's Advisory Committee on Afterschool Programs, DPC Commissioners are visiting school sites which are being used for afterschool recreation programs and are evaluating them as to what area has the greatest need, the best facilities, improvements needed, etc., and will do

this for one year. 3) Teenage Pregnancy & Parenting was the topic of the DPC December meeting and representatives from various city agencies attended. Another meeting has been requested and will be held again on this subject. 4) The DPC has been involved in studying violence experienced by Gay and Lesbian Youth and have instituted a special committee to follow this population and their problems. 5) The DPC is working with Youth Emergency Services in evaulating and improving the system of services available to monolinqual Spanish speaking homeless youth. 6) In preparation for the Northern California Conference on Youth Suicide, which the DPC will cosponsor, the Commission is undertaking a study of youth suicide in San Francisco.

The monthly meeting of the DPCC was held last week attended by sixty people and the subject was the Percentage of Minority Youth Incarcerated. A motion came out of that meeting which will be presented next week to the DPC and Mrs. Asselin will report back on this at the next JJC meeting.

ADJOURNMENT:

The meeting was adjourned at 2:05 p.m.

Respectfully submitted,

Jeanette Dunckel, Secretary
by: Daniel P. Binet, Secretary Pro tem
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JANUARY 1987

12/86 Announcement to Concerned Parties from Mayor Feinstein, Judge Weinstein, and Dennis Sweeney re YGC Program Assessment and Facilities Plan.

12/29/86 Memorandum to All Boards, Commissions and Department Heads from David Werdegar, M.D., M.P.H. Director of Public Health re Proposition 65.

12/86 Letter from the National Directory of Children & Youth Services to JJC chairman re updating of their directory.

1/14/87 Memorandum from the Office of Criminal Justice Planning, Sacto, re meetings of the State Advisory Group on Juvenile Justice & Delinquency Prevention Committees will be held in Los Angeles on Jan. 29-30, 1987.

1/20/87 Copy of Memorandum to All City Department Heads re committee calendars from John L. Taylor, Clerk of the Board of Supervisors written at the direction of Supervisor John L. Molinari, Chair of the Finance Committee.

1/27/87 Memorandum from Judge Weinstein to Interested Persons re Educational Session.

1/28/87 Letter to Chairman Kelleher from David Werdegar, M.D. Director of Health, DPH, re his appointment of a Victim Services Coordinator for the Division of Forensic Services/Department of Public Health.

12/86 Announcement from the National Council of Juvenile & Family Court Judges & the National District Attorneys Association re Fourteenth National Conference on Juvenile Justice to be held in SF March 15-18, 1987.

1/87 1987 issue of "San Francisco Business".

1/87 Announcement from the California School-Age Consortium re 5th Annual School-Age Child Care and Recreation Conference to be held 2/7/87 at the San Jose State University.

1/87 January 1987 issue of "The Tenderloin Times".

1/87 Announcement from Effectiveness Training, Inc. re 1987 Effectiveness Training, Instructor Training Workshops.

1/87 Announcement from the National Council of Juvenile & Family Court Judges re Three Training Programs to be held in So.Padre Island, Texas - April 26-30, 1987.

1/87 Announcement from L.O.F.S., c/o Tri-Cities Children's Center re Community Training Seminar, Adolescent Violence to be held in Fremont, CA on Feb. 18, 1987.

1/87 Announcement from the Center for Population Options National Training Institute & Planned Parenthood, Alameda/SF re Workshop to be held Feb. 19-20, 1987 on Improving Family Planning Services to Adolescents.

1/87 Announcement from The Interconnection re Chemical Dependency, Family Violence, & Sexual Abuse Conference to be held 2/27/87 in San Jose, CA.

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MINUTES OF MARCH 5, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:35 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Dunckel, Roy, Banks, Basse, Ladar, Laws, Shonholtz, Wada, Winston. Excused: Commissioner Courtney. Absent: Commissioner Binet. Staff: Dennis Sweeney, Nadia Stafford, Donald Carlson, Aimee L. Exnicios. Guests: Margaret Brodkin, Coleman Advocates for Children & Youth; Peter Bull, Coleman Advocates for Children & Youth; Gloria Burchard, Principal, Court Schools; Ruth Cowan, Youth Advocates; Nina Izotoff, Coastline, C.A.B.; Mashariki Kurudisha; Marcy Lambert, Youth Advocates.

APPROVAL OF MINUTES:

It was M/S/C to approve the February minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to all Commission members.

JUDGES' CORNER:

In the absence of Judge Weinstein, Judge Smith gave the report for the Judges' Corner.

New Program: Judge Smith advised that a new program has been initiated at YGC. Each of the Judges and Commissioners will take a particular cottage here and try to make a weekly visit to get acquainted with the counselors and to become familiar with the program. They hope to obtain a better knowledge of that cottage and to come up with suggestions to improve and perhaps integrate the programs. They will get together at their monthly meetings and exchange ideas and information about what is occurring in their respective unit.

Commission's Annual Retreat: At the request of Judge Weinstein, she submitted his suggestions for consideration at the Commission's forthcoming Annual Retreat: 1) Programs for girls at YGC; 2) Ways in which the Commission feels it can and should be involved in working with Jefferson Associates in their plans; 3) The Commission's interaction with the various community boards and suggestions as to further utilization and coordination of those groups. 4) Coordination with the prevention of delinquency and suggestions/ideas to further prevention efforts. 5) Cooperation and utilization of private sector groups and ways to deal with this.

Annual Juvenile Law Seminar: On April 2-4, the Judges' Educational Unit will sponsor the Annual Juvenile Law Seminar to be held in Sacramento. All the judges and commissioners here will attend.

CHIEF PROBATION OFFICER'S REPORT:

Fourteenth National Conference on Juvenile Justice: Mr. Sweeney announced that this conference will be held on March 15-18 in San Francisco, and Judge Weinstein, host judge, will give the welcoming speech.

Status Offender Feasibility Study: Mr. Sweeney distributed a roster of the people currently participating in this private/public sector group and the minutes of the organizational meeting of February 25. He will do this on a regular basis, as we are receiving both statewide and national attention on this project. Correspondence has been received from the California Probation, Parole & Correctional Association expressing their opposition to our privatization project. He will respond to that correspondence by asking them to review their previous stand on the 3121 Bill of 1977 where they are on record as saying that we should deinstitutionalize status offenders. He has had some preliminary discussion with them on this issue.

Jefferson Associates Update: A meeting was held on March 4 and they distributed both a preliminary statistical report on some of their information, as well as a architectural review of some of the deficiencies and issues. He will send copies of these to the JJC shortly. After the meeting yesterday, it was determined that we need to have a working committee of our own probation staff to help them with the data, as some of the statistical data was inaccurate; he gave a brief example thereof.

Budget Hearing: Mr. Sweeney was pleased to report that our supplemental request was approved in total with the exception that the six assistant counselor positions will not be listed as permanent but as temporary.

He had the opportunity to meet with the Mayor's budget staff on the 1987-88 budget and there is agreement that, unless the city has a major shortfall, they will support a 100% budget for next year.

Evaluation of Programs: We are currently evaluating almost every program in which we are involved including the Status Offender and Employment and Training programs; they are being evaluated as to their effectiveness.

CHAIRMAN'S REPORT:

Committee Assignments: Chairman Kelleher announced that he will make committee assignments at the Commission's Retreat. If any Commissioner has a preference, they can submit it to the Chairman. It is anticipated that the Retreat will be followed up by a meeting that may possibly include Dennis Sweeney and Judge Weinstein.

LIAISON REPORTS:

DPC/DPCC: Jane Asselin was unable to attend today's meeting but a written

report will be submitted and attached to the minutes of this meeting.

TREASURER'S REPORT:

Commissioner Roy reported on the amount in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Dunckel advised that letters of particular interest/concern were marked on the list in the correspondence folder. She also reminded all Commissioners to turn in their participation forms.

ADDITIONAL BUSINESS:

Community Board: Commissioner Shonholtz extended an invitation to Judge Smith and the Commission to attend the hearings of the Community Board, which are usually open, and they are quite distinct from a court hearing. A large number of hearings involve young people and he feels that it would be valuable to arrange for participation and/or observation. They also have video tapes on both school and neighborhood programs and he would like to have the Commission view them.

Interviews by Jefferson Associates: Replying to an inquiry from Commissioner Laws, Chairman Kelleher stated that he had spoken to Jefferson Associates about the interviews suggested at the February Commission meeting, and that a follow up letter would be sent.

Public Participation: Peter Bull, member of Coleman, advised that Jefferson Associates had been requested to interview some of the people on Coleman's Juvenile Justice Task Force, and they were experiencing some difficulty in arranging the interviews. A representative from the National Center on Institutions & Alternatives advised that they also have had difficulty in arranging for interviews.

Discussion ensued and Mr. Sweeney advised that Jefferson's time line has been extended because they have fallen behind on interviews, review of materials gathered and so forth. They will provide us with a draft report later this month, no later than the first week of April. At the next Commission meeting, he will try to arrange for them to give us a public update. Responding to an inquiry from Commissioner Shonholtz, Mr. Sweeney stated that the Commission will be the first group to review the data after it has been submitted to Judge Weinstein and himself, and that representatives of the JJC have attended the committee meetings.

Chairman Kelleher advised that Commissioner Marovich and himself have been attending the committee meetings and they are satisfied with the progress so far. There has been no formal report to the Commission, as the interviews are not completed, statistical data not compiled, etc.

Commission Meeting Schedules: The next regular Commission meeting of

the JJC will be an evening public meeting to be held on April 9, 1987 and Jefferson Associates will give an update.

At the Commission's Retreat, there will be discussion as to the date for a Executive Session as follow up to the Annual Retreat.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 1:35 p.m.

Respectfully submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

LIAISON REPORT

DPC/DPCC: Jane Asselin reported that at the DPC meeting of February 17 Commissioner Ron Albers accepted chairmanship of the new Gay and Lesbian Youth Task Force and will focus on a conference on Youth Suicide in the fall. Discussions have begun on the possibilities of amending the State Education Code to forbid "hazing" of gay youth.

Commissioner Bill Marquis will attend meetings of the Bayview Hunters Point Round Table, a group of community-based agencies.

Paul Gibson, L.C.S.W., spoke on the overall problem of teen suicide as well as the increasing number of sexual minority youth suicide. Between 1950 and 1980, there has been an increase of 170% for ages 15 to 24 and 300% for males aged 15 to 19. The suicide rate goes up 68% among youth using alcohol and drugs.

A resolution, which had come out of the last Coordination Council meeting on the percentage of minority youth involved with Youth Guidance Center, was passed by the Commission and will be taken to the Board of Supervisors.

The new workshop of the Coordination Council will be held at Fort Mason Center on Thursday, March 5, 1987 at 9:30 a.m. The topic will be: The Fundamentals of Designing a Long-term Funding Strategy.

Submitted by:
Laura Jane Asselin

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF FEBRUARY 1987

2/6/87 Letter to Commission Chairman from the Dept. of Youth Authority re plans to award a small number of delinquency prevention grants expected in their fiscal year 1987-88 budget.

2/9/87 Letter to Commission Chairman from the State Commission on Juvenile Justice, Crime & Delinquency Prevention re their Mission Statement.

2/9/87 Copy of letter to Dennis Sweeney from Jack Gifford, Regional Administrator, CYA, re annual inspection of SF Juvenile Hall conducted 10/23/86.

2/11/87 Memorandum to all Departments and Agencies from the Clerk of the Board of Supervisors re Annual Statement of Economic Interests.

2/13/87 Memo to Concerned Parties from James Rowland, Director, Dept. of Youth Authority, re a second workshop on training of county juvenile justice and delinquency prevention commissioners will be held in Sacramento on March 25-27, 1987.

2/13/87 Copy of letter to Dennis Sweeney from Susan B. Cohen, Executive Director, California Probation, Parole & Correctional Association re their position to contracting out existing probation functions to the private sector.

2/87 February 1987 copy of Action for Children from Coleman Advicates for Children & Youth.

2/87 February 1987 Newsletter from the SF Motion Picture & Television Council.

2/87 Brochure received from the Ed-U-Press re educational materials available.

2/87 Annual Report, 1985-1986, received from the Juvenile Justice Delinquency-Prevention Commission, Contra Costa County.

2/87 February 1987 issue of "San Francisco Business".

2/87 Advance Notice of the Fourth Annual Governor's Training Conference on Crime Victims to be held in San Jose, CA on April 6-8, 1987.

2/87 February 1987 issue of "The Tenderloin Times".

2/87 Meeting Schedule from Jefferson Associates re their seeking public input for changes at YGC.

2/87 Final Notice from the National College of Juvenile & Family Law re Three Training Programs to be held in South Padre Island, Texas - April 26-30, 1987.

2/87 Announcement from the Planned Parenthood, Alameda/San Francisco re Life Planning Education Workshop to be held April 9-10, 1987 in Oakland, CA.

2/87 January 1987 issue of "The Incident Report" - SF Sheriff's Department.

2/87 Copy of "Our Animals" from the SF Society for the Prevention of Cruelty to Animals.

2/87 Summary Report No. 9, Calendar Year 1985, California Juvenile Homes, Ranches, & Camps Population from the Dept. of Youth Authority.

2/87 Publications Catalog 1986-87 from Planned Parenthood, Alameda/San Francisco, re Straight Forward Answers to Common Health Care Questions.

2/87 February 1987 Media Brief from the SF Sheriff's Department.

2/87 Newsletter from the SF Motion Picture & Television Council.

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MINUTES OF APRIL 9, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 6:40 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Dunckel, Banks, Cohn, Courtney, Ladar, Laws. Excused: Commissioners Shonholtz, Wada. Absent: Commissioners Basse, Binet, Roy, Winston. Staff: Dennis Sweeney, Donald Carlson, Aimee Exnicios. Guests: Jane Asselin, Delinquency Prevention Commission; Alfredo Bojorquez, Real Alternatives Program; Doyle E. Brown, Care Unit Hosp.; Peter Bull, Coleman; Cathy Capriola, CORO Foundation; Maya Cohn, Volunteers in Parole; Rosetta Egan, SF Parents' Support Group' Dan Macallair, National Center on Institutions & Alternatives; David Mazzetti, Coastline C.A.B.; Mitchell Salazar, Real Alternatives Program; Art Tapia, SFPD, Community Relations; Mary VanZomeker, Volunteers in Parole; Melvin Walker, DPC Youth Council; Alfred Wallace, DPC Youth Council; Elizabeth M. Youhn, Delinquency Prevention Commission.

APPROVAL OF MINUTES:

It was M/S/C to approve the March minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to all Commission members.

JUDGES' CORNER:

Jefferson Associates: Chairman Kelleher announced that there would not be an update presentation this evening by Jefferson Associates.

Judge Weinstein advised that for the past few days he met with the entire consultant team on a retreat; representatives from Jefferson Associates, Youth Guidance Center and community members participated. They reviewed a rough draft of the first report and went through it section by section. There are some major revisions which Jim Brown has taken back to Illinois to put into second draft form, which will be the draft to be released first to the Juvenile Justice Commission, the Superior Court, and the Citizens' Advisory Group that worked with the Jefferson group. We expect to release the report no later than May 1, and it is an outstanding piece of work. It was felt that at this time the report is not in a form ready to be presented to the public due to the redrafting that needs to be done. What will go to the Commission and to the public is not the final report; it will be the report that goes out for public debate and then from that draft the final report will be developed. The

draft received is entirely a programmatic study with recommendations as to the program for YGC. It also contains an analysis of the present facility by the architects regarding what is wrong with it--defects, safety and health hazards. There is nothing in the report about any new facility, no design of building whatsoever. That report will come several months from now when there is some consensus, and we get some feeling on the publics acceptance of the plan that will be presented.

YGC Clean-up Day: On Saturday, April 11 a major volunteer clean-up of YGC will be held sponsored by the Volunteer Auxiliary and the SF Alive Project (Mayor's Office).

State Meeting of Juvenile Judges: Judge Weinstein reported that he attended a state meeting of juvenile judges. It was decided to set up a regular monthly meeting between Len Edwards of Santa Clara, Wilmot Sweeney of Oakland, the presiding judge of Contra Costa County and Judge Weinstein, and to include on alternate months their chief probation officers and the heads of Dept. of Social Services to begin to more interchange the kinds of programs in the different jurisdictions.

Dependency Area: Judge Weinstein advised that the first meeting of the task force of department heads, which he was asked to chair by Mayor Feinstein, will be held on April 21. It will be a joint meeting with the Interagency Committee on Abuse & Neglect, and will attempt to merge forces to try to get some things done together in the dependency area that have been researched, discussed, put on paper, but never processed and implemented.

The Court has assigned Commissioner Cincotta to open up another full time courtroom, so we can keep current on the dependency cases. We will have three full time Commissioners, and two of them will do dependency cases only. Judge Weinstein is also doing half dependency cases.

Counseling and Forensic Staff: Counseling staff and Forensic staff at YGC has been a perennial problem in terms of coordination and cooperation. In spite of efforts to resolve the problems, there has been some improvement but not enough. Dr. Schwartz of Contra Costa County and some of his counseling staff will come to YGC to work with both groups in an effort to accelerate the process of cooperation between them.

New JJC Commissioner: Steve Cohn was sworn in to serve the unexpired term of Revels Cayton, and was congratulated and welcomed by Judge Weinstein and all Commissioners.

CHIEF PROBATION OFFICER'S REPORT:

Budgetary Matters: Mr. Sweeney briefly discussed the 1987-88 fiscal year budget figures, and we will have a 2% reduction from the 1986-87 budget. Contracts for services have been decreased by $80,000. However, monies for the Youth Advocates (CRF) have been increased by 2%, with the exception of funds for

the short term beds where three beds were underutilized. We are seeking other funding for those three beds. The medical service budget has been increased by $118,000, which will give us an additional nurse at Log Cabin Ranch, psychiatrist at YGC, and possibly psychiatric technician.

Jefferson Associates: Mr. Sweeney commented that he is very pleased with the progress being made on the study undertaken by Jefferson Associates.

Discussion ensued as to the interviews conducted and there was some concern that Joseph Spaeth, YGC Public Defender, has not been interviewed. It was decided that the JJC Chairman would contact Jefferson Associates and request that Mr. Spaeth be interviewed as soon as possible.

PUBLIC MEETING:

Elizabeth Youhn, Vice President, Coordination, DPC, reported that there had been two meetings on Community Perspective on Incarceration of Minority Youth. Last Friday, a Youth Council was started for youth-at-risk, and youth from various city high schools will participate. The youth want to talk about those things that they feel are wrong and to which no one seems to listen. She told them that she felt they should come to the meeting tonight and tell the Juvenile Justice Commission about how they feel, and brought several youngsters with her.

Melvin Walker was formerly a detainee at YGC and spoke of some of his experiences when he first entered the juvenile justice system. He told of an incident with the police and when he had been incarcerated at Juvenile Hall. He gave his perception of his experience at YGC and that there were not enough activities, counselors came to work with bad attitudes, and gave an example of his experience re discipline procedures. Melvin has been in out-of-home placements in both Los Angeles and San Francisco. He is currently in a group home in the city and happy to be near his family. He expressed his desire to stay out of trouble and to be able to have the freedom to walk around, not be told when to go to bed or turn off the TV. He values his freedom of choice.

Chairman Kelleher expressed appreciation to Melvin for his coming to the meeting and addressing the Commission.

LIAISON REPORT:

DPC/DPCC: Jane Asselin reported that the Coordination Council met this morning and it was the second meeting on Community Perspective on Incarceration of Minority Youth. Supervisor Hongisto discussed ideas and methods for community impact on this issue, and implementation of the DPC resolution to the Board of Supervisors regarding use of community-based agencies as alternative service for minority youth.

Mrs. Asselin also reported on the following activities of the DPC: 1) The DPC met on March 17 and Barry Krisberg, Nat'l. Council on Crime and Delinquency, was the guest speaker. 2) The new Youth-at-Risk Council is in place and have had their first meeting. 3) There will be a meeting with Supervisor

Gonzalez re homeless youth in the Mission District. 4) Reports of the Commissioners on their visits to all the City's Rec & Park playgrounds are being forwarded to Supervisor Ward for her Public Hearing on Recreation. 5) The DPC is facilitating the allocation of Assemblyman Agnos' AB1596 monies for homeless youth.

TREASURER'S REPORT:

In the absence of Commissioner Roy, Chairman Kelleher reported on the balance in the Commission's checking account.

ADDITIONAL BUSINESS:

Executive Committee Meeting: Chairman Kelleher announced that the next Executive Committee Meeting will be held on Thursday, April 16 at 12 noon in the Main Conference Room at YGC. All Commissioners are invited and urged to attend.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MARCH 1987

3/4/87 Letter to JJC Chairman from Mark I. Soler, Director, Youth Law Center re new report prepared by Steve Lerner, investigative journalist, and the Commonweal Research Institute, on conditions in California Youth Authority institutions.

3/87 Memorandum to Members Youth Services/AB90 Task Force from Lefty Gordon re next meeting date - 3/18/87.

3/5/87 Memorandum to each Supervisor and Department Head from Clerk of the Board, John Taylor, re Legislation Format.

3/10/87 Letter to JJC Chairman from Tracy Harrison, re letter of resignation from the Commission

3/18/87 Copy of letter to Dennis Sweeney from Richard Tillson, Assistant Deputy Dir., CYA re receipt of inspection reports for LCRS.

3/18/87 Letter to James Stroupe/James Brown, Jefferson Associates, from Chairman Kelleher re requesting in-depth interview of persons discussed at the Commission's Feb. 11 meeting and whether or not they have been conducted per Chairman's request.

3/18/87 Mailgram to Jean Jacobs from Chairman Kelleher re congratulations on her being honored by the National Center for Youth Law for her efforts on behalf of the youth of San Francisco.

3/25/87 Memorandum to All Staff from Dennis Sweeney re Earthquake Preparedness.

3/31/87 Invitation from the Dept. of the Army, Presidio of San Francisco to Commission Chairman to participate as an honored guest at the "Army Days" pageant to be held at the Masonic Auditorium on April 5.

3/87 March 1987 issue of the United Way News.

3/87 Announcement from Planned Parenthood Alameda/San Francisco re one-day workshop on Psycho-Social Factors and Contraceptive Use.

3/87 Announcement of Juvenile Justice Forum '87 to be held in Pleasant Hill, CA on April 16, 1987; information and registration form enclosed.

3/87 Announcement from the Juvenile Justice Health Care Committee of Calif. re 9th Joint Conference on Comprehensive Care for Juveniles in Detention Facilities to be held in Tahoe City, CA on April 26-29, 1987.

3/87 Announcement from Robin R. Ririe, Communication Counselor, re seminar designed for civil service oral interviews and information enclosed.

3/87 Announcement from Jefferson Associates re additional meeting to discuss input for YGC scheduled for March 30, 1987.

3/87 Notice from the Book Publishing Company, Seattle, Washington re availability of CCSF Municipal Code and order form enclosed.

3/87 Newsletter from the SF Motion Picture and Television Council.

3/87 Action for Children bimonthly newsletter received from Coleman Advocates for Children and Youth.

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MINUTES OF MAY 7, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:45 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Basse, Binet, Cohn, Courtney, Ladar, Laws, Winston. Excused: Commissioners Dunckel, Roy, Shonholtz, Wada. Absent: Commissioner Banks. Staff: Donald Carlson, Nadia Stafford, Dean Coffer, Aimee L. Exnicios. Guests: Jane Asselin, Delinquency Prevention Commission; Gloria Burchard, Principal, Court Schools; Vincent J. Courtney III, CCSF; Dan Macallair, Coleman Advocates; Thabiti Mtambutzi, YGC Health Care Services; Dr. Janet Shalwitz, YGC Health Care Services.

APPROVAL OF APRIL MINUTES:

It was M/S/C to approve the April minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

SWEARING IN CEREMONY:

Judge Weinstein reappointed Frank P. Kelleher to a four-year term on the Commission.

JUDGES' CORNER:

Condition of Facility: Judge Weinstein reported on some conditions in the facility including problems with the roof, the population has increased resulting in space problems/overcrowding and inadequate electrical wiring.

Deprived Children: Judge Weinstein announced that with the help of Kathy Baxter Stern of the Child Abuse Council, he has arranged to send out copies of a report on deprived children to the different decision makers in San Francisco in an effort to alert them to the problems of these children in our community. Judges throughout the country produced this report on deprived, abused, and abandoned children which he feels is outstanding in its format.

Mental Health Matters: We are still engaged in the ongoing effort to find a subacute facility for those youth needing treatment in a intermediate placement facility. The Christopher T. Committee will meet on this matter

next week.

Judge Weinstein introduced and welcomed Thabiti Mtambutzi, the new head of the YGC Psych Clinic, who was selected from outstanding applicants all around the country.

Judge Weinstein discussed an article that appeared in the Chronicle written by Mike Harris on the Jefferson report and it was a generally favorable and positive article. However, there was one inaccurate and unfortunate sentence relative to the Medical Clinic stating that the Jefferson Report said there was inadequate medical care for minors. When Mr. Harris was contacted about the article, he advised that he never meant to say that; he meant to report on interconnecting medical services, etc., and it was edited down to what was printed. Judge Weinstein wanted to publicly indicate to the Commission that Mike Harris advised that this was an error in the newspaper, and that it was not a finding of the Jefferson Report.

Judge Weinstein stated that there is a crisis situation in the city relative to mental health issues, and it is very complicated and involves different bills/legislation, etc. Currently we have no beds for our emotionally disturbed youth at Napa and McAuley Institute is not accepting them. The only good news is that Mayor Feinstein put back in the budget money which was allegedly to be taken out of next year's mental health budget for both children and adults.

Leadership Conference: Judge Weinstein, Dennis Sweeney, Chief of Police Frank Jordan and Rotea Gilford will attend a Leadership Conference to be held in Sacramento sponsored by the State and the Governor's Office.

Juvenile Committee of the Superior Court: On Monday, May 11, Judge Weinstein, Dennis Sweeney and Mr. Jefferson will appear before the Juvenile Committee of the Superior Court to explain and answer questions about the Jefferson Report (Creating a New Agenda). Judge Weinstein will formally request that the Court stay any further hearings or questions until the Juvenile Justice Commission has completed its hearings and report to the Court and the Probation Department. He will report back as to whether or not they adopt the requested procedure.

Monthly Meeting of Juvenile Court Judges: As discussed by Judge Weinstein at the April Commission meeting, there will be monthly meetings between Len Edwards of Santa Clara County, Wilmont Sweeney of Alameda County, Edward Merrill of Contra Costa County and Judge Weinstein to interchange ideas, programs, etc. in the various jurisdictions. They will try to include their Chief Probation Officers and Heads of Depts. of Social Services in the meetings.

Judge Weinstein introduced Judge Edwards of Santa Clara County, who is visiting YGC today. Judge Edwards extended an invitation to attend a three hour session in Santa Clara County on June 6. It is a first attempt to put together the families and Juvenile Court in child abuse cases, and will involve all their family judges, intake staff, both Dept. of Social Services and Probation Dept., etc. He also advised that in his county, the JJC is taking an active role in reducing the Juvenile Hall population.

DIRECTOR OF JUVENILE HALL REPORT:

Mr. Carlson briefly reported on the following items: 1) There had been some roofing problems, but they are being taken care of; 2) There is a problem with youth here needing acute psychiatric care; 3) There is a room problem--they have had to double up due to the increase in population; 4) The fencing is coming along well and hope to have it completed in about three weeks.

Responding to an inquiry from Commissioner Ladar about emergencies (suicide gestures/attempts), Mr. Carlson advised that during the last month there had been some alert type things in which youth were put on five minute watches, following some directions from the Psych Clinic, etc.

Judge Weinstein commented that there have been different reports as to whether or not a recent suicide attempt was a gesture or a serious attempt. Dr. Lewis advised that Forensic determined it was a gesture. Discussion ensued as to the Commission being notified of suicide attempts. Chairman Kelleher advised that arrangements had been made, but had not been monitored closely. He will follow thru to see that the procedure is reinstated.

SCHOOL DEPARTMENT UPDATE:

Gloria Burchard advised that the School Department has met with several corporations and initiated a private/public collaborative to be a support team for our students. A purpose statement has just been completed, and she hopes to have a press conference the first part of June and a kick-off activity at Log Cabin Ranch.

Ms. Burchard advised that she has received donations in memory of Judge Drewes. He was very helpful in trying to get a music/arts program for our students.

Ms. Burchard will make an education statement in keeping with the Jefferson recommendations, and the progress made and not made by the School Department.

LIAISON REPORT:

DPC/DPCC: Jane Asselin reported on the following activities: 1) The DPC met on April 21 and sent forth a Resolution to the Board of Supervisors recommending that there be a Latino Youth Shelter in the Mission District; this will go to the Human Services Committee of the Board today; 2) A statistical and programmatic service review of Rec & Parks playgrounds as reviewed by DPC Commissioners is being completed. All Commissioners participated and found some small problems--equipment, new programs needed and so forth. Supervisor Doris Ward is going to have a public hearing on playgrounds in June; 3) The Annual DPC Summer Youth Activities Calendar is going out to all the schools this week. However, it will be somewhat limited this year due to less funds; 4) There is going to be a Youth Suicide Conference sponsored by the DPC on December 4, 1987. The focus will be on high-risk youth: Black, Gay, Native American (who have a 17% higher national youth suicide rate); 5) The DPC Youth Council met for the second time and decided to focus on drug dealers in schools; 6) The DPCC held its second meeting on minority incarceration last month and

received a great deal of comment from the public on this topic.

TREASURER'S REPORT:

In the absence of Commissioner Roy, Commissioner Ladar reported on the balance in the Commission's checking account.

ADDITIONAL BUSINESS:

Communications: Chairman Kelleher advised that a letter had been received from Dennis Sweeney and Judge Weinstein encouraging the Commission to hold public meetings on the Jefferson Report and that they be held in conjunction with the Community Advisory Committee, and that specific groups be invited for comment; such as, the Police Officers Association, Probation Officers Association, Public Defender, District Attorney, Dept. of Public Health and the Unified School District.

A letter dated May 4 was received by Chairman Kelleher from Jim Queen of the Community Advisory Committee advising that they would be holding meetings in the community in regards to the Jefferson Rèport, and inviting the Commission to join with them in the public hearings.

The Commission's Executive Committee also received some recommendations from Commissioner Shonholtz re public hearings on the Jefferson Report.

The letters were fully discussed in the Commission's Executive Session prior to the regular meeting today, and Commission Ladar made the following motion: "The Juvenile Justice Commission shall hold public hearings on the Jefferson Report. The Commission invites the Community Advisory Committee to join with us at the public hearings and, also, invites them to join with us in making decisions on who else should be participant or co-sponsor of the public hearings. Collaboration with the C.A.C. will include working with their representative unit of that body to prepare the dates, procedures, process, and notification concerning the forthcoming public hearings. Comment by the Juvenile Justice Commission on the Jefferson Report shall be undertaken following completion of the public hearings." M/S/C.

Discussion followed as to how to inform the community of the public hearings to receive the broadest input possible. Mr. Jefferson commented that as the Commission schedules the public hearings, it may want to take into account that in 2-3 weeks a second draft relating to facilities will come out and the Commission may want to consider how to integrate this proposal into the program proposals and have discussion of both.

Judge Weinstein advised that there are two keys to "Creating a New Agenda." We need to develop the kinds of programs outside this building that the staff and Court will have confidence in to make it work. The community people servicing the public need to understand that just as this plan is a critique of detention facilities and the way they have been run, it is also, in some ways, a critique of the failure of many of our neighborhood programs; this report contains a very clear philosophy of the types of programs that we will be looking

for--accountability, responsibility, carefully supervised and monitored. If this model is adopted, the independent contractor is going to have enormous responsibility to make sure that the programs reflect that or we will not put kids in them.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 1:55 p.m.

Respectfully submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF APRIL 1987

4/2/87 Memorandum to all YGC Staff from Dennis Sweeney re Spring Clean-up at YGC.

4/87 Material from the Dept. of Youth Authority to JJC Chairman re Annual Inspection of Camps.

4/87 Memorandum and material from the Dept. of Youth Authority re Initial Statement of Reasons for Proposed Regulatory Action, Title 15, Div. 4, Chapter 2, Subchapter 7.5, Article 1, Section 4550.

4/2/87 Memorandum to All JJ/DP Commissioners from Dick Simonian, CPPCA State Conference Chairman re 57th Annual CPPCA State Conference and JJ/DP Training Program.

4/6/87 Announcement to United Way Volunteers from Rosario Carr-Casanova, Ph.D., re The 1987 Annual Meeting of United Way of the Bay Area will be held 6/24/87 at the Hyatt Regency in Oakland.

4/8/87 Memorandum to County Operations Division Volunteers from Stephen Bow, Vice President County Operations, United Way of the Bay Area, re Annual Meeting Awards Program Selection Process.

4/8/87 Letter to Friends of the SF/SPCA from Richard Avanzino, President, SF/SPCA, re SPCA's animal control contract situation with SF City Hall.

4/10/87 Memorandum to Interested Persons from John L. Taylor, Clerk of the Board, re Proposed Charter Amendments; Proposed Bond Issues: Election of November 1987.

4/27/87 Memo received from Jefferson Associates to JJC re an additional meeting to discuss YGC has been scheduled for April 29, 1987.

4/27/87 Letter from the Dept. of Youth Authority, Regional Citizen's Advisory Committee, to JJ/DP Commission Chairpersons re Overview and Orientation Session to be held 5/12/87 in San Leandro, CA.

4/87 Announcement from the Child Protection Report re availability of their independent news service for professionals working with children and youth and subscription form enclosed.

4/87 April 1987 issue of "San Francisco Business."

4/87 Newsletter from the Office of Criminal Justice Planning.

4/87 Media Brief from the SF Sheriff's Department, April 1987.

4/87 February/March 1987 issue of "The Incident Report," the SF Sheriff's Department.

4/87 Announcement from the John Adams Community College Center re Workshops to be presented on an Interdisciplinary Approach to Nurturing Children's growth.

4/87 Summer 1987 Lifelong Learning, UC Berkeley Extension, Catalog.

4/87 April 1987 issue of "The Tenderloin Times."

4/87 Announcement from Learning Publications, Inc., Spring 1987, re material/ publications available re Children & Youth Resources.

4/87 Announcement from Planned Parenthood, Alameda/San Francisco re Workshop on Sex in the Media to be held 5/15/87.

4/87 Announcement from the Forensic Mental Health Associates re a 3 part seminar on Child Abuse to be held in San Diego, CA on June 17-19, 1987.

4/87 April 1987 issue of United Way News.

4/87 Material received from the Dept. of Youth Authority re Minimum Standards for the Detention of Minors in Jail.

4/87 Invitation from United Way of the Bay Area to a Open House celebrating the new location of their HELPLINE and SF County Office on 5/14/87.

4/87 Announcement from Effectiveness Training Inc., re 1987 Effectiveness Training-Instructor Training Workshops.

4/87 Announcement from Legal Services for Children, Inc., re The Victim's Rights Project; Legal Help for Kids Who Have Been Sexually Assaulted.

4/87 Invitation from the SF Motion Picture & Television Council to attend their Spring Awards Luncheon to be held Tuesday, May 19, 1987.

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MINUTES OF JUNE 4, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:42 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Dunckel, Roy, Cohn, Ladar, Shonholtz, Wada, Winston. Excused: Commissioners Banks, Basse, Courtney, Laws. Absent: Commissioner Binet. Staff: Nadia Stafford, Jeanne Bailey, Byron Bray, Aimee L. Exnicios. Guests: Jane Asselin, Delinquency Prevention Commission; Ronald L. Lewis, M.D., YGC Health Care Services; Thabiti Mtambutzi, YGC Health Care Services; Joseph Spaeth, YGC Public Defender.

APPROVAL OF MAY MINUTES:

It was M/S/C to approve the May minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

COMMITTEE REPORTS:

Subcommittee to Set up Public Hearings: Chairman Kelleher announced that Dennis Sweeney received a letter from Jefferson Associates requesting an amendment to the contractual agreement. They have requested an additional $36,000 to provide support during the public review period.

A lengthy discussion ensued and Commissioner Ladar, member of the subcommittee, commented as follows on Page 3 of their letter: a) Jefferson to plan and coordinate a maximum of four public workshops; this has been changed to six workshops-- There is a joint committee comprised of JJC members and volunteers from the C.A.C., and they are planning and coordinating the workshops. At their last meeting, it was decided that there was need for one person from Jefferson to come and take minutes; this person will attend a two hour meeting once a week. b) Ensure maximum publicity for hearings via neighborhood newspapers, churches, community groups, etc.-- The joint committee will not handle this; someone will have to take care of that matter. c) Prepare fact sheets and other visual exhibits as necessary-- Jefferson did prepare something for the joint committee and it did take some time to prepare, possibly ten hours. d) Provide a facilitator, recorder and interpreter for each meeting-- This is incorrect. The facilitator will come out of the joint committee and will not be provided by Jefferson. The community groups do not feel that their people would be comfortable with Jefferson providing the facilitator/s. They have several experienced, neutral facilitators

who have worked in their communities, and it is hoped that two people will be able to handle the six meetings. The interpreter will also be provided by the community groups. However, Jefferson will provide the recorder for each meeting. e) Secure a meeting place-- That is not Jefferson's job. The community groups are working on this. f) Participate in workshops-- Yes. Possibly Mr. Brown will have to be brought out here for this and he will have to be paid. g) Follow-up minutes and requested information-- We do not want minutes, but Jefferson will have to follow-up with requested information. h) Miscellaneous other activities as necessary to ensure the success of each workshop-- There will be some need but this should not require excessive hours.

The purpose of the hearings is to receive testimony from the public, and to also provide the public with education/information, etc. about the report. We hope to have a more condensed fact sheet available for the hearings.

Commissioner Marovich emphasized that we want these hearings to have as high a degree of credibility as possible. Although the cost is high, we need a consultant available to clarify points that the community may have and to give them a sense of credibility. If we represent ourselves as wanting to have a stripped down type of forum that would not have the requisite educational resources, etc., we would lose something in the process.

Chairman Kelleher expressed concern as to Page 5, Item (a) Additional research on issues arising out of public review process-- Mr. Bray advised that we have examined the scope of services contract and believe that some of the services for which they are billing here are already covered in the original scope of the contract, and this certainly needs to be addressed with them in terms of the contract framework. There will be meetings with Jefferson Associates, and these issues will be examined on a paragraph by paragraph basis.

Commissioner Wada moved that the Juvenile Justice representatives to the public forum planning committee be authorized to meet with Dennis Sweeney to determine the request of Jefferson Associates for additional funds for public hearings and authorization to proceed.

Discussion followed and the motion was amended to include that instead of a meeting the contact could be made by phone, and to also include a request for costing-out each item individually, if the information is available. It was M/S/C to approve the motion as amended.

There was some concern expressed as to the fact sheets for the public hearings, and it was suggested that all the recommendations should be included.

Chairman Kelleher announced that with the Commission's time and energies being directed to the public hearings, the regular JJC committee activities will be held in abeyance until after the hearings. However, there will be two exceptions-- the Institution Committee inspections of Juvenile Hall and Log Cabin Ranch.

Tentative Public Hearing Dates: The tentative hearing dates are as follows and will be from 7:30 p.m. to 9:30 p.m.: 1) Thurs., June 18; 2) Wedns., June 24; 3) Tues., June 30; 4) Wedns., July 8; 5) July 15 or 16; 6) Wedns., July 22. Meetings will be held in the Western Addition, Mission, Bayview/Hunters Point, Tenderloin, Outer Mission and the Geary Corridor.

Executive Committee: It was M/S/C to approve the Commission's Goals and Objectives for 1987-88 that came out of the Commission's Workshop/Retreat and were written and submitted by the Executive Committee.

ADDITIONAL BUSINESS:

It was M/S/C that the Commission write a letter to Commissioner Banks expresing sympathy and condolences on the death of his brother.

LIAISON REPORT:

DPC/DPCC: Commissioner Dunckel read the report on DPC/DPCC activities submitted by Jane Asselin including the following: 1) The DPC met on May 19. 2) A new committee has been established to review the Jefferson Report and is chaired by Ron Albers. They will advise the JJC and Judge Weinstein of their comments and concerns. 3) The Recreation Task Force has completed a statistical and programmatic review of Rec & Park playgrounds, and the results will be reported to the Board of Supervisors today. 4) Shelters for homeless Hispanic youth in the Mission District will also be proposed to the Board today, and a letter of support was written. 5) The Charter Amendment to establish a Commission for Children, Youth & Families was discussed. A copy of Jim Queen's proposal for the proposed Commission was submitted for the Commission's review. 6) Superintendent Cortines, SFUSD, will be invited to address the DPC. 7) The DPCC will meet on June 11 at the Ella Hill Hutch Community Center to discuss "Creating a New Agenda" (the Jefferson Report).

TREASURER'S REPORT:

Commissioner Roy reported on the balance in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Dunckel reminded all Commissioners to turn in their participation forms.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 1:48 p.m.

Respectfully submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF MAY, 1987

5/1/87 Letter to Chairman Kelleher from Judge Weinstein and Dennis Sweeney re requesting that the JJC hold public hearings to receive comment and critique of the Jefferson Report.

5/4/87 Memorandum to Executive Committee from Commissioner Shonholtz re public hearings on Jefferson Report.

5/4/87 Letter to Chairman Kelleher from Jim Queen, Chairperson, C.A.C., re requesting that the JJC participate with the C.A.C in conducting public hearings on the Jefferson Report.

5/5/87 Copy of Memorandum to YGC Staff from Dennis Sweeney re Creating a New Agenda (Jefferson Report).

5/11/87 Invitation from Mayor Feinstein to Chairman Kelleher to attend the San Francisco Intergenerational Educational Forum to be held on May 28, 1987.

5/18/87 Memorandum to all Interested State, Local, and Private Agencies from the Office of Criminal Justice Planning re Request-for-Proposals for 1987 JJ/DPC Formula Grant Funds.

5/19/87 Memorandum to Members, Youth Services Task Force from Lefty Gordon, Chairman, re Next Meeting of the Task Force.

5/22/87 Memorandum to Chairman Kelleher from Dennis Sweeney re JJC Meeting, June 4, 1987.

5/87 May 1987 issue of "San Francisco Business".

5/87 May 1987 copy of Capitol Communique from State Senator David Roberti.

5/87 Spring 1987 issue of "Our Animals".

5/87 Announcement from the Children's Council of San Francisco re Ninth Annual Conference of Network of Services for Families, Children and Youth in San Francisco to be held Tuesday, June 2, 1987.

5/87 Announcement from Planned Parenthood Alameda/San Francisco re Pregnancy Counseling Workshop to be held June 18-19, 1987.

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MINUTES OF JULY 2, 1987 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Kelleher, Secretary Dunckel convened the meeting at 12:53 p.m.

ROLL CALL:

Present: Commissioners Dunckel, Banks, Binet, Cohn, Courtney, Ladar, Laws, Shonholtz, Wada. Excused: Commissioners Basse, Kelleher, Marovich, Roy, Winston. Staff: Nadia Stafford, Donald Carlson, Byron Bray, Aimee L. Exnicios. Guests: Jane Asselin, Delinquency Prevention Commission; Betty Burrell, Human Rights Commission; Nina Izotoff, C.A.B.M.H.; Joseph Spaeth, YGC Public Defender.

APPROVAL OF JUNE MINUTES:

It was M/S/C to approve the June minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

GUEST SPEAKER:

Robert Price, Supervisor of the Log Cabin Vocational Program gave an update on the Employment & Training Program. The purpose of the program is to prepare youngsters for work and to arrange interviews for them. The program began four years ago and provides training in building maintenance, horticulture, basic electronics, culinary, and automotive. Due to anticipated budgetary cuts by the SFUSD which would result in the loss of 3 of their 5 teachers, they arranged thru Art Agnos to have the Ranch designated a Community College site. This enables them to hire the necessary instructors for the program.

In January 1986 they began to take probation referrals, and this is working out well. A Community Partnership Program was set up three years ago thru grant monies, and provides funds for job developer staff in two neighborhoods. Mr. Price distributed copies of their monthly statistical update and other pertinent material and reviewed them briefly.

Mr. Price introduced three of his staff who gave a brief overview of their individual functions. Ben Dawson runs their Job Workshop and gave a brief review of his duties. Arla Escontrias handles the Private Industry Council Contract and spoke of her responsibilities. James Jackson was responsible for putting into place the Vocational Counseling and Drug Counseling Programs at the Ranch. He gave an informative report of his duties and input to those programs.

Judge Weinstein commented that the training and employment staff have done an excellent job. However, there has been an on-going debate about how long we have to work with the youth before they are job ready. There is a serious question about the kind of youth sent to the ranch, and if the 6-8 month period is sufficient to have them graduate and job ready. The graduation has been taken from Log Cabin, which is normally 8 months, and deferred until the youth have successfully done 90 days back in the community.

JUDGES' CORNER:

Cocaine Problem: Judge Weinstein announced that we are on the frontier of a real problem with cocaine. Nadia Stafford has set up a task force within the Probation Department to deal with it and to discuss the policy issues surrounding this matter. We have a problem in that we are developing plans to remove the kids from this facility that don't belong here so we can do more for those who do, and then we have an influx of cocaine kids. We have currently instituted a policy of dealing very firmly with the youth who get arrested for cocaine sales, even on first offenses. We are detaining a number of users here on the second time pending dispositions and jurisdiction on the ground that they are a danger to themselves and to the community. At this time we are not sure what the right direction is for this institution to take; this is a very tough issue.

KQED Documentary: KQED is doing a documentary on the Jefferson Plan and have been given almost complete access to this building. They came to us with the thought that the process by which the Jefferson plan was developed was an exciting one that had not occured in many communities, and wanted to document the unfolding of the plan.

YGC Volunteer Auxiliary: Judge Weinstein met with the Volunteer Auxiliary in an effort to secure funding for a staff person to coordinate outside groups visiting the building; i.e., Big Brothers, Big Sisters, etc. in an effort to bring in outside influences on the kids in detention. We need someone who would be available several days a week.

C.A.S.A.: The C.A.S.A. program has been closed for some time in an effort to rebuild it. Cathy Capriola, a CORO Fellow, worked with Judge Weinstein and an interim board in preparing a plan for a new revitalized program. The plan will be presented to the JJC for review and also to evaluate.

Procedural Manual: Judge Weinstein stated that Mr. Sweeney and staff feel that the most imminent need in the department is to develop a procedural manual to set forth the missions, the goals, and the purpose of the department.

Court Assignments: Judge Smith will be leaving soon as it is the policy of the Superior Court to have the Supervising Judge of the Juvenile Court serve for three years and the non-supervising judge serve for a period of one year. Judge Pollack will replace Judge Smith on August 1. Commissioner Lee Baxter has been appointed to the Municipal Court Bench, and we have been using interim appointees to fill that vacancy.

Monthly Meeting of Juvenile Court Judges: Judge Edwards of Santa Clara County, Judge Sweeney of Alameda County and Judge Weinstein have set up monthly meetings to interchange ideas, programs, etc., in the various jurisdictions. They will take their Chief Probation Officers to the next meeting and the heads of their Social Services Departments the following month. The meetings have been very productive. One of their major problems is out-of-home placements. At any time in the three counties, there is an average of 300 children sitting in the facilities awaiting placements. But for a bed, those children would not be in a locked facility.

Reappointment of Commissioner: Judge Weinstein swore in Commissioner Cohn to serve a four-year term on the Commission.

CHAIRMAN'S REPORT:

Executive Committee Meeting: In the absence of Chairman Kelleher, Commissioner Dunckel advised that the next meeting of the Executive Committee would be held on Thursday, July 9 at 12:30 p.m. in the Commission Office.

Community Hearings on Reorganization of YGC: Commissioner Ladar reported on the first community meeting held on July 1 and that it went very well.

There was discussion about a request from the hosts of the facility (Ella Hill Hutch Center) that a letter be sent thanking the people for coming. The Commission recommended that the following joint communication be sent from the JJC and the C.A.C.: A thank you for attending the meeting, and a report on the issues raised by people who spoke based on the butcher paper items written down by the facilitator. The group to make the decision about issues to be listed includes the facilitator, Bob Christmas, representatives of the C.A.C, the JJC, and the hosts. Commissioners Cohn and Shonholtz volunteered to help on this matter. Commissioner Dunckel moved to get something back to the community for the people who were present at the July 2 meeting at the Ella Hill Hutch Community Center. Discussion ensued and the motion was amended as follows: that Commissioners Cohn and Shonholtz use their discretion in this process and focus on the first public hearing, and to come to an agreement on the topics discussed. It was M/S/C to approve the motion as amended.

COMMITTEE REPORTS:

Institutions Committee: Commissioner Wada advised that the Institutions Committee has begun to look into the recommendations of the Robert B. Report regarding improvements in Juvenile Hall. Reports coming back indicate that relationships between Med/Psych Staff and Counseling Staff have not appreciably improved-- working cooperatively together, reducing some hostility at the on-line level, etc.

Judge Weinstein advised that things are getting better, but it is not yet acceptable.

Donald Carlson stated that there have been meetings with Dr. Schwartz of San Mateo County as mediator, and he has been helpful in identifying problems

and so forth. Although there are a few problems remaining, there is almost total agreement that great things have been happening.

ADDITIONAL BUSINESS:

Citizens Advisory Committee to Jefferson Associates: Commissioner Ladar expressed concern that the C.A.C to Jefferson Associates wishes to write a report but has no funds to do so. Commissioner Ladar moved that the Commission formally support the C.A.C in seeking foundation funds to help them write their report. Discussion ensued and the motion was amended to state that if and when the C.A.C request reasonable funds from a foundation, not to exceed $2,500, that the Juvenile Justice Commission will support them in that request. It was M/S/C to approve the motion as amended.

Probation Committee: Commissioner Ladar recommends the Probation Committee delay the work they planned to do this year, and begin a study group on the Jefferson report. Writing a Commission report will be a very time consuming project.

Commissioner Courtney, Chair of the Probation Committee, stated that she understood and would agree to being called upon to help prepare the original draft of the report.

Commissioner Laws discussed the past reports that the Commission has done, and recommended funds be requested to aid in the writing. She expressed concern at again tabling other work of the Probation Committee. Judge Weinstein was most supportive of the need for help in writing the report, and commented that if the JJC identified a person to help with the drafting, they should get this person as soon as possible.

Annual Report: Commissioner Dunckel will work with Mrs. Dupignac after this meeting on a few revisions in the Commission's Annual Report, and it will then be submitted to Sandy Clayborn for inclusion in the Annual Report of the Juvenile Court.

Payment of Invoices: It was M/S/C to remit $15.00 to Coleman for purchase of three copies of their Caring for the Future: Who Makes Policy for San Francisco's Children? and to order one copy of a manual entitled Working With Young Women in the Juvenile Justice System at a cost of $10.00.

LIAISON REPORT:

DPC/DPCC: Jane Asselin submitted a DPC Activities Update including the following: 1) New officers were elected at the June 16 meeting as follows: Ron Albers, Chair; Libby Youhn, Vice Chair, Coordination; Cortenez Duncan, Vice Chair, Advocacy; Ron Sugiyama, Secretary. 2) The DPC has been awarded a $25,000 grant to develop a plan for better coordination of services to troubled youth. 3) Commissioners toured all playgrounds in the city and developed a list of recommendations that was presented to the Board of Supervisors. 4) The DPC and the Youth Services Coalition jointly took a resolution to Supervisor Gonzalez advocating for increased shelter for Latino Youth in the Mission

District and the Human Services Committee passed it. 5) The DPC is sponsoring a conference on youth groups at high risk of suicide and it is scheduled for December 1987. The groups are: Blacks, Latinos, Native Americans and Sexual Minority Youth. 6) The Commission sponsored two workshops this year on the development of strategies for long-term funding. 7) The DPCC has been studying issues surrounding the overrepresentation of minority youth in the juvenile justice system. 8) The Commission has developed a special task force to analyze the impact of the Jefferson Report, and will write Judge Weinstein regarding comments/questions. 9) The Commission is still compiling its study on violence against gay/lesbian/sexual minority youth which focuses on violence in the schools.

ADJOURNMENT:

Commissioner Dunckel adjourned the meeting at 2:35 p.m.

Respectfully submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF JUNE 1987

6/4/87 Memo to Chairman Kelleher from Dennis Sweeney re Jefferson Associates Request for Amendment to Contractual Agreement.

6/8/87 Letter to Commissioner Banks from Chairman Kelleher re expressing Commission's condolences on the death of his brother.

6/87 Invitation to Chairman Kelleher from the United Way of the Bay Area Board of Trustees to join in celebration of the United Ways Centennial to be held June 24, 1987.

6/9/87 Memorandum to Chairman Kelleher from Jim Buick, MCJC, re Establishment of a State Liability Insurance Fund for Non-Profit Agencies.

6/16/87 Copy of letter to Judge Weinstein from Ron Albers, President, DPC, re their establishing a task force to review the Jefferson Study and submitting their feedback.

6/24/87 Memorandum from Lefty Gordon to Members, Youth Services/AB90 Task Force re their next meeting.

6/26/87 Copy of letter to Mayor Feinstein from Dennis Sweeney re County Correctional Facility Capital Expenditure Bond Act of 1986 and availability of funds for juvenile facilities owned by the City & County of San Francisco.

6/87 Letter to JJC from Richard Avanzino, President, SF Society for the Prevention of Cruelty to Animals re services of the SPCA and a special story.

6/87 May-June, 1987 issue of "The Tenderloin Times".

6/87 Announcement from the Planned Parenthood, Alameda/San Francisco Education Department re their publications Catalog 1986-87.

6/87 June 1987 issue of "San Francisco Business".

6/87 June 1987 Media Brief from the San Francisco Sheriff's Department.

6/87 1987 Catalog received from Kidsrights - a clearinghouse for prevention and education materials from preschool to professional, in print and film.

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MINUTES OF AUGUST 6, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:50 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Roy, Binet, Cohn, Ladar, Laws, Shonholtz, Wada. Excused: Commissioner Dunckel. Absent: Commissioners Banks, Basse, Courtney, Gates. Staff: Dennis Sweeney, Nadia Stafford, Donald Carlson, Byron Bray, Aimee L. Exnicios. Guests: Peter Bull, Coleman Advocates for Children & Youth; Thabiti Mtambutzi, YGC Health Services; Janet Shalwitz, YGC Health Services.

APPROVAL OF JULY MINUTES:

It was M/S/C to approve the July minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members. Chairman Kelleher called attention to a letter from Coleman requesting the Commission's endorsement of their Ten-Point Children's Agenda.

GUEST SPEAKERS:

Chairman Kelleher introduced Jim Sutro, YGC Building & Grounds Superintendent, and Robert Price, Supervisor of the Log Cabin Ranch Vocational Program, who discussed Proposition 52 (The County Correctional Facilities Capital Expenditure Bond Act of 1986).

Mr. Sutro explained that Prop. 52 was passed by the voters to renovate/improve juvenile detention facilities and is directed two ways: 1) For those counties having no juvenile facilities; 2) For those counties with facilities to take care of three conditions-- relieve juvenile facilities of overcrowding, remedy fire, life, and safety deficiencies, and perform deferred maintenance. A county match fund of 25% is required. A list of suggested improvements to be made was distributed to each Commissioner. The decision has been made to look primarily at Log Cabin Ranch, as the Jefferson Report has concentrated mainly on Juvenile Hall/YGC. Mr. Sutro reviewed the proposed projects for LCRS including the ranch school needs roof repair and painting, the Recreation Building and kitchen are in poor condition and need repair, etc.

There was discussion of the vacant Director's house being converted to serve as a group home site for either younger boys or girls of various ages.

Mr. Price advised that he has been asked to help coordinate this project. His responsibility to the project will be to bring together all the various reports that will be coming in from the various departments-- Health, Public Works, State of California, etc. The CYA consultants with whom we will be working are pleased with the areas that have been identified in the Needs Assessment. The meeting today with the Commission and obtaining its approval is one of six required steps spelled out by the CYA to receive funding.

Commissioner Laws moved that the Commission approve this recommendation as submitted. Discussion ensued and it was M/S/C for the Juvenile Justice Commission to endorse this proposal as presented by Messrs. Sutro and Price.

JUDGES' CORNER:

Public Hearings: Judge Weinstein thanked the Commission for its Co-Sponsorship and participation in the Community Hearings as requested by the Court and the Probation Department. It is hoped that the community feels that we made a major effort to outreach and to solicit their ideas.

Commission's Report: Judge Weinstein stated that he wants to keep things moving as quickly as we reasonably can. He briefly discussed the writing of the Commission's Report. He requested that before the Commission submits its final report to the Court that it solicit the ideas of the Probation Department, the Court, Probation Officers Association, the Public Defender's Office and the District Attorney's Office.

Considerable discussion ensued and Judge Weinstein advised that as he understands it, the charge of the Commission is to review a theoretical plan which has to do with what is a conceptual idea for the best type of juvenile justice system in this community. He is not sure that it is necessary for the Commission to do its evaluation of the plan from a fiscal point of view.

Commissioner Ladar stated that the Commission will have to go through its process in the writing of the report, and October appears to be more realistic as to the Commission's time frame for completing its report rather than September as hoped for by Judge Weinstein.

Cocaine Crisis: We are undergoing a cocaine crisis of major proportions in San Francisco. We can anticipate a large increase in the number of arrests of juveniles involved in cocaine. It is a policy of the Court to detain a large number of those youth engaged in cocaine activities; we may be filling up a lot of beds here with kids either addicted to or engaged actively in the sale of cocaine.

Court Assignments: Judge Pollak replaced Judge Smith on August 1, as she was assigned to the Hall of Justice. Lee Baxter was appointed to the Municipal

Court Bench, and we will soon have a new Court Commissioner to fill that vacancy.

Dependency Area: Judge Weinstein was pleased to announce that there has been some major success in the dependency area. There is a growing cooperation among the various agencies in the City that has not existed previously, etc.

CHIEF PROBATION OFFICER'S REPORT:

Grand Jury Report: Mr. Sweeney commented on the Grand Jury Report that was leaked to and appeared in the newspapers well in advance of its being printed. This has caused much concern throughout the City and upset the Mayor and the Ranch staff. The Mayor was able to contact the Presiding Judge of the Superior Court and request that copies be given to her for forwarding to those departments which have been noted in the article. At the request of the Mayor, Mr. Sweeney is preparing a point by point response to the Grand Jury. The report in the newspapers has numerous misstatements of fact.

Judge Weinstein stated that he does not feel that it was the intent of the Grand Jury for the report to be one of blaming or muckraking, as it was to be one of assisting us to get better conditions and better physical facilities.

Commissioner Laws moved that we send on something to the Ranch employees that would be in the way of appreciation for their efforts in improving the program this past year, which was left out of the Grand Jury Report.

Discussion ensued and it was M/S/C that Commissioner Laws draft a letter to the employees at Log Cabin Ranch to encourage them and to tell them that the Commission appreciates their effort and not to get disheartened by the newspaper reports.

Status Offender Redesign Program: This is the program whereby we are looking at the feasibility of contracting those services out and this process is moving along well. Staff are beginning to be in agreement with our recommendation that services all the way up to the point of petition in all probability should be contracted out, much like they are now;i.e., the C.R.F. There will be very definitive lines of demarcation as to where the community is responsible and where probation takes over.

LIAISON REPORT:

DPC/DPCC: Jane Asselin was unable to attend today's meeting but a written report will be submitted and attached to the minutes of this meeting.

ADDITIONAL BUSINESS:

Writing of Commission Report: Commissioner Ladar feels that the Commission should have four more meetings; these would not be public meetings as those have been completed. She discussed her reasons for the need to have these meetings and Chairman Kelleher agreed that the proposed meetings are important. However, he feels that they can be sandwiched in with other meetings.

Firstly, Chairman Kelleher would like the Commission to meet and plan how the Commission will respond to the community and to the Jefferson Report. Commissioners Ladar, Cohn, and Courtney have formed a subcommittee and have interviewed three people, one of whom is a facilitator. It was decided that the facilitator should attend the first meeting. We also need to select a person to work on the butcher paper and tapes, and to redraft the issues along the lines proposed by Commissioner Cohn.

Commissioner Ladar moved that the Commission hire Sandy Gostin to draft the issues from the public hearings under the directions of Commissioners Ladar, Cohn, and Courtney of the subcommittee. M/S/C.

It was M/S/C that the first meeting will be held at the home of Commissioner Ladar on August 22, 1987 from 9:00 a.m. to 1:00 p.m.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 2:30 p.m.

Respectfully submitted,
Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

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MINUTES OF SEPTEMBER 3, 1987 COMMISSION MEETING

CALL TO ORDER:

In the absence of Chairman Kelleher Vice Chairman Marovich convened the meeting at 12:40 p.m.

ROLL CALL:

Present: Commissioners Marovich, Dunckel, Roy, Cohn, Courtney, Gates, Ladar, Laws, Shonholtz, Wada. Excused: Commissioners Kelleher, Basse. Absent: Banks, Binet. Staff: Dennis Sweeney, Donald Carlson. Guests: Jane Asselin, Delinquency Prevention Commission, Margaret Brodkin, Coleman Advocates for Children & Youth.

APPROVAL OF AUGUST MINUTES:

It was M/S/C to approve the August minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commission members.

CHANGE IN AGENDA:

Liaison Reports: Vice Chairman Marovich announced that this item on the agenda would be heard out of order.

LIAISON REPORTS:

DPC/DPCC: Jane Asselin advised that they have set some goals and objectives for the next year and put their committees in place including the following: Legislation, Recreation, and Liaison Representatives to the Board of Education, the Juvenile Justice Commission, Bayview Hunter's Point Round Table, etc. They did not meet last month, and she will report on their September activities next month.

JUDGES' CORNER:

Staffing: Judge Weinstein announced that Judge Pollak has been assigned to our court and Carole Yaggy will serve as one of our three Court Commissioners.

Cocaine Crisis: The cocaine crisis continued to escalate in terms of numbers and impact across the board.

The Cocaine Task Force set up by Dennis Sweeney has been meeting, and they hope to meet with people from the communities where these youth come from to get their input. The court has been taking a very firm position on sale cases, possession for sale cases, and in some cases of possession where we feel that the minor is a danger to herself/himself.

Mr. Sweeney advised that we have instituted a practice of referring kids with drug problems to Delancey Street, New Mexico Program, which is the first time that we have used a out-of-state agency in about twenty years. There are some problems associated with keeping kids in the community when they have severe drug problems.

Executive Assistant: Judge Weinstein stated that he would like to renew the idea of an Executive Assistant to the court, which we previously had here. He was considering that it be privately funded if part of the duties would be to also serve as an Executive Assistant to the JJC. He would like to work with some members of the Commission in putting together a grant application that would provide those services.

Commissioner Marovich replied that he would like to identify a committee of 2-3 members to review all the prior JJC material on an Executive Director/ Assistant, and to meet with Judge Weinstein and come back with a formal proposal. It was M/S/C for a committee to work on this proposal. Commissioners Marovich, Dunckel and Shonholtz will serve on this committee.

School Dept.: Gloria Burchard and Commissioner Gates have been working very hard on the private/public partnership with the Woodside Learning Center. They will have a major press conference here on September 16 to announce a partnership with the Navy, who will adopt our school here as one of their projects.

CHIEF PROBATION OFFICER'S REPORT:

Annual Report: By October 1 the Annual Report for 1986 will be out and published. In future years we will not have narratives; there will be a foreword by the CJPO. He will take a look at all the trends, as reported by the various departments, and they will be summarized in the introduction. With the elimination of the narratives, we feel that we will be able to get the report out by the end of April or early May.

Community Boards: Mr. Sweeney reported that we have had a long standing relationship with Community Boards. They have done some training at LCRS both for staff and youth and we are in the process of having several of their courses certified. We are now entering into a pilot project with them around diversion for second time offenders, who will be diverted to Community Boards in conjunction with the School Department.

Meeting in Santa Clara County: Mr. Sweeney advised that Judge Weinstein and himself visited the juvenile facility in Santa Clara Co. in August and reported that county has worked with the Youth Law Center and the National Council on Crime & Delinquency in coming up with some criteria around both

detention and improving the conditions down there. He was impressed with some things that they have done; but happy with the things that we have been doing here that exceeded what they are required to do. The visit was very worthwhile.

SUSPENSION OF AGENDA:

Commissioner Marovich announced that he was suspending the remainder of the agenda for today's meeting. The Commission has been meeting from 10:00 a.m. this morning on Jefferson Report related issues and will end this regular Commission meeting early to continue that discussion. However, some time has been reserved for more discussion of detention criteria and anyone present can speak on this matter. It was M/S/C to suspend the regular agenda and move to a discussion period.

DISCUSSION PERIOD:

Mr. Sweeney advised that we are winding down the input of the Redesign Committee of which Keith Choy, Mitchell Salazar, Jay Berlin, Randy Meecham, Leonard Lloyd, and representatives of Mr. Sweeney's staff and Pacific Telesis are members. The general consensus is that all services provided status offenders prior to petition should be contracted out. Currently AB90 agencies provide some of the services. The major change from what we are currently doing is around the issue of extended shelter. We would contract that out as opposed to having it controlled by the Probation Department, and we are going to develop a RFP. The major concern with some of the providers that we have been discussing this with is that nobody in San Francisco will bid on our RFP. Some of the problems associated in dealing with 601's might not be appropriate for some of the programs.

Margaret Brodkin of Coleman stated that she wanted to address the issue of detention criteria. Coleman has submitted their position on this matter in a letter to Judge Weinstein. There is consensus among the Public Defender, Youth Law Center, National Council on Crime and Delinquency and Coleman about what the criteria should be.

Ms. Brodkin would like to have a discussion/forum on detention criteria, possibly on the agenda of a forthcoming Commission meeting, and those persons wanting to participate given notice thereof. She would like to hear an update on the criteria that we are currently using, and there is no reason not to implement continuing modification in the existing criteria now, if possible, if there was a consensus that the population be reduced.

For the purpose of the public record, Mr. Sweeney advised that the detention criteria recommended by Jefferson Associates in their report, with the exception of two additional criteria, is in fact the identical criteria that we are currently using. We could reduce the population at Juvenile Hall if we had a facility/facilities that would handle the population awaiting out-of-home placement and also remove the B-1 program.

Judge Weinstein commented that the criteria are important (they remove arbitrariness), but not as important as the probation officer having the

feeling that he has real alternatives for the group of kids who fall in the middle-- a lot of the cocaine kids are in that category, etc.

Commissioner Wada commented that the young people detained here do not fall into one category. When we speak of incarceration we need to be aware of the categories that are here. There are not a sufficient number of agencies in the community that could handle the kinds of problems that the young people have; they do not have the resources and would not be able to do it for free. He does not know what kind of resources that Mr. Sweeney has to contract with private agencies to provide the necessary services.

Commissioner Marovich advised that the Commission has a very full work agenda in front of it now. However, if the Commission would like to entertain yet another public hearing to focus on this it could be discussed further.

Judge Weinstein advised that this issue has been fully discussed at length, but Dennis Sweeney and himself are open to further discussion thereof. He spoke of the very thoughtful and detailed letter from Coleman about this matter. The ultimate decision about detention criteria will come from the Probation Department; they are going to write them. He asked Ms. Brodkin if a meeting could be set up with her to discuss what her major concerns are and whether we have general consensus about this issue.

Statistics: Commissioner Laws noted that there were no statistics in the Commissioners' folders this month. She does not feel that the statistics have been too helpful the way that they have been done, and it would be better to have them done in a way that is meaningful. Mr. Sweeney replied that the Commission can have statistics in whatever form it wants-- just let him know.

Log Cabin Ranch: There was a brief discussion of Pages 192 & 193, Sec. (2) of the Jefferson Report-- phasing out of LCRS. Judge Weinstein advised that this is a very short treatment of a program that they did not consider, did not review with any consideration of how it plays into the whole panoply. While they are consultants, no one in the administration has taken this suggestion seriously.

We are looking at different ways of using the resources that we have at LCRS to meet different crises and to use it effectively.

ADJOURNMENT:

It was M/S/C to adjourn the regular Commission meeting at 1:48 p.m. and to continue the earlier meeting.

Respectfully submitted,
Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF AUGUST 1987

8/87 Letter to JJC from James E. Clay, Executive Director of SF Housing Authority, re enclosing a copy of their 1987 Annual Report, SF Housing Authority.

8/3/87 Copy of memo to Each Department Head from Clerk of the Board, re Informal Telephone Inquiry.

8/4/87 Letter to Chairman Kelleher from Carole Brill, Legal Services for Children, re appreciation for his recent site visit to Legal Services for Children.

8/4/87 Letter of 7/28/87 to Chairman Kelleher from Nancy Rubin, Program Chief Forensic Services, re the Division of Forensic Services recently received supplemental funds to improve their existing Juvenile Sex Offender Program.

8/10/87 Copy of letter to Nob Fukuda, SF Dept. of Social Services, from Carole Brill, Legal Services for Children., re AB90 Youth Services Task Force Systems' Review Committee Site Visit.

8/11/87 Letter to Log Cabin Ranch Staff from Chairman Kelleher, re the recent articles that appeared in the Examiner and Chronicle relating to YGC and LCRS.

8/11/87 Letter to Mary Brower, Director, League of Women Voters of SF, replying to her letter of July 30 and enclosing a copy of the roster of current JJC members.

8/12/87 Copy of letter to Judge Weinstein from LCRS Staff members re allegations leveled against LCR in the papers and at a public hearing.

8/13/87 Copy of memo to YGC Staff from Dennis Sweeney re Proposed Ban on Smoking within Confines of Juvenile Hall.

8/87 Memos to Dennis Sweeney/JJC from Conrad Bryant, Supervisor SMS, re Suggestions regarding the Jefferson Report.

8/13/87 Memo to All Telephone Users from Byron Bray, Sr. Supervising Probation Officer Telephone Coordinator, re Training for the New Telephone System.

8/18/87 Letter to Chairman Kelleher from Joseph L. Spaeth, Managing Attorney YGC Public Defender's Office, re JJC Special Session 8/19/87 and some comments on the Jefferson Report.

8/19/87 Letters from Chairman Kelleher to Lucille Ramstetter, Mitchell Salazar, Lefty Gordon, Joe Lam, Keith Choy, and Jim Queen re expressing appreciation on behalf of the JJC for their time and hard work in setting up the Public Meetings on the Jefferson Report.

8/19/87 Letter to invited Associations, City Departments from Chairman Kelleher re meeting in YGC Chapel regarding the Jefferson Report.

8/20/87 Memorandum to Members, System Review Committee from Tim Armistead re Next Meeting.

8/20/87 Memorandum to Members Youth Services/AB 90 Task Force from Lefty Gordon, Chairman, re the Next Meeting.

8/21/87 Memorandum to Probation Dept. Personnel from Jawaid Ijaz and Byron Bray re Information Regarding Telephone System.

8/21/87 Letter to James Rowland, Director, CYA, from Chairman Kelleher re the JJC unanimously recommends submission of the proposal application for the County Correctional Facility Capital Expenditure Bond Act of 1987 (Juvenile Facilities).

8/21/87 Memorandum from Denise Dorrego, Sr. Probation Officer, to the JJC re her thoughts on the Jefferson Report.

8/27/87 Copy of Memorandum to Judge Weinstein from Conrad Bryant, Supervising Probation Officer, SMS, re Supervision Case Study.

8/27/87 Letter to Frank Kelleher and Jim Queen from Jim Stroupe, Jefferson Associates re Summary of Public Hearings and enclosures.

8/87 Copy of Deering's California Code of Civil Procedure, Special Discovery Act Pamphlet.

8/87 August 1987 issue of Coleman Advocates' Action for Children.

8/87 Copy of Notice of Proposed Action by Dept. of the Youth Authority re Special Purpose Juvenile Halls.

8/87 August 1987 issue of "San Francisco Business".

8/87 August 1987 issue of "The Tenderloin Times".

8/87 Newsletter, Summer 1987, received from the Office of Criminal Justice Planning, Sacto.

8/87 August 1987 issue of United Way News.

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MINUTES OF OCTOBER 1, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:38 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Marovich, Dunckel, Roy, Cohn, Courtney, Ladar, Laws, Shonholtz, Wada. Excused: Commissioners Basse, Binet. Absent: Commissioners Banks, Gates. Staff: Dennis Sweeney, Byron Bray, Larry Gardner, David Hodges. Guests: Honorable Claude O. Perasso; Honorable Stuart R. Pollak; Antonne Cincotta; Everett Hewlett; Jane Asselin, DPC; Nancy Rubin, Forensic Div/DPH; Dr. Janet Shalwitz, YGC Health Care Services.

APPROVAL OF SEPTEMBER MINUTES:

It was M/S/C to approve the September minutes as mailed.

COMMUNICATIONS:

Chairman Kelleher called attention to several letters in the correspondence folder including a letter from the National Center on Institutions & Alternatives. They propose to establish an intensive home based family service program for youthful offenders under the jurisdiction of the SF Juvenile Court, and they are seeking letters of endorsements including support from the JJC.

In light of the Jefferson Report and the need for alternatives, Mr. Sweeney feels that the Commission should examine this. He has distributed copies of this proposal to all Probation Dept. supervisors requesting feedback by Oct. 9, and suggested that the Commission look at the proposal and input from his staff and then make its decision. Commissioner Courtney expressed concern that Commissioners had not read the proposal and was not ready to endorse it now. Commissioner Ladar concurred and she did not feel that the Commission should be in a position of endorsing it at all, as the Commission does not currently have the background or knowledge.

A motion was made by Commissioner Courtney and seconded that the Commission not make an endorsement. After considerable discussion, the motion was withdrawn. Commissioner Shonholtz suggested that the Commission table this matter and it could be picked up at the next meeting. It was M/S/C to table this matter.

A letter was received from Esta Soler of the Human Rights Commission re there is no library at YGC. Mr. Sweeney advised that we have a makeshift library and could use some help. The Commission will look into this matter.

GUEST SPEAKER:

Chairman Kelleher welcomed and introduced Nancy Rubin, Program Chief, Forensic Services/Dept. of Public Health.

Ms. Rubin gave a brief overview of her division and that Forensics deals with matters pertaining to health and criminal law. They provide the psychiatric/medical care at YGC. One of their goals at YGC is to expand into the community recognizing that kids come from the community and will return to the community. One of their new programs is the Juvenile Sex Offender Program. They have been working with the Probation Dept. in developing a clinical treatment program for the youngsters identified here, as well as the children identified in the Child Sexual Assault Program.

Replying to an inquiry as to communication between Probation and Psych/Medical, Ms. Rubin replied that she is not on site here, but she does hear some day to day frustration reports. However, she has heard overall impressions of change and movement between the two programs. Staff morale in the Psych Clinic compared to 4-5 years ago is greatly improved and she is heartened by the change.

Responding to another question, Ms. Rubin replied that Forensics does the initial medical exam on any child assault/sexual assault victim, and that they provide the on-going treatment.

Relative to the status of YGC's suicide prevention program, Mr. Sweeney stated that new counselors are exposed, as part of their core training, to the suicide indicators of a young person. Along with that we have developed with Forensic Services, specifically the Psych Clinic, a protocol here. The suicide protocol that we have established has been forwarded to the City Attorney for further forwarding to the Department of Justice.

JUDGES' CORNER:

Judge Weinstein welcomed and introduced the Honorable Claude O. Perasso, the Presiding Judge of the Superior Court, who was attending the JJC meeting today.

Major Legislation: Judge Weinstein reported that there are two major pieces of legislation that he wanted to bring to the attention of the Commission. One that has been passed is the new Abortion Bill. Any minor under 18 who wants to get an abortion and does not have parental consent must petition the court for a order from the court for the abortion, if the court determines that it is in the best interest of the minor. Dennis Sweeney and Dr. Shalwitz have formed a task force to move immediately to make a recommendation to the court as to how to handle this. The court will have about three days within

which to act on these cases. We anticipate receiving about 200 requests for help per year, about one a work day. Judge Weinstein will report back on the plan to handle these requests.

The Presley Bill, which would reform the dependency system, is still on the Governor's desk. Judge Weinstein will report on this bill if it passes.

C.A.S.A.: Judge Weinstein and Judge Pollak met with representatives of C.A.S.A., which has an interim board but is not currently operative. A study was done to determine what role the Court Appointed Special Advocates should take. They discussed with them the possibility of, at least until the C.A.S.A. program is resuscitated, whether those trained volunteers would be interested in acting as part of a Mentor Program which we are very interested in developing.

Commissioner Laws commented that when C.A.S.A was originally put together there seemed to be need from the court and the Commissioners for recommendations in cases where there were kids being put in out-of-home placement and there might be a dispute and the judge was not sure. She asked if there was no longer that need or just the priorities have changed, or has the need for that kind of recommendation disappeared. Judge Weinstein replied that CASA's in other jurisdictions have strengthened and become much more popular and vital. He did not feel that the services we were getting were worth what was going into it. Subsequently, we allowed the organization to dissolve with the instructions that it would have to be rebuilt along different lines. We would have to have more confidence in the kinds of reports and the work that was being done. We are in the process of trying to rebuild it in a manner that the court would feel that it was getting a lot of services out of it. It would be separate from the Mentor Program.

Mediation in some Dependency Cases: Judge Weinstein announced that we are experimenting with mediation in some dependency cases. He invited all Commissioners to attend an Educational Session to be held in his courtroom on Tuesday, Oct. 6 from 7:30 to 9:00 a.m. Ray Shonholtz, President of the Community Board Program, will be the primary speaker.

California Community Disputes will also make a short presentation to our court on what kinds of services that they can offer in the dependency system. Department of Social Services is very enthusiastically behind this to develop some classes of cases that we can shift to mediation.

Post-Graduate Period from LCRS: Judge Weinstein is increasingly disappointed about the level of success during the post-graduate period from LCRS. Mr. Sweeney and staff are trying to find ways that we can increase the level of supervision and care on the ninety day to six month time when they re-enter/return to the community. We have a possibility thru the National Grantmakers for a grant to give us some staff or to reallocate staff to that service.

Cocaine Crisis: We had 150 youth in detention in one day. It is down now, but it will continue to be an on-going problem.

Formation of a New Organization: Thru the work of Judge Len Edwards of Santa Clara Co., Judge Wilmont Sweeney of Alameda Co., and Judge Weinstein of San Francisco Co., the supervising judges of the Juvenile Courts in California have organized themselves into a organization which has been given the imprimatur of official status by the California Judges' Association. They are going to try to develop into a lobbying organization for juvenile resources and for things that kids need. Judge Weinstein looks for some good things to come out of this organization.

Staffing Levels: Mr. Sweeney was requested by the Mayor's Office to provide them a scenario as to what a 1-2% reduction in personnel would do to our staffing, our program. His feeling right now is that he would rather see programs remain whole, and if we have to cut it be in one program and not all.

Meeting with NCCD: Mr. Sweeney reported on a meeting with members of the NCCD, David Steinhart, Peter Bull and members of the Coleman advocacy group based on their appearance at the last meeting of the JJC, and their concerns based around detention criteria. Mr. Sweeney agreed to set up a ninety day study in which we compare the results of using our current detention criteria to other suggested detention criteria.

SF Foundation: This foundation has made a commitment of $10,000 contingent upon this department getting approval from the Mayor's Office that she will support our reorganization. The $10,000 would allow us to hire a consultant (non-civil service) to assist us in establishing the job description for a Deputy Chief Probation Officer and a Director of Quality Assurance, and to begin the process of having a departmental policy manual.

Cooling-off House: Mr. Sweeney advised that DSS was able to negotiate with the Children's Home Society to develope a cooling-off group home for dependents who fail out-of-placement, or who need to go to McAuleys. This should reduce slightly DSS requiring our services to file 601 petitions for these young persons as being beyond the control of DSS.

Annual Report/Statistics: The Annual Report was printed and delivered to us, but the cover will have to be reprinted. Mr. Sweeney mentioned the statistics relating to the success rate of LCRS as shown in the Annual Report. This led to considerable discussion thereof. Mr. Sweeney advised that he has brought together all the Sr. Management staff, Dean Coffer, Joe Berkowitz, Nadia Stafford, Judy Hogan, and several others, with Dean Coffer taking the leadership role to investigate the level of success at LCRS.

Commissioner Ladar suggested that at the next Commission meeting, instead of having a guest speaker, that the Commission have discussion of this issue. She requested to have statistics from previous years to see if this is a change due to drugs, etc. It was agreed that this issue will be on the agenda of the November meeting. By next month's meeting, Mr. Sweeney feels that he should be able to give the Commission a fairly good picture of what has been occurring the last six months.

Maintenance of Minor Funds: Mr. Sweeney reported that we are running out

Maintenance of Minor Funds. We anticipate that we will have to go back to the Mayor's Office requesting funds because we have had a increase of 36-40% in the utilization of that fund. He will report back on this matter.

LIAISON REPORT:

DPC/DPCC: Jane Asselin reported that the DPC met on September 15. First reports were received from the new committees and all are progressing.

Kristen Bachler, their Executive Director, reported on activities including the "Transfer of Knowledge" workshop and Nancy Walker's Committee on the Office of Children, Youth & Families, where it was proposed that a 5¢ per $100 value tax be instigated in San Francisco. That would result in a $20 million a year fund which could be used for this proposed Office of Children, Youth & Families. The City Attorney is considering this. Jim Queen does not agree, as he feels that monies can come from city departments;i.e., DSS, DPH, etc. Ms. Asselin advised that Nancy Walker's staff has begun to give Mr. Queen's proposal more attention, one of the reasons being that Libby Denebeim has recommended Mr. Queen's proposal. There will be further meetings on this to see if the two proposals can somehow be worked together.

ADDITIONAL BUSINESS:

Commissioner Laws requested that the Commission reply to Coleman's letter of September 21, and Chairman Kelleher will attend to that matter.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 2:29 p.m.

Respectfully submitted,
Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF SEPTEMBER 1987

8/20/87 Letter to Chairman Kelleher from Esta Soler, Chairperson, Human Rights Commission re there is no library at YGC and requesting that the JJC work cooperatively with the Public Library Commission and SF Board of Education to establish a library facility at YGC.

8/28/87 Memorandum received 9/1/87 from Tim Armistead, MCJC, to Members, System Review Committee re Site Visit Reports.

9/1/87 Copy of Memorandum to Concerned Persons from Judge Weinstein re Educational Session.

9/2/87 Memorandum to All YGC staff from Dennis Sweeney re Telephone Administrator.

9/8/87 Copy of letter dated 8/17/87 to Dennis Sweeney from Mayor Feinstein re her report to members of her Task Force on Dependent Children.

9/11/87 Memorandum to All Department Heads from John L. Taylor, Clerk of the Board, re High Holidays.

9/11/87 Letter to the Neighborhood Report from Chairman Kelleher re request to publish notice of JJC meetings.

9/11/87 Copy of letter to Judge Weinstein, Dennis Sweeney and Byron Bray from James D. Jefferson, re Jim Stroupe will no longer be their Project Manager on the YGC Project.

9/22/87 Memorandum to Members, Youth Services/AB 90 Task Force from Lefty Gordon, Chairman, re Next Meeting.

9/22/87 Letter to Chairman Kelleher from Vincent Schiraldi and Daniel Macallair, National Ctr. on Institutions & Alternatives re proposal to establish an intensive home based family service program for youthful offenders under the jurisdiction of the SF Juvenile Court and requesting Commission support thereof.

9/87 July-August issue of "The Voice of California Justice".

9/87 Announcement from the Auburn House Publishing Company re material available on the sexual trafficking in children.

9/87 September 1987 issue of "San Francisco Business".

9/87 August issue of SF Housing Authority's "Update".

9/87 Announcement from the SF Drug Abuse Advisory Board re County Drug Services Funding.

9/87 Announcement of availability of the National Directory 1988-'89 edition, Childcare Providers.

9/87 September 1987 issue of "The Tenderloin Times".

9/87 Invitation to attend an Open House to be given by the Forensic Youth Medical/Psychiatric Services at YGC on 10/8/87.

9/87 Announcement from Coleman re Candidates' Night on Children's Issues with Art Agnos, Roger Boas, and John Molinari on Tuesday, Sept. 29.

9/87 Announcement from Robin R. Ririe, Communication Counselor re seminar designed for civil service oral interviews.

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MINUTES OF NOVEMBER 5, 1987 COMMISSION MEETING

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:42 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Dunckel, Cohn, Ladar, Laws, Shonholtz, Wada. Excused: Commissioners Basse, Binet, Courtney, Gates, Marovich, Roy. Absent: Commissioner Banks. Staff: Dennis Sweeney, Nadia Stafford, Donald Carlson, Dean Coffer, Joe Berkowitz, Aimee L. Exnicios, Larry Gardner, David Harding, Everett Hewlett, David Hodges, Ric Hyland, James Jackson, Robert Price, Donald Sanders, Terry Twing, Treasurer, S.F. Prob. Officers Association; Ed Vasgerdsian. Guests: Jane Asselin, DPC; Jean Jacobs; Thabiti Mtambutzi, YGC Health Care Services; Mike Scott, Transition House; Dr. Janet Shalwitz, YGC Health Care Services; Joseph Spaeth, YGC Public Defender.

APPROVAL OF OCTOBER MINUTES:

It was M/S/C to approve the October minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commissioners.

JUDGES' CORNER:

Formation of a New Organization: On December 4 in San Jose, the first meeting of the supervising judges of the state of California will be held to form an organization for lobbying purposes for children. Judge Edwards of Santa Clara Co., Judge Sweeney of Alameda Co., and Judge Weinstein of SF Co., have taken the lead in planning this organization.

Joint Meeting of JJC/DPC: Judge Weinstein and Dennis Sweeney have discussed the possibility of proposing that the JJC invite the DPC to a joint meeting with us after the first of the year to begin to coordinate some of our efforts on prevention. We feel that we could gain a great deal by having some coordinated meetings and combining our efforts on a more realistic basis.

Educational Sessions: Judge Weinstein announced that educational sessions have been held in his courtroom at 7:30 a.m. on Tuesday mornings. The last session on mediation was most successful and Commissioner Shonholtz was one of the speakers at that session. Court Commissioner Hewlett has been heading

a vital committee on setting up the first real mediation process for dependency cases in California. Commissioner Hewlett advised that there has been discussion as to whether or not the model contemplated is in fact a proper model. Basically they have concluded that it does not provide every service that we would like to be able to provide; it is a model that can provide a service to the court, to the families involved in dependency matters. The concept behind the Community Board Mediation Program that we are working on is that families should be accorded the opportunity to make choices about how to proceed and providing for their children. Once those choices are made and if they include an agreement to seek services, the Dept. of Social Services will be involved to make referrals and to provide services. We also hope to have other resources available. DSS has been most supportive in this endeavor and actively promoting it.

C.A.S.A.: Judge Weinstein was pleased to announce that there may be some money coming in to resuscitate this program.

CHIEF PROBATION OFFICER'S REPORT:

Staffing: Mr. Sweeney introduced Mr. Hyland who has been brought on as a consultant to the CPO. His services are being made available through the SF Foundation. Mr. Hyland is the former Director of Quality Assurance for the state of New York's Youth Services Division. Approval from the Mayor's Office has been received to go forward with the suggested reorganization of this department. We have been authorized to create a position of Deputy Chief Probation Officer and, in the process, rename the Assistant Chief to Director of Probation Services.

Correspondence: Mr. Sweeney called attention to two letters he sent out, copies of which are in the Commission's correspondence folder. He wrote to Margaret Brodkin of Coleman and the editor of their newspaper relative to an article which appeared with the headlines "Juvenile Hall Jammed." The second letter was written to the Commission regarding its previous concerns about the Northern California Grantmakers draft, and he read an excerpt therefrom.

Prop. 52: Mr. Sweeney reported that we had submitted a request to the State for approximately a half-million dollars for the renovation of some long overdue projects at LCRS, and we have received preliminary approval.

Staffing Change: Don Carlson, currently the Acting Director of Juvenile Hall, will return to his previous position as Traffic Hearing Officer on January 15, 1988.

SPECIAL DISCUSSION:

Log Cabin Ranch: Dean Coffer, Acting Director, LCRS, addressed the Commission in regards to misinformation that had been published relative to LCRS. It had been stated that only 36.7% of students that come to the ranch graduated, and that figure is far below what their actual data shows. Mr. Coffer wanted to use this opportunity to tell the Commission what their

program is about. He distributed information relative to their program, and ranch staff members were present to discuss those programs. He also advised that there are currently 45 students at the ranch and over 20 of them are there for drug related offenses.

Joe Berkowitz, Assistant Director, distributed a handbook of services to each Commissioner. He discussed the 36-37% success rate of youth who graduated from the program that had been reported with the implication being a failure rate of 64%. He advised that statistic was derived by the number of graduates divided by the number of admissions for a particular year. You cannot divide by the number of admissions, because most of those admissions do not graduate until the next year. The real statistics to look at are outcomes-- Mr. Berkowitz stated that you have to look at each kid who leaves the ranch for a given year, a given month and under what conditions does he leave the ranch. Does he graduate, runaway, go to the Transition House, etc. Of the 133 youth admitted to LCRS in 1986, the positive termination rate is 65.4%. That means 65% either graduated from their program or went to the Trans house and graduated from there. He briefly discussed skills training as a significant component of the ranch. Relative to aftercare, Mr. Berkowitz advised that the probation officer has the significant responsibility for that.

Mr. Coffer introduced Donald Sanders, Coordinator for the Substance Abuse Program at YGC and LCR. Mr. Sanders designed his program around seven problem areas including feeling of inadequacy, difficulty controlling anger. As part of his program they provide individual counseling as needed. They have a family awareness group to get the parents involved. A peer counseling program is being developed within the substance abuse program. When a youth has only a few weeks remaining at the ranch before he graduates, Mr. Sanders writes a report to his probation officer explaining the problems, his weak points and strengths, etc. He also finds an agency within the youth's community and sets up an aftercare plan. He works with the probation officer to determine the duration of the youth's participation. A lengthy discussion followed his presentation.

James Jackson, Vocational Specialist, pointed out that stats can in no way give a clear picture of what the ranch, the kids, and the programs are about. The youth come from a broad mixture-- Hunter's Point, Mission, etc. They are from high crime spots within those neighborhoods and develop instincts, coping and behavior skills, etc. with which to survive in that environment. At the ranch they try specifically to impact and influence those negative aspects of their nature. For once in their lives the youth are getting esteem, admiration and appreciation. Previously they received this from their gangs, their groups. Discussion ensued and Mr. Sweeney advised that next month he hopes to have the standard definition of success throughout the state of California, usually a year. A 12 month period after leaving a institution, whether it be CYA or a county ranch and a subsequent adjudication, not an arrest. He will try to give the maximum amount of information next month based on arrest as well as adjudication.

Robert Price, Vocational Supervisor, was pleased to announce that he was notified by the Private Industry Council, who they subcontract to thru YGC, that 55% of all youth we put to work are on the job site after 90 days. Regarding Prop. 52, several months ago the JJC reviewed and authorized the submission of a proposal, and Mr. Price advised that we have received preliminary approval. This will enable us to provide health & safety features at LCRS, things like sprinklers and alarms, etc. He reported that we are in the process of securing thru the SF Community College funds to hire teaching staff to provide additional occupational instruction for youth at the ranch. Assemblyman Agnos has arranged thru the Calif. Education Code to include the ranch as a SF Community College site. Due to budgetary cuts by the SFUSD there will be a shortage of some vocational teachers until February, when we can hire additional staff thru the Community College.

Along with the court, Judge Weinstein stated that he would like the Commission to go on record with the Board of Education that our programs should not be the ones to cut. Chairman Kelleher advised that the Commission will consider his request.

Replying to a concern expressed by Jean Jacobs, Judge Weinstein advised that the Justice Kline program is "not dead." All the auto and electronic shops, equipment, etc. were made possible by monies raised thru the Log Cabin Ranch Improvement Committee. Those are the laboratories that the Community College teachers will be using.

Vincent Schiraldi of the National Center on Institutions & Alternatives referred to the concept paper that his organization presented to Judge Weinstein and Dennis Sweeney to establish an intensive home based family service program for youthful offenders under the jurisdiction of the SF Juvenile Court. Therein it was stated that there was a 75% rearrest rate for kids graduated from LCRS. He advised that they would live with the figures Mr. Sweeney came up with and any misinformation was not a "hit piece."

LIAISON REPORT:

DPC/DPCC: Jane Asselin submitted the following written report for incorporation in the minutes of this meeting: 1) The DPC is the lead sponsor for the March 25-26, 1988 Conference on Ethnic & Sexual Minority Youth Suicide, the first such conference in the United States. 2) Executive Director, Kristen Bachler is attending meetings of Nancy Walker's Committee on Commission for Children. She is working on Supervisor Walker's proposal and Jim Queen's. 3) The prevention grant program is well into planning. 4) The Health Committee is checking on available respite care for youth (street kids). 5) Beginning follow-up visits to gymnasiums opened by Prop. D.

ADDITIONAL BUSINESS:

Election of Nominating Committee: It was decided that this matter be put over to the Executive Committee meeting to be held on Thursday, November 12

in the Commission Office from 3 to 5 p.m. A memo will be sent to all Commissioners inviting them to attend.

Bylaws: Chairman Kelleher advised that he had reviewed the Bylaws. He found no changes necessary, and the Commissioners present concurred with him.

Annual Inspection Tours: Commissioner Wada, Chairman of the Institutions Committee, reported that the annual inspection tours of Log Cabin Ranch and Juvenile Hall have not been made. Commissioners Wada and Laws will get together and divide the inspection tours, as the subcommittee members designated to undertake the tours have not done so as yet.

Annual Committee Reports: Chairman Kelleher announced that the Annual Committee Reports are due by the December meeting.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 2:30 p.m.

Respectfully submitted,
Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF OCTOBER 1987

10/7/87 Youth Services/AB90 Task Force Agenda for 10/7 meeting and Minutes of 9/2/87 meeting received from MCJC.

10/7/87 Memorandum to Jawaid Ijaz from Chairman Kelleher re difficulty with new phone system.

10/7/87 Letter to Robert Foote from Chairman Kelleher re expressing the Commission's best wishes for his forthcoming retirement.

10/9/87 Letter to Margaret Brodkin, Coleman Advocates for Children & Youth, from Chairman Kelleher re replying to her letter of Sept. 21, 1987.

10/13/87 Memorandum to Concerned Persons from Dennis Sweeney re Additional Proposed Budget Reductions for 1987-88.

10/14/87 Letter from Commission Secretary to Irvine & Jachens re authorization to make an official Commission badge.

10/19/87 Memorandum to JJC received from Dennis Sweeney re County Correctional Facility Capital Expenditure Bond Act of 1986 (Juvenile Facilities)--The Dept. of the Youth Authority has approved the department's initial application for funds pursuant to the above Bond Act.

10/19/87 Memorandum to Chairman Kelleher, Member AB90 Task Force, from Lefty Gordon, Chairman, re cancellation of November Task Force Meeting.

10/20/87 Memorandum to Probation Staff from Dr. Shalwitz and Nadia Stafford re sexually transmitted disease and pregnancy prevention.

10/21/87 Memorandum to All Department Heads from the Clerk of the Board re Proposed Budget Reductions.

10/21/87 Copy of Memorandum to Each Supervisor & Each Department Head from the Clerk of the Board re Holiday Schedules.

10/22/87 Letter to Esta G. Soler, Chairperson, Human Rights Commission, from Steve Cohn, JJC, re replying to her letter of August 20 requesting that the JJC work cooperatively towards establishing library services for Youth Guidance Center.

10/22/87 Memorandum to all Staff from Nadia Stafford re Staff Reassignments.

10/26/87 Memorandum to Interested/Concerned Persons from Judge Weinstein re Educational Session.

10/26/87 Copy of letter to Mayor Feinstein from Dennis Sweeney re the status of the security rooms in Juvenile Hall.

10/87 Copy of June 1, 1987 Memorandum to all Delinquency Court Judges and Commissioners (Los Angeles Co.) from Kathryn Doi Todd, Presiding Judge, Juvenile Depts., Superior Court, Los Angeles County, re Termination of National Center on Institution's and Alternatives Evaluations.

10/27/87 Memorandum to All Staff from Nadia Stafford re Assignment.

10/87 Announcement from the National Council of Juvenile and Family Court Judges re 15th National Conference on Juvenile Justice to be held in Miami on March 13-16, 1988.

10/87 October 1987 issue of "San Francisco Business".

10/87 Announcement from Phoenix Films re a Collection of films from the American Foundation for the Blind.

10/87 Centennial Pacesetter Edition received from the United Way.

10/87 September-October 1987 issue of "The Voice of California Justice".

10/87 October 1987 issue of United Way's "Centennial Pacesetters".

10/87 November 1987 issue of Coleman's "Action for Children".

10/87 October 1987 issue of SF Housing Authority's "Update".

10/87 October 1987 copy of the Sheriff's Department "Media Brief".

10/87 Announcement from State of California, Health & Welfare Agency, re Public Input Sessions for the State of California, Health & Welfare Agency, Task Force on Out-of-Home Care for Children.

10/87 October 1987 issue of "The Tenderloin Times".

JUVENILE JUSTICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
375 WOODSIDE AVENUE
SAN FRANCISCO, CALIFORNIA 94127

MINUTES OF DECEMBER 3, 1987 COMMISSION MEETING

DEC 24 1987

CALL TO ORDER:

Chairman Kelleher convened the meeting at 12:30 p.m.

ROLL CALL:

Present: Commissioners Kelleher, Dunckel, Roy, Basse, Binet, Cohn, Courtney, Gates, Ladar, Laws, Shonholtz, Wada. Excused: Commissioner Marovich. Absent: Commissioner Banks. Staff: Dennis Sweeney, Nadia Stafford, Donald Carlson, Byron Bray, Joe Berkowitz, Aimee L. Exnicios, David Hodges, Robert Price. Guests: Peter Bull, Coleman; Dan Macallair, Nat'l. Ctr. on Institutions & Alternatives; Vincent Schiraldi, Nat'l. Ctr. on Instifutions & Alternatives; Joseph Spaeth, YGC Public Defender.

APPROVAL OF NOVEMBER MINUTES:

It was M/S/C to approve the November minutes as mailed.

COMMUNICATIONS:

The correspondence folder was circulated to Commissioners. There was discussion of the copy of a letter from Elizabeth Youhn, Pres., Delinquency Prevention Coordination Council to Judge Weinstein, and Mr. Sweeney/Judge Weinstein will report back on this matter.

JUDGES' CORNER:

Coordinator of Ancillary Services: Judge Weinstein advised that Judge Pollak and himself have been working with Mr. Sweeney and a number of foundations in an effort to develop a position for a Coordinator of Ancillary Services at YGC. This would not be the independent program director in the Jefferson Report. This would be a foundation funded position of a person who would work under the supervision of the Probation Department to develop, coordinate, train, etc. all of the complementary services that are not presently being done by the Volunteer Auxiliary. Someone who can make a mentor program really work, so that we can assign trained mentors to both delinquency and dependency cases.

Commission Vacancies: Judge Weinstein discussed Commission vacancies. He wanted to encourage the Commission to seek people that they feel would complement its resources, skills and so forth, as well as someone that the court feels would be an asset to the Commission.

Commission Report: Judge Weinstein inquired if the Commission has set a ETA date for the Commission's Report. He has set a provisional date with the Superior Court's Juvenile Committee on December 15. Chairman Kelleher advised that the next meeting on the report will be held on December 11, and it will not be finalized by the 15th. Commissioner Courtney suggested that when the Commission meets on December 11 to make a final rewrite, that the Commission produce some highlights of its report for Judge Weinstein.

Judge Weinstein requested that someone from the Commission appear at the judges' meeting and bring the highlights, give them the Jefferson Report, and make a brief oral report. The Commission's representative could indicate to the judges that they will be mailed the Commission's report as soon as it is completed and ask them to study it. A fixed date in January would then be set for them to come back and vote on it.

CHIEF PROBATION OFFICER'S REPORT:

Department of Justice: Mr. Sweeney reported that the Dept. of Justice visited us on November 11 and 12. He felt that they were impressed with the changes that we have implemented. They were aware that some changes were only implemented the week prior to their arrival. Specific changes made in our program were in the amount of out-of-room time that the young people would be spending and, secondly, we would be coming up with a behavior modification program that emphasizes positive reinforcement for good behavior. We have essentially eliminated the use of room time for minor misbehavior. A Juvenile Hall Youth Interest Survey (copies of which were distributed to Commissioners) has been compiled, and this survey has been conducted in all units with the exception of B1. We are going to use what they see as rewards for themselves as the incentive program. The whole institution will have an incentive program or positive reinforcement in place by the middle of January. Responding to an inquiry, Mr. Sweeney advised that outdoor activity is now in place.

Examination Process for Directors of LCRS & Juvenile Hall: The anticipated date on which the examination announcements will be released is December 10. Applications will be open until January 15 and it is anticipated that by February 15 we will have completed the whole examination process.

Joint Meeting of JJC/DPC: There has been discussion that at some point in the future a joint meeting of the two Commissions could be held for the purpose of exploring shared values and so forth.

Miscellaneous: Commissioner Cohn asked Mr. Sweeney that since the city is facing budgetary problems, would that have any effect on the programs that are planned. Mr. Sweeney responded that it would not in the institution to the best of his knowledge. At this point his posture is that no institutional program will be affected by a decrease in staff.

COMMITTEE REPORTS:

Nominating Committee: Commissioner Wada reported that the Nominating

Committee would like to present the following names for the incoming Executive Board: Chairman, Joyce Ladar; Vice Chairman, Jeanette Dunckel; Secretary, Magdalynne P. Gates; Treasurer, Steve Cohn. Members-at-Large: Sylvia Courtney and Daniel Binet. The Committee also recommended that officers and members of the Executive Committee be eligible for appointments as Chairpersons of the committees of the JJC. It was M/S/C to adopt the slate of officers as presented and the committee's recommendation.

Institutions Committee: Commissioner Wada reported that LCRS was inspected on November 13 by Commissioner Laws and himself, and he will submit a written report. He advised that they found things in good order; however, he feels that the school component is understaffed.

The annual inspection of Juvenile Hall will be done on December 4, and Commissioner Binet will submit a written report thereof.

There was discussion of the budgetary cuts by the SFUSD at Log Cabin Ranch. It was decided that it would be beneficial if the Commission were to pass an appropriate Resolution indicating that the rehabilitation work at the ranch is seriously hampered by the lack of staffing and this could be submitted to Superintendent Cortines.

Commissioner Laws proposed the following Resolution: "We resolve that the Commission believes that the current Log Cabin Ranch School staff is greatly understaffed, specifically the lack of teachers for the Culinary Arts, Horticultural, Building Maintenance and Electronics Programs. Additionally, the lack of a full time woodshop position and the computer instruction being done through an aide rather than a teacher hampers the attainment of the skills needed by these youth when they leave the ranch and seek employment." Mr. Sweeney suggested that the Resolution be amended to read the court school staff and emphasize particularly the ranch staff. It was M/S/C to "approve in principle" the proposed Resolution with Mr. Sweeney's amendment.

LIAISON REPORT:

DPC/DPCC: Jane Asselin was unable to attend today's meeting and submitted a written report including the following activities: 1) The CYA Delinquency Prevention grant project is progressing and will kick-off in January. The grant will focus on only Service Provider Coalitions-- encouraging close cooperation and defining a prioritized list of all needed child/youth services in the City. 2) The DPCC will become a 4 component structure: Community/neighborhood Coalitions, Dept. representatives, Service Provider Coalitions and Youth Council. 3) Letters of support were approved for: 1) Jed Emerson (Larkin St. Youth Center) seeking funds for clinic for homeless youth not sick enough for hospitalization; and 2) Round Table seeking involvement in economic development of community. 4) Com. Bill Marquis reported on the Round Table's October Conference for providers; Com. Asselin reported on the progress of "Friends of D.P.C."; Com. Trasvina reported on a new law requiring training on child abuse for teachers and national discussion on young children committing capital crimes;

5) All Commissioners were assigned specific after school gyms for observation and reporting on programs for youth.

TREASURER'S REPORT:

Commissioner Roy reported on the balance in the Commission's checking account.

SECRETARY'S REPORT:

Commissioner Dunckel reminded Commissioners to turn in their Hours of Participation Forms.

ADDITIONAL BUSINESS:

Payment of Professional Services: Chairman Kelleher reported on a letter received from Sandi Gostin advising that she has not received payment for professional services rendered in conjunction with the response from the JJC to the Jefferson Report. Mr. Sweeney briefly explained the City & County's budgetary process, and anticipated that Ms. Gostin would be paid in about two months. Judge Weinstein advised that he would intercede.

Bylaws Changes: Commissioner Ladar circulated copies of the following proposed amendment to be added to Article III (Membership): "If a member is at the end of his third term at a time when the Commission has undertaken a job which extends over a one year period, and if three commissioners make a written request of the Presiding Judge that the member's term be extended, the Presiding Judge, may, within his discretion, extend the term of the member until a date certain as an exception to the rule that members shall serve no more than a total of 12 years." It was decided to continue this matter to the January meeting for a vote. Commissioner Ladar requested that the January meeting be held at night and to consider in January whether we will switch over to night meetings. It was M/S/C to hold the January meeting at 7:00 p.m. at the State Building.

Underutilization of LCRS: Commissioner Laws asked Mr. Sweeney if he would comment on this matter. He replied that underutilization is more the responsibility of the court in making those decisions, not the Probation Department.

Mr. Sweeney was unable to have for today's meeting the success rate statistics as discussed at the November meeting; he hopes to have them completed for the January meeting.

ADJOURNMENT:

Chairman Kelleher adjourned the meeting at 2:00 p.m. to go to Executive Session.

Respectfully submitted,

Jeanette Dunckel, Secretary
Juvenile Justice Commission

Dolores Dupignac
Recording Secretary

JUVENILE JUSTICE COMMISSION
CORRESPONDENCE
MONTH OF NOVEMBER 1987

11/2/87 Letter to Chairman Kelleher from James R. Erickson, Chairman, Sacto. County JJ/DPC re enclosed flyers on their annual "California Kidstuff."

11/2/87 Letter to the JJC from Dennis Sweeney, CPO, re Commission's request to pursue the National Center on Institutions & Alternatives claim regarding a 75% rearrest rate among youth released from LCRS.

11/2/87 Copy of letter to Margaret Brodkin, Coleman, and Merle Bachman, Editor, Coleman Advocates Action for Children, from Dennis Sweeney re their recent newsletter, November 1987, and misinformation contained therein.

11/5/87 Letter to Chairman Kelleher from Linda Revel, editor of "The Children's News" requesting information relative to the community hearings on reorganization of YGC.

11/6/87 Letter to Chairman Kelleher from Karen Owsley, CONTRAC, Tavernier, Florida, re that they are the industry leader in electronic monitoring systems throughout the country.

11/6/87 Memorandum to All Staff from Jawaid Ijaz, re Telephone Procedures.

11/12/87 Memorandum to JJC Chairman from Reiko True, Deputy Dir. of Health for Mental Health Programs re 12/3/87 Meeting of the DPH Subcommittee; Mental Health Interagency Planning Committee for Children & Youth.

11/17/87 Memorandum to Members, System Review Committee, from Laura Jane Asselin, Chairman, System Review Committee Report.

11/20/87 Letter to Chairman Kelleher from Ron Albers, President, DPC, re inviting the JJC to appoint a representative to serve as liaison to the other.

11/23/87 Memorandum to all YGC Staff from Dennis Sweeney re Parking.

11/87 Research Update, Fall 1987, received from the Office of Criminal Justice Planning.

11/87 Invitation from the Tenderloin Times to attend their tenth anniversary and honoring five individuals for their contributions to the Tenderloin community.

11/87 October 1987, Campaign Update received from the United Way of the Bay Area.

11/87 November 1987 issue of "The Tenderloin Tumes".

11/87 November 1987 Campaign Update from the United Way of the Bay Area.